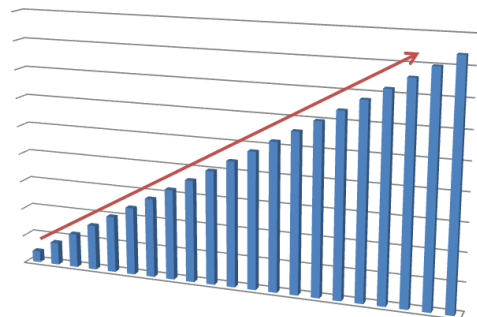




CITY MANAGER'S REPORT

MEASURING PERFORMANCE, TARGETING RESULTS





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Upcoming Community Events

- [Jeff Dunham – Perfectly Unbalanced](#), US Cellular Coliseum, December 5, 4:00 pm
- [Ugliest Sweater Run](#), Miller Park (1020 S Morris Ave), December 5, 1:00 pm
- [The Pantagraph’s Holiday Spectacular](#), BCPA (600 N East Street), December 6, 2:00 pm
- [Paul Mitchell Shall We Dance On Ice](#), US Cellular Coliseum, December 12, 6:00 pm
- [Perfectly Frank – Celebrating Frank Sinatra](#), BCPA (600 N East Street) December 12, 7:30 pm



Upcoming Meetings

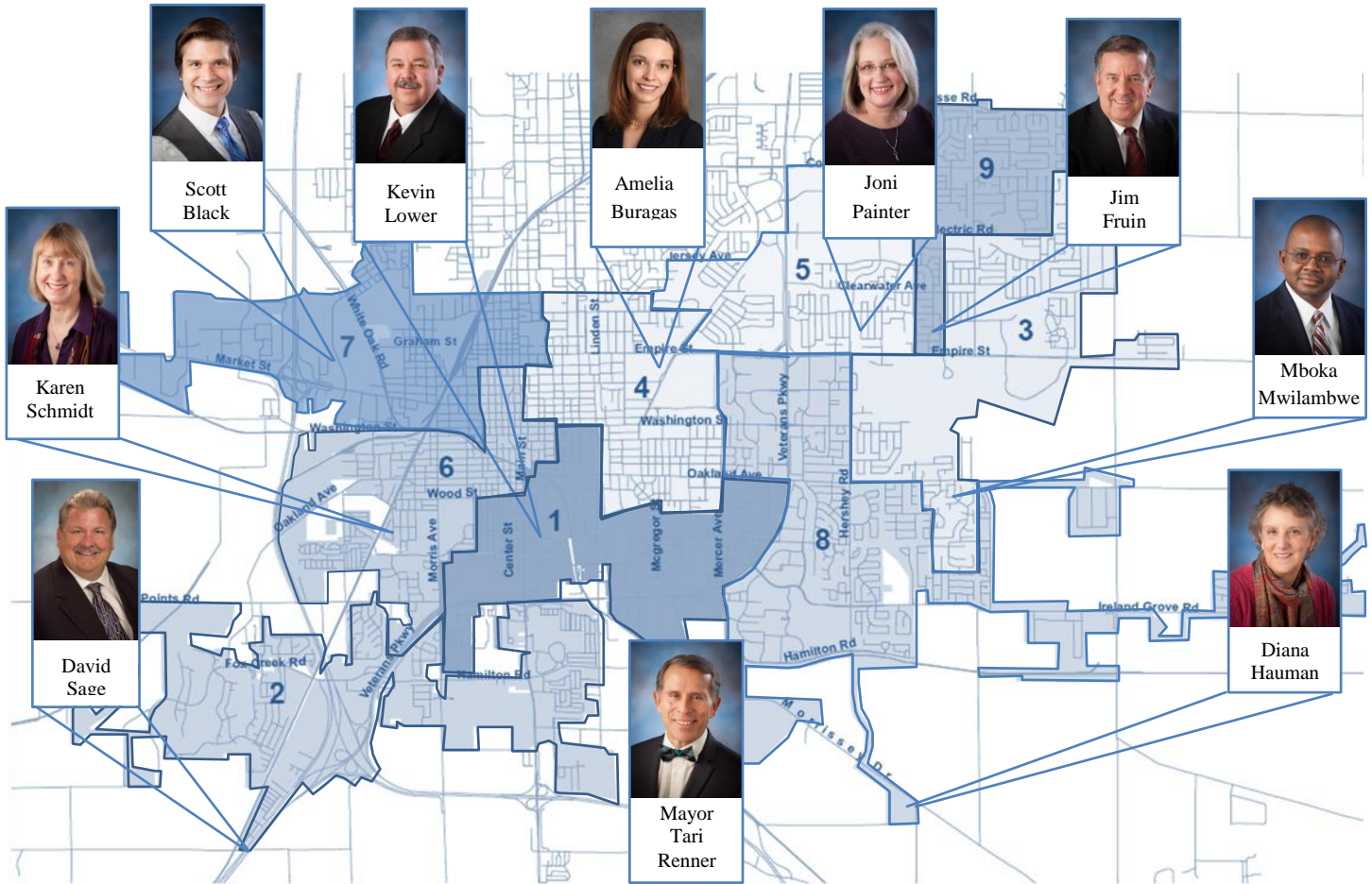
- Liquor Commission meeting, December 8, 4:00 p.m. – 6:00 p.m. City Hall
- Planning Commission meeting, December 9, 4:00 p.m. – 6:00 p.m. City Hall
- Human Relations Commission December 9, 6:00 p.m. – 8:00 p.m.
- Historic Preservation Meeting December 17, 5:00 p.m. – 6:00 p.m. City Hall

The Bloomington City Council meet every 2nd and 4th Monday of each month at 7:00 p.m. for regular Council Meetings

Effective June 1, 2013 the Mayor’s Open House is held every Friday before a Monday City Council Meeting from 4:30 pm to 5:30 pm at City Hall



City of Bloomington Elected Officials

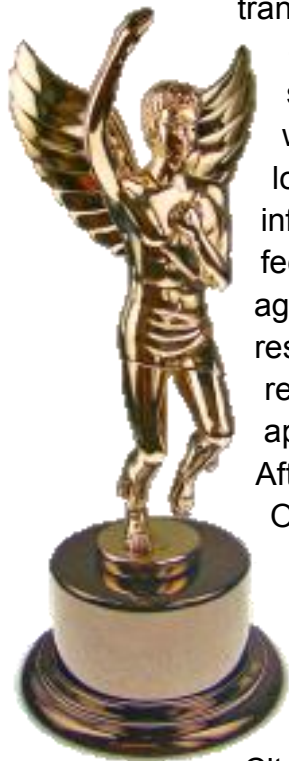


City of Bloomington Administration

- City Manager: David A. Hales
- Assistant City Manager: Stephen Rasmussen
- Assistant to the City Manager: Alexander McElroy
- Executive Assistant: Beth Oakley
- City Clerk: Cherry Lawson
- Director of Finance: Patti-Lynn Silva
- Director of Human Resources: Nicole Albertson
- Director of Information Services: Scott Sprouls
- Director of Parks, Recreation & Cultural: Jay Tetzloff
- Director of Community Development: Tom Dabareiner
- Director of Public Works: Jim Karch
- Director of Water: Bob Yehl
- Police Chief: Brendan Heffner
- Fire Chief: Brian Mohr
- Library Director: Georgia Bouda



Continuous Journey Toward Excellence



The City of Bloomington City Council and staff firmly believe that citizens have a right to full transparency with respect to public information. It is a continuous goal of the City to ensure public information is easily accessible to all citizens and interested stakeholders. To that end, the City has made significant strides in the manner in which information is shared. The City's website now has a [Transparency](#) portal located prominently on the homepage. The portal serves as a repository for public information such as City budget and financial reports, information on taxes and fees, employee salary and benefit reports, labor contracts, and public meeting agendas. In addition to all the information provided on the website, the City responds to over 1,200 Freedom of Information Act (FOIA) requests per year representing an average of 60 minutes of staff time per request. That is approximately 1,200 hours of staff time or 58% of a full-time employee's work year. After taking office in May 2013, Mayor Tari Renner implemented a monthly Mayoral Open House providing an opportunity for citizens to meet informally with the Mayor at City Hall to discuss issues and items of concern. The meetings are conveniently held every Friday before a Monday City Council meeting. In October 2013, the City began streaming live and [archiving](#) City Council meetings bringing City government to the homes and computers of the general public. Finally, the enclosed report represents another effort on behalf of the City to provide vital information to citizens regarding City business and operations.

As the City strives to increase transparency and openness in City government, City officials ask for your input and suggestions on how the City can better share information with the community. Please feel free to contact your [Alderman](#), the [Mayor](#), or [City staff](#) to share your ideas.

Recent Accolades for Transparency and Open Government:

- The **Illinois Policy Institute (IPI)** rated the City's website with a [transparency score of 89.7](#), placing the City 8th out of the 26 largest cities in Illinois. The average score of the top 26 was 71.4, exactly 18.3 points less than Bloomington.
- The City Manager's Monthly Report was recognized by the **Association of Marketing and Communication Professionals (AMCP)** with the Gold Hermes Creative Award for Communications and Publications (award pictured above). There were over 6,500 submissions with only 19% of the applicants receiving the Gold Award and 11% receiving Honorable Mention.
- 2012, 2013, 2014, 2015 recipient of the **International City/County Management Association (ICMA)** Center for Performance Measurement (CPM) Certificate of Distinction for Performance Management Efforts. A key component to receive this award includes sharing performance information with the public. The City was one of only 8 jurisdictions which received this honor in 2015.
- 2011, 2012, 2013, 2014 **Government Finance Officers Association (GFOA)** Distinguished Budget Presentation Award recipient. In order to receive the budget award, entities must satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as: a policy document, a financial plan, an operations guide, and a communications device.



City Manager



David A. Hales

Welcome from the City Manager

October 2015 Edition

The City of Bloomington began the practice of producing the City Manager’s Monthly Report in 2009 to provide performance information to the Mayor, City Council and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. In effort to best guide City resources toward the betterment of the community, the Bloomington City Council adopted a strategic plan which identifies goals that focus on outcome-based objectives and potential actions for the projected course of five years. The City Manager’s Monthly Report reflects the City’s progress toward the accomplishment of these goals and current service levels. The performance data in this report is compiled internally by each department/division that comprise City services. The information is then analyzed and organized for presentation by myself and the Assistant to the City Manager.

I am proud of the City’s efforts toward becoming more performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals established by Council as we proudly serve the citizens of Bloomington.

I am pleased to present to you the October 2015 City Manager’s Monthly Report. I hope that you continue to stay informed on City issues and progress. Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David A. Hales
Bloomington City Manager
109 E. Olive Street
Bloomington, IL 61701
Dhales@cityblm.org



Strategic Plan 2010 →2015 →2025

Goal 1. Financially Sound City Providing Quality Basic Services

- Objective
- a. Budget with adequate resources to support defined services and level of services
 - b. Reserves consistent with city policies
 - c. Engaged residents that are well informed and involved in an open governance process
 - d. City services delivered in the most cost-effective, efficient manner
 - e. Partnering with others for the most cost-effective service delivery

Goal 2. Upgrade City Infrastructure and Facilities

- Objective
- a. Better quality roads and sidewalks
 - b. Quality water for the long term
 - c. Functional, well maintained sewer collection system
 - d. Well-designed, well maintained City facilities emphasizing productivity and customer service
 - e. Investing in the City's future through a realistic, funded capital improvement program

Goal 3. Strong Neighborhoods

- Objective
- a. Residents feeling safe in their homes and neighborhoods
 - b. Upgraded quality of older housing stock
 - c. Preservation of property/home valuations
 - d. Improved neighborhood infrastructure
 - e. Strong partnership with residents and neighborhood associations
 - f. Residents increasingly sharing/taking responsibility for their homes and neighborhoods

Goal 4. Grow the Local Economy

- Objective
- a. Retention and growth of current local businesses
 - b. Attraction of new targeted businesses that are the "right" fit for Bloomington
 - c. Revitalization of older commercial homes
 - d. Expanded retail businesses
 - e. Strong working relationship among the City, businesses, economic development organizations

Goal 5. Great Place – Livable, Sustainable City

- Objective
- a. Well-planned City with necessary services and infrastructure
 - b. City decisions consistent with plans and policies
 - c. Incorporation of "Green Sustainable" concepts into City's development and plans
 - d. Appropriate leisure and recreational opportunities responding to the needs of residents
 - e. More attractive city: commercial areas and neighborhoods

Goal 6. Prosperous Downtown Bloomington

- Objective
- a. More beautiful, clean Downtown area
 - b. Downtown Vision and Plan used to guide development, redevelopment and investments
 - c. Downtown becoming a community and regional destination
 - d. Healthy adjacent neighborhoods linked to Downtown
 - e. Preservation of historic buildings

Spotlight City: BCPA

New Show 'Jingle Bell Rock' Added to BCPA 15-16 Season

The Bloomington Center for the Performing Arts (BCPA), presents a new addition to their 15-16 season, with Jingle Bell Rock: A Raucous Holiday Variety Revue on Friday, December 18, 2015 at 7:30 p.m.

The Holiday spirit is coming with Jingle Bell Rock. This family friendly show offers something for kids from one to ninety two. You'll hear yuletide classics including "Deck The Halls", "Sleigh Ride", "Santa Claus Is Coming To Town" as well as contemporary holiday hits "Hey Santa", "Run, Run, Rudolph" and "All I Want For Christmas Is You".

As Saturday Night Live is a little bit of music with a lot of comedy, Jingle Bell Rock is a lot of music (over 35 songs) with a little comedy. Featuring a hilarious send up of "It's a Wonderful life" in two minutes flat, an audience driven "A Christmas Carol", a look at the classic TV specials from yesteryear, and special appearances by Suzy Snowflake and of course, the main man in RED himself, Santa Claus. We guarantee you'll leave the theatre with that holiday spirit!

Tickets to Jingle Bell Rock: A Raucous Holiday Variety Revue go on sale Thursday, November 19 at 10 a.m. and can be purchased online at www.artsblooming.org, or by calling the BCPA Ticket Office at 309-434-2777; toll-free at 866-686-9541. Tickets may also be purchased at the BCPA Ticket Office at 600 N. East St., Bloomington during their regular 10 am – 6 pm business hours.



Executive Summary

Police Department

- On average there were six general detectives working per day with each general detective assigned approximately 12 cases and the Domestic Violence detectives (2) assigned 62 cases. The two detectives assigned to sex crimes and sex crimes involving children are investigating 36 cases. **(Page 9)**
- The Vice unit purchased 29.9 grams of crack cocaine, 25.7 grams of cannabis, and 01.6 grams of heroin. They seized 12.3 grams of crack cocaine and 01.5 grams of cannabis. **(Page 10)**
- Six officers and two supervisors are assigned to Street Crimes with an average of 5.45 working per day. One officer was assigned to the FTO program. Officers completed 18 days of training. Street Crimes made 22 probable cause arrests and 16 warrant arrests, seized 16 grams of cannabis, 0.4 grams of crack cocaine, towed 13 vehicles, and issued 1 ordinance violation.**(Page 10)**
- There were 15 days of Downtown Hireback. A total of 41 pairs of officers, including 13 pair assigned from 3rd shift patrol, worked this month. Saturday, October 2nd was ISU's parents' weekend. Saturday, October 24th was ISU Homecoming. Saturday, October 31st was Halloween as well as daylight savings time adjustment which allowed bars to remain open an additional hour. **(Page 14)**

Public Works

- McLean County's unique public-private partnership for Household Hazardous Waste (HHW) yielded another successful collection event on Saturday, October 17, with a 22 percent increase in vehicles passing through the event compared to the most recent HHW collection that took place two years ago. **(Page 18)**
- Almost 1,600 cars came through the HHW collection, however, the total number of households' participating could be much higher due to many residents working together with neighbors to "carpool" their materials to the event, which results in shorter wait times for everyone. **(Page 18)**



Parks, Recreation & Cultural Arts

- The annual BCPA volunteer appreciation banquet was a huge success! Over half of our volunteer corps attended the Halloween themed event with several volunteers arriving in costume. Since January 1, 2015 volunteers at the BCPA have given over 5800 hours of their time. If you calculate that by the *Value of a Volunteer* formula for Illinois that's over \$143,000 in service to our community so far in 2015. **(Page 21)**

- The BCPA presented 5 events in October including Northern Exposure Music Fest on October 3, David Cassidy on October 9, *Whose Live Anyway?* October 17, *The Cabinet of Dr. Caligari* October 20 and *Intergalactic Nemesis* on October 28th. (**Page 21**)
- Attendance for the BCPA was 6,329 for October on-site events, activities, meeting, etc. The Facility usage was 29 on-site functions. (**Page 21**)
- The month of October brings the golf courses into the beginning of the shoulder season where the weather and playable hours dictate golfers' ability to get on the course. While staff definitely does not like to see less daylight hours for golf, October brings us our largest and most exciting event of the year, the Illinois High School Association State (IHSA) Finals. (**Page 22**)
- Both Prairie Vista and The Den have been proud to serve as the host courses for the IHSA State Finals for the last 15 years and we look forward to at least five more years with the recent extension agreed to with the IHSA. This tournament brings thousands of people into the community from all around the state, giving us an opportunity to showcase the quality of our golf courses and community. According to the Bloomington-Normal Convention and Visitors Bureau (BNCVB), the IHSA Finals bring over \$125,000 into our community over the two day tournament. (**Page 22**)
- Total rounds of golf played in October was 5,300 (**Page 22**)
- Revenue from the Miller Park Zoo gate admissions was up 13.3% for the current fiscal year. Last year, the revenue from admissions broke the all-time record for the Zoo in a fiscal year. This represents the fourth consecutive year the all-time attendance revenue record was broken. (**Page 23**)
- Attendance at the Miller Park Zoo for October was 5,328 (**Page 24**)





Police Chief



Brendan Heffner

October 2015 Edition

Police Department

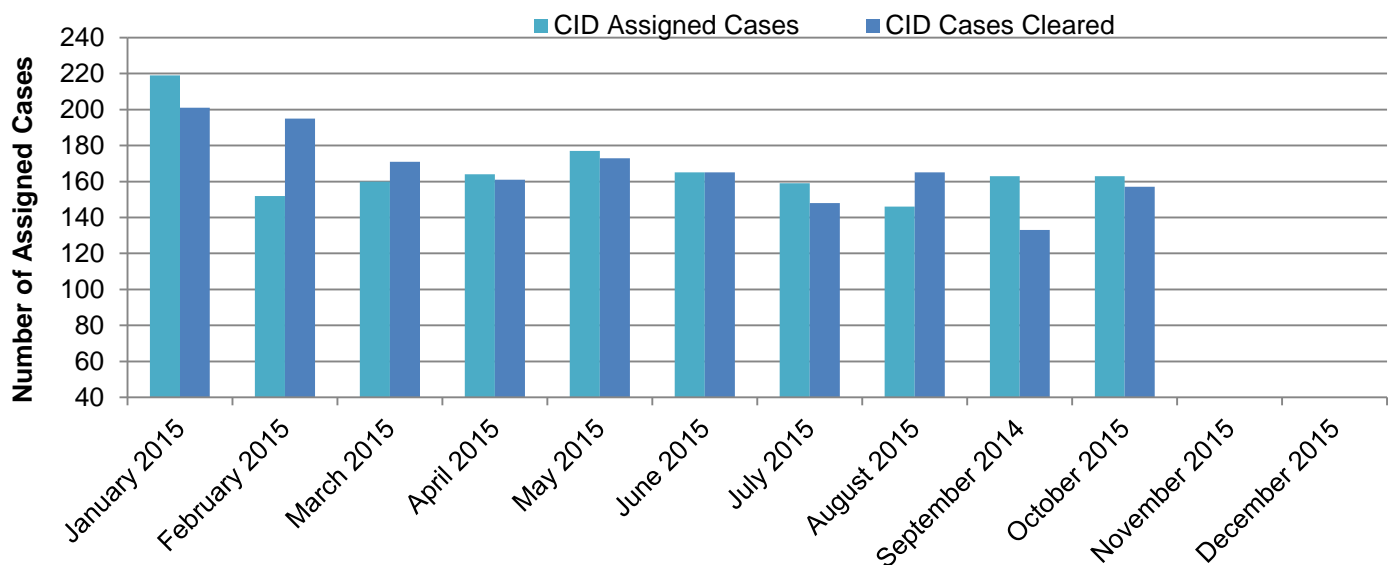
Criminal Investigations Division (CID)

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

On average there were six general detectives working per day with each general detective assigned approximately 12 cases and the Domestic Violence detectives (2) assigned 62 cases. The two detectives assigned to sex crimes and sex crimes involving children are investigating 36 cases.

CID assigned 163 new cases for investigation. The case load carried by CID had the following dispositions: 31 cases were cleared by arrest, 9 cases were cleared with juvenile arrest, and 83 were administratively closed, exceptionally cleared or were unfounded. One hundred fifty-six incidents of domestic violence were reviewed in October.

2015 Criminal Cases Assigned vs. Criminal Cases Cleared



Cyber Crimes

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

The two Cyber Crime detectives have 16 open cases which include open/active joint investigations with the US Secret Service.

United States Marshal Task Force

Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective e. Partnering with others for the most cost-effective service delivery

The Bloomington office opened 18 felony cases and closed 14 of them. Arrests include ten hands on felony arrests, two self-surrendered after they found the US Marshals were looking for them, and two investigations terminated after subjects were found out of the state of Illinois and the State's Attorney Office declined to extradite them back.

Notable cases for October include a subject wanted out of Texas for aggravated criminal sexual assault/child. The subject had been on the run since 2013 when the warrant was issued. Subject was arrested coming off the train. Another subject was wanted out of McLean County on a BPD case for criminal sexual assault. TFO was able to determine where the subject was staying and took him into custody without incident.

VICE Unit

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

Four detectives are assigned to the Vice unit with 3.4 on average working per day. Detectives completed three days of training. Detectives completed 52 hours of surveillance in regards to the string of burglaries taking place in the Twin Cities.

Nine new cases were opened and two search warrants were served. The Vice unit purchased 29.9 grams of crack cocaine, 25.7 grams of cannabis, and 01.6 grams of heroin. They seized 12.3 grams of crack cocaine and 01.5 grams of cannabis.

Street Crimes Unit

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

Six officers and two supervisors are assigned to Street Crimes with an average of 5.45 working per day. One officer was assigned to the FTO program. Officers completed 18 days of training. Street Crimes made 22 probable cause arrests and 16 warrant arrests, seized 16 grams of cannabis, 0.4 grams of crack cocaine, towed 13 vehicles, and issued 1 ordinance violation.

Criminal Intelligence and Analysis Unit (CIAU)

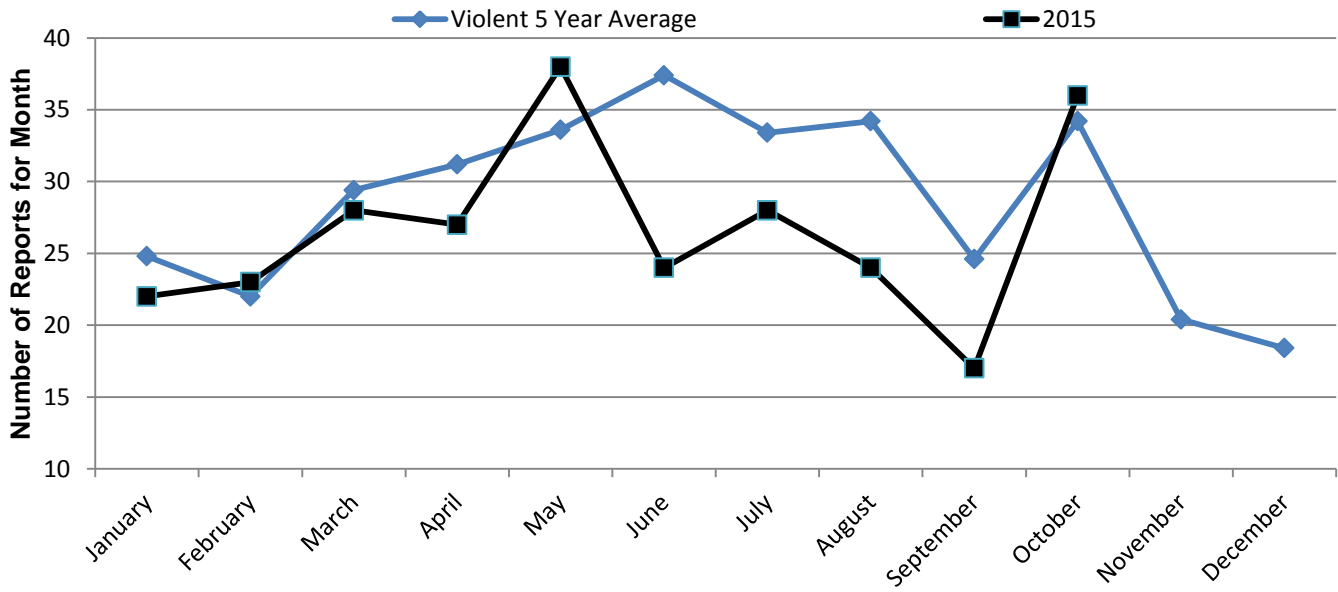
Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

CIAU spent much of their time providing tactical investigative support to investigators working a series of large residential burglaries that affected both Bloomington and Normal. In late October, three suspects were arrested. Using CIAU's case products, detectives were able to link the suspects to as many as 25 local burglaries.

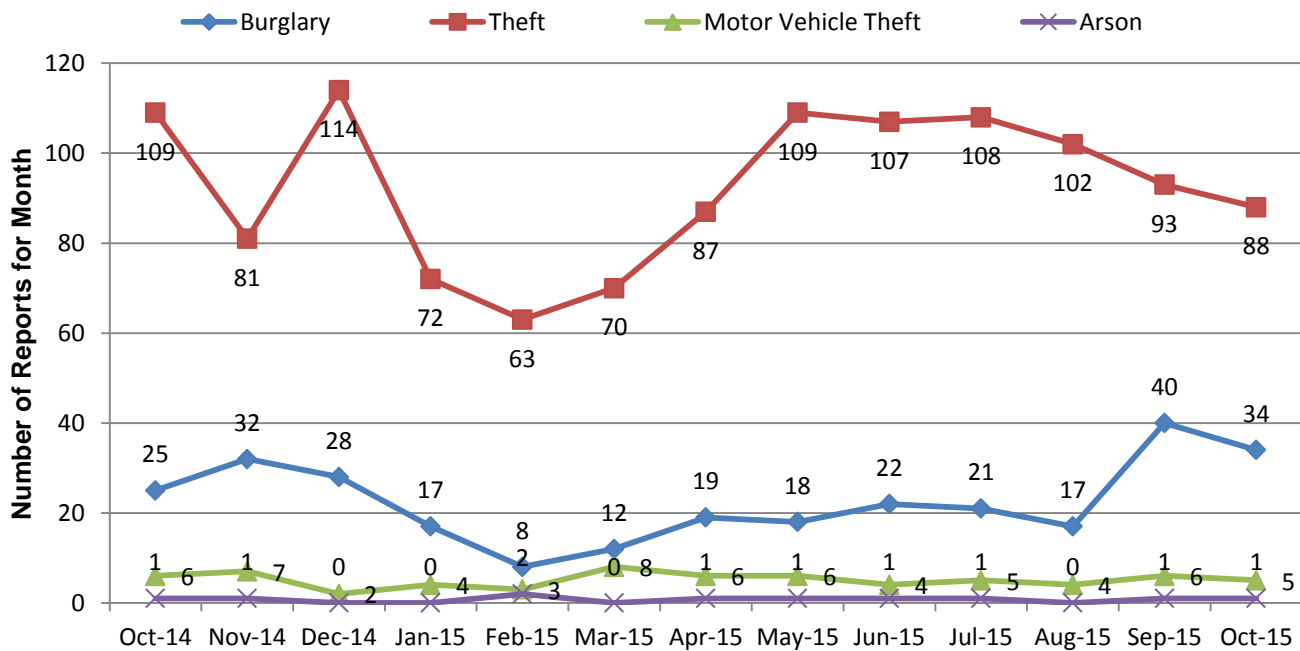
CIAU also produced several videos highlighting unsolved crimes in Bloomington. The distribution of the videos on our YouTube channel resulted in the identification and arrest of three subjects. CIAU worked with the Administration to develop summits between the Police Department, local minority group leaders, NAACP representatives and school administrations with the purpose of working toward juvenile crime suppression initiatives.

One staff member attended the technology expo at the International Chiefs of Police conference in Chicago to explore future uses of new law enforcement technologies.

Total Violent Crime



1 Year Property Crime by Categories



Communications

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

Ring Time Ranges (9-1-1 Incoming) – State mandate is 90% answered within 10 seconds							
Range (sec)	0-10	11 to 20	21 to 30	31 to 40	41 to 50	51 to 60	>=61 0
Calls	2436	34	0	0	0	0	0
%	99%	100%	100%	100%	100%	100%	100%

Ring Time Ranges (911 Incoming) - State Mandate is 90% answered within 10 seconds.

Manager conducted interviews for telecommunicator position. Proceeding through the background phase. He also coordinated with New World Systems and Priority Dispatch to install the ProQA Paramount platform as a pre-cursor to implementation of Fire Priority Dispatch System. Prepared FY2017 budget and entered into MUNIS. He attended McLean County Disaster Council Meeting and participated as a Team Leader in a large scale communications exercise in Southern Illinois. Toured ISU EOC with Assistant City Manager and Police/Fire Chiefs. Attended Fire Records demonstration from New World Systems at #6 Fire Station. \$17,400 in alarm ordinance violations were issued to date.

Incoming Phone Calls

Administrative (non-emergency)	6,838
911 Calls (wireline & wireless) total	2,177
911 Calls - Wireline	368
911 Calls - Wireless	1,626
911 VoIP Calls	183
911 Unknown	0
Total All Calls	11,095

Dispatched Calls

Police	5,910
Fire and EMS	905
Total Dispatched Calls	6,815

Daily Call Averages

Administrative (non-emergency)	221
911 Calls – Wireline and Wireless	70
All Calls per day average	291
Police Dispatches	191
Fire and EMS Dispatches	29
Average Dispatches per day	220

First Shift 7 a.m. – 3 p.m.

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

First shift has 20 officers with an average number working each day of 10.3. Several officers attended EVOC training, SWAT training, DUI training, Lead Homicide training and various other training classes. One officer is in the Field Training. Eighty-nine incidents of sex offender related problems were handled during October. Twelve sex offenders were arrested or charged. Three were referred

for probation and parole violations. Day shift had extensive focus on traffic enforcement. Officers were assigned to numerous hot spots to enforce speed limits and cell phone violations. Officers were also assigned to patrol Veterans Parkway in an effort to reduce the number of illegal cell phone use, tinted windows, and excessive noise. The Offender Watch 500 now has 436 registered users. The system sent out 9561 community notices so far in 2015, with 955 of those sent in October.

Second Shift 3 p.m. – 11 p.m.

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

Second shift has 19 officers with an average of 10.7 officers working each day. Officers worked several STEP details around town in response to speed complaints. Officers also patrolled the downtown area in response to homeless complaints.

Notable calls for service include an armed robbery in the 800 block of South Main and a fatal vehicle accident at Ireland Grove Road at Arcadia.

Third Shift 11 p.m. – 7 a.m.

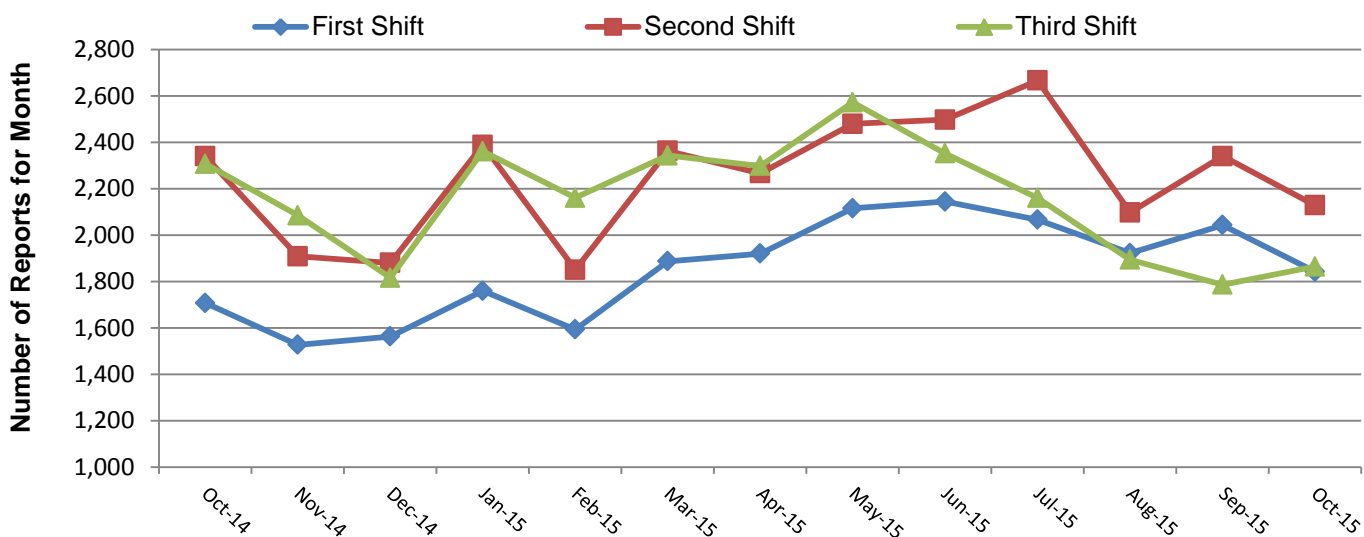
Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

There are 16 officers assigned to third shift with 9.9 working per night.

Notable calls for service include a report of robbery and sexual assault on Tracy Drive. As the victim attempted to call 911, the suspect stole the phone and fled. The suspect in this incident was charged with robbery and also for his role in a recent unrelated shooting. Also during October, 25 individuals were charged with DUI offenses.

Violation	Month Total	Year Total
Seat Belt/Child	0	40
Speeding	82	560
All Other Traffic	428	3,847
DUI Arrests	23	181

1 Year Police Department Calls for Service by Shift and Month



Administration

Strategic Plan Goal 3: Strong Neighborhoods; Objective e. Strong partnership with residents and neighborhood associations

Public Affairs Officer Mayer completed several news releases and media interviews. She participated in IWU class panel, gave a tour/presentation at the department, attended active shooter exercise at State Farm, attended ISU Career Fair, attended Recovery Court, STAC meeting, Explorer's meeting, helped with Physical Agility testing, and attended Kid's Event at Day Care.

SRO Day translated Spanish for new students, conducted lock down drills at BHS, Sheraton, and Oakland, talked to several parents about their student's truancy issues. He issued several Ovs for fights and alcohol.

SRO Hirsch presented to 60 students regarding law enforcement as a career, spoke to nine students about classroom behavior and grades, met with seven parents regarding their student's truancy and disrespectful behavior, removed five students from class for poor behavior, investigated six fights, investigated phone thefts and bike thefts.

SRO Wagehoft talked to parents about school safety during dance hours, gave a talk at Irving School about drugs for red ribbon week, and helped with K-9 demo for 7th grade students.

Downtown Activity

Strategic Plan Goal 3: Strong Neighborhoods; Objective a. Residents feeling safe in their homes and neighborhoods

There were 15 days of Downtown Hireback. A total of 41 pairs of officers, including 13 pair assigned from 3rd shift patrol, worked this month. Saturday, October 2nd was ISU's parents' weekend. Saturday, October 24th was ISU Homecoming. Saturday, October 31st was Halloween as well as daylight savings time adjustment which allowed bars to remain open an additional hour.

The following notable incidences occurred during October: On October 2nd, an intoxicated subject was taken into custody after he battered a staff member who was denying him entry to the bar due to his level of intoxication.

On October 3rd, officers attempted to separate two males who were preparing to fight each other. One of the subjects again attempted to go after the person he was upset with to fight him. Officers intervened again and the aggressor was taken into custody. The custody's girlfriend then became upset and was arrested. She kicked an officer several times causing slight injury.

On October 15th, a bar check at Chaser's resulted in locating four under age patrons. A check at Mulligan's resulted in finding one underage patron. On the 22nd, a check conducted at Chaser's resulted in three underage patrons. OV citations were issued.

Totals for the month include 262 bar checks, three DUIs, 97 ordinance violations issued, 23 parking citations issued, 7 traffic citations issued, 34 fights, 35 calls for service, 11 arrests, 13 vehicles towed and 220.5 overtime hours.



Public Works Director



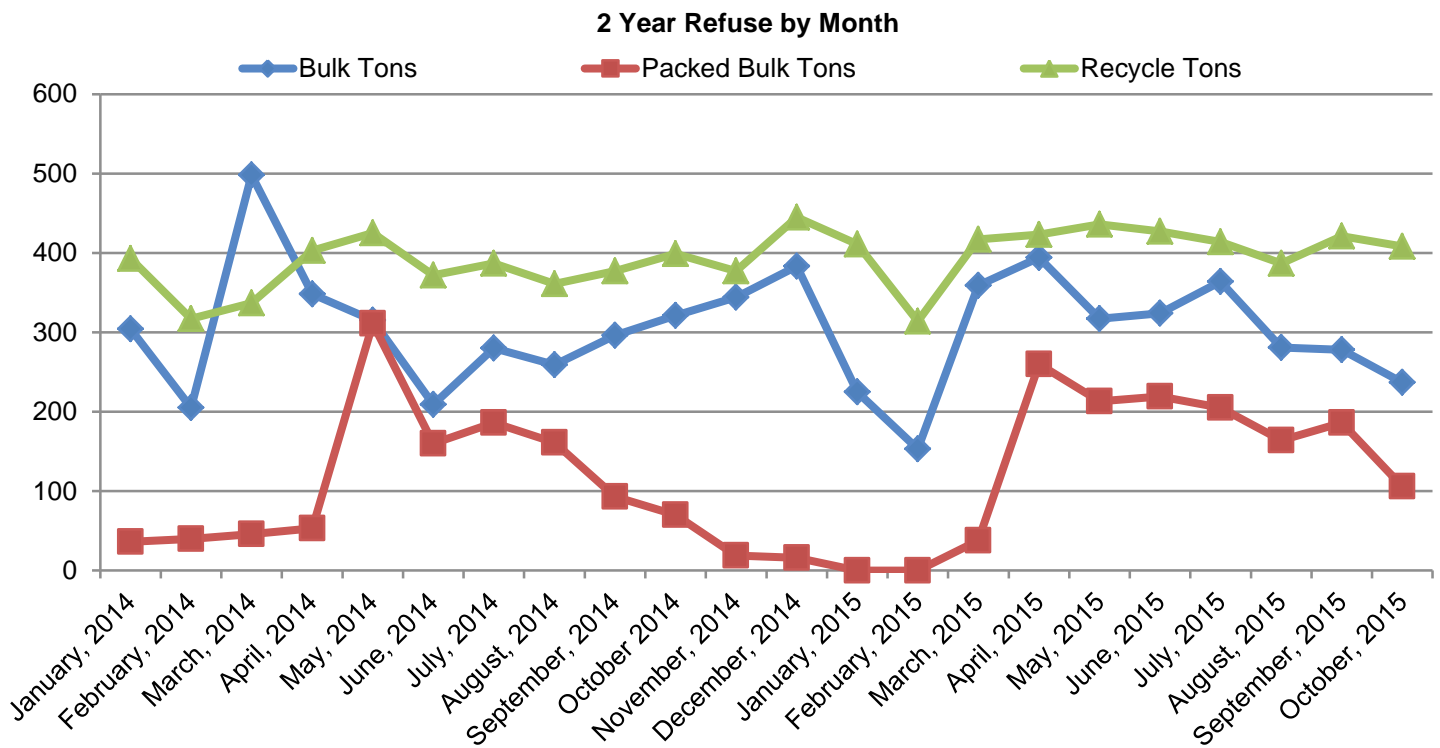
Jim Karch

Public Works Department

October 2015 Edition

Solid Waste Division

Approximately 24,500 residences are serviced weekly and an average of 25.96 pounds of household garbage were picked up each week at these locations during October 2015.



666 miles were swept during the month of October!

Public Works Front Office

The front office staff has processed the following permits for October 2015

Engineering Permits	
Overweight Loads	19 issued Permits for \$1,260
Dumpster/Traffic Control/Excavation/Erosion	6 Permits - \$195
Erosion Control/Complaints Report	
New/Maintenance Erosion Control Inspections	136
New Erosion/Storm Water Complaints	12
Inspection & Complaint Files Closed	13



The office staff handled 1,154 calls in the month of October 2015

Streets & Sewers

Measures Reporting	
Potholes	16
Water Ditches	5
Manhole Repairs	2
Inlet Repair	5
Perm Pothole Patching	5
Cave-ins	3
Concrete Panels	1
Sump Pump Drain Line Repair	1

Fleet Division

	October 2014	October 2015
Work Orders	528	390
Total Repair Orders Closed	480	352
Preventative Maintenance	48	38

	October 2014	October 2015
Total No Lead Gallons	16,879	17,094
Total Cost	\$47,127	\$33,535
Avg Price per Gallon	\$2.79	\$1.96

	October 2014	October 2015
Total Diesel Gallons	18,162	16,000
Total Cost	\$62,186	\$38,981
Avg Price per Gallon	\$3.42	\$2.44

	MONTH	YTD	Budgeted	FY %
Parts	\$58,011	\$251,761	\$569,014	44.24%
Outside Repairs	\$19,864	\$122,808	\$403,672	30.42%
Fuel	\$75,875	\$399,545	\$1,495,202	26.72%



This month Fleet put into service a new Vector Truck for the Street and Sewer Division

2015 Household Hazardous Waste Collection: Unqualified Success, Fundraising Goal Met



McLean County's unique public-private partnership for Household Hazardous Waste (HHW) yielded another successful collection event on Saturday, October 17, with a 22 percent increase in vehicles passing through the event compared to the most recent HHW collection that took place two years ago. The Ecology Action Center's (EAC) Executive Director Michael Brown describes the event as a "...tremendous, unqualified success, made possible due to the overwhelming broad-based support from our community."

Contributions to the EAC's McLean County HHW Fund have reached \$181,123--exceeding the original goal of \$180,000. Brown gives credit broadly for this achievement, noting that local government, businesses, and residents all contributed generously to ensure this collection would happen. He also extended thanks to the nearly 100 enthusiastic EAC volunteers that worked the event.

Almost 1,600 cars came through the HHW collection, however, the total number of households' participating could be much higher due to many residents working together with neighbors to "carpool" their materials to the event, which results in shorter wait times for everyone.

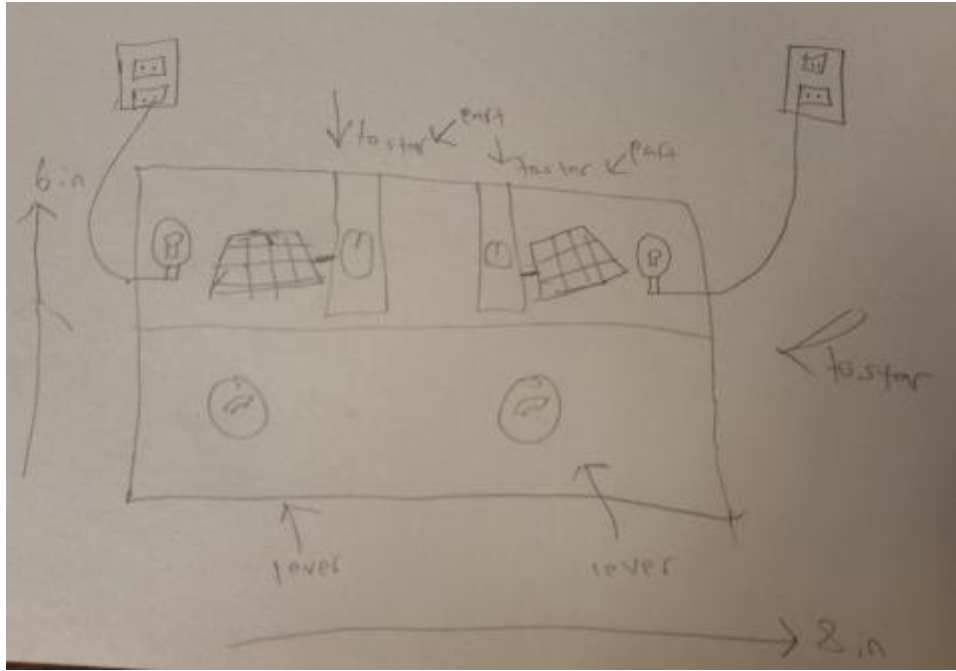
Sponsors and partners of the 2015 HHW Collection include: City of Bloomington, Town of Normal, McLean County, Radio Bloomington, Republic Services, State Farm Insurance, Home Sweet Home Ministries, Midwest Fiber, WGLT, Henson Disposal and Recycling, Carlson Exteriors, Mitsubishi Motors North America, Illinois Farm Bureau, Country Financial, Growmark, Springfield Electric, McLean County Regional Planning, and McLean County Health Department.

Acting as the local solid waste agency, the EAC coordinates Household Hazardous Waste collection on behalf of Bloomington, Normal, and McLean County. Traditionally, the State of Illinois funded HHW collection through nearly annual events coordinated by the EAC. However, state budget cuts have severely impacted the HHW program, resulting in a lack of dependable options for safe and legal disposal of HHW materials. The EAC, in partnership with the City of Bloomington, Town of Normal, and McLean County, originally created a unique and successful public-private partnership model to fund HHW collection in 2012.

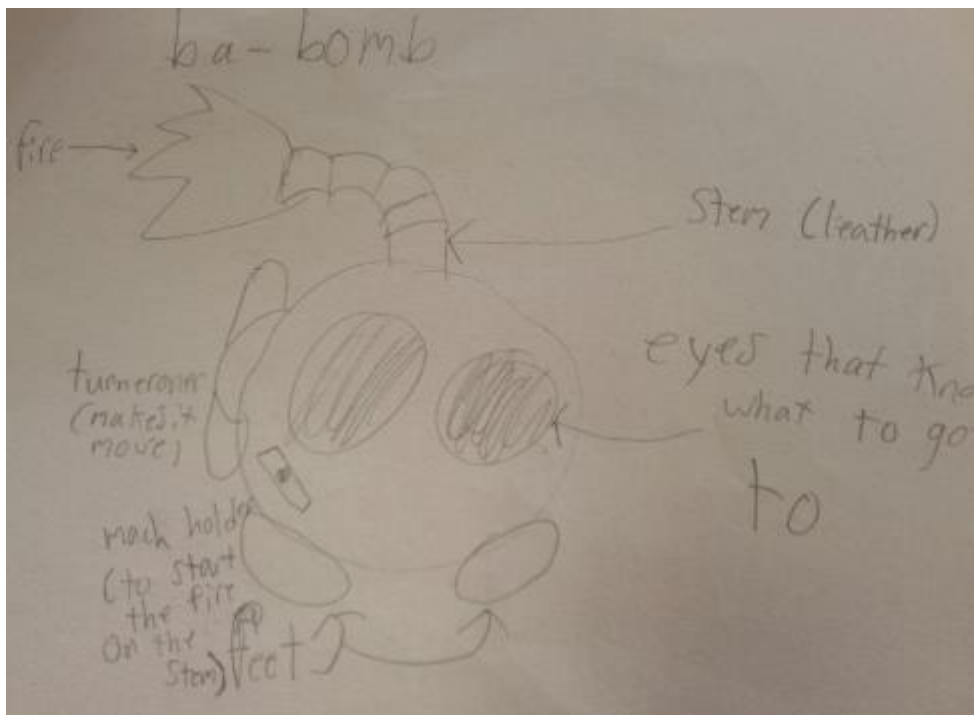
Our Future City Engineers

After an evening with City engineer Tony Meizelis learning about simple machines and safe sewer schematics, Cub Scouts from Pack 3930 (Wesley United Methodist church) drew plans for their own inventions to make our community a little better.

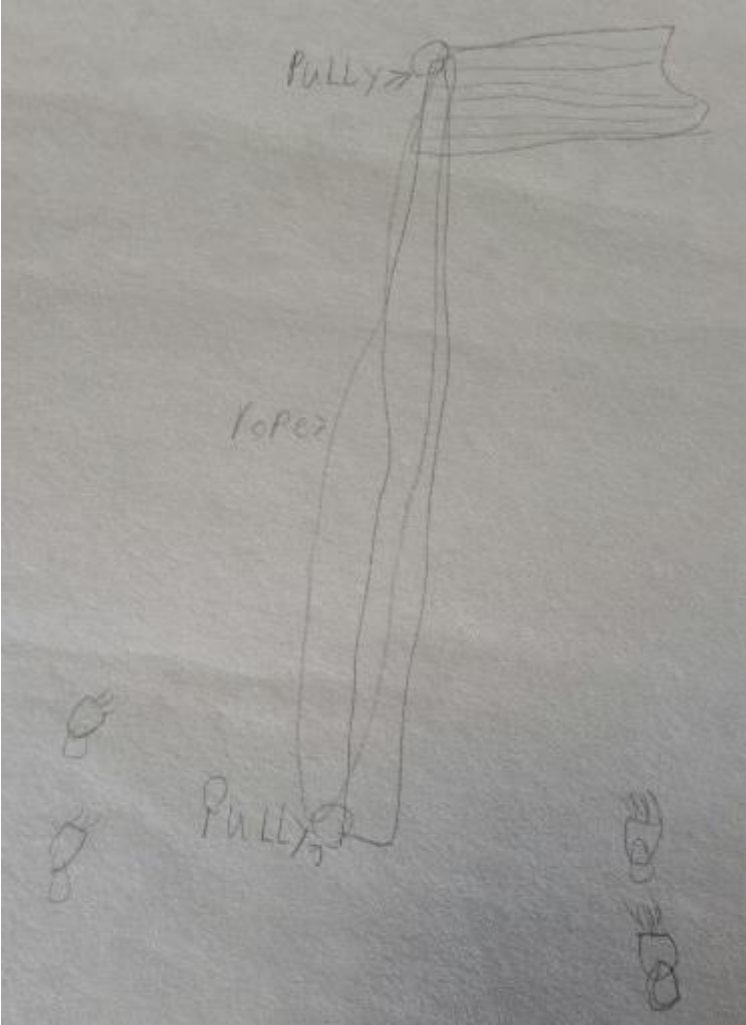
David Ferrier age 10 (Magical Mini Toaster)



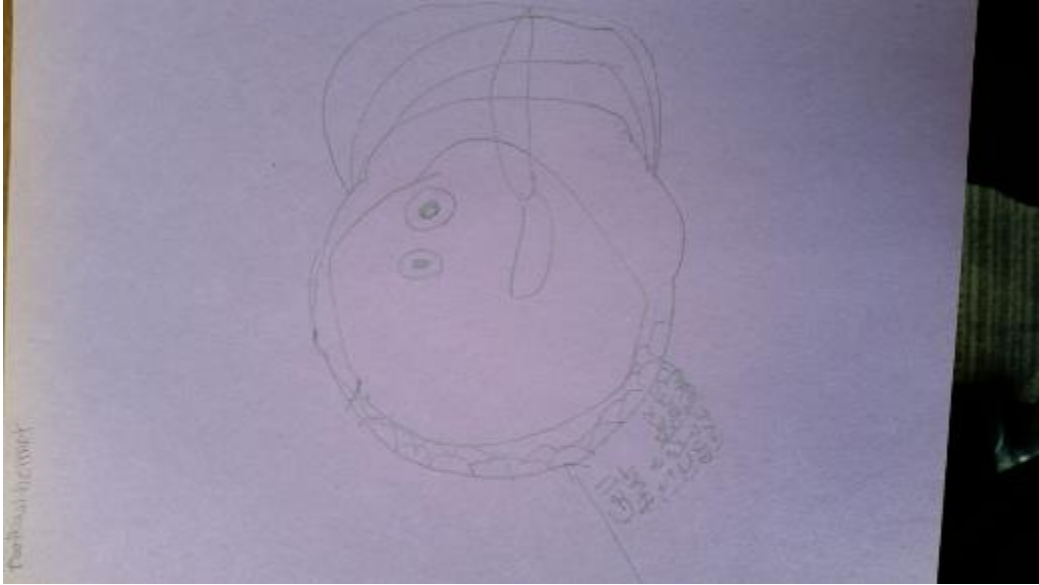
Shawn Whiteside age 9 (Mario World Ba-Boom Character)



Tristen Ameday age 9 (Flag Pole Pulley System)



Gavin Johnson age 10 (Cool Gel Safety Football Helmet)





Parks, Recreation, & Cultural Arts Director



Jay Tetzloff

Parks, Recreation & Cultural Arts Department

October 2015 Edition

Bloomington Center for the Performing Arts (BCPA)

Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective d. Appropriate leisure and recreational opportunities responding to the needs of the residents

Bloomington Center for the Performing Arts



The annual BCPA volunteer appreciation banquet was a huge success! Over half of our volunteer corps attended the Halloween themed event with several volunteers arriving in costume. Nick Niemerg, BCPA Coordinator of Volunteers (photo left), awarded the BCPA Volunteer of the Year to nine year veteran Diane Johnston. In addition, several five year service pins were awarded to deserving volunteers. Since January 1, 2015 volunteers at the BCPA have given over 5800 hours of their time. If you calculate that by the Value of a Volunteer formula for Illinois that's over \$143,000 in service to our

community so far in 2015.

The BCPA presented 5 events in October including Northern Exposure Music Fest on October 3, David Cassidy on October 9, Whose Live Anyway? October 17, The Cabinet of Dr. Caligari October 20 and Intergalactic Nemesis on October 28th. Prior to the Intergalactic Nemesis performance, a Foley Sound Effects workshop was held on the BCPA stage (photo right) with members of the community. The Foley Artist



from the show came and demonstrated how she makes sounds for the show similar to classic radio shows of yesteryear. This application however was for their live action graphic novel called *Target Earth*.

The BCPA also hosted several community events in October. One of them was the 17th Annual Youth in Harmony Fall Festival. Over 400 student singers were at the BCPA, rehearsed all day, and put on a brilliant performance in the evening. (photo below)



Reporting Measures

Attendance: 6,329 for October on-site events, activities, meetings, etc.

Facility Usage: 42 October on-site functions

Community: 6 radio spots, 17th Annual Youth in Harmony Fall Festival and more...

Golf Courses

Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective d. Appropriate leisure and recreational opportunities responding to the needs of the residents

The month of October brings the golf courses into the beginning of the shoulder season where the weather and playable hours dictate golfers' ability to get on the course.



While staff definitely does not like to see less daylight hours for golf, October brings us our largest and most exciting event of the year, the Illinois High School Association State (IHSA) Finals. Both Prairie Vista and The Den have been proud to serve as the host courses for the IHSA State Finals for the last 15 years and we look forward to at least five more years with the recent extension agreed to with the IHSA. This tournament brings thousands of people into the community from all around the state, giving us an opportunity to showcase the quality of our golf courses and community. According to the Bloomington-Normal Convention and Visitors Bureau (BNCVB), the IHSA Finals bring over \$125,000 into our community over the two day tournament.

In addition the State Finals, the courses also hosted two fun fall events. The Den hosted the 8th Annual Mission Impossible tournament which had a full field turnout of 100 players. This event continues to bring players from all across Central Illinois with some coming from areas as far as Chicago to experience The Den in this unique format. Prairie Vista hosted the 11th Annual Vista Maze tournament which had a full field of 72 players. These tournaments serve as a great way to finish out the year hosting some fun events for those from the community and beyond.



On the course side of the operation, staff was able to finish fairway aerification on the front nines at both Prairie Vista and the Den, while completing aerification at Highland Park Golf Course. This practice will help maintain the quality conditions we serve to provide our customers throughout the next season.

Reporting Measures

Total Rounds Played: 5,300

Outing Rounds: 842

Junior Rounds: 772

Miller Park Zoo

Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective d. Appropriate leisure and recreational opportunities responding to the needs of the residents



Revenue from admissions was up 13.3% for the current fiscal year. Last year, the revenue from admissions broke the all-time record for the Zoo in a fiscal year. This represents the fourth consecutive year the all-time attendance revenue record was broken. Attendance was down 3.3% for the current fiscal year compared to last year's attendance. A 4% amusement tax began on 1 August 2014. The tax is included in this

amount. Admission prices were raised on 1 January 2015. Revenue from Education Program Fees and Rentals was up 2.1% for the current fiscal year.

Revenue from Concessions, Carousel, and Animal Food Sales was down 3.4% for the current fiscal year compared to last year's numbers. Quarters for Conservation program initiated 1 May 14. A

quarter was added to the price of Budgie Bird feedings and Carousel rides. The added quarter is earmarked for the Zoo's Conservation Fund and is not included in this year's numbers.

Zoo hosted special event, Zoo Spooktacular. We hosted over 1100 people. This continues to be an extremely successful event. Also hosted Bloomington 101 and Reggie Redbird Day. Zoo Director, Jay Tetzloff, spoke at the Governmental Interinsurance Exchange Advisory Committee (associated with Bliss McKnight).

Acquisition:

- 2 Male Blue-grey Tanager
- 2 Female Ringtail
- 5 Red-eyed Tree Frog
- 2 Male, Female Bananaquit
- 17 Australian Walking Stick
- 1 Asian Forest Scorpion
- 1 Cobalt Blue Tarantula

Disposition:

- 2 Male Blue-grey Tanager
- 1 Male Hedgehog
- 1 Male Saffron Finch
- 3 Red-eyed Tree Frog
- 2 Blue-Legged Mantella
- 1 Green Mantella
- 2 Female San Clemente Island Goat
- Male, Female Bananaquit
- 1 Green and Black Poison Dart Frog
- 2 Male Common Wallaroo
- 2 Female King Vulture
- Many animals brought into winter holding and will be off exhibit until the spring.
- Jonathan Reding, Zoo Curator, gave a guest lecture at ISU Animal Science class.



2015 October Attendance: 5328

2014 October Attendance: 6315

Recreation

Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective d. Appropriate leisure and recreational opportunities responding to the needs of the residents

October Recreation events included the popular Halloween House Decorating Contest and school day out trips to Starved Rock and the Decatur Zoo. The 2nd annual Glow Ride was cancelled due to inclement weather and will continue in future years.

Recreation programming included adult trips to Tanner's Orchard, the Burgoo Festival and Get out of Town to Illini State Park and Lake of the Woods. Youth program Chopped, which is a cooking program, had special guest Mayor Renner judge the created food. Other



unique youth programs included Mine Craft Mania, Waffle Iron Chef, Cartooning, Superhero Training, Let's Pretend, School Day Out and more. Afterschool sports were programmed at several area schools in October and new cheerleading and tumbling classes started as well. There were a total of 125 recreation programs offered in October.

The Bloomington Parks and Recreation community outreach initiatives partnered with the YWCA, Bloomington 101, Home Sweet Home Mission, the Baby Fold and more.

Pepsi Ice Center

The main Fall/Winter season for the Pepsi Ice Center is in full swing. 2015 remains to be on track as highest revenue producing year in Pepsi Ice history. This would be the fourth straight year of increases.

The Learn to Skate and Hockey Learn to Play numbers as whole are good and the Youth Hockey program is the largest it has ever been. The October Open Skate theme was the Spooky Skate!



Contracted ice revenue is down due to the amount of ice available with Coliseum scheduling. There will be a significant decrease for October.



Pepsi Ice staff also received positive feedback including; "Thanks for all the encouragement. I love hockey. It's the best part of my week and gives me something to look forward to. Keep doing what you are doing."

Special Opportunities in Recreation (S.O.A.R.)

In the month of October SOAR held 98 sessions of programs and had volunteers assist with over 650 hours. Three Special Olympics Volleyball teams advanced to the state tournament and the Modified Team took home a Gold Medal while the Unified Teams took home a silver and 4th place overall.

October programs included Therapeutic Horseback Riding, Friday Night Teen Club, Music Jam, Holiday Performers and many more. Special events in included Halloween Bingo, Fright Fest, Something' Pumpkin, Halloween Dance, Tanner's Orchard, and Columbus Day Break.



Parks Maintenance

Strategic Plan Goal 5: Great Place – Livable, Sustainable City; Objective d. Appropriate leisure and recreational opportunities responding to the needs of the residents

Horticulture

The horticulture division continued overall maintenance of all parks, grounds and plant beds on city property. Mowing man hours (908) were down slightly due to the relatively dry weather. All annual flowers and baskets were removed from downtown Bloomington and public spaces throughout the City. Perennial plants were cut back for the winter in all parks. Irrigation systems at McGraw, Tipton, Pepperidge and Bittner parks were winterized and shut down. Fountains at City Hall and Withers Park were winterized and shut down. Aeration water fountains in Tipton and Miller Lake were removed for winter. Turf aeration started on all parks. Turf aeration is a very beneficial and cost effective process for improving turf quality. Parks and athletic fields benefit greatly from the soil compaction relief that turf aeration provides.

Forestry

The forestry division continued removing dead, dying or hazardous trees and responding to citizen requests for tree trimming. Forestry division maintains clearances on all street signs and traffic signals as requested by engineering traffic division. Forestry division responds to any downed limbs, hazards, or tree issues on City property 24 hours a day 7 days a week. In October, 82 total trees were removed and 42 of those were ash due to Emerald Ash Borer. 62 stumps were ground out, holes filled with dirt and seeded. Forestry responded to 2 storm damage events and performed 8 safety trims. 104 maintenance trims were performed in October

Utility

The Utility division concentrated on completing some of the outside projects prior to the snow season. Numerous sidewalks and shelter areas were removed and replaced. Those areas include; Atwood Wayside – shelter and bike pad, Stevenson sidewalk, new shelter roof and bike pad, Suburban East sidewalk and drainage area.

The Utility staff also concentrated on winterizing all drinking fountains, spray pads and outdoor fountains. The work included is draining all water lines, blowing out any systems that need it and adding anti-freeze to bathroom fixtures. This is a long process that takes weeks to complete.

Other Utility projects in October are:

- Monthly light inspection and repair at all Parks and Facilities
- Monthly HVAC inspection and repairs at Parks and Facilities
- Monthly HVAC inspections and repairs at the Coliseum and the BCPA
- Completed monthly Park inspections at all City Parks



Water Director



Robert Yehl, PE

Water Department

October 2015 Edition

Reservoirs & Water Quality

The City experienced below average precipitation, approximately 1.8 inches of rain (shown in inches of liquid precipitation; rain or melted snow) in October. The monthly average precipitation for October is approximately 3.2 inches. Evergreen Lake remained full, with Lake Bloomington levels dropping between one foot to one half of a foot below the spillway elevation. The amount of available water stored in both reservoirs at the end of October is higher than that seen in drier years

The nitrate levels in the both the Lake Bloomington Reservoir and the Evergreen Lake Reservoir have been well below the standard of 10 mg/l for several months and staff expects them to stay that way until we start to see increased runoff from the watersheds. We expect to see the usual pattern of increased flow from agricultural tile drainage, resulting in higher concentrations of nitrates entering the reservoirs starting in the fall. At this time, staff does not expect the nitrate levels to approach the 10 mg/l regulatory limit for drinking water. Staff will monitor this closely and will be prepared to switch reservoirs if necessary.

We continued pumping from Lake Bloomington since switching over from Evergreen Lake on September 7, 2015. The City switches reservoirs as part of our established management practice which strives to maintain as much low nitrate water in Evergreen Lake as possible heading into winter. As a general practice, we usually will withdraw from Lake Bloomington if water quality is acceptable.

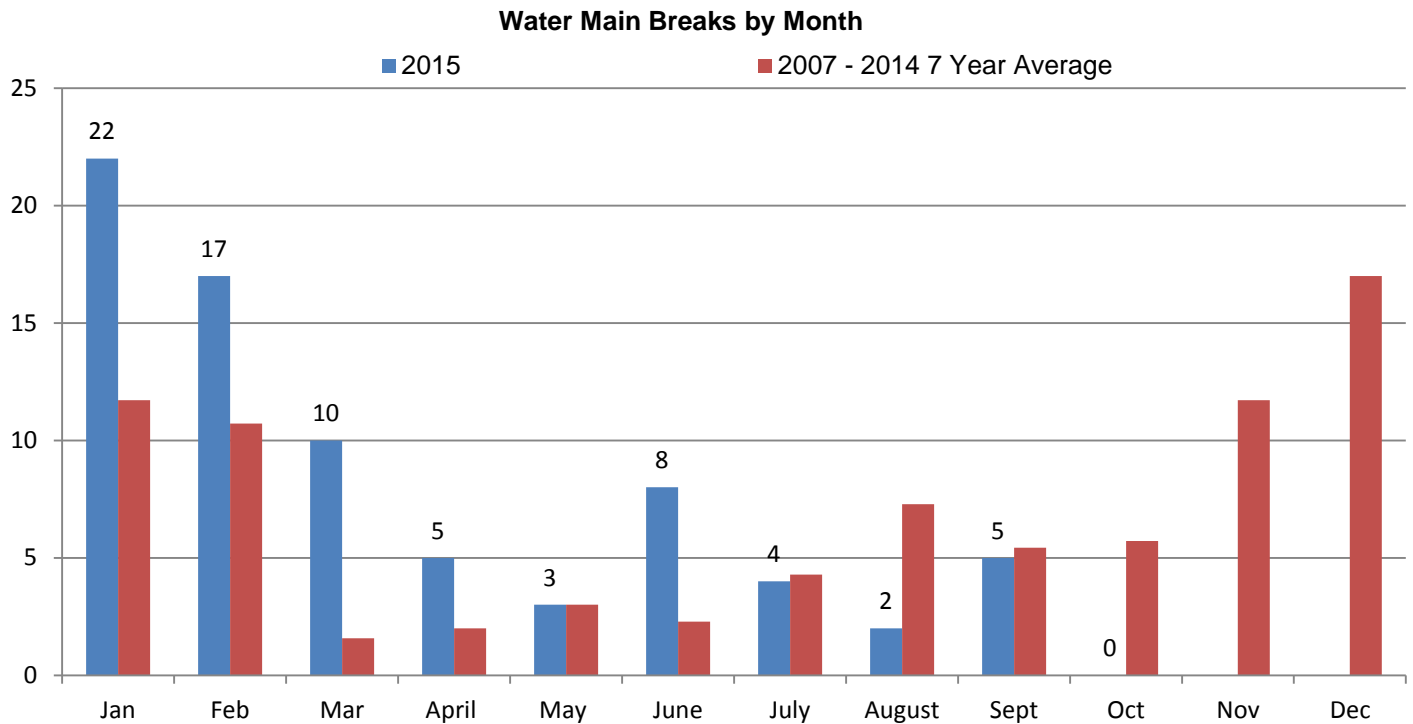
The City experienced minor end of season algal blooms in both reservoirs. We experienced barely noticeable, low intensity and short duration, taste and odor resulting from the blooms. The blooms are regular, seasonal events that are often seen in early summer and in the fall. We try to minimize the effects and intensities of algal blooms through lake monitoring and management practices.

Distribution

During the month, the City experienced no water main breaks/water main leaks. The calendar year 2015 total through October resulted in 76 main breaks, as compared to an average of 82 main breaks for the last seven years.

During October, staff replaced or repaired 16 water service lines and curb stops. Several of these were very old lead (the metal) service lines. The City removes lead from our water system anytime we can. Removal of lead from the system helps the City maintain safe water quality and is in accordance with lead water standards.

Our leak detection program continues to identify leaks in the distribution system. During the month, both inside leaks (meaning they are on the customer’s side of the curb stop and thus the customer’s responsibility) and leaks that are the City’s responsibility (from the water main to the curb stop) were identified.



Mechanical Maintenance

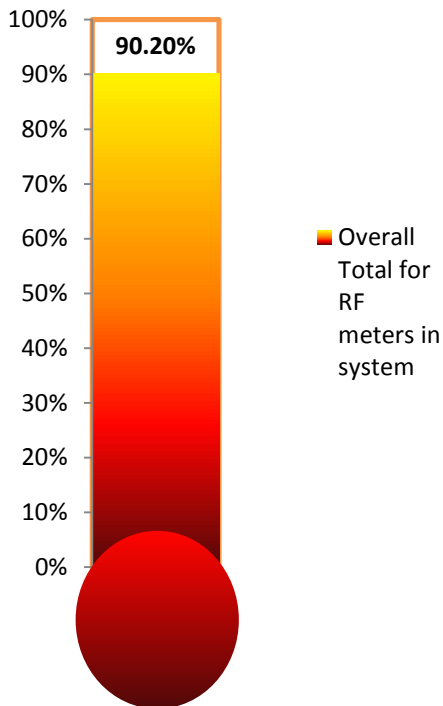
As part of preventative maintenance, vibration testing was conducted at the Lake Bloomington Water Treatment Plant and the Lake Evergreen Pump Station. Vibration testing provides early detection of developing failures in rotating equipment. The results allow repairs to be planned and conducted. One failure of a critical motor or pump can result in a chain reaction causing severely damaged equipment, a decreased water capacity, and water quality issues. We are still awaiting results and written reports from the consultant who conducted the test. The accompanying physical inspection of the most critical pumps and motors at these locations did not indicate signs of major issues. Vibration test of other pump stations are scheduled to be performed in the near future.

A replacement pump for the Enterprise Pump has been ordered. The replacement pump will help ensure proper distribution is maintained for our customers. Winter is fast approaching, and Water Plant crew and Pump Station crew have been busy on their respective areas to ensure our facilities (Water Plant and Pump Stations) are prepared for winter.

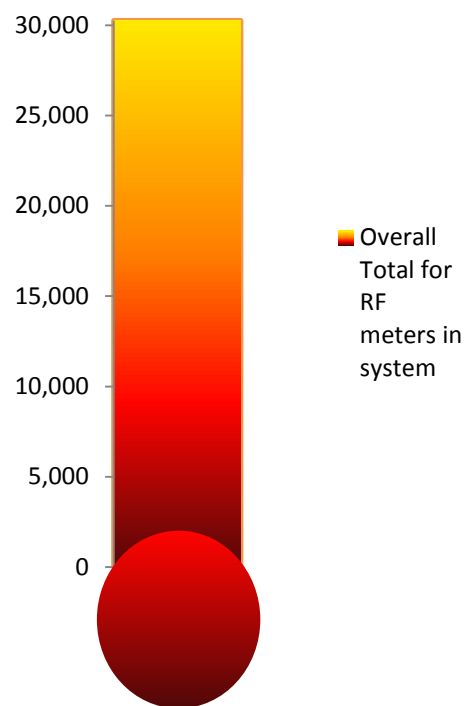
Meter Services

The Department installed 307 Radio Frequency (RF) meters during the month of October.

Overall % Total for RF meters in system



Overall Total for RF meters in system



Our goal for the Fiscal Year (FY16) is the installation of 3,000 units. With the 307 meters installed for the month, and 1,094 meter conversions performed so far this fiscal year, the Department has achieved approximately 36% of our goal for the year.

The water meter inventory includes approximately 1,040 commercial / industrial meters and approximately 31,576 residential meters. Staff changed 10 turbine meters to compound meter during October. Turbine meters are an excellent choice for installations where there will be a high volume of flow on a consistent basis. When the flow volumes vary at locations such apartment complex where numerous residents will use water at the same time (such as the start of a work day) and also where smaller amounts are used at other times (such as throughout the day), then a compound meter is a much better choice because the meter can register both the very low flows and the higher flows as well.

Infrastructure Highlights

The Water Transmission Main Relocation for the Main Street Bridge replacement was completed in the first week of November. The relocation of the City's transmission mains allow for the Illinois Department of Transportation to replace their bridge structure in 2016. Careful internal coordination and discussions with the contractor ensure service to our customers is not interrupted.

The filter media (large gravel, pea gravel, support sand, filter sand and granular activated carbon (GAC) in filters 13 and 17 were removed in October as part of the filter underdrain replacement project. New gravelless underdrains are installed in those two filters, which should be placed back into service toward the end of November. Filters 14 and 15 were retrofitted with the new system earlier this year. The remaining two filters (16 and 18) will be completed before May 1, 2016.

The shoreline stabilization project at North Park on Lake Bloomington was completed in October, 2015. One thousand seven hundred fifty feet of stone toe protection was installed. Part of the project was funded with a \$20,000 grant to the Friends of EverBloom from the U.S. Fish and Wildlife Service to install “lunker structures” to be incorporated with the stabilization work. The lunker structures are large diameter concrete tubes that provide habitat for fish.

Billing and Collections

Water Department staff continues to track the City’s delinquent customers closely and uses the last resort of a shutting off a customer’s water. Shutting off water service occurs when a customer does not respond to delinquent notifications or does not enter into a payment plan. The Department is on pace for another year where the number of shut-offs due to delinquency has declined compared to the previous year. There were 279 shutoffs totaling approximately \$80,000. Of the 279 shutoffs that occurred, 70 are still off as of today, which totals approximately \$21,000 in funds not yet recovered.

The bulk water dispensing station was installed and tested at the Division Street office in 2013. The new system is much less time intensive on the part of the City. The unit is primarily used by citizens who live in the surrounding area who do not have city water service, but have utilize water cisterns and wells that need to be regularly filled. The station also is used as a resource for the agriculture community for watering livestock and fertilization. In addition contractors regularly use the station for boring projects. In October this unit sold \$398.67 worth of water with a total of 137 transactions.

Outreach and Presentations

Rick Twait, Superintendent of Purification, met with the Illinois Board of Directors of The Nature Conservancy at the TNC/City’s tile drainage treatment demonstration wetland on Lake Bloomington at Money Creek. The construction of the wetland was funded by the Coca Cola Company and is monitored by TNC scientists. Rick talked about Bloomington’s source water protection program and the cooperative project with the City, McLean County SWCD, the Environmental Defense Fund and The Nature Conservancy to reduce nutrients, particularly nitrates, from entering our drinking water reservoirs.

A class of 25 ISU students and their professor toured the water plant on October 9, 2015. As usual with ISU tours, the students were very attentive and asked insightful questions.

Director Yehl and Rick Twait attended a workshop at the Governor’s Conference on the Illinois River in Peoria on October 27th. The session title was the “Implementation of the Illinois Nutrient Reduction Strategy”. Dr. Maria Lemke of The Nature Conservancy presented the cooperative work we are performing in the watersheds of Lakes Bloomington and Evergreen to reduce the amount of nitrogen and phosphorus entering the lakes. The Lake Bloomington project was featured as the case study showing how to successfully implement watershed scale work to address the nutrient problem.

The Friends of EverBloom (FOE) chapter of the Friends of Reservoirs Program is still active. Friends of Reservoirs is a charitable foundation dedicated to the restoration, enhancement and protection of fish habitat in reservoir systems nationwide. The City often partners with the Friends for projects at our reservoirs. The City participated in the annual LakeFest held at Comlara Park on Evergreen Lake on October 17th. Water Department staff provided short cruises on the lake and described our lake water quality monitoring program, shoreline and watershed protection, lake ecology, and the importance of managing our water supply reservoirs.



Finance Director



Patti-Lynn Silva

Finance Department

October 2015 Edition

The Finance Department provides a wide range of comprehensive support services which include: accounting, financial administration and reporting, budgeting, audit, treasury management, payroll, billing, accounts receivable, accounts payable, debt management, procurement, local tax collection, audit, and compliance. The Finance Department is comprised of eleven full time employees and one seasonal employee.

October Highlights

Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective a. Budget with adequate resources to support defined services and level of services

On October 1st the Department initiated the FY2017 budget kick-off. Staff provided training in Munis 10.5 and outreach to department staff on budget process and related deadlines. Finance staff coordinated the internal audit program, provided feed back on the Sewer and Storm Water rate study and participated in the User Fee study.



October Revenues

Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective a. Budget with adequate resources to support defined services and level of services

Revenues Earned	Annual Budget	FY2016 YTD	FY2015 YTD	Variance	% Variance
*Home Rule Sales Tax ²	\$14,427,441.00	\$ 4,830,540.82	\$ 4,706,826.00	\$ 123,714.82	2.63%
*State Sales Tax ²	\$13,399,257.00	\$ 4,678,806.64	\$ 4,499,343.00	\$ 179,463.64	3.99%
*Income Tax ²	\$ 7,584,390.00	\$ 3,659,949.11	\$ 3,126,597.00	\$ 533,352.11	17.06%
Utility Tax ³	\$ 7,063,164.00	\$ 2,759,381.89	\$ 2,288,244.00	\$ 471,137.89	20.59%
Ambulance Fee ³	\$ 4,694,812.12	\$ 2,043,987.18	\$ 1,849,639.83	\$ 194,347.35	10.51%
Food & Beverage Tax ³	\$ 4,328,539.00	\$ 1,835,089.32	\$ 1,764,001.00	\$ 71,088.32	4.03%
Franchise Tax ³	\$ 2,400,000.00	\$ 1,067,171.65	\$ 395,059.00	\$ 672,112.65	170.13%
Replacement Tax ³	\$ 2,190,810.00	\$ 643,170.90	\$ 636,774.00	\$ 6,396.90	1.00%
Hotel & Motel Tax ³	\$ 1,807,649.00	\$ 1,117,279.45	\$ 989,194.00	\$ 128,085.45	12.95%
Local Use Tax ⁴	\$ 1,649,946.00	\$ 891,238.97	\$ 767,657.00	\$ 123,581.97	16.10%
Packaged Liquor ³	\$ 1,486,234.00	\$ 709,440.77	\$ 563,498.00	\$ 145,942.77	25.90%
Amusement Tax ³	\$ 1,035,840.00	\$ 479,805.35	\$ 443,451.00	\$ 36,354.35	8.20%
Local Motor Fuel ³	\$ 978,410.00	\$ 526,407.48	\$ 504,793.00	\$ 21,614.48	4.28%
Building Permit ⁴	\$ 754,000.00	\$ 491,134.43	\$ 424,583.36	\$ 66,551.07	15.67%
Vehicle Use Tax ³	\$ 699,996.00	\$ 486,080.08	\$ 116,621.71	\$ 369,458.37	316.80%
*Video Gaming ¹	\$ 504,901.00	\$ 227,728.00	\$ 189,986.96	\$ 37,741.04	19.87%
*Auto Rental ²	\$ 88,900.00	\$ 30,145.81	\$ 30,530.39	\$ (384.58)	-1.26%

NOTE: Revenue payments are received at various times throughout the year; the superscripts 1-12 represent the number of payments received to-date to provide clarification on earnings. Tax revenues above are filed the month after consumer spending occurs. Therefore, there may be no revenues paid to the city in the first month of the fiscal year. Taxes collected through the state will be received four months after consumer spending.

DIRECTOR'S CORNER

The Finance Department participated in the City's annual Chili Cook-off that took place on October 30th which raised \$1,966 for Home Sweet Home Ministries Charity. With a Grave Yard Chili theme and matching décor, the Department took third place in Best Presentation! It was a great time for the Department ! We look forward to next year's event.

PROCUREMENTS – OCTOBER 2015

<u>TYPE</u>	<u>TITLE</u>	<u>STATUS</u>	<u>DEPARTMENT</u>
<u>RFP #</u>			
2015-57	Point of Sale System at US Cellular Coliseum	Reviewing	IS
2016-06	Time, Attendance, Accruals and Public Safety Scheduling	Reviewing	IS
2016-13	Total Organic Carbon Analyzer	Demonstrations	Lake
2016-15	US Cellular Coliseum Building Automation System Imp	Released	Fac Mgt
2016-24	Fall Street Trees	Awarded	Parks
<u>RFI&Q</u>			
2016-04	General A&E and Land Surveying Services	On Hold	Facilities
2016-23	Hamilton Road Extension: Bunn to Commerce - Phase 1	Awarded	Engineering
2016-27	Professional Engineering Services	Released	Water
<u>BID #</u>			
2016-03	Cryptosporidium/Giardia Lab Testing Services	Awarded	Water
2016-14	Lake Blm Ranger Residence Demolition	Awarded	Facilities
2016-21	Lake Blm Ranger Station Improvements	Developing	Facilities
2016-26	Ryan St Water Main Replacement	Finalizing	Water
2016-28	FY 2016 Sewer Televising Project	Released	Engineering



Human Resources Director



Nicole Albertson

October 2015 Edition

Human Resources

Human Resources serves every department of the City and interacts with every employee from start to completion and throughout their careers, as well as prospective employees. The Human Resources staff of eight (8) full-time and one (1) temporary have six primary focus areas: Employee Recruitment and Hiring; Employee and Labor Relations; Compensation and Benefits; Training and Development, Employee Wellness, Community Relations, and Employee Safety.

Employee Recruitment and Hiring

- Preparing for 2016 Paramedic/Firefighter Testing in January.
- Continuously working with BPD on Entry Level Police Officer Hiring.
- Initializing a strategic plan for more diversified recruitment.

Staff has been busy processing applications for the following full-time vacant positions:

Vacancies	Position Status
Support Staff IV- Water (2)	On Hold
Inspector III – Rehab Specialist	Filled Externally -Anthony Brown
Inspector II- Mobile Home	Interviewing Process
Support Staff V – City Clerk	Filled Externally – Lauren Sutton
Support Staff IV – Support Staff Code Enforcement	Filled Internally – Shannon Ramirez
Assistant City Engineer	Interviewing Process
Production Manager	Filled Externally – Michael Klippert
Engineering Tech I	Interviewing Process
Engineering Tech II	Filled Internally – Jeff Raines
Engineering Tech II	Interviewing Process
Property & Records Tech	Filled Externally – Joshua Johnson
Telecommunicator (2 positions)	Pending Backgrounds
Zoo Keeper	Interviewing Process
HR Associate	Filled Externally – Lindsey Kuhnke
Deputy Chief Operator	Pending

Employee and Labor Relations

The City is still in contract negotiations with Unit 21 whose contract expired on May 1, 2014. Negotiation dates have yet to be determined for Sergeants and Lieutenants. The City and Local 49 continue to negotiate for a new contract.

Non-Sworn Bargaining Units	Contract Expiration	Full-time Position in FY 15	Status
Local 362 Support Staff	4/30/2015	30	Settled
TCM Group	4/30/2017	16	Settled
Lodge 1000	4/30/2016	38	Settled
Local 699 Library	4/30/2017	38	Settled
Local 699 PW/Pks	4/30/2017	108	Settled
Local 362 Parking	4/30/2015	4	Settled
Local 362 Inspectors	4/30/2015	15	Settled
IATSE	4/30/2017	0	Settled
Sworn Bargaining Units			
Fire Local 49	4/30/2015	106	Currently Negotiating
Unit 21 (Police)	4/30/2014	103	Currently Negotiating
Sgts and Lts	4/30/2014	21	Pending Negotiations

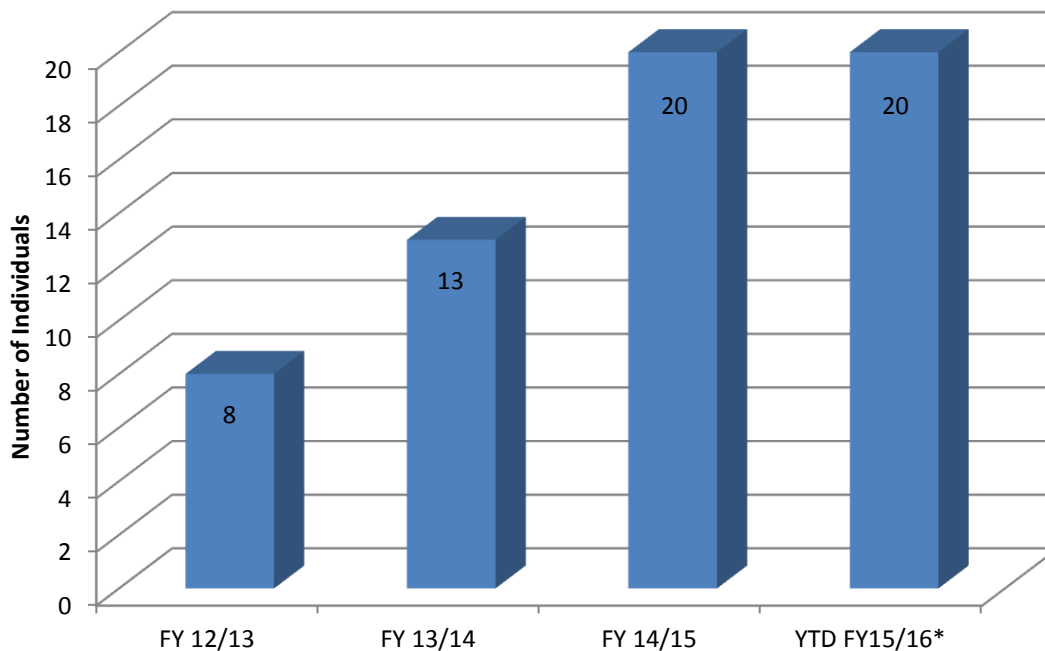
The EAC hosted the 20th Annual Chili Cook-Off on October 30. A record number of fourteen teams competed. The event drew in over 200 participants. We broke our previous record of \$1,813 raised for charity. This year we raised \$1,976 for Home Sweet Home Ministries.



Compensation and Benefits

- **Affordable Care Act 1095 Reporting and Shared Responsibility Requirements** - Beginning in January 2016 employers will be required prepare notices for each employee and to report to the IRS information concerning insurance enrollment. In conjunction with Finance HR has contracted with Sikich to assist the City in producing the required forms and IRS reporting in early 2016. HR has begun working with Sikich and Finance as needed during the next few months to prepare this documentation.
- **Medicare Eligible Retiree Insurance** – Beginning August 1, 2015 a total of 41 Medicare eligible retirees moved to a fully insured Medicare supplement from the City’s plans. The changed has already produced savings to the City which are being tracked on a monthly basis.
- **Open Enrollment** – Staff has begun working with consultants and receiving insurance renewal information for 2016. Finalizing premiums and contracts (including Council memos and approval), updating systems and employee communications will take place over the next few months in preparation for annual open enrollment in December.
- **Retirements** - The following graph updates the numbers of retirements from the last report. Each retiring employee meets with City staff at least once to be guided through the retirement process and learn about insurance continuation privileges. Several employees in addition to those counted on the graph have met with HR staff concerning retirement options.

Retirements from COB



*Includes completed retirements and formal notification of upcoming retirements within the fiscal year.

- **Ongoing projects**

- Time and Attendance system vendor RFP preparation – on hold
- Classified employee compensation review – anticipated for October
- Implementation of Affordable Care Act reporting required by the IRS in early calendar 2016 (with Finance).

Employee Wellness

- Wellness Coordinator earned a certification from the Wellness Council of America in *Health Coaching Fundamentals*.
- Partnered with McLean County Health Department to offer three exercise classes for employees: Refresh & Restore Yoga, Pilates Matwork, and Mind-Body Strength.
- The *Step 2 It* wellness challenge wrapped up October 30. One hundred and forty-nine employees (twenty-two teams) tracked and logged steps for four weeks. This is the most participation the City has had in any wellness challenge. Program surveys indicated that one hundred percent of employees would participate again. Eighty-three percent of participants increased their physical activity, sixty-one percent were more aware of their health habits, and thirty percent lost weight because of the challenge. Employees were encouraged to team up within their department to foster camaraderie.
- The wellness committee met and provided feedback about open enrollment, dependent verification, the Step 2 It challenge, and lunch and learns.
- Staff applied for the American Heart Association's Fit-Friendly Award. The City of Bloomington has received top "platinum" honors every year since 2010.

Training and Development

- Human Resources conducted training on the four new policies on Workplace Bullying, Workplace Violence, Anti-Harassment and Dress Code at Prairie Vista on August 20, 2015.

This training was attended by our Classified Supervisors. Training on these policies for our employees have begun.

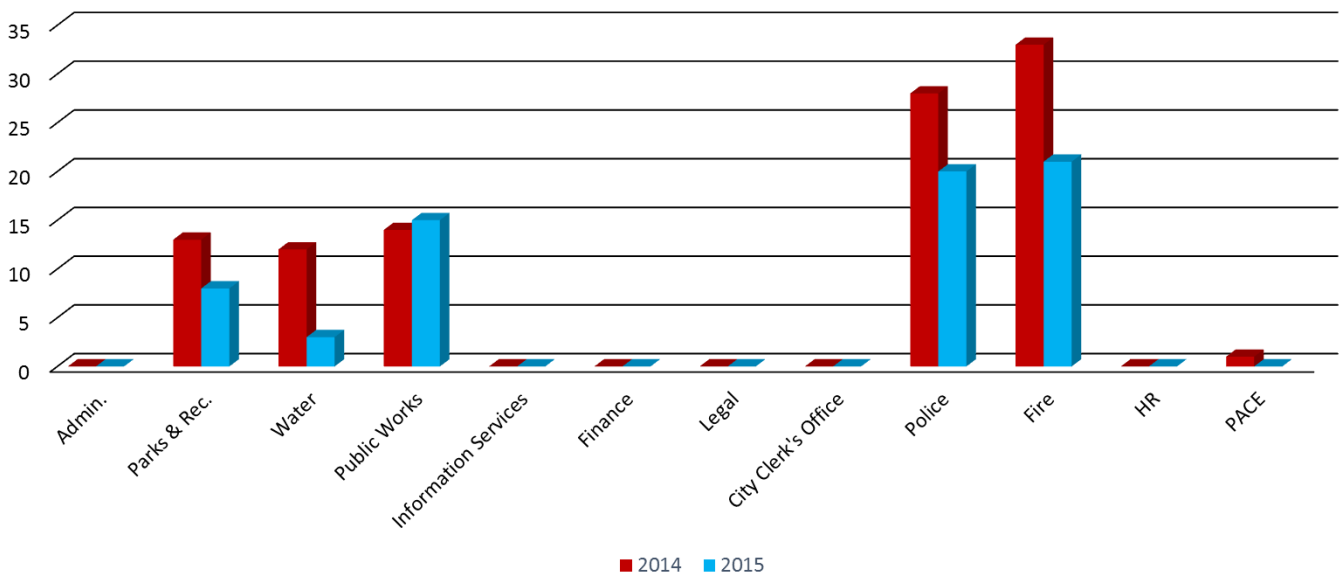
- Created and disseminated bi-monthly employee newsletter, Inside the City. The newsletter included articles on upcoming programs and events, benefits news, health and safety, the employee assistance program, new employee hires, and employee birthdays and anniversaries.
- Offered two lunch and learns: How to Create a Spending Plan You Can Live With, and Holidazed Spending.
- Encouraged employees to take advantage of the free webinar offerings from our Employee Assistance Program with Bensinger, DuPont and Associates (BDA). All webinars are recorded and archived on BDA's website.

Employee Safety

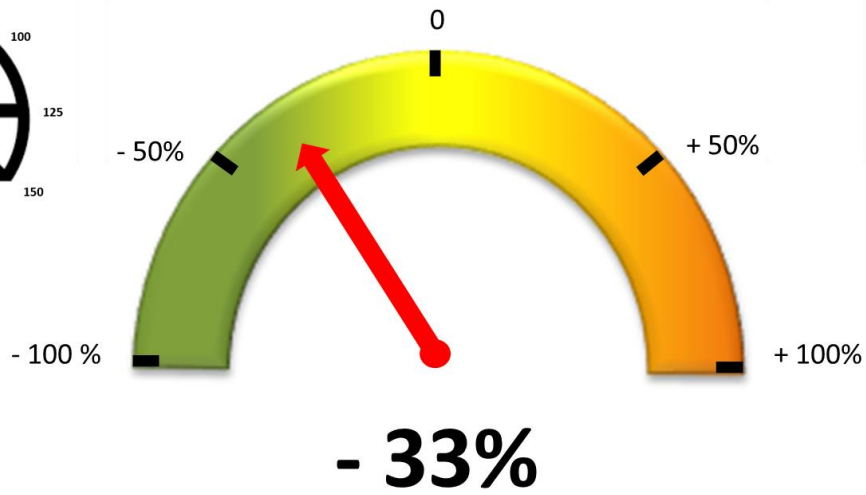


Employee Safety is the top priority in everything we do, as our employees are our greatest asset. Without them, we cannot not serve the members of the community with the highest level of quality that they deserve. We strive to continuously improve our safety culture and performance. Together, we CAN achieve Zero injuries!

OSHA Recordable Injuries by Dept.
Jan 14' to Oct 14' vs. Jan 15' to Oct 15'



City Wide OSHA Recordable Injuries Dashboard
Jan 14' to Oct 14' vs. Jan 15' to Oct 15'





Department Director



Scott Sprouls

Information Services Department

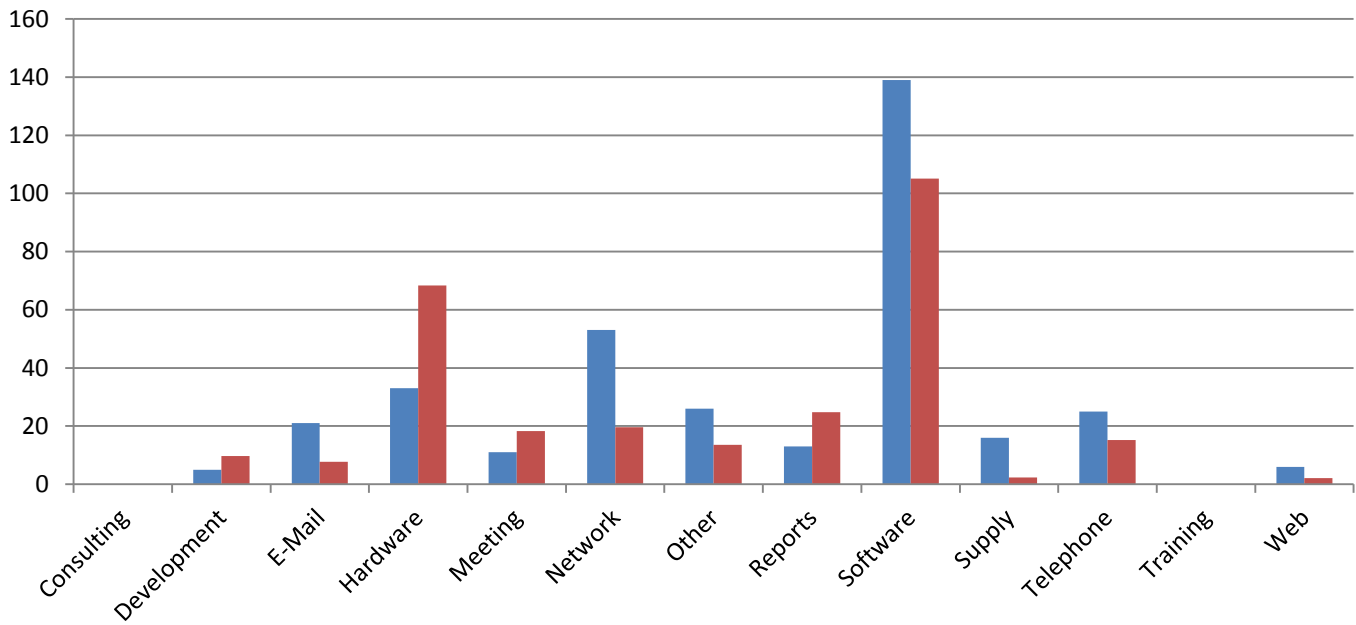
October 2015 Edition

Information Services Workload

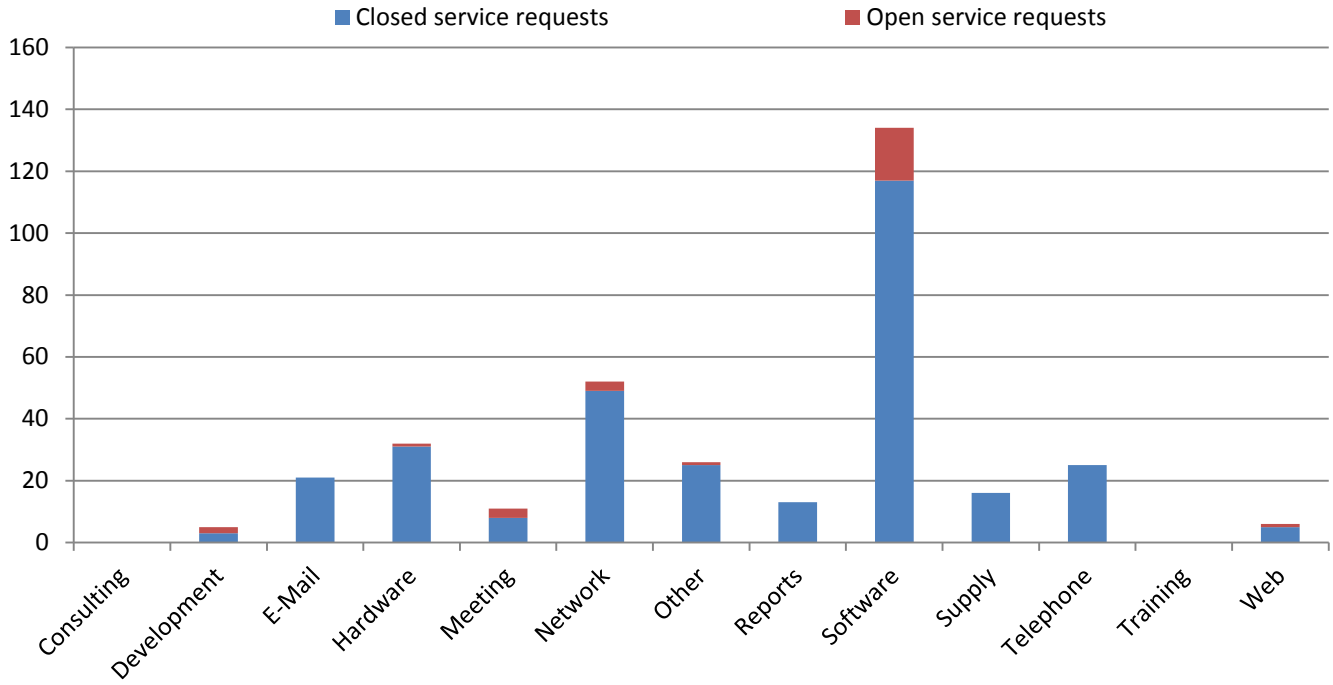
Strategic Plan Goal 1: Financially Sound City Providing Quality Basic Services; Objective d. City services delivered in the most cost-effective, efficient manner

October Requests for Service vs Hours Spent on Request

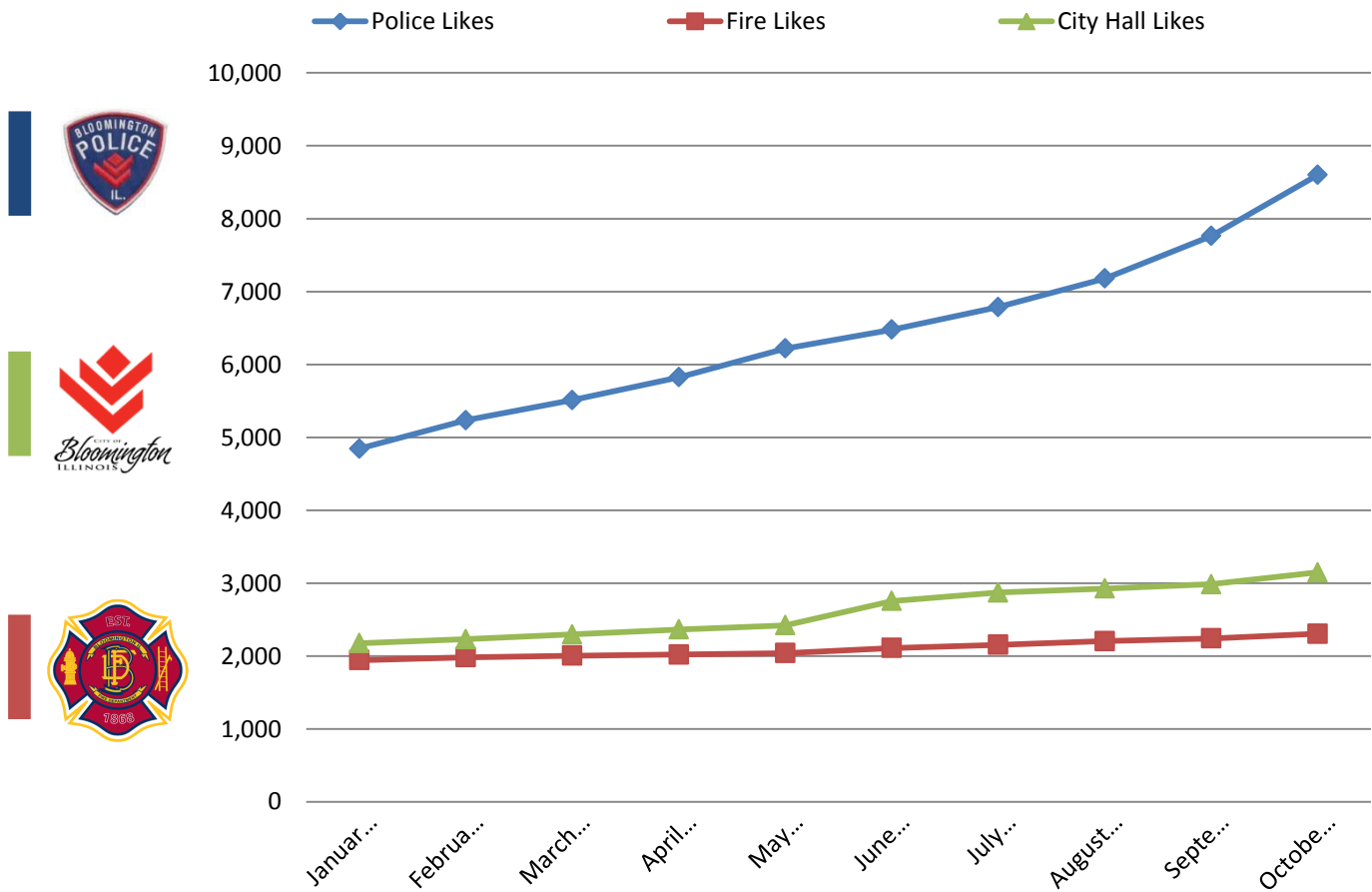
■ Number of service requests ■ Hours spent on service requests

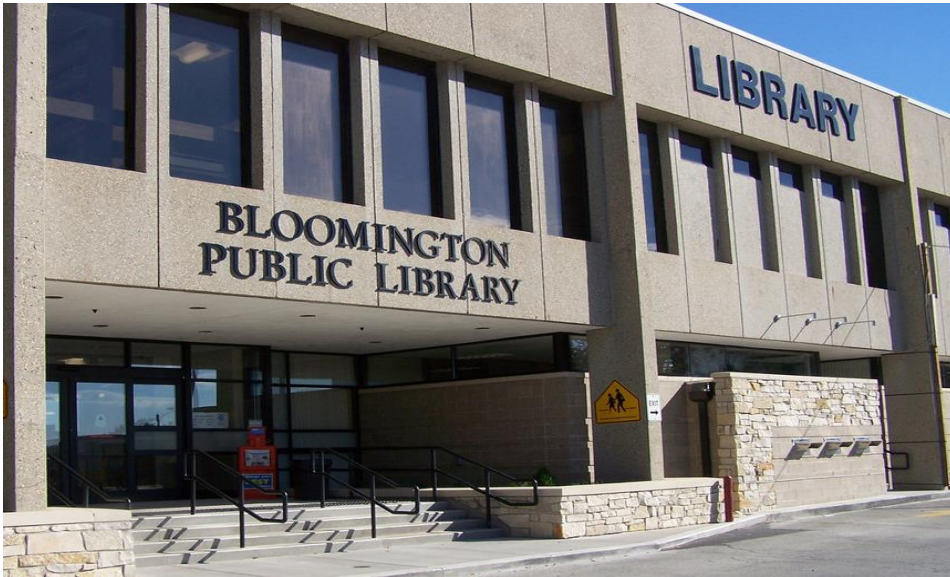


October 2015 Closed Service Requests



City Facebook Activity





Library Director



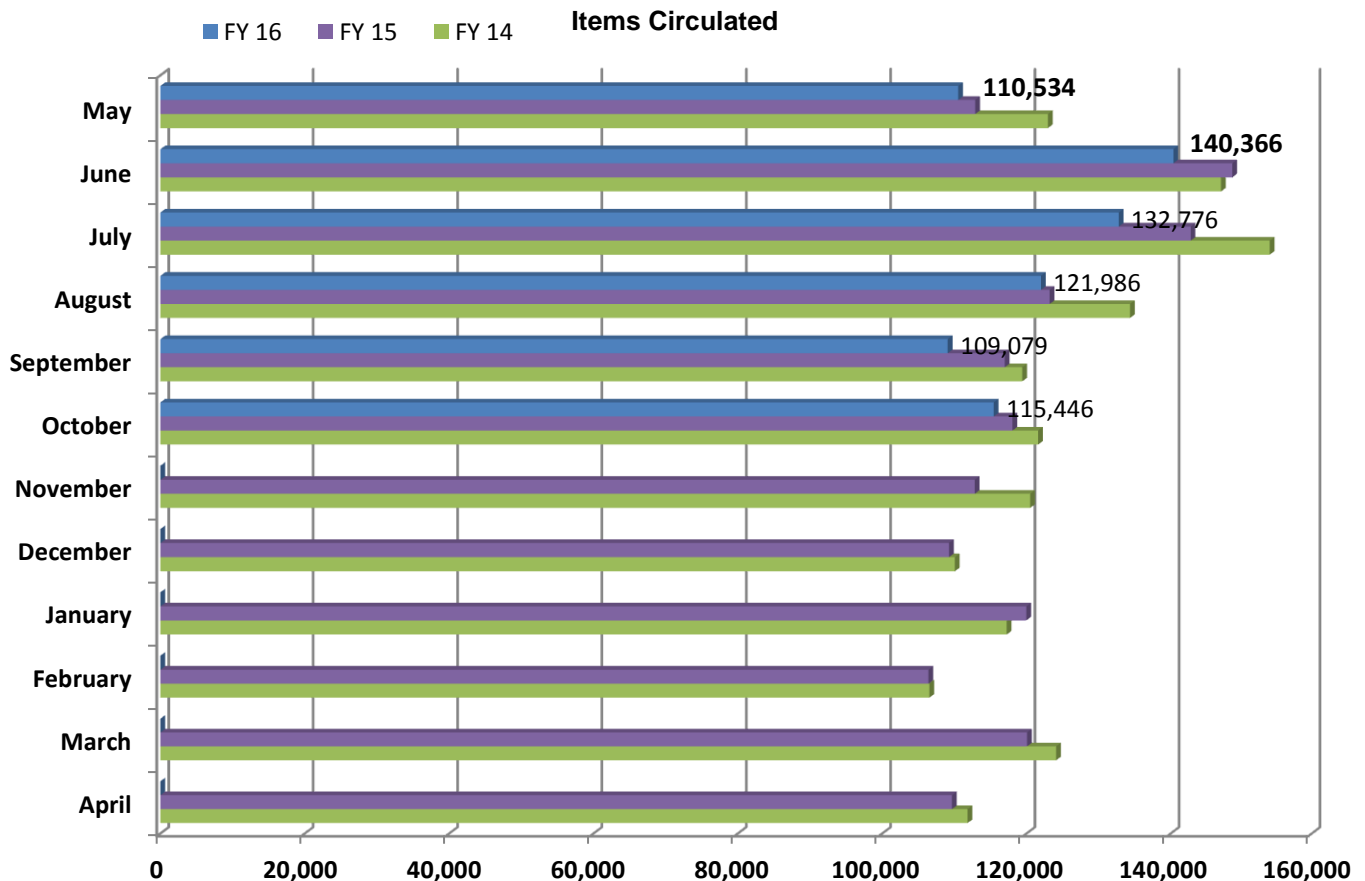
Georgia Bouda

October 2015 Edition

Library

Items Circulated

Customers borrowed 115,446 items in October, 2015 which is less than the 118,036 items borrowed in October, 2014. There were 26,801 visitors to the Library in October, 2015 compared to 32,708 in October, 2014. Staff answered 4206 questions from customers this month compared to 4458 questions answered in October, 2014.



Programs and Attendance in the month of October:

Children Programs and Attendance:

Kiddie Drive-In - 46 attended

Star Wars Reads Day - 140 attended

Minecraft Mania - 197 attended

How to Train Your Dragon Party - 140 attended

Twin City Tale Spinners Just a Little Spooky Stories - 29 attended

Halloween Parade and Story Time - 2 sessions - 340 attended



Principals Read - 7 sessions - 338 attended

Needle Craft - 4 attended

Lapsits - 8 sessions - 111 attended

Toddler time - 12 sessions - 398 attended

Preschool story time - 6 sessions - 140 attended

Move and Learn story time - 3 sessions - 66 attended

Singing, Swinging story time - 2 sessions - 45 attended

Tales for Tails - 4 sessions - 55 attended

Sites visited:

Katie's Kids - 50 attended
ABC Literacy Team fall event - 155 attended
Washington School event - not sure how many attended
Milestones Preschool - 43 attended
Head Start at Brigham - 81 attended
Miller Park Zoo Spooktacular - 350 attended
Little Jewels Day Care - 36 attended

Total October Programs Offered:

31 story times – 763 attended
19 programs – 1289 attended
7 visits/events – 715 attended
Total – 57 programs/visits/events – 2767 customers attended

In November, in addition to our regular story times and programs, the following will be offered:

Celebration of India - Nov 14
Superhero Academy - Nov 21
Cupcake Fun Day - Nov 28

Teen Programs and Attendance:

Teen Read Week: Book Spine Poetry – 1 participated
How to be a Graphic Novelist – 1 session – 7 attended
Teen Advisory Board – 1 session – 0 attended
Teen librarian visited these schools for Books & Bites and to promote library events. The number of teens who attended is listed.
NCHS – 44; Chiddix – 99; Evans – 62; Kingsley – 117; Parkside – 142; NCWHS – 20


Adult Programs and Attendance:

Fiction Book Club – 1 session – 4 attended
Mystery Book Club – 1 session – 9 attended
Books on Tap book discussion – 1 session – 7 attended
Second Wednesday Classic Movie – 1 session – 11 attended
Jim Gibbons: Our Lady of the Angels school fire – 1 session – 37 attended
DIY String Art – 1 session – 5 attended
Small Business Retirement Planning with SCORE – 1 session – 8 attended
Computer 101: Email – 1 session – 8 attended
Brew, Tour, and Pair series
You Can Brew: Home Brewing – 1 session – 7 attended
Destihl Brewery Tour – 1 session – 17 attended
Rock Talk (diamond rings) – 1 session – 2 attended
There were 14 individual appointments with an Adult Services staffer. Topics: ebooks, email & basic computer use, resumes & job applications, searching for gravesite information, and travel resources.

Compliments to the City

From: ruthco
To: byehl@cityblm.org

Date: Wednesday, November 11, 2015 09:32AM
Subject: Re: Water leaking at Oakland and Morris

History:  This message has been replied to.

You are most welcome. As a West Side resident, I have some sense of what you and your staff are up against with the water mains and other issues in the older neighborhoods.

Keep up the good work.

Ruth Cobb

-----Original Message-----

From: Bob Yehl <byehl@cityblm.org>
To: ruthco
Sent: Wed, Nov 11, 2015 7:13 am
Subject: Re: Water leaking at Oakland and Morris

Ms. Cobb,

Thank you for letting us know of your concern and possible water main break.

We will review the location in the field and determine what next steps are appropriate.

Thank you again.

Bob

Robert Yehl, P.E.
Water Director
City of Bloomington - Water Department
603 W. Division Street
Bloomington, IL 61701
Ph 309-434-2426
Fax 309-434-2833
byehl@cityblm.org


To: byehl@cityblm.org
From: ruthco
Date: 11/10/2015 09:20AM
Subject: Water leaking at Oakland and Morris

Hello,

During the past two days, I have driven through the intersection of W. Oakland and Morris Avenues several times, coming west on Oakland. As I've neared the intersection, I have noticed a constant presence of water that looks to be coming from a spot near the curb on

From: Tanya King/Cityblm
To: Jeremy Haley/Cityblm@Cityblm, Bob Yehl/Cityblm@Cityblm

Date: Tuesday, November 10, 2015 02:03PM
Subject: Fw: Re: PARKING TICKET

History:  This message has been replied to.

JUST A FYI....SEE wonderful service!! :-)

-----Forwarded by Tanya King/Cityblm on 11/10/2015 02:03PM -----

To: "Tanya King" <tking@cityblm.org>
From: "Dan Downey"
Date: 11/10/2015 01:51PM
Subject: Re: PARKING TICKET

Tanya...I have received...thank you for wonderful service...come visit us in Florida when it gets cold up there!!

Dan Downey
Vero Beach, Florida

----- Original Message -----

From: [Tanya King](#)
To: [dgdowney](#)
Sent: Tuesday, November 10, 2015 2:39 PM
Subject: PARKING TICKET

Good afternoon,

Dan as we spoke about on the phone, ticket number F168264 has been paid and at this time has a zero balance. According to our records this was paid on 9-28-15. Please see attached documents for verification.
Hope you have a great day!

Tanys

From: Rick Twait/Cityblm
To: Bob Yehl/Cityblm@Cityblm
Cc: Rick Twait/Cityblm@Cityblm

Date: Friday, November 13, 2015 02:15PM
Subject: Fw: Thank you!

Hi, Bob

Below is for possible inclusion for wherever thank you notes go.

Thanks
Rick

-----Forwarded by Rick Twait/Cityblm on 11/13/2015 02:13PM -----

To: Rick Twait <rtwait@cityblm.org>
From: Liangcheng Yang
Date: 10/09/2015 03:23PM
Subject: Thank you!

(See attached file: IMG_1899.JPG)
(See attached file: IMG_1903.JPG)
(See attached file: IMG_1907.JPG)

Hi Rick,

Thank you so much for hosting the tour. The tour was very well organized and your presentation was great. Several students really interested in working for you. If there are any position openings in the future, please feel free to contact me. Also, if there are any water or waste related research projects, I would love to collaborate with you.

Attached are three pictures. Thank you again and wish you a good weekend.

LC (Liangcheng) Yang, PhD

Assistant Professor,
Department of Health Sciences
Department of Agriculture
Illinois State University
Phone: (309)438-7133

**Letters and Comments of Praise for the Bloomington Parks, Recreation & Cultural Arts
Department in October 2015**

David Cassidy Post-Show Survey

The center was almost full and the crowd seemed to enjoy the show. Fun time!

Very nice evening in a lovely venue!

The venue was excellent. The performance had some tough spots vocally

Love the BCPA.

My sister and I talked to an usher Sandy on the way out. She was very pleasant.

Good experience overall

We love the BCPA

We love the BCPA!!!

I enjoyed the Moscato served to me before the event and the kindness of the server indicating a folding chair I could sit in nearby since I got there as soon as the doors opened.

Whose Live Anyway Post-Show Survey

Extremely funny and enjoyable performance!!

Exceptional show!! Highly entertaining...always good to laugh non-stop. Hope BCPA continues to bring shows like this in the future.

Hoping they come again next year!!!

This was amazing and so fun! Bring them back again!

Love this show. Would see it every time they are booked.

It was great! I'd come back and see it anytime

Witty, Funny, the spontaneity of improve was remarkable.

This is the third one of this show that I have seen it. It was my least favorite.

Very enjoyable evening out !!

my wife and i are big fans of Whos Line Is It. The live show was just as good as the TV version.

We look forward to this show every time! The cast is hysterical!

We both enjoyed the interaction with the audience.

Wanted to catch the previous ones, so made sure to get tickets for this one. Very fresh and funny, just like the TV show. Will definitely look for this event in the future.

this was not our first time seeing them live. We always enjoy their shows!

Thank you to all of the volunteers!

Again, hoping Whose Line Live comes again next year!!

outstanding evening

A really fun evening,

Was not able to process the military discount for this show

we'll be back! we just moved here a year ago from Springfield and we're so glad we found a nrw venue.

They were hilarious, hope they come back next year!

We are happy BCPA is in our community.

keep them coming back every year!!

Loved the show. Had seen them before. But again, wanted to see Chip Estin.

I love the BCPA!! What great shows you bring to Bloomington/Normal!

I look forward to these outings to the BCPA.

again, simply fantastic performance!!

Wonderful venue with very good acoustics!

Corie (female) at the box office provided exceptional customer service!! Definitely an asset to the BCPA.

For those who are "large" the seats can be a little constricting with someone on both sides of you. I had to sit leaning forward in order to allow my neighbors enough comfortable arm room as well as myself.

Had a great time!

I love the improv shows. I'll be at every one you have. Whose Live, Wayne Brady, Brad & Colin, etc.

It was a wonderful and fun evening.

I like your using volunteer ushers.

I'm always smiling when i leave there after an event...how's that for an endorsement :)

Very good!

Your volunteer staff were exceptional!

See above need more seating for those that show up early

I hope I win the free tickets! However, I never win anything.

Intergalactic Nemesis Post-Show Survey

Can't wait for episode 2, and this time I'm bringing the whole family!

Overall,excellent. A little long.

Awesome! Worth the ticket price!

Really hope you will book the other parts of this series

Loved it! Hope you bring them back for part 2 and 3!

Hope subsequent installments of Intergalactic Nemesis are brought to the BCPA

Grateful to have such a nice venue offering varied entertainment so close to home.

Love the BCPA!

Event and staff were wonderful

Always a good season menu of events

It would be great to try to get the other two shows by these performers!