

CITY OF BLOOMINGTON COUNCIL WORK SESSION MEETING DECEMBER 14, 2015

REGULAR AGENDA



CITY COUNCIL WORK SESSION MEETING CITY COUNCIL CHAMBERS

109 EAST OLIVE STREET; BLOOMINGTON, IL 61701

MONDAY, DECEMBER 14, 2015; 5:00 PM

- 1. Call to Order
- 2. Roll Call
- 3. Public Comment
- 4. Employee Satisfaction Survey Results (Recommend that the City receives the results of the 2015 Employee Satisfaction Survey.) (Presentation by Nicole Albertson, Human Resource Director and Dr. Lusk 30 minutes, Council discussion 15 minutes)
- 5. Sewer and Storm Water Rate Study (Presentation by Colin Drat and Tom Beckley, Raftelis Financial Consultants, Inc., 30 minutes, Council discussion 30minutes)
- 6. Adjourn (approximately 6:45 p.m.)



FOR COUNCIL: December 14, 2015

SUBJECT: Employee Satisfaction Survey Results

RECOMMENDATION/MOTION: That the City receives the results of the 2015 Employee Satisfaction Survey.

STRATEGIC PLAN LINK: Goal No. 1 Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE: Objective 1d. City services delivered in the most cost-effective, efficient manner

BACKGROUND: We are excited to announce that we have completed our first City-wide Employee Satisfaction Survey. This year's Employee Survey results will set the baseline for future results and will help City Staff identify key areas of concern, as well as key areas of great strength and ability.

Methodology

We partnered with Dr. John Lust, with the College of Business at Illinois State University to assist us with data collection, insuring statistical validity of the data, as well as reporting of the results. These confidential surveys were offered to employees in two formats:

- 1. On-line via web-link to the Qualtrics software program used at ISU; or
- 2. Paper survey document provided along with self-addressed, stamped envelope to be mailed directly to Dr. Lust at ISU.

Employees were able to complete an on-line survey between 12:00pm September 15th, 2015 and 11:59pm September 30th, 2015. Only those paper surveys post-marked on or before September 30th, 2015, were accepted.

Communication

It's important to note this survey included ALL EMPLOYEES City-wide, including Full-time and Seasonals in EVERY department. Multiple methods were used to communicate and encourage employees to participate in the survey via city e-mail, personal e-mail, employee newsletter, verbal communications, and staff meetings. Directors received a supply of flyers the week prior to the survey that were posted in break rooms, by time clocks, etc. and copied to hand out to staff who may not have access to e-mail.

Participation

It was important for us to aim for a high participation rate City-wide, so we could be sure the results reflected the attitudes of our entire workforce. Of the 1,113 total full-time and seasonal employees, 371 participated, giving us a response rate of 33%.

Sharing of Results

Directors received a packet of the survey results that included the survey results. Results have also been shared with employees via a direct mail piece mailed directly to their homes that highlights for them the positive and the negative results and plans to work with both.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not applicable

<u>FINANCIAL IMPACT:</u> The financial impact to the City is minimal as expense was limited to cost of paper and material to distribute survey communication and results. Using the results to improve our overall employee job satisfaction will have a positive financial impact in the long-run.

Respectfully	submitted for	Council	consideration.
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Prepared by:	Nicole R. Albertson, Hur	man Resources Director
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Financial Services Review: Patti-Lynn Silva, Finance Director

Legal review by: Jeffery R. Jurgens, Corporate Counsel

Recommended by:

David A. Hales City Manager

Attachments:

• Employee Survey Results

Motion:	That the City receives the results of the 2015 Employee Satisfaction Survey.	
Motion:	Seconded by:	

	Aye	Nay	Other		Aye	Nay	Other
Alderman Black				Alderman Mwilambwe			
Alderman Buragas				Alderman Painter			
Alderman Fruin				Alderman Sage			
Alderman Hauman				Alderman Schmidt			
Alderman Lower							
				Mayor Renner			

Survey Results

Thank you for your feedback; Your opinion matters!



Dear Valued City of Bloomington Employees:

This fall, we asked you to participate in a confidential Employee Satisfaction Survey, the first opinion poll of our entire workforce in well over five years. This survey was critical to discovering what we do well and what we can strive to make better. A high-level overview of the results of this survey will be shared with our City

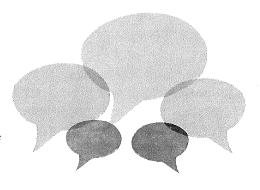
Council at their December 14 meeting. I want to thank our HR department for spearheading this initiative, ISU for assisting with the compilation of results, and each employee that took the time to complete the survey.

The City aims to be a premiere employer in central Illinois and to attract and maintain the very best and most talented individuals to work here. To achieve this goal, employee feedback is critical. Please know your ideas and questions are welcome anytime. Always feel free to email me at dhales@cityblm.org or call my office at 309-434-2210 to make an appointment.

Thank you for all you do to make Bloomington a great place to live and the City a great place to work. You play an important role in making Bloomington the very best it can be.

Sincerely,

il folia David A. Hales, City Manager



- The 2015 Employee Satisfaction Survey was conducted from September 15-30, 2015, and was offered either via online link or paper and pencil format.
- 371 employees from all City departments participated in the survey, giving us an overall participation rate of 33%.
- As compared to previous employee surveys and market benchmarks, this is a successful rate.



Overall, people are satisfied with their jobs at the City of Bloomington and have ideas about how to improve them. What employees like most is taking care of our citizens, feeling like their work is important, our commitment to wellness and safety, being treated with respect and appreciation, and a good teamwork environment.

Employees know that our focus is our citizens and that the City is innovative and open to change to continually provide the best in customer service. Employees are committed to working with management to make this a better place to work and are motivated to work hard.

As for their actual work roles, most employees feel that their job responsibilities are clearly defined, they trust their supervisors, and are interested in future opportunities for professional development.



For questions regarding the Employee Survey, please contact your Human Resources department at 309-434-2215.

Poom to Improve least about working for the City and what changes they would like to see. we realized changes they would like to see, we realized

we have many opportunities to improve as an organization. Many feel as though management will not take action based on the results of this survey. Of those who participated, many feel that the City could do a better job with communication and accountability. Specifically, the entire sample responded that even though they are generally satisfied with pay and benefits, they are slightly dissatisfied with the frequency of pay raises, as well as the amount of the increases.

By the Numbers Survey results were grouped and reported by KPI (Key Performance Indicators), but a drill down to specific

questions also provides a sense of what employees think. Here are the questions with the most and least favorable results.

Questions in which the City scored mostly in the "Agree/Strongly Agree" range are:

- · I feel like my work is important.
- I am a member of a real team.
- I know who to contact when I have a problem or concern.
- · People are treated with respect and appreciation regardless of race, gender, position, function/department, age, disability, etc.
- I trust my supervisor.
- I am motivated to work hard.
- · My job responsibilities are clearly defined.
- My supervisor truly cares about my safety.

Questions which the City scored mostly "Disagree/Strongly Disagree" range are:

- Management listens and responds to my concerns.
- My opinions seem to count.
- I have a clear understanding of the City's vision, mission and values.
- I am satisfied with the culture and image of the City.

Moving Forward

Plans are in place to begin developing an Employee Advisory Focus Group to help formulate and implement action plans

based on the feedback we received from this survey. Offering the survey online allowed for a more efficient process and will allow for us to conduct employee surveys more frequently.

RESULTS OF EMPLOYEE ATTITUDE SURVEY

City of Bloomington Fall 2015



SURVEY PROCESS

- Surveys distributed to all City of Bloomington employees during Fall, 2015
- Employees had the choice of responding on-line (via Qualtrics) or with paper and pencil
- 1113 were distributed to all regular and seasonal employees
- 371 were returned for a 33% response rate



PROCESS CONT.

Of the returns, 332 employees used the on-line version (89.5%) while the remaining 39 (10.5%) used paper-pencil

- The survey had both quantitative and open-ended questions
- The last full survey was in 2005
 - Questions used were more limited in scope so it is difficult to compare



SECTION 1: COMMUNICATION AND INVOLVEMENT (QUESTIONS 1 - 11)

- Questions with the most positive responses:
- I am committed to work with City management to make this organization a better place to work.

1 & 2	disagree	19	5.2%
3	neutral	62	17.1%
4 & 5	agree	280	77.6%

2015 Mean = 4.03

SECTION 1 CONT.

■ I feel like my work is important.

1 & 2	disagree	34	9.4%
- 3	neutral	31	8.6%
4 & 5	agree	296	82.0%

2015 Mean = 4.06

SECTION 1 CONT.

• I know who to contact when I have a problem or concern.

•1 & 2	disagree	27	7.5%
3	neutral	23	6.4%
· 4 & 5	agree	311	86.1%

2015 Mean = 4.04

SECTION 1 CONT.

- Potential problem areas:
- I have a clear understanding of the City's vision, mission and values.

·1&2	disagree	151	42.7%
3	neutral	.97	26.8%
· 4 & 5	agree	114	31.5%

2015 Mean = 2.81

SECTION 1 CONT.

- My opinions seem to count. .
- *1 & 2
 disagree
 153
 42.4%

 *3
 neutral
 83
 23.0%

 *4 & 5
 agree
 125
 34.6%

2015 Mean = 2.81

SECTION 2: SUPERVISION & TRAINING (QUESTIONS 13-26)

- Most positive responses:
- I am willing to report any wrongdoings against citizens to my supervisor.
- 1 & 2
 disagree
 15
 4.2%

 3
 neutral
 39
 10.8%

 4 & 5
 agree
 306
 85.0%

2015 Mean = 4.07

SECTION 2 CONT.

 I am comfortable suggesting ways of improving work processes to my direct supervisor.

1 & 2	disagree	54	15.0%
- 3	neutral	29	8.0%
4 & 5	agree	277	76.9%

2015 Mean = 3.83

SECTION 2 CONT.

■ I trust my supervisor.

•1 & 2	disagree	70	18.8%
- 3	neutral	46	12.3%
4 & 5	agree	256	68.8%

2015 Mean = 3.81

SECTION 2 CONT.

- Potential problem areas:
- Poor performance is dealt with promptly.

· 1 & 2	disagree	160	44.6%
• 3	neutral	99	27.5%
4 & 5	acree	100	27.8%

2015 Mean = 2.65

SECTION 3: CITY CULTURE & IMAGE (QUESTIONS 27 - 31)

- Potential problem areas:
- People are concerned about what is good for the entire City more than what is good for themselves.

1 & 2	disagree	173	48.0%
3	neutral	126	35.0%
· 4 & 5	agree	61	16.9%

2015 Mean = 2.56



SECTION 3 CONT.

- Overall, I am satisfied with the Culture and Image of the City.
- -1 & 2
 disagree
 154
 42.6%

 -3
 neutral
 115
 31.8%

 -4 & 5
 agree
 92
 25.5%

2015 Mean = 2.71



SECTION 4: WELLNESS AND SAFETY (QUESTIONS 32 - 41)

- * Most positive responses:
- I have the materials and equipment I need to work safely.
- 1 & 2 disagree 39 10.8% • 3 neutral 39 10.8% • 4 & 5 agree 284 78.4%



SECTION 4 CONT.

- Supervisors promote and support Wellness and Safety here at work.
- -1 & 2
 disagree
 45
 12.5%

 -3
 neutral
 66
 18.3%

 -4 & 5
 agree
 249
 69.2%

2015 Mean = 3.69

SECTION 4 CONT.

• My supervisor truly cares about my safety.

•1 & 2	disagree	25	6.9%
■ 3	neutral	65	18.0%
4 & 5	agree	271	75.0%

2015 Mean = 3.91

SECTION 5: PAY & BENEFITS (QUESTIONS 42-64)

- •There are four areas which impact pay satisfaction:
- ■Pay level
- •Raises
- Benefits
- Other (including communication, work conditions, etc.)

SECTION 5: PAY LEVEL

* Pay for the work that I do.

 -1 & 2
 dissatisfied
 96
 26.8%

 -3
 neutral
 74
 20.7%

 -4 & 5
 satisfied
 188
 52.5%

-2015 Mean = 3.526

SECTION 5: RAISES

• My last pay raise.

 - 1 & 2
 dissatisfied
 118
 34.9%

 - 3
 neutral
 97
 28.8%

 - 4 & 5
 satisfied
 122
 36.2%

2015 Mean = 2.90

SECTION 5: RAISES (CONT.)

* Frequency of pay increases.

 -1 & 2
 dissatisfied
 120
 35.8%

 -3
 neutral
 101
 30.1%

 -4 & 5
 satisfied
 114
 34.0%

2015 Mean = 2.87

SECTION 5: BENEFITS

- Most positive responses to specific benefits:
- Sick Leave:

· 1 & 2	dissatisfied	23	6.9%
* 3	neutral	70	21.2%
. 4 & 5	gatigfied	237	71 00

 $2015 \, \text{Mean} = 3.90$

SECTION 5: BENEFITS (CONT.)

Vacation Pay.

·1&2	dissatisfied	37	11.4%
•3	neutral	61	18.7%
4 & 5	satisfied	227	69.8%

2015 Mean = 3.76

SECTION 5: BENEFITS (CONT.)

- My Retirement and Pension Program.
- 1 & 2
 dissatisfied
 27
 8.5%

 3
 neutral
 73
 23.0%

 4 & 5
 satisfied
 217
 68.4%

SECTION 5: BENEFITS (CONT.)

- Health Benefits The current network of Doctors/Hospitals.
- -1 & 2
 dissatisfied
 20
 6.0%

 -3
 neutral
 72
 21.6%

 -4 & 5
 satisfied
 241
 72.3%

2015 Mean = 3.81

SECTION 5: BENEFIT COMMUNICATION

- Communication about my pay and benefit program.
 - *1 & 2 dissatisfied 69 20.0% *3 neutral 145 42.0% *4 & 5 satisfied 131 38.0%

09 Mean = 3.17

SECTION 5: OTHER

- $\mbox{\tt =}$ The hours I am scheduled to work.
 - -1 & 2
 dissatisfied 46
 13.0%

 -3
 neutral 77
 21.9%

 -4 & 5
 satisfied 229
 65.0%

SECTION 5: OTHER (CONT.)

- Overtime policy and practice.
- •1 & 2
 dissatisfied 67
 21.9%

 •3
 neutral 111
 36.4%

 •4 & 5
 satisfied 127
 41.6%

2015 Mean = 3.14

SECTION 5: SUMMARY

- Overall satisfaction with my Health Insurance Benefit.
- -1 & 2
 dissatisfied
 24
 7.8%

 -3
 neutral
 85
 27.6%

 -4 & 5
 satisfied
 199
 64.6%

2015 Mean = 3.72

SECTION 5: SUMMARY

- Overall satisfaction with my Pay and Benefits program.
 - 1 & 2
 dissatisfied
 70
 20.2%

 3
 neutral
 89
 25.6%

 4 & 5
 satisfied
 188
 54.2%

THOUGHTS GOING FORWARD — NOW WHAT?

- "The problem areas suggest options:
 - Several of the items need more clarifying information:
 - "Poor performance is dealt with promptly"
 - In the individual unit or is one seeing the situation across areas?

NOW WHAT? (CONT.)

- *Problems and options continued:
 - ""Overall, I am satisfied with the Culture and Image of the city."
 - Are the views in reference to City Government or to the broader City of Bloomington?
 - "I have a clear understanding of the City's vision, mission and values."
 - Does this exist in Council, etc.?

RECOMMENDATIONS

- •I would suggest a couple possibilities to deal with the few negative results:
 - I might do a few focus groups with employees to clarify the issues just mentioned
 - Once those are done I might use an "ad hoc employee task force" to suggest options for working on the issues



RECOMMENDATIONS (CONT.)

- Possible recommendations:
 - Note that some areas you can't work on so I would not be too worried about them
 - Raises (based on ability to pay)
 - My opinions seem to count
- Do not change the positives:
 - Benefits
- Safety and Health related areas

RECOMMENDATIONS (CONT.)

- In summary, these survey results are very positive
 - Most certainly there are a few areas to think about but overall the results are strong
- These results indicate as positive a work environment as one might hope for

GOING FORWARD

- •I would redo the survey in about two years
 - This would allow time for any changes to have an impact
- I would also recommend doing a survey for "full-time" employees and one for seasonal
 - That way we can better monitor return rates

SECTION 1: This section of the survey concerns your views on COMMUNICATION and INVOLVEMENT in the workplace. Please answer each question using the responses provided.

I am kept informed about what is going on	in the City.		
	FREQ.	TOTAL	
O Strongly Disagree (1)	36	125	Mean = 3.08
O Disagree (2)	89		Median = 3.00
O Neither Agree nor Disagree (3)	66	66	Stan. dev. = 1.135
O Agree (4)	149		
O Strongly Agree (5)	21	170	
Management listens and responds to my c	oncerns.		,
	FREQ.	TOTAL	
O Strongly Disagree (1)	47	125	Mean = 3.04
O Disagree (2)	78		Median = 3.00
O Neither Agree nor Disagree (3)	84	84	Stan. dev. = 1.198
O Agree (4)	119		•
O Strongly Agree (5)	33	152	
My opinions seem to count.			
	FREQ.	TOTAL	
O Strongly Disagree (1)	64	153	Mean = 2.81
O Disagree (2)	89		Median = 3.00
O Neither Agree nor Disagree (3)	83	83	Stan. dev. = 1.209
O Agree (4)	102		KEY RESULT
O Strongly Agree (5)	23	125	•
I have a clear understanding of the City's v	ision mission a	and values	
Thave a deal andorstanding of the only of	FREQ.	TOTAL	
O Strongly Disagree (1)	48	151	Mean = 2.82
O Disagree (2)	103		Median = 3.00
O Neither Agree nor Disagree (3)	97	97	Stan. dev. = 1.260
O Agree (4)	93		KEY RESULT
O Strongly Agree (5)	21	114	
G Guorigiy Agree (c)	<i>1</i> 1		
Communication within my department is go	ood.		
•	FREQ.	TOTAL	
O Strongly Disagree (1)	41	112	Mean = 3.27
O Disagree (2)	71		Median = 4.00
O Neither Agree nor Disagree (3)	54	54	Stan. dev. =1.260
O Agree (4)	139		
O Strongly Agree (5)	56	195	

I fee	Llike	mv	work	is	important.
1100	1111/0	1117	MOIN	10	IIIIDULani.

O Strongly Agree (5)

	FREQ.	TOTAL	
Strongly Disagree (1)	14	34	Mean = 4.06
O Disagree (2)	20		Median = 4.00
O Neither Agree nor Disagree (3)	31	31	Stan. dev. = 1.013
O Agree (4)	162		KEY RESULT +
O Strongly Agree (5)	134	296	
I am a member of a real team.			
	FREQ.	TOTAL	
O Strongly Disagree (1)	21	66	Mean = 3.66
O Disagree (2)	45		Median = 4.00
O Neither Agree nor Disagree (3)	56	56	Stan. dev. = 1.150
O Agree (4)	148		KEY RESULT +

236

88

I know who to contact when I have a problem or concern.

		FREQ.	TOTAL	
O	Strongly Disagree (1)	8	27	Mean = 4.04
O	Disagree (2)	19	•	Median = 4.00
\mathbf{O}	Neither Agree nor Disagree (3)	23	23	Stan. dev. = 0.864
\mathbf{O}	Agree (4)	213		KEY RESULT +
0	Strongly Agree (5)	98	311	

People are treated with respect and appreciation regardless of race, gender, position, function/department, age, disability, etc.

		FREQ.	TOTAL	•
O	Strongly Disagree (1)	34	77	Mean = 3.60
0	Disagree (2)	43		Median = 4.00
O	Neither Agree nor Disagree (3)	48	48	Stan. dev. = 1.249
0	Agree (4)	143		KEY RESULT +
0	Strongly Agree (5)	.91	234	

I am committed to work with City management to make this organization a better place to work.

	·	FREQ.	TOTAL	
O	Strongly Disagree (1)	8	19	Mean = 4.03
O	Disagree (2)	11		Median = 4.00
Q	Neither Agree nor Disagree (3)	62	62	Stan. dev. = 0.909
O	Agree (4)	160		KEY RESULT +
O	Strongly Agree (5)	120	280	

Overall, I am satisfied with communication/involvement within the City.

	FREQ.	TOTAL	
O Strongly Disagree (1)	44	138	Mean = 2.85
O Disagree (2)	94.		Median = 3.00
O Neither Agree nor Disagree (3)	111	111	Stan. dev. =1.070
O Agree (4)	100		
O Strongly Agree (5)	13	113	

I prefer the following communication method when receiving information from the City (Check all that apply):

	IUIAL
Posters/Flyers (1)	82
Internet (2)	81
Employee Newsletter (3)	149
E-mail (4)	322
Home mailing (5)	60
Text message alerts (6)	38
Blog messages (daily or weekly) (7)	10

SECTION 2: The next section of the survey evaluates your attitudes about SUPERVISION and TRAINING. Once again, please respond to the questions using the options provided.

I	trust	mγ	supervisor.
•	ucc	y	Caper vicor.

	ade my eaporviour.	FREQ.	TOTAL	
0	Strongly Disagree (1) Disagree (2)	25 35	70	Mean = 3.81
0	- ,	46	46	Median = 4.00
Ö		132	40	Stan. dev. = 1.203 KEY RESULT +
Ō	- • •	124	256	KET KESULT +
M	y supervisor plays favorites.			
		FREQ.	TOTAL	
0	Strongly Disagree (1)	76	212	Mean = 2.51
0	Disagree (2)	136		Median = 2.00
O	Neither Agree nor Disagree (3)	69	69	Stan. dev. = 1.205
0	Agree (4)	51		
0	Strongly Agree (5)	30	81	
Ιa	m motivated to work hard.			
		FREQ.	TOTAL	
	Strongly Disagree (1)	8	45	Mean = 3.79
0		37		Median = 4.00
0	Neither Agree nor Disagree (3)	67	67	Stan. dev. = 1.007
	Agree (4)	156		KEY RESULT +
0	Strongly Agree (5)	91	247	
Ро	or performance is dealt with promptly.			
<u> </u>		FREQ.	TOTAL	
_	Strongly Disagree (1)	80	160	Mean = 2.65
0	Disagree (2)	80		Median = 3.00
0	Neither Agree nor Disagree (3)	99	99	Stan. dev. = 1.184
_	Agree (4)	85		KEY RESULT
0	Strongly Agree (5)	15	100	
Со	nflicts get resolved promptly and approp	•		
		FREQ.	TOTAL	
_	Strongly Disagree (1)	48	129	Mean = 2.93
0	Disagree (2)	81		Median = 3.00
	Neither Agree nor Disagree (3)	102	102	Stan. dev. = 1.139
	Agree (4)	109		
)	Strongly Agree (5)	22	131	

I am willing to report	any wrongdoings	against citizens	to my supervisor.
		EDEO	TOTAL

i am willing to report any wrongdoings ag	-	• .	·I.
	FREQ.	TOTAL	
O Strongly Disagree (1)	5	15	Mean = 4.07
O Disagree (2)	10		Median = 4.00
O Neither Agree nor Disagree (3)	39	39	Stan. Dev. = 0.787
O Agree (4)	206		KEY RESULT ++
O Strongly Agree (5)	100	306	
My job responsibilities are clearly define	d.		
·	FREQ.	TOTAL	
O Strongly Disagree (1)	18	61	Mean = 3.65
O Disagree (2)	43		Median = 4.00
O Neither Agree nor Disagree (3)	53	53	Stan. dev. = 1.069
O Agree (4)	179		KEY RESULT +
O Strongly Agree (5)	68	247	
I am provided the training I need to do m	y job effectivel	у	
	FREQ.	TOTAL.	
O Strongly Disagree (1)	22	79	Mean = 3.40
O Disagree (2)	57		Median = 4.00
O Neither Agree nor Disagree (3)	79	79	Stan. dev. = 1.069
O Agree (4)	164		
O Strongly Agree (5)	40	204	
		v	
In the last 12 months my direct supervise	or has talked to	me about me p	performance.
,	FREQ.	TOTAL .	
O Strongly Disagree (1)	31	80	Mean = 3.46
O Disagree (2)	49		Median = 4.00
O Neither Agree nor Disagree (3)	51	51	Stan. dev.= 1.139
O Agree (4)	184		KEY RESULT +
O Strongly Agree (5)	47	231	
My department head is a capable decision	on maker.		
	FREQ.	TOTAL	
O Strongly Disagree (1)	31	72	Mean = 3.63
O Disagree (2)	41		Median = 4.00
O Neither Agree nor Disagree (3)	59	59	Stan. dev.= 1.246
2 1.1011101 / 19100 1101 Bload100 (0)	400		VEV DECLUT

126

103

229

KEY RESULT +

O Agree (4)O Strongly Agree (5)

I am comfortable suggesting ways of improving work processes to my direct supervisor.

		FREQ.	TOTAL	
0	Strongly Disagree (1)	16	54	Mean = 3.83
O	Disagree (2)	38		Median = 4.00
O	Neither Agree nor Disagree (3)	29	29	Stan. dev. = 1.063
0	Agree (4)	186		KEY RESULT +
O	Strongly Agree (5)	91	277	

My department head is good at providing support and guidance to his/her employees.

	FREQ.	TOTAL	
O Strongly Disagree (1)	27	92	Mean = 3.42
O Disagree (2)	65		Median = 4.00
O Neither Agree nor Disagree (3)	69	69	Stan. dev. = 1.205
O Agree (4)	128		
O Strongly Agree (5)	71	199	

Overall, I am satisfied with supervision in the City.

		FREQ.	TOTAL	
0	Strongly Disagree (1)	41	118	Mean = 3.05
O	Disagree (2)	77		Median = 3.00
O	Neither Agree nor Disagree (3)	94	94	Stan. dev. = 1.147
O	Agree (4)	120		
0	Strongly Agree (5)	28	148	
	•			

SECTION 3: Now we will focus on your views of the CITY CULTURE AND IMAGE.

People are concerned about what is good for the entire City more than what is good for themselves.

tnemselves.	EDEO	TOTAL	
O 01 1 D: (4)	FREQ.	TOTAL	
O Strongly Disagree (1)	53	173	Mean = 2.56
O Disagree (2)	120	400	Median = 3.00
O Neither Agree nor Disagree (3)	126	126	Stan. dev. = 0.969
O Agree (4)	56 -		KEY RESULT
O Strongly Agree (5)	5	61	
Employees are treated with courtesy an	id respect.		
	FREQ.	TOTAL	
O Strongly Disagree (1)	36	103	Mean = 3.10
O Disagree (2)	67		Median = 3.00
O Neither Agree nor Disagree (3)	99	99	Stan. dev. = 1.069
O Agree (4)	144		
O Strongly Agree (5)	15	159	
My employer cares about me.		•	
	FREQ.	TOTAL	
O Strongly Disagree (1)	56	131	Mean = 2.91
O Disagree (2)	75		Median = 3.00
O Neither Agree nor Disagree (3)	102	102	Stan. dev. = 1.181
O Agree (4)	102		
O Strongly Agree (5)	26	128	
Overall, I am satisfied with the Culture a	and Image of the	∋ City.	
	FREQ.	TOTAL	
O Strongly Disagree (1)	51	154	Mean = 2.71
O Disagree (2)	103		Median = 3.00
O Neither Agree nor Disagree (3)	115	115	Stan. dev. = 1.044
O Agree (4)	84		KEY RESULT
O Strongly Agree (5)	8	92	

SECTION 4: This next section focuses on your views concerning WELLNESS and SAFETY.

Su	pervisors promote and support Wellnes	s and Safety h	ere at work.	
		FREQ.	TOTAL	
\mathbf{O}	Strongly Disagree (1)	12	45	Mean = 3.69
O	Disagree (2)	33		Median = 4.00
O	Neither Agree nor Disagree (3)	68	68 .	Stan. dev. = 0.956
\mathbf{O}	Agree (4)	192		KEY RESULT +
0	Strongly Agree (5)	57	249	
Em	ployee wellness is a priority for the City	of Bloomingto	n.	
		FREQ.	TOTAL	
	Strongly Disagree (1)	26	76	Mean = 3.34
	Disagree (2)	50		Median = 4.00
	Neither Agree nor Disagree (3)	93	93	Stan. dev. = 1.052
	Agree (4)	161		KEY RESULT +
0	Strongly Agree (5)	31	192	
l an	n familiar with (please check all that app	oly):		
	Employee Assistance Program (EAP) ((1)	271	
	Blue Cross Blue Shield Well on Target	(2)	71	
	Blue Cross Blue Shield Life Points (3)		60	
	Blue Cross Blue Shield Fitness Program	n (4)	175	
	City Health Fair (5)		265	
	City Health Screenings (6)		245	
	City Flu Shot Clinics (7)		302	
	Health Club Reimbursement for Employ	yees (8)	218	
	Wellness Day (day off for qualifying em	ployees) (9)	194	
I ha	ve the materials and equipment I need	to work safely.		
		FREQ.	TOTAL	
O	Strongly Disagree (1)	9	39	Mean = 3.82
	Disagree (2)	30		Median = 4.00
0	Neither Agree nor Disagree (3)	39	39	Stan. dev. = 0.893
	Agree (4)	224		KEY RESULT +
O :	Strongly Agree (5)	60	284	

	Identified safety hazards are promptly co	rrected.		
		FREQ.	TOTAL	
	O Strongly Disagree (1)	16	64	Mean = 3.48
	O Disagree (2)	48		Median = 4.00
	O Neither Agree nor Disagree (3)	88	88	Stan. dev. = 1.011
	O Agree (4)	166		KEY RESULT +
	O Strongly Agree (5)	43	209	
	New employees are given enough safety			
		FREQ.	TOTAL	
	O Strongly Disagree (1)	21	66	Mean = 3.30
	O Disagree (2)	45		Median = 3.00
	O Neither Agree nor Disagree (3)	129	129	Stan. dev. = 0.982
	O Agree (4)	138		
-	O Strongly Agree (5)	28	166	
	Safety rules are clearly defined and cons	•		
		FREQ.	TOTAL	
	O Strongly Disagree (1)	20	76	Mean = 3.32
	O Disagree (2)	56	·	Median = 3.50
	O Neither Agree nor Disagree (3)	104	104	Stan. dev. = 1.018
	O Agree (4)	149		
	O Strongly Agree (5)	31	180	
	I feel that I am expected to work unsafely			
		FREQ.	TOTAL	
	Strongly Disagree (1)	77	231	Mean = 2.39
	O Disagree (2)	154		Median = 2.00
	O Neither Agree nor Disagree (3)	64	64	Stan. dev. = 1:116
	O Agree (4)	48		KEY RESULT +
	O Strongly Agree (5)	19	67	
,	My supervisor truly cares about my safe	-		
		FREQ.	TOTAL	
	O Strongly Disagree (1)	11	25	Mean = 3.91
	O Disagree (2)	14		Median = 4.00
,	O Neither Agree nor Disagree (3)	65	65	Stan. dev. = 0.928
	O Agree (4)	178		KEY RESULT ++
	O Strongly Agree (5)	93	271	
	Do you feel that safety is a priority for the			
	O Yes (1)	271		
(O No (2)	83		

SECTION 5: The items below describe various aspects of your PAY and BENEFIT package. Note that the responses have changed for these questions. If any item does not apply to you (for example, if you don't have a particular benefit) just leave the question blank.

Slck Leave			
	FREQ.	TOTAL	
O Very Dissatisfied (1)	13	23	Mean = 3.90
O Dissatisfied (2)	10		Median = 4.00
O Neutral (3)	70	70	Stan. dev. = 0.988
O Satisfied (4)	140		KEY RESULT +
O Very Satisfied (5)	97	237	
Vacation Pay	•		
	FREQ.	TOTAL	
O Very Dissatisfied (1)	15	37	Mean = 3.76
O Dissatisfied (2)	22		Median = 4.00
O Neutral (3)	61	61	Stan. dev. = 1.018
O Satisfied (4)	156		KEY RESULT +
O Very Satisfied (5)	71	227	
My Retirement and Pension Program			
	FREQ.	TOTAL	
O Very Dissatisfied (1)	13	27	Mean = 3.78
O Dissatisfied (2)	14		Median = 4.00
O Neutral (3)	73	73	Stan. dev. = 0.973
O Satisfied (4)	148		KEY RESULT +
O Very Satisfied (5)	69	217	
The Sick Leave Buy Back Program			
	FREQ.	TOTAL	
O Very Dissatisfied (1)	19	38	Mean = 3.57
O Dissatisfied (2)	19		Median = 4.00
O Neutral (3)	105	105	Stan. dev. = 1.116
O Satisfied (4)	82		
O Very Satisfied (5)	72	154	
Tuition Reimbursement Program			
•	FREQ.	TOTAL	
O Very Dissatisfied (1)	43	63	Mean = 2.86
O Dissatisfied (2)	20		Median = 3.00
O Neutral (3)	154	154	Stan. dev. = 1.018
O Satisfied (4)	43		
O Very Satisfied (5)	13	56	

,				
	The Service Award Program			
	The Service Award Frogram	FREQ.	TOTAL	
	O Very Dissatisfied (1)	30	63	Mean = 2.79
		33	00	Median = 3.00
	O Dissatisfied (2)	167	167	Stan. dev. = 0.837
	O Neutral (3)		101	Stant. dev. = 0.007
	O Satisfied (4)	31	24	
	O Very Satisfied (5)	3	34	
	Employee Activities Committee			
		FREQ.	TOTAL	
	O Very Dissatisfied (1)	18	33	Mean = 3.24
	O Dissatisfied (2)	15		Median = 3.00
	O Neutral (3)	157	157	Stan. dev. = 0.893
	O Satisfied (4)	80		
	O Very Satisfied (5)	20	100	
	The Flevible Spending/Flev Cosh Di	rogram		
	The Flexible Spending/Flex Cash P	FREQ.	TOTAL	
	○ Very Dissatisfied (1)	13	26	Mean = 3.44
	-	11	20	Median = 3.00
	O Dissatisfied (2)	133	133	Stan. dev. = 0.909
	O Neutral (3)		133	Stan. dev. – 0.909
	O Satisfied (4)	98	404	
	O Very Satisfied (5)	33	131	
	Health Benefits - The current netwo	rk of Doctors/Hospi	tals.	
		FREQ.	TOTAL	
	O Very Dissatisfied (1)	10	20	Mean = 3.81
	O Dissatisfied (2)	- 10		Median = 4.00
	O Neutral (3)	72	72	Stan. dev. = 0.912
	O Satisfied (4)	151		KEY RESULT ++
	O Very Satisfied (5)	63	241	
	Health Benefits - My cost for the he	alth insurance per r	navcheck.	
	. ida.ii. Daliolita iliy adat for alla fila	FREQ.	TOTAL	
	○ Very Dissatisfied (1)	31	88	Mean = 3.08
	O Dissatisfied (2)	57	55	Median = 3.00
	O Neutral (3)	93	93	Stan. dev. = 1.074
	• •	112	55	Stail. GOV 1.07-7
	O Satisfied (4)		128	
	O Very Satisfied (5)	16	120	

Health Benefits - Customer	service	support	on claim	questions.
			EDEO	TOTA

	FREQ.	TOTAL	
Very Dissatisfied (1)	5	27	Mean = 3.46
O Dissatisfied (2)	22		Median = 3.00
O Neutral (3)	127	127	Stan. dev. = 0.824
O Satisfied (4)	114	•	
O Very Satisfied (5)	26	140	

Health Benefits -- How quickly my claims are processed

	FREQ.	TOTAL.	
O Very Dissatisfied (1)	. 4	14 ⁻	Mean = 3.59
O Dissatisfied (2)	10		Median = 4.00
O Neutral (3)	122	122	Stan. dev. = 0.768
O Satisfied (4)	135		
O Very Satisfied (5)	30	165	

Health Benefits -- Out-of-pocket expenses (deductibles, office co-pays, co-insurance, Rx co-pays).

	FREQ.	TOTAL	
Very Dissatisfied (1)	15	49	Mean = 3,40
O Dissatisfied (2)	34		Median = 4.00
O Neutral (3)	103	103	Stan. dev. = 0.980
O Satisfied (4)	123		
O Very Satisfied (5)	31	154	

Health Benefits -- Overall satisfaction with my Health Insurance Benefit.

		FREQ.	TOTAL	
0	Very Dissatisfied (1)	7	24	Mean = 3.72
0	Dissatisfied (2)	17		Median = 4.00
0	Neutral (3)	85	85	Stan. dev. = 0.892
O	Satisfied (4)	146		KEY RESULT +
O	Very Satisfied (5)	53	199	
	• •			

Life Insurance Benefits

	FREQ.	TOTAL	
O Very Dissatisfied (1)	11	36	Mean = 3.27
O Dissatisfied (2)	25		Median = 3.00
O Neutral (3)	143	143	Stan. dev. = 0.817
O Satisfied (4)	104		- 13 4.0 1. 0.0 11
O Very Satisfied (5)	11	115	

My last pay raise.			
my last pay laise.	FREQ.	TOTAL	
O Very Dissatisfied (1)	54	118	Mean = 2.90
O Dissatisfied (2)	64		Median = 3.00
O Neutral (3)	97	97	Stan. dev. = 1.153
O Satisfied (4)	106		KEY RESULT
O Very Satisfied (5)	16	122	
Overtime policy and practice.			
	FREQ.	TOTAL	
O Very Dissatisfied (1)	31	67	Mean = 3.14
O Dissatisfied (2)	36		Median = 3.00
O Neutral (3)	111	111	Stan. dev. = 1.035
O Satisfied (4)	112		
O Very Satisfied (5)	15	127	
Frequency of pay increases.			
	FREQ.	TOTAL	
O Very Dissatisfied (1)	50	120	Mean = 2.87
O Dissatisfied (2)	70		Median = 3.00
O Neutral (3)	101	101	Stan. dev. = 1.109
O Satisfied (4)	103		KEY RESULT
O Very Satisfied (5)	11	121	•
The hours I am scheduled to work.			
•	FREQ.	TOTAL	
Very Dissatisfied (1)	17	46	Mean = 3.63
O Dissatisfied (2)	29		Median = 4.00
O Neutral (3)	77	77	Stan. dev. = 1.007
O Satisfied (4)	172		KEY RESULT +
O Very Satisfied (5)	57	229	
Pay for the work that I do.			
	FREQ.	TOTAL	
Very Dissatisfied (1)	34	96	Mean = 3.26
O Dissatisfied (2)	62	•	Median = 4.00
O Neutral (3)	74	74	Stan. dev. = 1.140
O Satisfied (4)	154		
O Very Satisfied (5)	34	188	

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Co	ommunication about my pay and benefit p	orogram.		
_		FREQ.	TOTAL	
O	Very Dissatisfied (1)	20	69	Mean = 3.17
0	- · · · · · · · · · · · · · · · · · · ·	49		Median = 3.00
	Neutral (3)	145	145	Stan. dev. = 0.927
	Satisfied (4)	116		
O	Very Satisfied (5)	15	131	·
Ov	verall satisfaction with my pay and benefit	s program.		
		FREQ.	TOTAL	
O	Very Dissatisfied (1)	20	70	Mean = 3.36
0	Dissatisfied (2)	50		Median = 4.00
O	Neutral (3)	89	89	Stan. dev. = 1.008
O	Satisfied (4)	162	•	
O	Very Satisfied (5)	26	188	
l w	ould like more information on (please cho	oose all that ar	(vlac	
	Leave Benefits (1)		41	
	Pension IMRF/Fire/Police (2)		60	
	ICMA 457 Deferred Compensation (3)		63	
	Tuition Reimbursement (4)		86	
	Service Awards (5)		47	
	Wellness Benefits and Activities (6)		37	
	Employee Activity Committee (EAC) (7)		25	
	Employee Assistance Program (EAP) (8)	20	
	Flexible Spending Health/Dependent Ca		22	
	Health Insurance (10)	.0 (0)	37	
	Dental Insurance (11)		32	
	Vision Insurance (12)		30	
	Group Life Insurance (13)		39	
	The modification (10)		39	
	·			
				•

Which department are you in?	
O Fire (1)	40
O Parks, Recreation and Cultural Arts (2)	81
O Community Development (3)	15
O Police (4)	76
O Public Works (5)	47
O Water (6)	19
O Administration (7)	7
O City Clerk (8)	2
O Legal (9)	2 (Note 7, 8, & 9 are combined)
O Human Resources (10)	6
O Information Services (11)	12
O Finance (12)	10
O Blank response (99)	54

Your input Counts -- Please answer the following additional questions.

What do you like best about working for the City of Bloomington?

What do you like least about working for the City of Bloomington?

What things would you like to see changed most about working for the City of Bloomington? How would you make these changes?

Would you be interested in the City offering a formal employee recognition program? If so, what kind of program would you like to see?

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WORK SESSION MEETING AGENDA ITEM 5A

Sewer and Storm Water Rate Study (Presentation by Colin Drat and Tom Beckley, Raftelis Financial Consultants, Inc., 30 minutes, Council discussion 30 minutes)



TODAY'S PRESENTATION

Draft Financial Plans

Draft Rate Forecast and Impacts

Council Discussion

FINANCIAL PLANS

FINANCIAL PLANNING PROCESS

Project Revenues at Existing Rates

Project Expenditures

Project Reserve Requirements

Evaluate Revenue Sufficiency

Revenues

Considerations

- » No increase in storm fees since FY 2004, no increase in Sewer fees since FY 2012
- » Slowed growth in customer accounts
- » Declining per customer billed usage
 - Increased fixture efficiency
 - Price Elasticity
 - Conservation Ethos
- » Climatic Considerations
 - Cold Wet Years->Decreased Revenue
 - Hot Dry Years->Increased Revenue

- » Flat forecast of both Sewer and Stormwater accounts
- » Conservative given minimal growth
- » Flat usage per account for Sewer

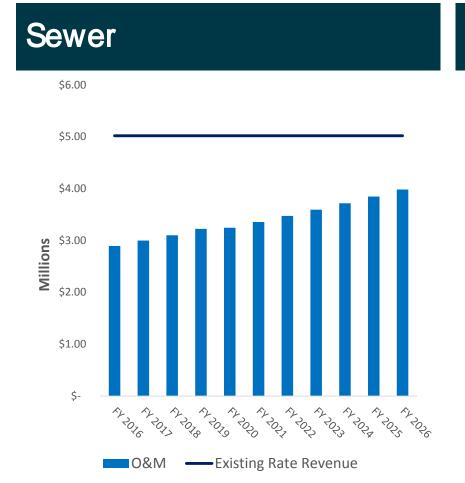
Expenditures: Operating

Considerations

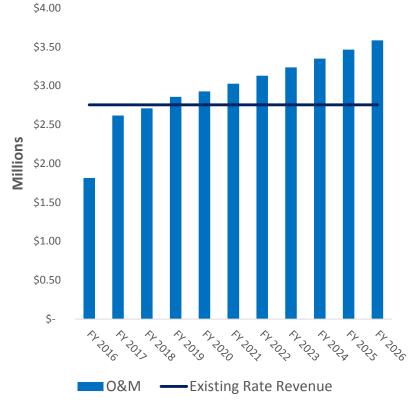
- » Driven By:
 - Increases in Personnel Costs
 - Increases in cost of materials and supplies
 - Overhead costs (GF)
 - Deferred Capital Maintenance
- » Storm Maintenance Funding Cut Significantly in FY 2016

- Assumed escalation rate of 3% for most expenditures
- » Higher for those that typically exceed inflation
- » Assumes stormwater maintenance fully funded in FY 2017

Existing Rev. vs. O&M



Stormwater



Expenditures: Capital

Considerations

- » Necessary at some level on an annual basis
- » Can mitigate O&M costs
- » Avoids "mining assets"
- » \$90+ Million needed over next ten years
- » Most is deferred ("catchup") maintenance and regulatory

- » 30 Yrs. level G.O. Debt Financing
 - Average life of constructed assets exceeds 30 yrs.
 - More flexible than IEPA, cheaper than revenue bonds
- » Issuances every two years
- » Some cash financing

Expenditures: Capital

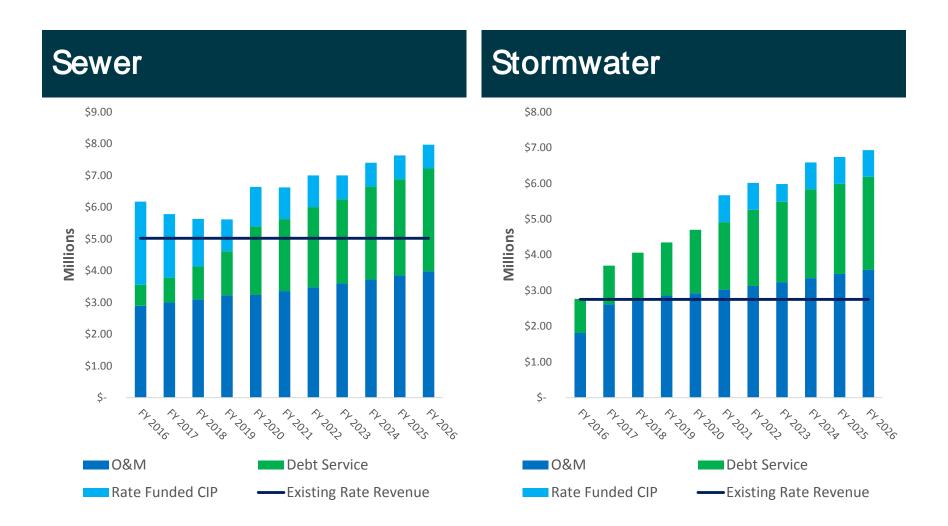
Sewer Projects

- » Sewer CCTV Evaluation
- » Sewer and Manhole Lining
- » Locust Colton CSO Elimination
- » Maizefield CSO Elimination
- » Wet Weather Storage

Stormwater Projects

- » Locust Colton CSO Elimination
- » Maizefield CSO Elimination
- » Drainage and detention system improvements
- » Sugar Creek Flood Plain Study

Existing Rev. vs. O&M + CapEx



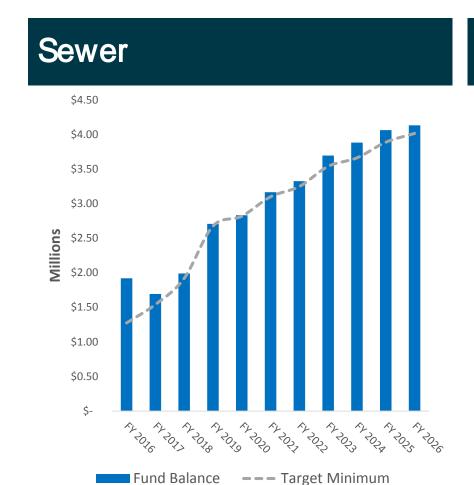
Reserve Requirements

Considerations

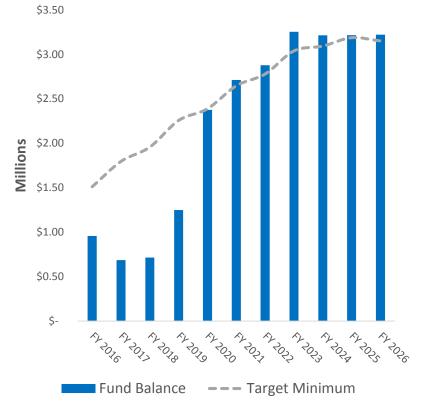
- » Mitigates Risk Associated with:
 - Unexpected declines in revenues (sewer)
 - Unanticipated Expenditures
- » Ensures timely repayment of debt obligations
- » Sewer fund healthier than Storm

- Current policy of 60 days of next year's expenditures
 (O&M + DS) maintained
- » Sewer fund balance above target to be used for capital improvements
- Work up to Storm target over next 5 years

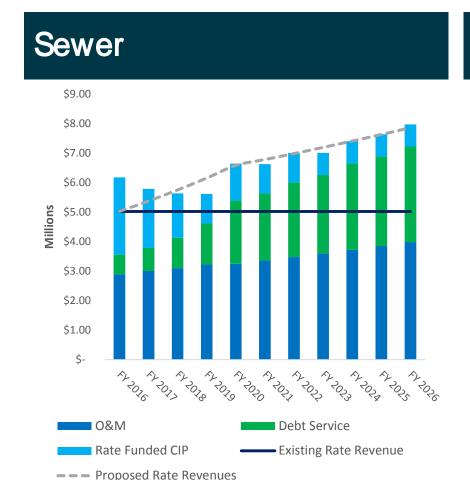
Reserve Balances



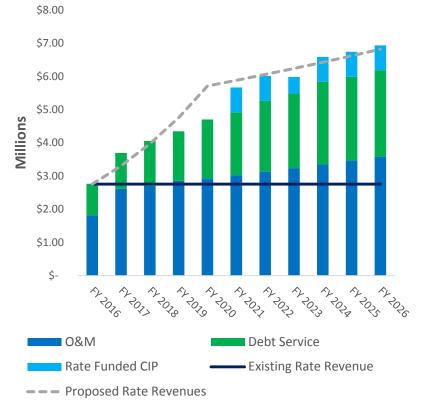
Stormwater



Revenue Sufficiency



Stormwater



FORECAST RATES & CUSTOMER IMPACTS

Forecast Rates

Sewer*	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Vol. (\$/Ccf)	\$1.60	\$1.71	\$1.83	\$1.96	\$2.10	\$2.16	\$2.22	\$2.29	\$2.36	\$2.43	\$2.50
Minimum (\$/Mo)	\$1.50	\$1.61	\$1.72	\$1.84	\$1.97	\$2.03	\$2.09	\$2.15	\$2.21	\$2.28	\$2.35

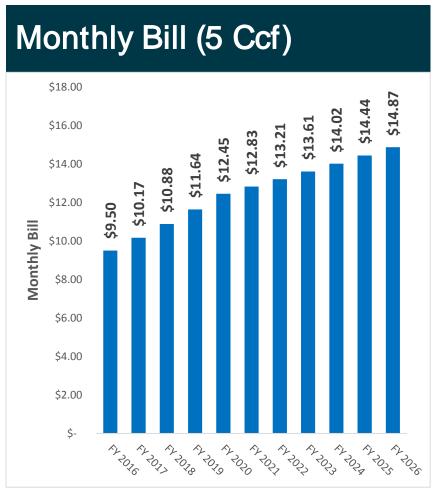
Stormwater*	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Single Family**											
Sm. (<7k ft²)	\$2.90	\$3.48	\$4.18	\$5.01	\$6.01	\$6.19	\$6.38	\$6.57	\$6.77	\$6.97	\$7.18
Med. (7k-12k ft²)	\$4.35	\$5.22	\$6.26	\$7.52	\$9.02	\$9.29	\$9.57	\$9.86	\$10.15	\$10.46	\$10.77
Large (>12k ft²)	\$7.25	\$8.70	\$10.44	\$12.53	\$15.03	\$15.48	\$15.95	\$16.43	\$16.92	\$17.43	\$17.95
Non-SF (\$/IAU)***	\$1.45	\$1.74	\$2.09	\$2.51	\$3.01	\$3.10	\$3.19	\$3.29	\$3.38	\$3.49	\$3.59

^{*}Assumes April 1 rate adjustments

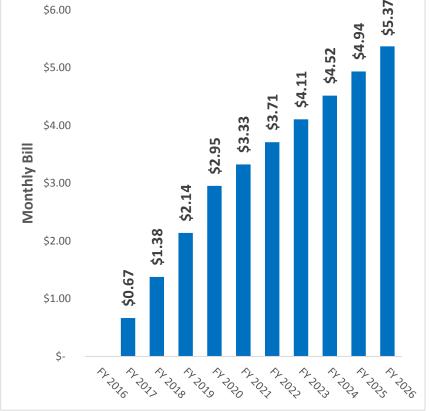
^{**}Based on Gross Lot Area

^{***}Based on Impervious Area (1 IAU=1,000 ft²)

Sewer Impacts: Typical Customer



Cumulative Increase (5 Ccf)

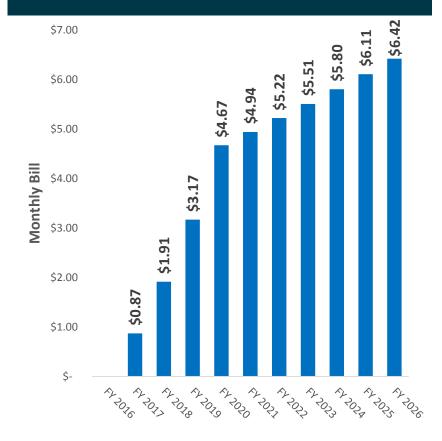


Stormwater Impacts: Typical Customer

Monthly Bill (Medium SFR)



Cumulative Increase (Medium SFR)



Combined Impacts: Typical Customer

