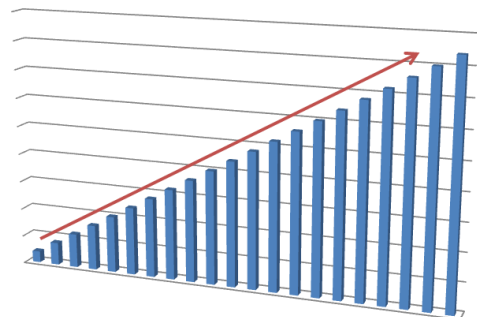




CITY MANAGER'S MONTHLY REPORT

MEASURING PERFORMANCE, TARGETING RESULTS





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Upcoming Community Events

- Miller Park Summer Theatre: The Music Man, Miller Park, August 2, 2:00 pm
- Back to School Ice Cream Social, Miller Park Zoo, August 9, 1:00 pm – 3:00 pm
- Bruegala, BCPA, August 23, 2:00 pm gates open
- Zoo Do, Miller Park Zoo, September 6, 6:00 pm - 9:00 pm



Upcoming Meetings

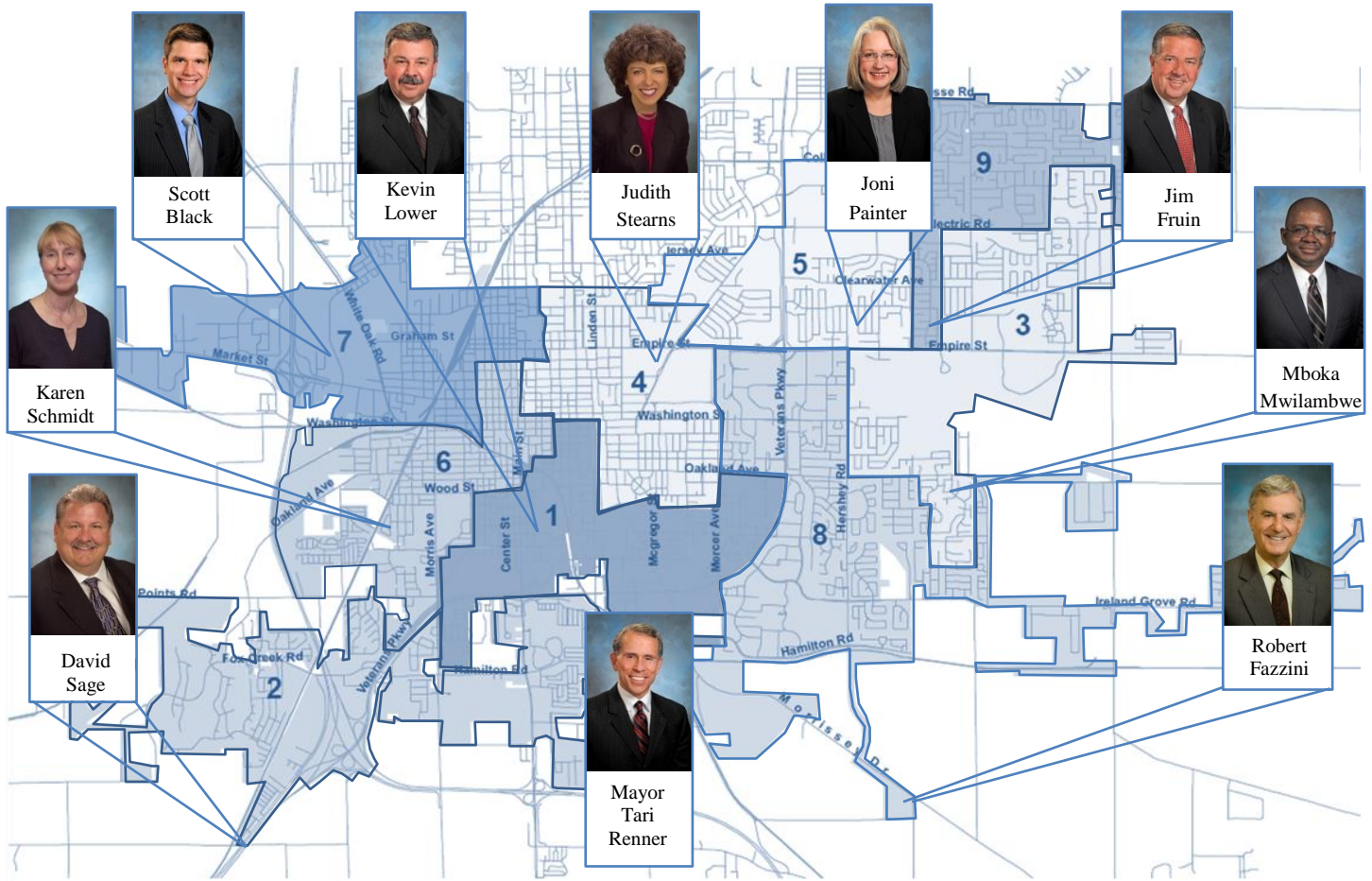
- Liquor Commission meeting, August 12, 4:00 p.m. – 6:00 p.m. City Hall
- Planning Commission meeting, August 13, 4:00 p.m. – 6:00 p.m. City Hall
- Historic Preservation Meeting, August 21, 5:00 p.m. – 6:00 p.m. City Hall
- Citizens' Beautification Committee Meeting August 28, 7:00 p.m. – 9:00 p.m.

The Bloomington City Council meet every 2nd and 4th Monday of each month at 7:00 p.m. for regular Council Meetings

Effective June 1, 2013 the Mayor's Open House is held every Friday before a Monday City Council Meeting from 4:30 pm to 5:30 pm at City Hall



City of Bloomington Elected Officials



City of Bloomington Administration

City Manager: David A. Hales

Interim Assistant City Manager: Sue McLaughlin

Assistant to the City Manager: Alexander McElroy

Executive Assistant: Katie Buydos

City Clerk: Tracey Covert

Director of Finance: Patti-Lynn Silva

Director of Human Resources: Emily Bell

Director of Information Services: Scott Sprouls

Director of Parks, Recreation & Cultural: John Kennedy

Interim Director of Planning & Code Enforcement: Frank Koehler

Director of Public Works: Jim Karch

Director of Water: Craig Cummings

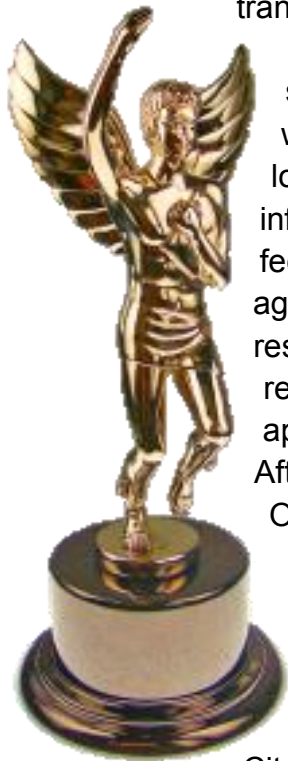
Police Chief: Brendan Heffner

Fire Chief: Mike Kimmerling

Library Director: Georgia Bouda



Continuous Journey Toward Excellence



The City of Bloomington City Council and staff firmly believe that citizens have a right to full transparency with respect to public information. It is a continuous goal of the City to ensure public information is easily accessible to all citizens and interested stakeholders. To that end, the City has made significant strides in the manner in which information is shared. The City's website now has a [Transparency](#) portal located prominently on the homepage. The portal serves as a repository for public information such as City budget and financial reports, information on taxes and fees, employee salary and benefit reports, labor contracts, and public meeting agendas. In addition to all the information provided on the website, the City responds to over 1,200 Freedom of Information Act (FOIA) requests per year representing an average of 60 minutes of staff time per request. That is approximately 1,200 hours of staff time or 58% of a full-time employee's work year. After taking office in May 2013, Mayor Tari Renner implemented a monthly Mayoral Open House providing an opportunity for citizens to meet informally with the Mayor at City Hall to discuss issues and items of concern. The meetings are conveniently held every Friday before a Monday City Council meeting. In October 2013, the City began streaming live and [archiving](#) City Council meetings bringing City government to the homes and computers of the general public. Finally, the enclosed report represents another effort on behalf of the City to provide vital information to citizens regarding City business and operations.

As the City strives to increase transparency and openness in City government, City officials ask for your input and suggestions on how the City can better share information with the community. Please feel free to contact your [Alderman](#), the [Mayor](#), or [City staff](#) to share your ideas.

Recent Accolades for Transparency and Open Government:

- The **Illinois Policy Institute (IPI)** rated the City's website with a [transparency score of 89.7](#), placing the City 8th out of the 26 largest cities in Illinois. The average score of the top 26 was 71.4, exactly 18.3 points less than Bloomington.
- The City Manager's Monthly Report was recognized by the **Association of Marketing and Communication Professionals (AMCP)** with the Gold Hermes Creative Award for Communications and Publications (award pictured above). There were over 6,500 submissions with only 19% of the applicants receiving the Gold Award and 11% receiving Honorable Mention.
- 2012, 2013, 2014 recipient of the **International City/County Management Association (ICMA)** Center for Performance Measurement (CPM) Certificate of Distinction for Performance Management Efforts. A key component to receive this award includes sharing performance information with the public. The City was one of only 11 jurisdictions which received this honor in 2014.
- 2011, 2012, 2013 **Government Finance Officers Association (GFOA)** Distinguished Budget Presentation Award recipient. In order to receive the budget award, entities must satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as: a policy document, a financial plan, an operations guide, and a communications device.



City Manager



David A. Hales

Welcome from the City Manager

June 2014 Edition

The City of Bloomington began the practice of producing the City Manager's Monthly Report in 2009 to provide performance information to the Mayor, City Council and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. In efforts to best guide City resources toward the betterment of the community, the Bloomington City Council adopted a strategic plan which identifies goals that focus on outcome-based objectives and potential actions for the projected course of five years. The City Manager's Monthly Report reflects the City's progress toward the accomplishment of these goals and current service levels. The performance data in this report is compiled internally by each department/division that comprise City services. The information is then analyzed and organized for presentation by myself and the Assistant to the City Manager.

I am proud of the City's efforts toward becoming more performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals established by Council as we proudly serve the citizens of Bloomington.

I am pleased to present to you the June 2014 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress. Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David A. Hales
Bloomington City Manager
109 E. Olive Street
Bloomington, IL 61701
Dhales@cityblm.org



Spotlight City: Performance Management Efforts

Bloomington Recognized For Performance Management Focus

The International City/County Management Association (ICMA) announced that Bloomington, Illinois, is being recognized for its performance management efforts with a Certificate of Distinction from the ICMA Center for Performance Analytics™.

“The certificate program recognizes the principles of performance management,” said Randall H. Reid, ICMA Director of Performance Initiatives. “Jurisdictions meeting the qualifications have demonstrated leadership in continuous improvement and community engagement, and they serve as examples for other governments to follow.”

ICMA assesses a local government’s performance management program and encourages analysis of results by comparing to peers and gauging performance over time. Performance management aids in cost reduction, program prioritization, and quality improvement. It also encourages accountability and transparency. Certificates are awarded at the levels of Achievement, Distinction, and Excellence. Bloomington is among 11 jurisdictions receiving the Certificate of Distinction, and one of 49 recognized throughout the nation.

Criteria for the Certificate of Distinction include:

- Reporting of performance data to the public through budgets, newsletters, and/or information provided to elected officials
- Data verification efforts to ensure reliability
- Staff training
- Use of performance data in strategic planning and operational decision-making
- Sharing of performance measurement knowledge with other local governments through presentations, site visits, and other networking.



The announcement marks the third consecutive year the City has been recognized with the Certificate of Distinction from the ICMA. City Manager, David A. Hales stated “This acknowledgement from the ICMA is a testament to the hard work and dedication displayed by our City staff. The City’s culture and practice of monitoring performance and tracking results is vital to the success of the organization and the effort to continuously improve service delivery to citizens. I am very proud of staff’s accomplishments and I applaud their continuous journey toward excellence.”

About ICMA

Now in its 100th year, ICMA, the International City/County Management Association, advances professional local government worldwide. Its mission is to create excellence in local governance by developing and advancing professional management of local government. ICMA provides member support; publications; data and information; peer and results-oriented assistance; and training and professional development to nearly 9,000 city, town, and county experts and other individuals and organizations throughout the world. The management decisions made by ICMA’s members affect millions of individuals living in thousands of communities, from small villages and towns to large metropolitan areas.

Executive Summary

Police Department

- During the month of June, Criminal Investigations Division assigned 76 new cases for investigation and closed numerous cases with the following dispositions: 29 cases cleared by arrest, two cases cleared with juvenile arrest, and 129 administratively closed, exceptionally cleared or were unfounded. Two hundred twenty-six incidents of domestic violence were reviewed. **(Page 8)**
- The Street Crimes Unit made ten warrant arrests, 19 probable cause arrests, generated \$3,800 in tow fees, issued \$1,700 in ordinance violations, seized \$2,364, 68 grams of cannabis, 7 hydrocodone dosage units, and three Tramedol dosage units. **(Page 9)**
- The Bloomington Task Force officer opened 14 felony cases and closed ten of them. He had eight hands-on-arrests, one investigation terminated, and one warrant was recalled while looking for him. A suspect wanted out of McHenry County for aiding a fugitive and obstructing justice was found hiding in his father's home in the basement in a shelving unit, with assistance from the BPD K-9 Unit and McLean County Sheriff's office. **(Page 9)**
- Monthly totals for June for downtown hireback and third shift officers assigned to downtown include: 189 bar checks, 48 ordinance violations issued, eight parking tickets issued, seven UTTs issued, one fight in progress, four arrests, 22 calls for service, one DUI and nine tows. **(Page 13)**

Fire Department

- For the month of June, the Fire Department's response time was within the six minute bench mark with an average call creation to arrival time for fire responses of 5:25 and 5:49 for emergency medical services. **(Page 14)**
- During the month of June, the Bloomington Fire Department responded to 204 calls of which 6 were confirmed structure fires. These structure fire incidents resulted in a dollar loss estimated at \$20,900. **(Page 14)**
- As in most months, the majority of the calls were EMS related which accounted for 627 calls for service in June. The 627 calls for service resulted in a total of 741 patients treated and 524 patients transported. For the month, the three most common EMS report types include Sick Person, Fall Victim and Psychiatric Problems. **(Page 16)**

Parks, Recreation & Cultural Arts

- The King arrived at the BCPA on June 3rd, 2014! Not Elvis, but the king of the blues, BB King. This living legend played to a sold out house and entertained at the grand old age of 88 years young. Fresh off the release of his biographical movie *BB King: The Life of Riley* in May, BB King is the highest profile blues musician ever presented on the BCPA stage. BB King was preceded by Tallan Noble Latz who is an up-and-coming blues guitar phenom at 14 years old. Tallan, who plays blues festivals all around the world, had never opened for BB King and amazed the audience with flying fingers on his electric guitar. **(Page 23)**



- The 2014 BCPA Volunteer Appreciation Reception was a special way for staff to recognize our volunteers who work throughout the year at shows and events. Volunteer roles may include ushering duties, tour guides, mailings, tending bar, parking cars, providing directions and

more... The 2014 reception theme was a garden party and many plants and decorations adorned the room. At this reception a Volunteer of the Year is selected, 5 years pins are handed out and floor manager appreciation awards are granted. This year, Judy Pharis was selected as the 2014 Volunteer of the Year. Judy received this award for her outstanding service as an usher floor manager, volunteer ticket office assistant, docent (tour guide) and bar service attendant. For the 2013-14 season BCPA volunteers collectively provided over \$200,000 worth of in-kind service to the non-profit organization. Special thanks to Judy and all of our 170 BCPA volunteers. **(Page 24)**

- The month of June is the busiest month of the year as the courses host a variety of outings, tournaments and play days. Our staff once again did an excellent job providing customer service in the clubhouses and the maintenance crews have all three courses in excellent condition. Although the courses experienced the third rainiest June on record, all but one tournament was able to be completed. The tournament that was cancelled due to rain has been rescheduled for July. With the rainy month, rounds played were down 8% with revenues following at -6%. Highlights of the month from a rounds and revenue standpoint were: merchandise sales up +6% and food and beverage per round up +5% across all three courses. **(Page 24)**
- Due to the excellent growing conditions and cool weather, park staff spent 2,147 man hours mowing in June. Typically the weather is hot and humid and the grass does not grow very fast. Park staff mows and maintains 650 acres of turf on a 7 day cycle and 147 rights of ways on a 14 day cycle. The maintenance staff spent 566 man hours on ground maintenance. Ground maintenance consists of weed eating, edging and blowing. **(Page 26)**
- The Forestry staff completed the spring tree planting season in early June. The Forestry staff planted 322 trees this spring. Of those 322 approximately 275 were street tree replants and the rest were planted in the Parks or along the Constitution trail. It is Park policy that if a tree is removed a tree will be re planted as long as the location is acceptable. **(Page 27)**

Facilities Management

- *City Hall Roof Replacement:* A bid in the amount of \$226,311 was awarded by Council on April 14 to Wyman Roofing to perform the roof replacement at City Hall. The bid included the application of a thicker roofing material and an additional ten year warranty. Funds from the City's General Fund Reserves were allocated to cover the costs of the project. Weather dependent, the project is anticipated to be complete by the first week of July. **(Page 35)**



Clearing Roof Debris



New Roof Membrane & Flashing



Police Chief



Brendan Heffner

June 2014 Edition

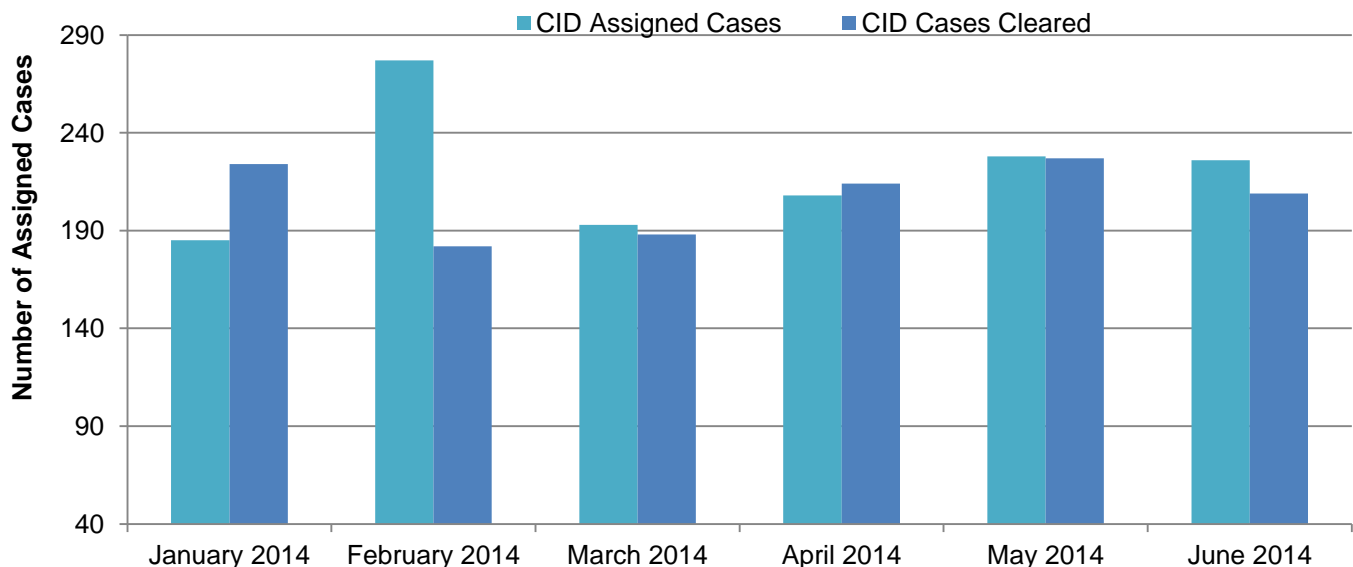
Police Department

Crime Investigations Division (CID)

During the month of June, CID assigned 76 new cases for investigation and closed numerous cases with the following dispositions: 29 cases cleared by arrest, two cases cleared with juvenile arrest, and 129 administratively closed, exceptionally cleared or were unfounded. Two hundred twenty-six incidents of domestic violence were reviewed.

There are eight general detectives. On average, there were six detectives working per day. On average, each detective was assigned eight cases and the domestic violence detectives (2) were assigned 85 cases. The two detectives assigned to sex crimes and sex crimes involving children are investigating 36 cases.

2014 Criminal Cases Assigned vs. Criminal Cases Cleared



Cyber Crimes

The Unit (two detectives) has twelve open/active cases which include open/active joint investigations with the Central Illinois Cyber Crime Unit. BPD's Cyber Crimes detectives investigate crimes involving but not limited to child pornography, network intrusion and online scams.

United States Marshal Task Force

The Bloomington Task Force officer opened 14 felony cases and closed ten of them. He had eight hands-on-arrests, one investigation terminated, and one warrant was recalled while looking for him. A suspect wanted out of McHenry County for aiding a fugitive and obstructing justice was found hiding in his father's home in the basement in a shelving unit, with assistance from the BPD K-9 Unit and McLean County Sheriff's office. Tactical Flight Officer (TFO) also worked two different cases for Illinois Department of Corrections where the fugitives had ties to Bloomington/Normal. TFO was asked to check several locations for both subjects and found out they were not in McLean County. In another case, Champaign County asked for assistance and the TFO was able to provide Champaign the address where they were able to locate and arrest the fugitive in Urbana.

VICE Unit

Four detectives and one sergeant are assigned to the Vice unit with 4.29 on average working per day. The Vice Unit opened 15 cases and closed eight. Five search warrants were served. The unit purchased approximately 7.6 grams of crack cocaine and 9.3 grams of heroin. They seized 12.7 grams of crack cocaine, 1.5 grams of cannabis, 113 grams of methamphetamine, and \$16,526.

Street Crimes Unit

The Street Crimes unit has two supervisors and six officers assigned with an average of 6.67 working per day. Officers in the unit completed 10 days of training and one officer was assigned as an FTO for the month and did not contribute to the overall statistics. One officer is also assigned to the US Marshal's Fugitive Task Force and worked 20 days.

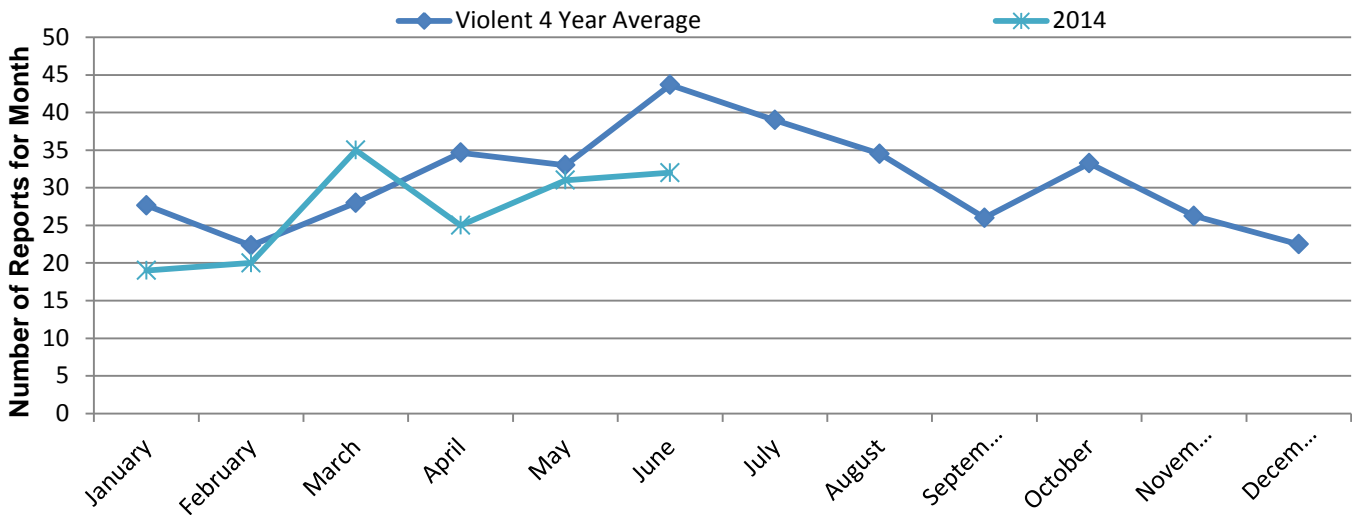
The Street Crimes Unit made ten warrant arrests, 19 probable cause arrests, generated \$3,800 in tow fees, issued \$1,700 in ordinance violations, seized \$2,364, 68 grams of cannabis, 7 hydrocodone dosage units, and three Tramedol dosage units.

Criminal Intelligence and Analysis Unit (CIAU)

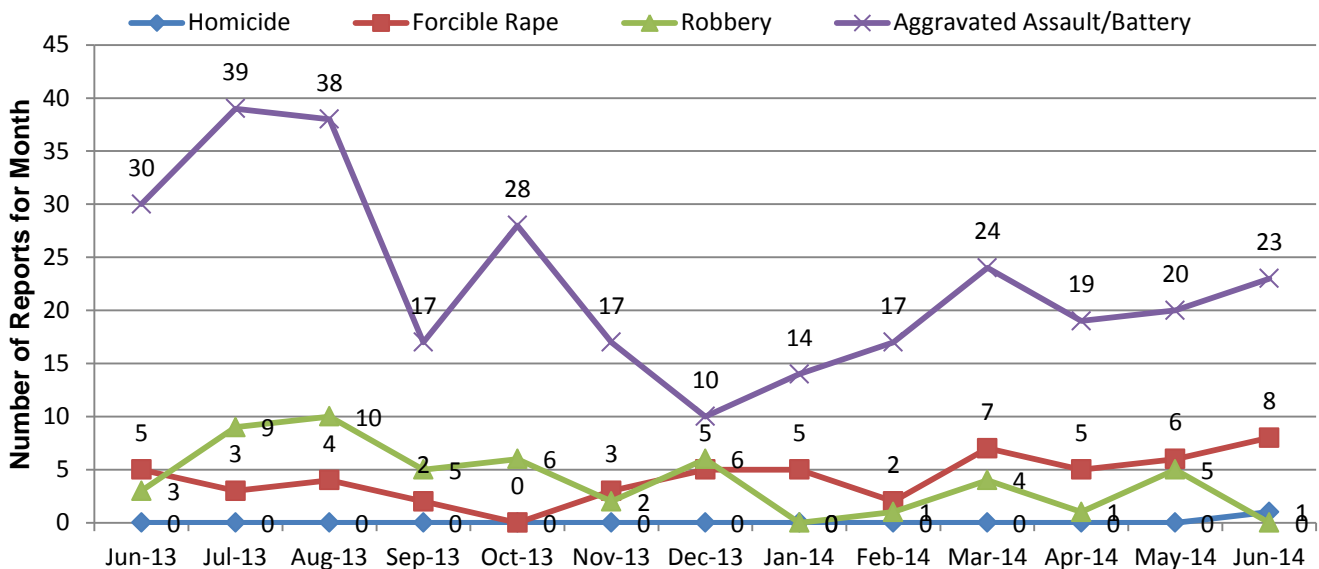
CIAU staff participated in a webinar pertaining to DDACTS or Data Driven Approaches to Crime and Safety. CIAU staff also worked with Legal and PACE regarding a location with habitual high calls for service. CIAU and Administration staff met with the property owner to work on a resolution to the problems.

Staff processed a large number of video preservation and editing requests as a result of the growth in social media use by those committing crimes. CIAU is staffed by three people.

Total Violent Crime



1 Year Violent Crime by Categories



Communications

Ring Time Ranges (9-1-1 Incoming) – State mandate is 90% answered within 10 seconds

0 to 3 Seconds	4 to 6 Seconds	7 to 9 Seconds	10 to 12 seconds	% of total calls answered within 10 Seconds
83.50%	15.00%	1.20%	0.20%	99.70%

Ring Time Ranges (911 Incoming) - State Mandate is 90% answered within 10 seconds.

\$28,300 in ordinance violations were issued in calendar year 2013. Processing is underway for 2014. Intermittent radio issues from last month were resolved. The issue was determined to be phone line related at the Maywood Starcom site. Communications Manager co-hosted Starcom user group meeting with Motorola, attended Disaster Council meeting, visited Normal Fire to discuss Starcom and lessons learned from their usage of the system, attended a meeting at Metcom with Normal Fire to discuss radio interoperability now that Bloomington Fire is migrating to Starcom. He also gave a

tour and system overview to the McLean County Regional Planning Commission and attended C Shift Captain's meeting at Bloomington Fire to discuss relevant operational issues with staff.

Incoming Phone Calls

Administrative (non-emergency)	7,664
911 Calls (wireline & wireless) total	2,236
911 Calls - Wireline	371
911 Calls - Wireless	1,865
Total All Calls	9,900

Dispatched Calls

Police	6,741
Fire and EMS	831
Total Dispatched Calls	7,572

Daily Call Averages

Administrative (non-emergency)	255
911 Calls – Wireline and Wireless	75
All Calls per day average	330
Police Dispatches	225
Fire and EMS Dispatches	28
Average Dispatches per day	252

First Shift 7 a.m. – 3 p.m.

First shift has 19 officers assigned with the average number working each day of 9. Considerable time was spent on training. Several attended rifle training, a Winning Deadly Encounters class, Rapid Response and Patrol Tactics. There are five officers currently in the FTO program. Two recruits will be ready for solo patrol after July 4. One new officer began on June 30.

Sixty-nine incidents of sex offender related problems were handled. Six offenders were arrested or warrants obtained for their arrest. Nine offenders were arrested for probation violations.

Second Shift 3 p.m. – 11 p.m.

Second shift has 20 officers assigned with an average of 9.6 working each day. One officer completed the FTO program. One officer was in training as the new School Resource Officer and will be permanently reassigned soon. Officers worked several STEP details around town in response to speed complaints. A few calls for service of note: On June 1, there was a reported stabbing and on June 9 a female tried to pass \$1,000 in counterfeit bills.

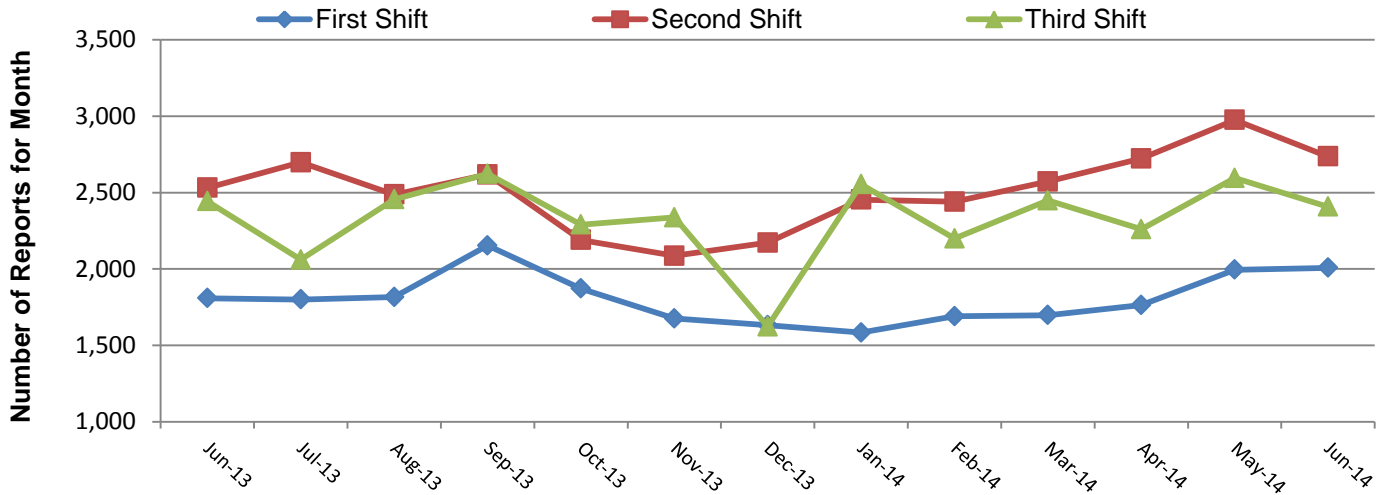
Third Shift 11 p.m. – 7 a.m.

There are 17 officers assigned to third shift with 9.73 officers on average working per night. Approximately 265 traffic stops were made in June, 17 arrests from self-initiated traffic and pedestrian contacts, and 18 additional arrests for DUI.

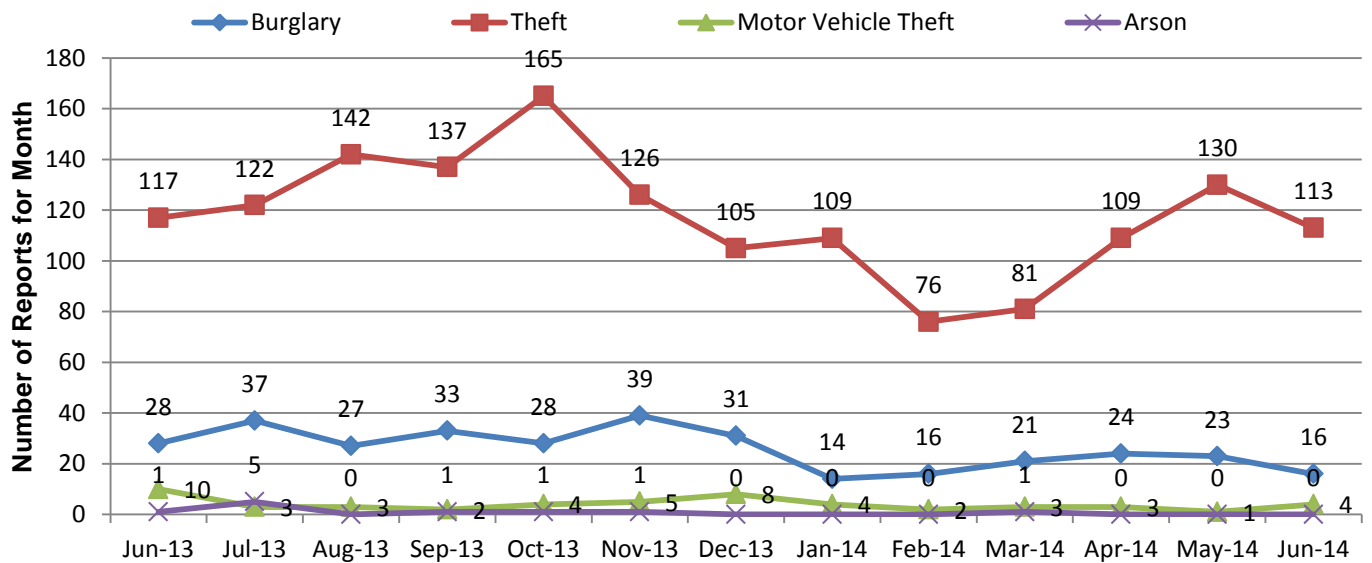
Officers received a call of shots fired. Bullet holes were found in a couple homes. Shooting appeared to originate from a fight earlier in the evening. Another call of shots fired involved a male shooting at least 17 rounds, striking two houses and a car. The suspect was arrested.

Violation	Month Total	Year Total
Seat Belt/Child	3	4
Speeding	58	109
All Other Traffic	548	1087
DUI Arrests	40	68
Total	591	609

1 Year Police Department Calls for Service by Shift and Month



1 Year Property Crime by Categories



Downtown Activity

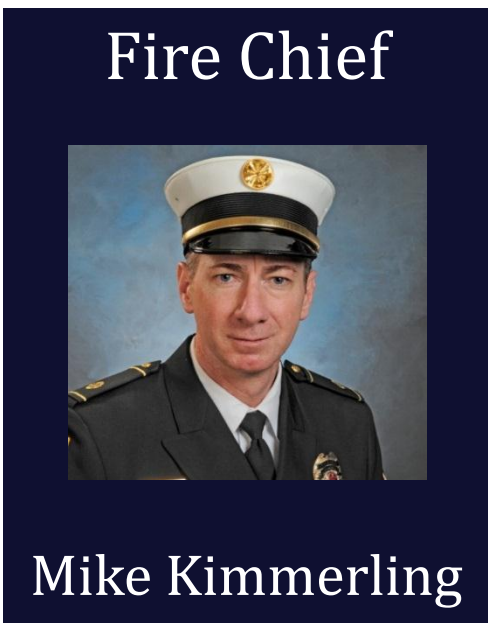
There were four weekends in June that officers were hired to work the downtown area for a total of 12 nights worked downtown. Some activity of note during the month: On June 6, officers spotted a highly intoxicated subject in the roadway in the 500 block of N. Main. Contact led to the issuance of an OV and arrest for resisting/obstructing a peace officer. On June 14, officers arrested a driver coming from downtown for DUI. On June 20, officers located a stolen vehicle downtown. A subsequent traffic stop resulted in arrest of one. On June 21, officers arrested one for obstructing/resisting a peace officer.

after reports of the subject being drunk and trying to start fights. On June 22, officers arrested one for illegal consumption and fraudulent use of identification.

Monthly totals for June for downtown hireback and third shift officers assigned to downtown include: 189 bar checks, 48 ordinance violations issued, eight parking tickets issued, seven UTTs issued, one fight in progress, four arrests, 22 calls for service, one DUI and nine tows.

Public Information Officer

Public Affairs Officer Mayer attended a City Communications meeting, Recovery Court, STAC meeting, Neighborhood Watch meeting, and a Community event at Ewing Park 3. She gave a presentation at ISU, was a guest speaker at HOBY Leadership Conference at IWU, filmed a public service announcement regarding serial numbers, Cop on Top event interview at WJBC, conducted a fireworks safety video and media release for the Fourth of July, and completed an interview at WMBD Crime Alert concerning catalytic converter thefts.



Fire Chief

Mike Kimmerling

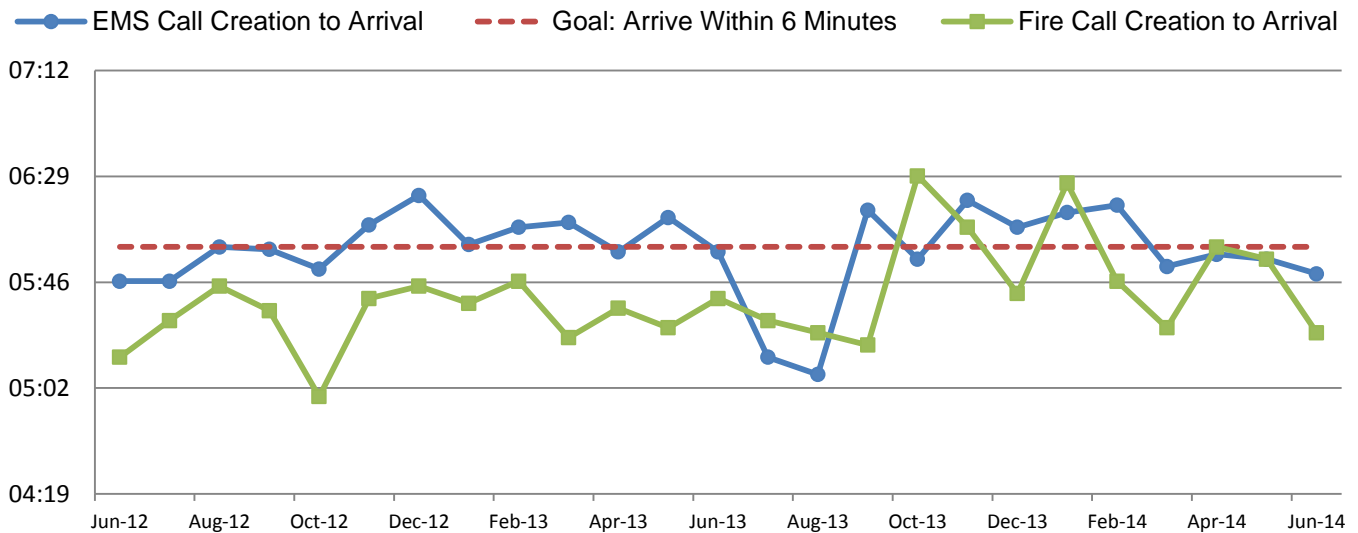
June 2014 Edition

Fire Department

Fire Response Data: June 2014

Fire Response Type	Previous 12 Month Average	June 2014
Fire Responses	186	204
Structural Fires	8	6
Estimated Dollar Losses (Property & Contents)	\$299,263	\$20,900

Fire & EMS Call Response 2 Year Analysis



Top 4 Fire Response Types for June 2014

Response Type

444: Power Line Down

554: Assist Invalid

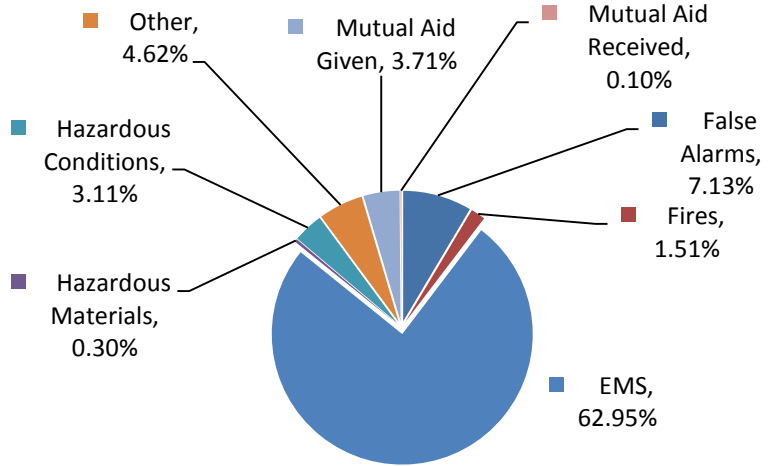
733: Smoke Detector Activation Due to Malfunction

745: Alarm System Activation, No Fire - Unintentional

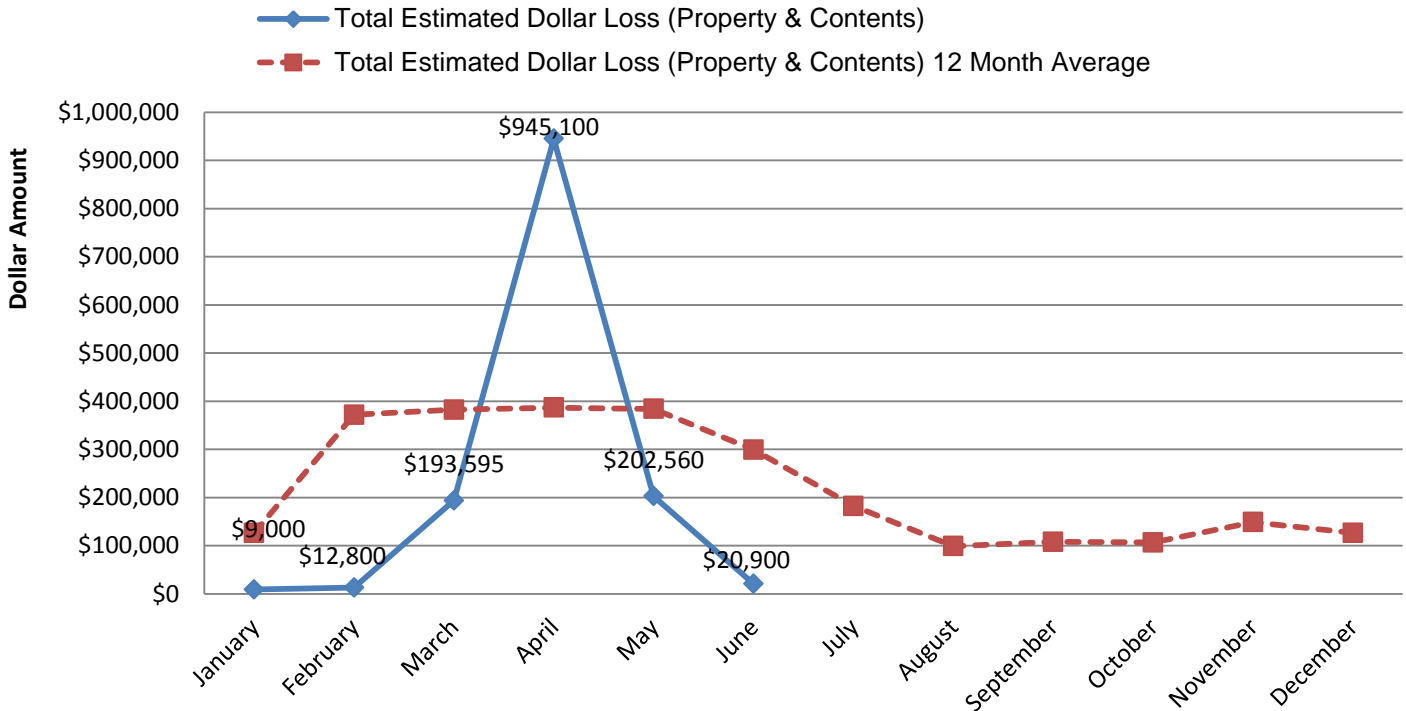
June was an average month for fire Department operations. The Department responded to a total of 831 calls for service with a reported 2 actual structure fires and 627 EMS related calls. The fire loss from the structure fires amounted to \$18,000 with an additional \$2,000 loss due to a vehicle fire. Our EMS call volume was 75.45% of the total calls which is down about 5% from the average of 80%.

In addition to the calls for service the Department members have been checking hydrants during the month and completed over 1000 hydrant inspection during the month of June. The Officers continue to complete more preplans with 17 additional done in the month.

Fire Department Types of Calls for Service June 2014



Dollar Loss Due to Fire Damage

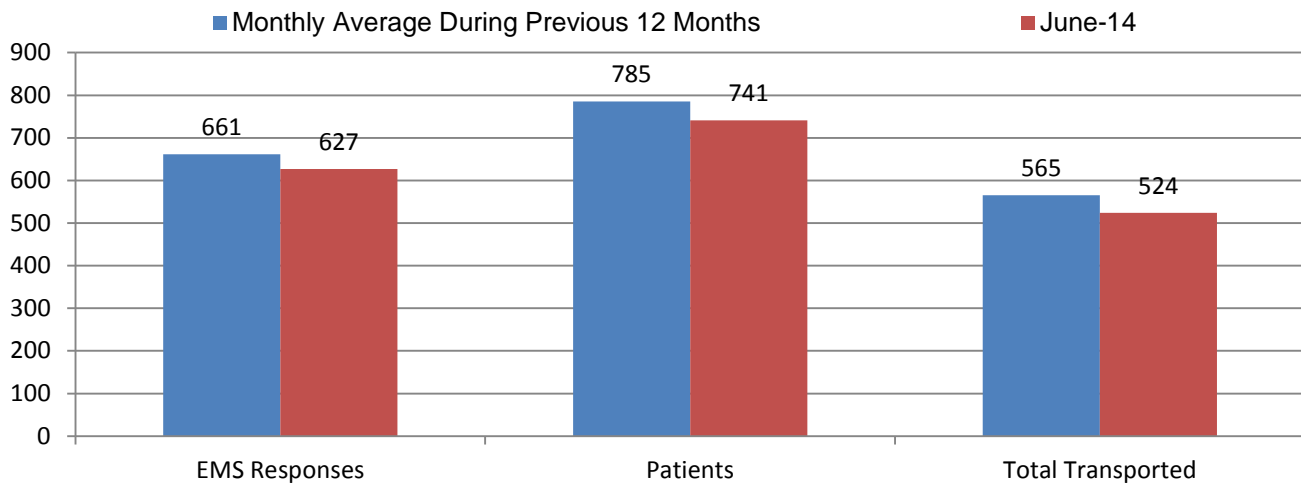


Emergency Medical Services (EMS)

Activity Summary

As in most months, the majority of the calls were EMS related which accounted for 627 calls for service in June. The 627 calls for service resulted in a total of 741 patients treated and 524 patients transported. For the month, the three most common EMS report types include Sick Person, Fall Victim and Psychiatric Problems.

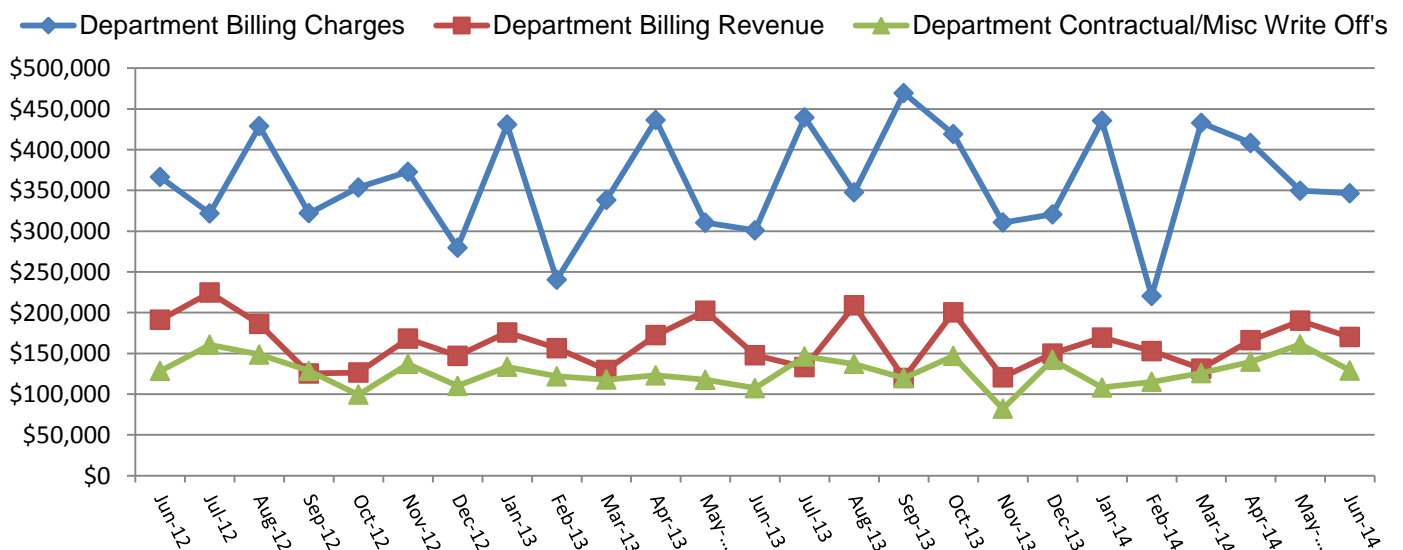
EMS Responses: January 2014 and Previous 12 Month Average



Billing Revenue Summary

Ambulance billing contains three areas. Revenue, Charges and Contractual-Write offs. Revenue is the actual amount received by the City for the month. Charges are the total number billed for the month. Contractual-Write offs consist of the portion of the charges not received as a result of either Federal or State carriers (Medicare and Medicaid) not allowing for EMS services, or write offs for financial hardship, bad debt accounts not collected (these are passed to a third party debt collection agency), bankruptcies, etc. The total for revenue for the month was \$170,098. The Contractual-Write offs total for the month were \$129,001. Bad Debt transferred to third party collections was \$53,707.

Fire Department EMS Billing 2 Year Analysis



Public Education Office

The following represents the Public Education Officer Activities for the month of June 2014:

Fire & Life Safety

Fire & Life Safety Events were held at the following locations:

- NICOR
- Bloomington Country Club
- Bloomington Rehab
- I.W.U.
 - Total Attendees: 322
 - Total Events: 4

The following fire & life safety presentations were given:

- Fire Extinguisher Training
- Captain Mac & Friends Fire Safety
- Tucker the Turtle Bike Safety
- General Fire Safety

Captain McCollum also began filming F.A.Q. videos for the Bloomington Fire Department website and also participated in a photo shoot for the Communications Director.

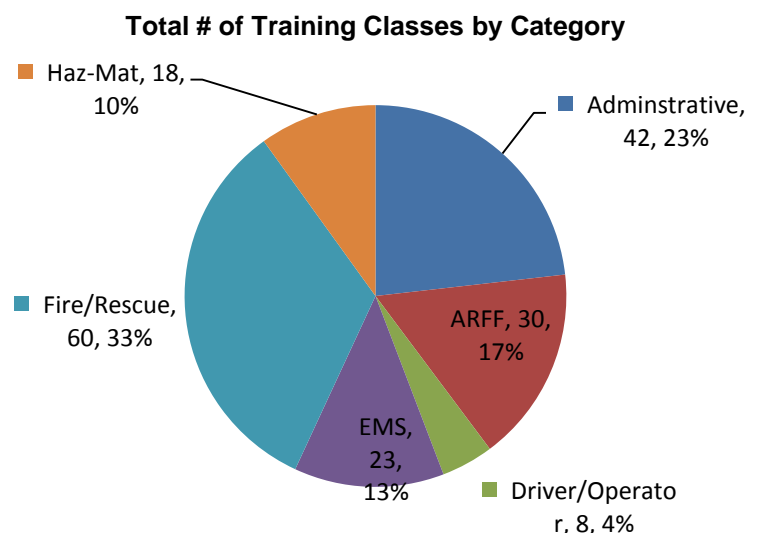
Fire Department Training Reports for June

For the month of June, 2014 the fire department held 181 training classes which totaled 1,437.08 class hours. The class topics have been grouped into six categories. They are Administrative, ARFF, Driver/Operator, EMS, Fire/Rescue, and Hazmat. The chart below represents the proportion of classes held in these six categories for the month of June.

Major training subjects during this month included:

Major training subjects during this month included:

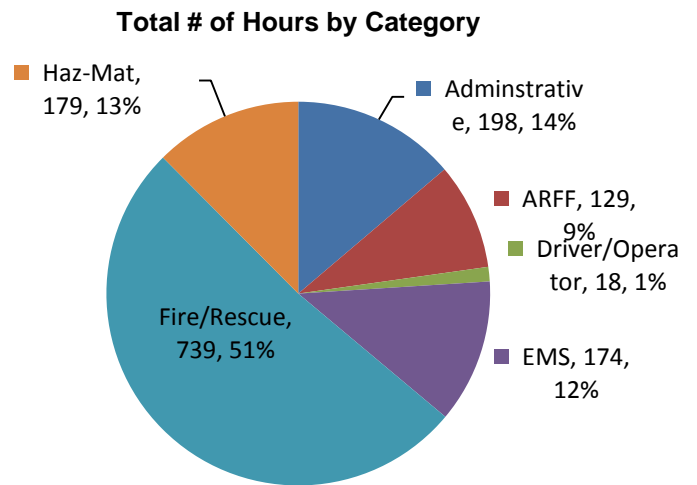
- Driver/Operator
 - Fire Service Vehicle Operator Practical
 - General Driver Training
- Fire/Rescue
 - Live Fire Evolutions-Basement Fires
 - Blue Card Command-Incident Command
 - Fire Officer Leadership
- Hazardous Materials
 - Monitoring
 - Equipment Familiarization



- EMS
 - EMS Policies, Procedures & Protocols
 - Mobile Integrated Health Care
- ARFF
 - Emergency Aircraft Evacuation Assistance
 - Aircraft/Airport Familiarization

Fire Department Training Report

The 181 training classes included 818 participants resulting in a total of 1,437.08 hours of training during June. This chart represents the total man hours of training in the six categories.





Public Works
Director

Jim Karch

Public Works Department

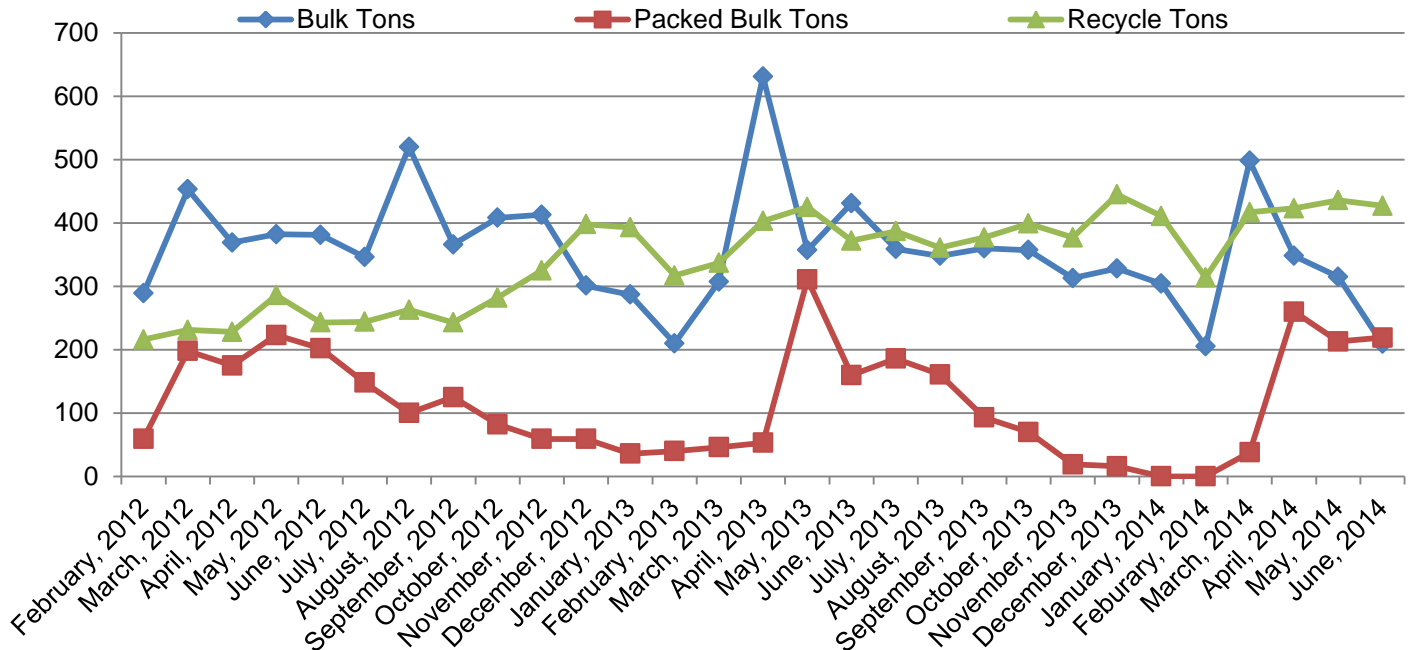
June 2014 Edition

Solid Waste Division

Solid Waste Division

Approximately 24,500 residences are serviced weekly and an average of 28.08 pounds of household garbage was picked up each week at these locations in June 2014.

2 Year Refuse by Month



Street Sweeping

970 Lane Miles were swept during the month of June 2014.

Alleys

8 Alleys graveled/potholes filled in June 2014.

Engineering Division

CITY OF BLOOMINGTON PROJECTS	STATUS
Street & Alley Repair, 2013-14	Finalized (100% Complete)
General Resurfacing, 2013-14	Finalized (100% Complete)
50/50 Sidewalks & Handicap Ramps 2013-14	Finalized (100% Complete)
2013 Maintenance Contracts (Street, Utility, Grading, Traffic Signals)	In Construction (90% Complete)
FY2015 Maintenance Contracts (Street, Utility, Grading, Traffic Signals)	In Construction (0% Complete)
2013 Washington St Micro-surfacing	In Construction (99% Complete)
2013 Sump Pump Drainage Program	In Construction (20% Complete)
Eagle Crest East Pump Station Improvements	In Design (15% Complete)
Locust Colton CSO Elimination, Phase 1	IEPA Loan Close Out
Locust Colton CSO Elimination, Phase 2	In Design (85% Complete)
Hershey Road: Hamilton Road to 750' South	In Design (60% Complete)
HoJo Pump Station	In Design (30% Complete)
Maizefield CSO Elimination Study	In Design (60% Complete)
Kensington Sewer Repair & Channel Lining	In Design (50% Complete)
Jackson Street Sewer	In Design (30% Complete)
Traffic Signals and Intersection Improvements @ Keaton & GE, Hershey & Clearwater, Hershey & Arrowhead	In Design (40% Complete)
Lutz Road Widening from Morris to Luther Oaks	In Design (45% Complete)
Fox Creek Road & Bridge Improvements	In Design (10% Complete)
Downtown Street Lighting Master Plan	In Design (100% Complete)
Lake Bloomington & Evergreen Lake Dam Breach Study	In Design (30% Complete)
Bicycle Master Plan	In Design (50% Complete)
Bond Resurfacing, 2014-15	In Construction (45% Complete)
Sidewalk & Ramp Replacement - Bond 2014-15	In Construction (10% Complete)
Pavement Preservation, 2014-15	In Construction (60% Complete)
Farm Bureau Detention Basin Gravity Outlet Feasibility Study	In Design (20% Complete)
Briarwood Subdivision Rehab	In Design (5% Complete)
FY2015 Sewer & Manhole Lining Program	In Design (5% Complete)
Arcadia Sanitary Sewer Rehabilitation	In Design (5% Complete)
Linden Street Bridge Improvement	QBS Process

PRIVATE DEVELOPMENT PROJECTS	STATUS
Commercial Site Plans	8 Plan Sets Reviewed
Scharf PUD Sanitary Sewer	Punch List Items
Grove Subdivision, 4 th Addition	Punch List Items
Grove Subdivision, 5 th Addition	In Construction (99% Complete)
Empire Business Park, 5 th Addition	In Construction (90% Complete)
Wingover Apartments	In Construction (99% Complete)
Wingover Apartments East	In Construction (99% Complete)
Harvest Pointe – Phase II	Punch List Items
Links at Ireland Grove	Punch List Items
Loeseke Sanitary Sewer	Punch List Items
Fox Hollow Subdivision	Punch List Items
Fox Creek Village, 3 rd Addition	In Construction (99% Complete)
Fox Creek Village, 4 th Addition	In Review
Wittenberg Woods	Punch List Items
Cedar Ridge, 2 nd Addition	In Construction (0% Complete)

HIGH SPEED RAILROAD PROJECTS – UPRR*	STATUS
Market Street Railroad Bridge Replacement	Awarded – No Schedule Yet
Washington Street At Grade Crossing Improvements	Awarded – No Schedule Yet
Miller Street At Grade Crossing Improvements	Awarded – No Schedule Yet
Six Points Road At Grade Crossing Improvements	Awarded – No Schedule Yet
Fencing Improvements along Railroad Right-of-Way	Awarded – No Schedule Yet

*These projects are being designed and constructed by consultants and contractors working for the Union Pacific Railroad in support of the State’s High Speed Rail project.

June 2014 Overweight Loads	15 issued Permits for \$870.00
June 2014 Dumpster/Traffic Control	4 Permits - \$150 (Waived \$0.00)
Customer Service Calls	
June 2014 Call Center	2,113 Calls into Call Center
Erosion Control/Complaints Inspection Report	
New/Maintenance Erosion/Storm Water Management Inspections	141
Erosion/Storm Water Management Complaints	4
Inspection & Complaint Files Closed	30

Fleet Division

	June 2013	June 2014
Work Orders	390	378
Total Repair Orders Closed	248	337
Preventative Maintenance	42	41

	June 2013	June 2014
Total No Lead Gallons	15,716	15,330
Total Cost	\$52,097	\$50,898
Avg Price per Gallon	\$3.31	\$3.32

	June 2013	June 2014
Total Diesel Gallons	12,260	14,748
Total Cost	\$43,728	\$52,799
Avg Price per Gallon	\$3.57	\$3.58

Streets & Sewers

Council Work to be Done Summary	
Work Type	Outstanding Workorders
Backfill/Seed	6
Cave In	13
Cold Mix	7
Contractor	4
Curb	16
Inlet Repair	11
Mailbox	7
Manhole Repair	4
Pavement Repair	18
Service Repair	2
Sidewalks	0
Water	38



PR&CA Director



John Kennedy

Parks, Recreation & Cultural Arts Department

June 2014 Edition

Bloomington Center for the Performing Arts (BCPA)

The King arrived at the BCPA on June 3rd, 2014! Not Elvis, but the king of the blues, BB King. This living legend played to a sold out house and entertained at the grand old age of 88 years young. Fresh off the release of his biographical movie *BB King: The Life of Riley* in May, BB King is the highest profile blues musician ever presented on the BCPA stage. BB King was preceded by Tallan Noble Latz who is an up-and-coming blues guitar phenom at 14 years old. Tallan, who plays blues festivals all around the world, had never opened for BB King and amazed the audience with flying fingers on his electric guitar.



The BCPA then kicked off the CEFCU Summerstage outdoor concert season with our 2nd annual Bayou Bash and Cajun Craze. This year's headlining musicians were the Zydeco Crowdaddy's who played traditional and contemporary Zydeco music from the French Creole region of Southern Louisiana. Opening Acts included the Joe Zaklan Band and Chris Corkery. The weather created a few headaches with rain both as the gates were opening and to end the night. Overall, the 800 plus people in attendance seemed to have a great time with both the food and music. The Bloomington-Normal Daybreak Rotary provided Jambalaya to the masses for a small fee and also hosted an all-you-can-eat crawfish boil as part of their Cajun Craze. This created a nice Cajun atmosphere in Lincoln Park (the front lawn of the BCPA). Special thanks to the McLean County Arts Center for usage of their parking lot and to the MCAC and Illinois Arts Council for grant funding in support of the event which was free and provided music by Illinois Artists.

June 2014 also recorded a 24% increase in attendance at programs, events and activities over the month of June 2013 at the BCPA. These community-based programs included the Next Step dance recital, BB King, Tallan Noble Latz, Celebrate America rehearsals, tours, three wedding receptions,

two nights of *The Music Man* summer theater auditions, the Central Illinois Municipal Clerks luncheon, Cultural Commission Meeting, Area Arts Round Table Meeting, Downtown Bloomington Association meeting, *The Music Man* orchestra rehearsals, the Bayou Bash and Cajun Craze, piano lessons, improvisation classes, the BCPA Volunteer Appreciation Reception and more...

The 2014 BCPA Volunteer Appreciation Reception was a special way for staff to recognize our volunteers who work throughout the year at shows and events. Volunteer roles may include ushering duties, tour guides, mailings, tending bar, parking cars, providing directions and more... The 2014 reception theme was a garden party and many plants and decorations adorned the room. At this reception a Volunteer of the Year is selected, 5 years pins are handed out and floor manager appreciation awards are granted. This year, Judy Pharis was selected as the 2014 Volunteer of the Year. Judy received this award for her outstanding service as an usher floor manager, volunteer ticket office assistant, docent (tour guide) and bar service attendant. For the 2013-14 season BCPA volunteers collectively provided over \$200,000 worth of in-kind service to the non-profit organization. Special thanks to Judy and all of our 170 BCPA volunteers.

Golf Division

The month of June is the busiest month of the year as the courses host a variety of outings, tournaments and play days. Our staff once again did an excellent job providing customer service in the clubhouses and the maintenance crews have all three courses in excellent condition. Although the courses experienced the third rainiest June on record, all but one tournament was able to be completed. The tournament that was cancelled due to rain has been rescheduled for July. With the rainy month, rounds played were down 8% with revenues following at -6%. Highlights of the month from a rounds and revenue standpoint were: merchandise sales up +6% and food and beverage per round up +5% across all three courses.

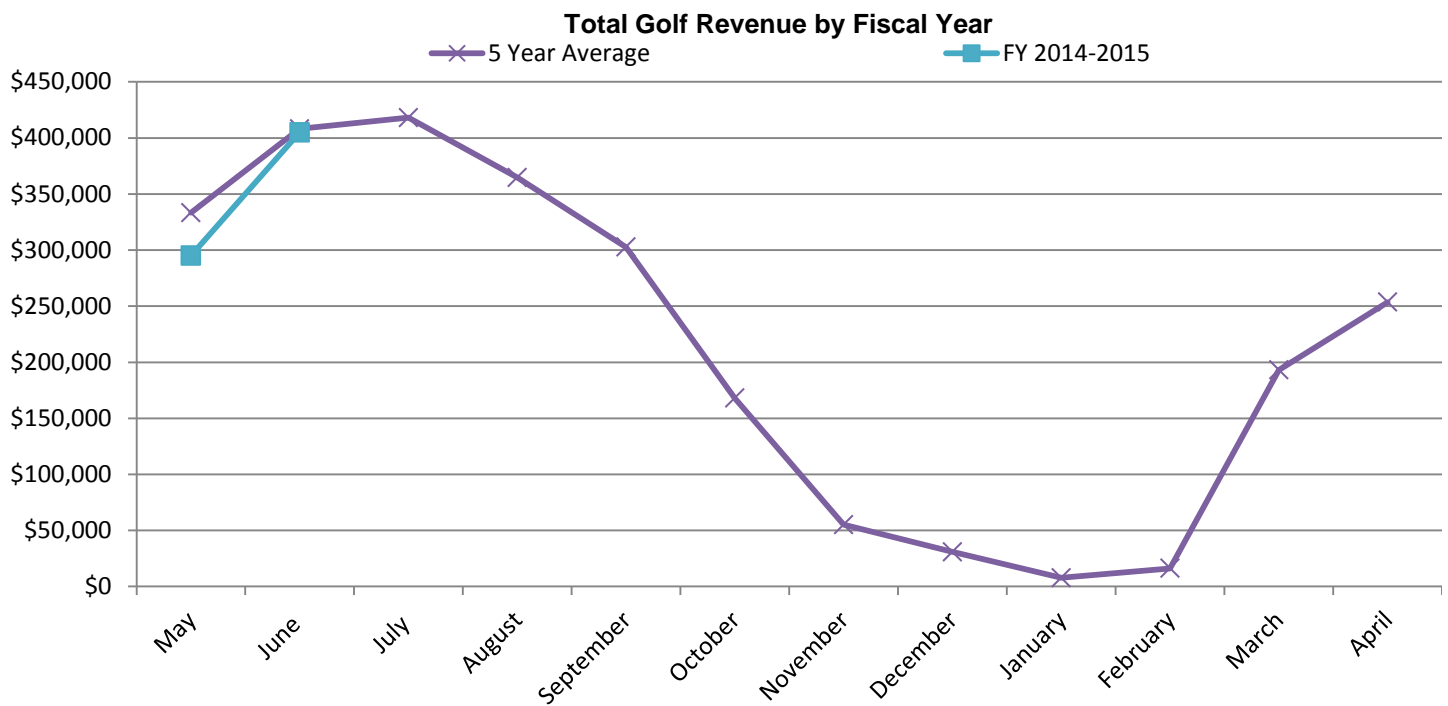


As mentioned earlier, the courses were very busy throughout the month and were fortunate to host 14 shotgun outings and several other notable tournaments such as: the Country Youth Classic, the Prep Junior Tour, The Bloomington/Normal Golf Association's City Match Play, Illinois State Amateur Qualifying and the Central Illinois Senior Amateur tour. The courses also hosted the 5th Annual Longest Day of Golf on Friday, June 20th. 80 golfers took part in this fun event that showcases the three courses in a unique way.

With the busy month, the courses were fortunate to see many golfers from the variety of events that were hosted. Staff received numerous compliments on the condition of the courses. Staff feels that collectively, course conditions are as good as they have been in a number of years.



Special thanks go out to the clubhouse staff who administered 11 shotgun tournaments in a seven day period. Despite this whirlwind stretch, staff received nothing but positive comments from the golfers participating.



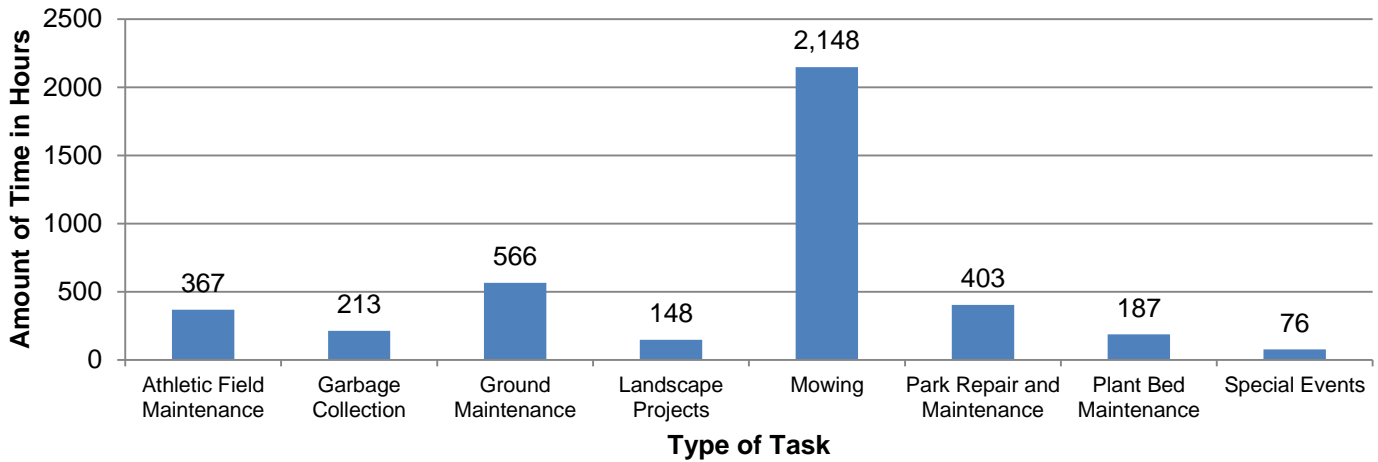
Park Maintenance Division

Horticulture

The Park Maintenance Horticulture staff is comprised of 3 fulltime Horticulturalists, 3 Fulltime Laborers and 1 Light operator. They are assisted by 8 seasonal people that work 9 months a year and 7 seasonal people that work from May until August. The City's mowing and maintenance program is divided into 5 different sections. There are 3 different sections of Parks that is managed by the Horticulture staff. The fourth section is considered a walk behind route which includes City Hall, downtown Bloomington, Fire Stations and any smaller piece of property that Park Maintenance maintains. These areas are supervised by one of the Horticulturalists. The final area is Right of way mowing. This area consists of 142 different locations throughout the City of Bloomington. These right of way areas include detention ponds, parkways and ditches. These areas are maintained and supervised by 2 Fulltime and 1 part time employee.

Park staff completed our first creek bank mowing in June. The Park staff typically mows the creek banks twice a year. The first mowing is in the late spring and the second in the early fall. The creeks that were mowed are: Rowe Drive from Veterans Parkway to Vista Drive; The creek from Lincoln Street to Oakland; Crown Court from Lincoln to Brook Ridge; Creek banks behind Brook Ridge Park to Hershey Road. Creek banks from Hershey to Stonebridge Court; Sugar Creek banks from Cottage Ave to Route 150.

Park Maintenance Field Work (hours) June 2014



Due to the excellent growing conditions and cool weather, park staff spent 2,147 man hours mowing in June. Typically the weather is hot and humid and the grass does not grow very fast. Park staff mows and maintains 650 acres of turf on a 7 day cycle and 147 rights of ways on a 14 day cycle. The maintenance staff spent 566 man hours on ground maintenance. Ground maintenance consists of weed eating, edging and blowing.

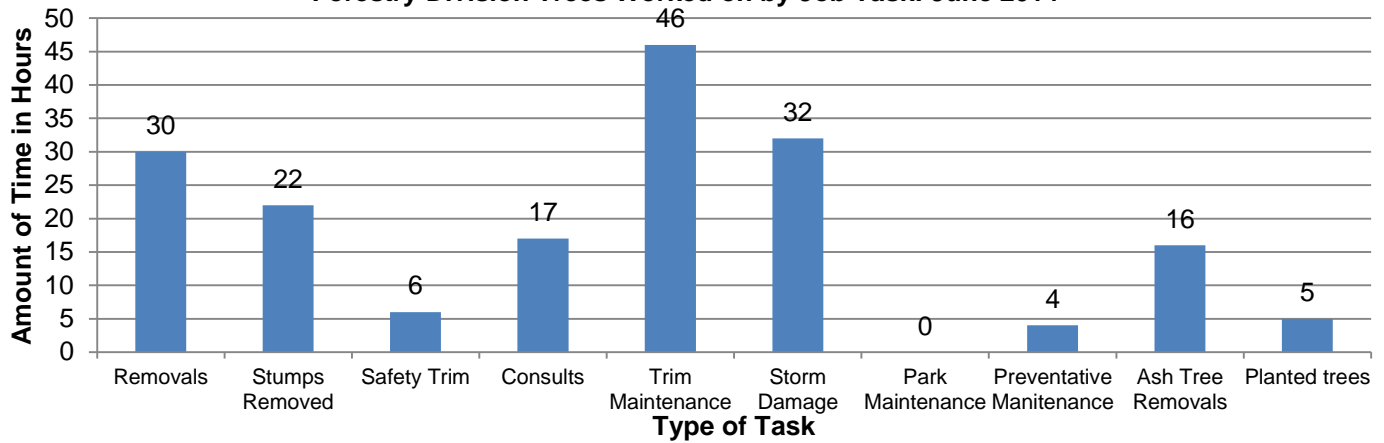
City staff completed planting annuals in park plant beds, City Hall, Miller Park Zoo and some designated planting areas throughout Bloomington. Approximately 2,500 annuals were planted in May and June. The Adopt-A-Pot program began another successful season in May and June. The program is a cooperative program between the Parks, Recreation and Cultural Arts Department and City of Bloomington residents. Participants purchase and install the flowers in their designated pots and the park staff provides watering. The program provides both citizen involvement and beautification to the downtown area. Parks staff installed the hanging baskets this year with emphasis on East Street northbound and Center Street southbound. The hanging baskets are planted with wave petunias and green vines.

Forestry

The Forestry staff consists of 3 fulltime foresters and 6 seasonal staff that work 9 months a year. The staff is broken up into 3 different crews, 1 Forester and 2 seasonal staff per crew. From December until March the Horticulture staff and Park Maintenance Laborers help the Forestry staff when the seasonal staff is laid off. One crew concentrates on doing preventative maintenance. Preventative maintenance is considered to be the removal of all dead wood and low hanging branches of all Parkway trees. The section we are currently in is Section B-4 which is South of Oakland Avenue and West of Route 150. The Forestry staff completed 46 maintenance trims during June in section B-4. This is our largest preventative maintenance area. The second and third crews work on citizen generated work orders and any big removals. The final Horticulturalist heads up the stump removal team whose duties include securing a JULIE locate, removing the stump and filling the hole with dirt and grass seed. The Forestry staff removed 22 stumps in the month of June.

During the month of April the Forestry staff removed 30 trees. Of those 30 trees, 16 were Ash trees. The total number of Ash trees removed so far in 2014 is 100 exactly. The total number in 2013 was 576. The Forestry staff has completed the removal of all Ash trees that were deemed hazardous and are beginning to remove trees that are known to be infested with the borer.

Forestry Division Trees Worked on by Job Task: June 2014



The Forestry staff completed the spring tree planting season in early June. The Forestry staff planted 322 trees this spring. Of those 322 approximately 275 were street tree replants and the rest were planted in the Parks or along the Constitution trail. It is Park policy that if a tree is removed a tree will be re-planted as long as the location is acceptable.

The Forestry staff in June completed the chemical treatment of approximately 90 Ash trees that were identified as treatable in the Forestry department's physical inventory that was completed in December of 2012. Staff is treating Ash trees with a chemical called Tree-Age. Tree-Age is being widely used among communities affected with the Emerald Ash borer. Tree-Age has been proven to be 99% effective in preserving trees that have been or could be affected by the Emerald Ash borer. Trees that show more than 50% decline will not be treated.

Utility

The Utility staff consists of 4 Fulltime Utility people and 1 part time employee who work 10 months. Each Utility member has a specific area of repair or maintenance they concentrate on. One Utility member's main area of focus is the 2 swimming pools, 3 water spray areas and all the public fountains. This staff member is responsible for the preventative maintenance, operations and chemical balancing. The second Utility staff member is responsible for the maintenance and operation of all the HVAC systems in the Park's, Zoo, Golf Course, Coliseum and Pepsi Ice Center. The third member of the Utility team is responsible for any Park projects and repair. The final Utility staff member helps with playgrounds, shelters, bathrooms and anything else that might need to be repaired.

The main project the Utility staff concentrated on and completed is the installation of a new playground at Franklin Park. This project was completed only using in house staff in late June. The area will include a new playground, a sand play area for toddlers, and 2 wooden walk paths that surround 2 of the existing trees. There will be 2 new swing set areas. Both swing sets are the original swings that we have had powder coated and were installed in the new locations. There are new sidewalks leading up the playground that will be surrounded by 7 existing park benches that were moved to the playground area from different locations throughout the park. An interesting feature in the playground is the log stepping stones in the mulch. And in the sand area are Ash tree



logs that had to be removed from Franklin Park and were transferred to the playground by the Forestry staff.

The Park Maintenance Department partnered with Architectural Preservation Services for the conservation of the Trotter Fountain located at Withers Park. APS was contracted to clean the Georgia marble of all stains with a biocide, apply a stone consolidant that will protect and strengthen the stone and to replace the tamped lead in the masonry joints. This project took APS approximately 2 weeks to complete. Park staff installed a new electrical service to run the recyclable pump for the fountain. Park staff also replaced the galvanized water lines with plastic which will help eliminate the surface stains on the monument. The last thing Park staff did was install a new cap on the Monument which helps keep the monument water tight during a rain. The monument is functioning properly and the appearance is beautiful.

Utility projects included are:

- Monthly light inspection and repair at all Parks and Facilities
- Monthly HVAC inspection and repairs at Parks and Facilities
- Monthly HVAC inspections and repairs at the Coliseum and the BCPA
- Installed new Air conditioner at the Den Clubhouse
- Completed summer start up procedures at Holiday and O'Neil pools
- Completed the electrical installation for the new 12'x20' walk in cooler at the Zoo
- Installed a new sand filter at the Miller Park spray grounds
- Completed playground repair at White Oak, Clearwater and Forrest parks
- Installed pond fountains at Miller and Tipton parks

Miller Park Zoo

Zoo Numbers

Admission Revenue

June 2014--\$55,479.95 (2nd best June)

June 2013--\$64,045.00 (best June ever)

Revenue from the gate admission was down 2.15% for the current fiscal year compared to last year's revenue. Last year, the revenue raised from admissions broke the all-time record for the Zoo in a fiscal year. Admission prices were raised on May 1, 2012.

Attendance

June14--16,772

June13--18,646 (2nd best June)

Attendance was up 3.1% for the current fiscal year compared to last year's attendance.

Education

June 14--\$3,563

June 13--\$4,498

Revenue from Education Program Fees and Rentals was down 1.5% for the fiscal year compared to last year.

Concessions, Carousel, and Animal Food Sales

June 14--\$6,565.59

June 13--\$7,705.41

Revenue from Concessions, Carousel, and Animal Food Sales was up 2.8% for the current fiscal year compared to last year's numbers. Quarters for Conservation program initiated May 1, 2014. A quarter was added to the price of Budgie Bird feedings and Carousel rides. The added quarter is earmarked for the Zoo's Conservation Fund and is not included in this year's numbers.

Animal Collection

Acquisitions—animals added to collection by transaction or birth/hatch

- Female African Hedgehog
- 18 male Jamaican Fruit Bats
- 14 male Seba's Short-Tailed Bats
- 2 male Silver Beaked Tanagers
- 10 Red-Eyed Tree Frogs
- 6 male, 4 female Panamanian Golden Frogs
- Male, female San Clemente Island Goats

Dispositions—animals removed from collection by transaction or death

- Female Northern Spotted Tanager
- 2 male, 2 female Chickens
- Male Tammar Wallaby
- Female Laughing Kookaburra
- Female Green Woodhoopoe
- Female Blue-throated Piping Guan
- Male Northern Tree Shrew
- 1 Sand Boa
- Male Rabbit
- 2 male Galah (Pink Cockatoo) cleared quarantine and moved to their exhibit in Australia
- Female Bobcat moved off exhibit, Red Tail Hawks and North American Porcupine moved to the old Bobcat exhibit.
- Male Matschie's Tree Kangaroo cleared quarantine and moved into the old Red Tail Hawk exhibit.
- Tammar Wallabies cleared quarantine and moved to the exhibit in Australia.
- Green Woodhoopoes cleared quarantine and moved to the exhibit in the Katthoefer Animal Building.



Matschie's Tree Kangaroo

Staff

- Staff worked on animal transactions (7 pending)
- Jay Tetzloff, Zoo Superintendent attended Felid / Canid Taxon Advisory Group (TAG) Meetings held in Front Royal, VA. Jay facilitated a Snow Leopard Species Survival Plan (SSP) meeting.
- Zoo hosted the annual Ewing Zoo Foundation Meeting. This foundation graciously pays for all animal acquisition and shipping.

Notes

- The Zoo celebrated its 123rd Birthday.
- We received a \$700,000 grant award from the State of Illinois via the Illinois Public Museum Capital Grant Program. The grant award requires no matching funds. This program will fund additional parking, renovations to the Zoo's Entrance Building (including new roof, expanding gift shop, and concession stand), and a DeBrazza's Monkey exhibit.
- The Zoo received a \$3,000 contribution from the Phoenix Zoo. This money will go into the Miller Park Zoo's Conservation Fund and be designated for building the Mount Graham Red

Squirrel area. This species of squirrel is critically endangered and has never bred in captivity. The two zoos are working in a pilot program with the United States Fish and Wildlife Service.

Recreation Division

June was the start of a large number of programs listed in the summer program guide. The program managers were busy training seasonal staff the first week of the month so then everyone could get started the week of June 9. Day camp, t-ball, soccer, tennis, swim lessons, and more started for the youth. In past years a few programs were started the first week of June, but this year some of the schools were still in session due to the use of snow days.

Some of the new programs offered for June were Let's Go to the Beach for parent/child, Mini Melodies for preschoolers, Make it a Mini for youth, and Summer Soccer Academy for ages 8 – 12 years.



Free concerts for all ages started at Wither's Park, Franklin Park, and Miller Park. Two of the concerts were rained out and rescheduled for later in the summer.

Weather temperature was about the same as in 2013 with only 1 day that reached 90 degrees. There was rain, but most came at night so only one day of programs was cancelled due to rain.

Program registration numbers and income were up compared to 2013. Adult numbers were down due to less adult fitness programs being offered and the softball program being down. Overall participation was up, but this was mainly due to the number attending the free concerts and Penguin Project being up almost \$1000 more than in 2013. Income for program registration was up by about \$3000.

Recreation Income	2013	2014
Revenue for 55+	\$2,111	\$2,979
Revenue for Adult Programs	\$2,609	\$1,500
Revenue for Teen Programs	\$2,330	\$2,756
Revenue for Youth Programs	\$96,936	\$99,423
Revenue for Parent/Child	\$13,075	\$13,502
Revenue for Special Events	\$0	\$0

Attendance at the miniature golf course in Miller was almost identical to 2013. Boat attendance and income were more than double the 2013 attendance and income. Weekends were much nicer than in 2013 and boats are only open on weekends.

The Penguin Project of McLean County presented four shows of *Little Mermaid Jr.* at U-High's Stroud Auditorium. This production by individuals with disabilities and their peer partners was a tremendous success. Bloomington Parks, Recreation & Cultural Arts was a partner in the production for the sixth year. This program provides something that is not available elsewhere in the community for individuals with disabilities.

Aquatics

The new pass system continued to attract season pass buyers through the month of June. Individuals who swim at least 5 times get their money's-worth. Pass sales were up compared to 2013. Daily admission was also up compared to 2013. There was some cool weather like last year, but very little rain. For the most part it's been perfect for swimming. The pool was closed 2 days – one for rain and one due to the temperature not reaching 70 degrees.



Many new aquatic special events were added to the schedule. The events were free for pass holders and were included with paid admission for others. Some of the events in June were Beach Bag Scavenger Hunt, Bingo Mania and Family Night.

Season	Holiday		O'Neil	
	2013	2014	2013	2014
Daily Attendance	6,817	7,553	4,047	4,064
Daily Admission Revenue	\$9,332	\$10,685	\$5,610	\$5,964
Swim Lessons	463	477	226	264
Season Pass Sales	\$8,230	\$10,110	\$2,995	\$4,085

The format for swim lessons was changed from 2013. Instead of being offered 2 weeks in the evening at one pool and then 2 weeks at the other pool, lessons are offered M/W at O'Neil and Tu/Th at Holiday for 4 weeks. This keeps both pools open for a few evenings each week. There have been many complaints by patrons in the past who did not like that the pool was not open for a full week due to lessons. Private and semi-private lessons were all moved to Saturdays and all done "in-house" vs guards being able to do their own private lessons. All were offered at Holiday for June. They will be at O'Neil in July.

Pepsi Ice Center

The Pepsi Ice Center continues to do well. The overall revenue for the center was the largest producing June in the facility's history. Total revenue was \$70,600 for June 2014. Last June it was \$68,966 which was the largest at that time. The open skate admission price was raised by \$1 since June 2013.

Learn to Skate and Learn to Play classes continue to increase. These classes are the base of the pyramid as they feed the higher level programs. They are the new and younger customers. Learn to Skate was up by 35% (32 students) as compared to 2013 and Learn to Play was up by 26% (43 students) as compared to last June.

Hockey league money was down for June since this year most of the registration fees were collected in May instead of June. For 2013 it was the opposite. The Adult Hockey league is 2 teams less than in 2013 due to less availability of ice. The ice was rented to 2 more adult rentals. The lost money in income for the 2 teams was made up by the increase in revenue for the rental and the decrease in officials needed for games.

Michael Hernbrott, the Pepsi Ice Manager, continues to work with the Finance Department to add more pieces to the new RMS software system for Pepsi Ice. The last piece will be online registration. This is being set up during the summer so it will be ready for fall registration.

June	2013	2014
Learn to Skate	\$4,948	\$6,950
Hockey Classes	\$9,399	\$12,397
Hockey Leagues	\$9,597	\$4,335
Concessions	\$6,900	\$7,547
Total Month	\$68,966	\$70,600

4 Legs	2013	2014
Hockey	\$23,022	\$21,768
LTS/Figure Skate/Curl/Speed	\$7,805	\$9,669
Open Skate	\$4,736	\$6,175
Ancillary	\$33,404	\$33,079

Special Opportunities Available in Recreation (S.O.A.R.)

Special Olympics: The Illinois Special Olympics State Summer Games were June 13 – 15 at Illinois State University. (Pictured at right are some of the unified bocce partners.) The Unified Tennis team participated in a state qualifying event in late June. The SOAR Softball and T-Ball teams traveled to Pekin and Champaign for games days plus hosted some games at regular practices.

Special Events: There were 7 special events in June including trips to various venues (Decatur Zoo, Knight's Action Waterpark) as well as in-town events (ie – Ice Cream & Bingo, Pizza & Games with Dad).

Weekly programs: Summer Day programs started the week of June 16. These classes included various arts & crafts, cooking, variety, and fitness classes. Many of these programs were for the younger age groups. Evening weekly programs included a variety for older individuals.



There were increases in all the performance measure areas for SOAR. Some of the reasons for this are:

The Unified Tennis program had more tennis pairs than last year plus added Thursday morning practices, which were not done before. Plus, there were singles players which added an extra day at the qualifier meet. More pairs meant more volunteers and volunteer hours.

The number of special events offered was about the same, but event attendance numbers were higher this year just based on the type of events offered. The Special Olympics Cookout has large attendance. This year it was done in June, but in 2013 it was done in July.

SOAR has a non-paid intern for the summer so this accounts for part of the jump in volunteer hours.

Staff Hours (Pepsi Ice, Recreation, and S.O.A.R.)

Payroll is done on Monday and there were 5 Mondays in June 2014 as compared to only 4 in June 2013. This skewed the payroll hours, but when comparing only 4 weeks of 2014 to 4 weeks in 2013, the numbers for 2014 are about 700 less. Number of hours were up for Pepsi Ice building staff, for O'Neil Pool, and for mini golf/boats. All other areas were less.

Volunteer

	# Volunteers	# Hours
Hockey	12	45.5
Intern	1	126
Recreation programs	13	116
S.O.A.R.	79	757
Adult Center	6	30



Interim Facilities Manager



Derrick Hengstebeck

Facilities Management

June 2014 Edition

The Facilities Management Division is comprised of 3 fulltime employees consisting of a Facilities Manager, Facility Maintenance Supervisor, and a Support Staff Member. Facilities Management staff support the general maintenance, repair, and preservation of 49 City owned buildings. These efforts are supplemented by various department staff assigned to oversee the day-to-day maintenance of their respective facilities.

Facility Manager, Bob Floyd retired in December after serving for 15 years in the position. In mid-April, the City hired Interim Facility Manager Derrick Hengstebeck through Faithful & Gould, Inc. Mr. Hengstebeck will serve as Interim Facilities Manager for a term of six months until a permanent replacement may be found.

The City recently completed a comprehensive Facilities Condition Assessment which analyzed 49 City owned buildings. The objectives of the assessments were to: Identify the condition of the assessed buildings and determine capital expenditures required over the next ten years; Determine risk failure of the various systems and components; Determine criticality and impact of system and component failure. This major study will assist the City in long-term planning and capital maintenance vital to ensuring proper care and protection of City properties and investments.

Projects Initiated in June

The month of June continued to be a busy month for the Facilities department; work included the following: City Hall roof replacement, completion of the Police Department firing range roofing projects, bidding of the A&E service for the design of the Police Department fire suppression sprinkler system, and installation of an AC chiller at the Police Department. A brief summary of the listed projects are as follows:

Fire Suppression Sprinkler System in the Police Parking Structure: Work to replace the leaking system continued in June. Architectural & Engineering (A&E) bids were due June 20. Staff estimates the bids to perform the design service to be approximately \$20,000. Once a contractor is selected, design work may commence with a bid for fabrication and installation to follow. The system installation will be a prefabricated model which will allow for a quick installation of 1 to 2 weeks. Completion of the project is expected to be within the next 2 to 3 months. The estimated cost of the project is \$150,000 which includes the Architectural & Engineering services. The funding for the replacement of this system will come from the City's General Fund Reserves.

Police Building AC Chiller: In late May, approval was provided for the emergency procurement of a 130 ton Trane air-cooled chiller system to replace the failed unit located on top of the police building. The purchase was through The Cooperative Purchasing Network (TCPN) which is a joint purchasing group which leverages one of the largest pools of purchasing potential. Procuring the unit through TCPN also allowed for a 10 day delivery time in lieu of the typical 6 week lead time. On Wednesday, June 18 a contract was executed with A&R Mechanical for the installation of the replacement chiller. Installation of the chiller occurred on Saturday, June 28, however, the unit had to be initially turned on by the vendor which could not occur until the following Monday. With temperatures in the mid 80's staff utilized portable ac units until the chiller was fully functional. Staff initially estimated the project cost to be \$125,000. With pricing now secured, the project looks to be running approximately \$10,000 under estimated costs. Grant funding is currently being sought by City staff through the Department of Commerce and Economic Opportunity.

City Hall Roof Replacement: A bid in the amount of \$226,311 was awarded by Council on April 14 to Wyman Roofing to perform the roof replacement at City Hall. The bid included the application of a thicker roofing material and an additional ten year warranty. Funds from the City's General Fund Reserves were allocated to cover the costs of the project. Weather dependent, the project is anticipated to be complete by the first week of July.



Vacuuming Aggregate Roofing Rock



Clearing Roof Debris



New Sunlight Domes



New roof Membrane & Flashing



New Roof Membrane & Flashing

Building Automation System (BAS) at the US Cellular Coliseum: Proposals were due June 25 for the investigation and diagnosis of the BAS controls in the Coliseum. The proposal covers 80 hours of technician time; those hours will be spread over the course of two weeks. The existing system which controls the buildings HVAC, Fire Alarm, and electrical systems is highly complex and will require a Johnston Controls certified installer to complete. The estimated labor cost is roughly \$20,000 and does not cover parts or material.

Pepsi Ice Center Parking Structure: On June 9, the City Council approved a contract with Walker Restorations for the preparation of repair documents and construction observation services in the amount of \$155,250 to address the structural deficiencies identified with the parking structure. The predesign services will require approximately 2 to 3 weeks to complete. Since the total costs of this project are sizeable, unknown, and subject to potential reimbursement; the City is utilizing General Fund balance in the short-term for all related costs until the design and repair of the of the structure is complete. The current time table for the project is as follows:

- July 11 Send out prequalification request
- July 18 Prequalification packages returned by Contractors
- July 25 Distribute Construction Documents to Prequalified Contractors via email
- July 30 Pre-bid meeting on site with Contractors
- August 21 Bids Due
- August 25 City Council Meeting
- Sept 5 Contractor selected and under contract
- Sept 15 Contractor mobilized and work starts
- Nov 26 Work complete

Abraham Lincoln Parking Structure: On June 17, the City received proposals for Architectural and Engineering services to renovate the Lincoln Parking Garage. The garage, which was built in two phases, is in dire need of control joint replacement, updated and proper signage, striping, stairwell

structural work, and crack repair. Lincoln garage is currently used by city and county employees as well as the public. Once an A&E firm is selected, investigation and renovation design is expected to take 6-8 weeks; after this is complete a bid package will be assembled and sent out to prospective contractors. The City Council approved \$250,000 in the Capital Improvements Fund for FY2015 to cover the costs of the repairs.



Human Resources Director



Emily Bell

Human Resources

June 2014 Edition

Human Resources serves every department of the City and interacts with employees and the public on a daily basis. The Human Resources staff of seven (8) eight fulltime employees consults and advises managers and employees regarding leave time, benefits, payroll, performance, discipline, labor contracts, state and federal rules and regulation.

Community Relations.

Continued planning for the 2015 Martin Luther King Program. The speaker will be Vashtri McKenzie, the first African American female to be named a Bishop for the African Methodist Episcopal Church.

City staff consults and advises members of the public on their rights under city, state and federal law. Sometimes these consultations result in the individual filing a complaint with the City of Bloomington under the City of Bloomington Human Relations Ordinance. We have been working on ongoing investigations on complaints including two fact finding conferences.

Compensation and Benefits

Following the approval of Council the contract was signed by the parties. New wage tables were established and we began calculating retro pay for Local 362 Inspector employees back to May 1, 2013. It is anticipated the retro pay will be paid on the July 14, 2014 payroll. On May 12, 2014 Council approved the first contract with the City's newest bargaining unit IATSE Local 193. IATSE represents the stage hands at the Bloomington Center for Performing Arts. Human Resources worked on the negotiations and implementation of the contract, new position titles, wage tables and deductions.

Illinois Municipal Retirement Fund (IMRF) performed a routine audit of the City's administrative functions concerning the pension. We continued to work on an internal audit of IMRF enrollment and contacted employees concerning new enrollments, omitted service credit or termination of enrollment.

Current Vacancies	Position Status
Accountant	In process
Community Development Director	In process
Human Resources Director	In process
Grants Coordinator	In process
Asst. City Manager	In process
Economic Development Coordinator	In process
Building Official	In process
Cash Collections Manager	Jeremy Haley DOH 6-16-14
Police Officer	Jeffery Widmer DOH 6/23/14
Police Officer	Ryan Gross DOH 6/23/14
Police Officer	Daniel Kendall DOH 6-30-2014
Police Officer	In process
Firefighter	In process
Firefighter	In process
Firefighter	In process
Firefighter	In process
Firefighter	In process
Firefighter	In process
Firefighter	In process
Firefighter	In process
Support Staff IV- CSO	In process
Support Staff IV - Water	Jane Zalesiak DOH 6-2-14
Support Staff IV - Records	Angela Reynolds DOH 6/23/14
PC Support Specialist	In process
Supt. Of Streets	In process
Asst Supt of Public Works	Colleen Winterland DOH 6-26-14
Inspector III – Fire	In process
Support Staff IV – Water	In Process
Support Staff V – City Clerk	In Process
Office Manager – Public Works	In Process
Water Meter Service	In Process
Executive Assistant	In Process
Asst. Supt. Of Park Maintenance	In Process

Research was conducted to prepare a Request for Proposal for an Employee Benefits Consulting and Broker Services. An RFP was written and released for such services. Information will be presented to Council at a future date.

The Compensation and Benefits Manager advised and administered the retirement process for two employees during June. We also welcomed seven new full-time employees to the City. A review of benefits was conducted with each employee.

Employee Recruitment and Hiring.

The Human Resources Department is still actively recruiting for several key staff position throughout the City. Staff has been busy in June with interviews for the following still vacant positions Inspector III-Fire, Community Development Director, PC Support Specialist, Accountant, Support Staff V and

Assistant Superintendent of Park Maintenance.

Five Firefighters have been approved to start on July 7, 2014 in conjunction with the next Fire Academy. We are working on the process to hire entry level Patrol Officers for a September Police Academy. The physical agility date was coordinated for June 24, 2014. Staff is preparing to start the process to establish a list for Assistant Fire Chiefs.

Employee and Labor Relations

The seasonal hiring season is winding down. We continue to recruit for some seasonal staff to supplement our existing full-time workforce.

The City continues to bargain with many of the 11 bargaining units. A tentative agreement was reached with Local 362 Support Staff on June 4, 2014. The tentative agreement has been approved by the Support Staff Union and is scheduled for Council approval on July 14, 2014. The City continues to actively bargain with Lodge 1000.

Non-Sworn Bargaining Units	Contract Expiration	Full-time Position in FY 15	Status
Local 362 Support Staff	4/30/2013	30	Pending Ratification
TCM Group	4/30/2011	16	Pending
Lodge 1000	4/30/2014	38	Currently Negotiating
Local 699 Library	4/30/2014	38	Currently Negotiating
Local 699 PW/Pks	4/30/2014	108	Currently Negotiating
Local 362 Parking	4/30/2013	4	Settled
Local 362 Inspectors	4/30/2013	15	Settled
IATSE	4/30/2017	0	Settled

Sworn Bargaining Units

Fire Local 49	4/30/2015	106	Settled/Arbitration on SLBB
Unit 21 (Police)	4/30/2014	103	Pending Negotiations
Sgts and Lts	4/30/2014	21	Pending Negotiations

Classified

Board of Elections	1
Classified (Library)	7
Classified	132

Employee Wellness

The City of Bloomington received the Illinois Healthy Worksite Gold Level Designation by the Governor's Council on Health & Fitness, the Illinois Department of Public Health, and the Illinois Chamber of Commerce. The program was created to recognize workplaces that make employee health a priority. The University of Illinois at Chicago's Department of Kinesiology and Nutrition reviewed applications using a double round of blind evaluations to determine designations. There were 63 applications submitted statewide. The City of Bloomington is one of seven organizations selected for the highest level of distinction.

Staff promoted the Community Cancer Center's skin screening. The annual event provides an opportunity for employees to have a spot checked free of charge.

OSHA regulation requires annual medical surveillance for employees on the HazMat Team in the Fire Department. These evaluations were coordinated for qualifying members of the Fire Department. OSHA required evaluations were also conducted for qualifying Police employees.

Training and Development

The Wellness Coordinator taught three Heartsaver CPR/AED and First Aid classes at the golf courses for City staff. Three additional classes were held at Lincoln Leisure Center for seasonal and full-time staff. A total of 57 employees were certified by the American Heart Association.

Seasonal Orientations are conducted several times each month. We are also offering computer training to employees through LRS and are promoting upcoming and archived webinars offered by our Employee Assistance Program.



City Clerk



Tracey Covert

City Clerk

June 2014 Edition

The City Clerk's Office provides a professional link between citizens, local governing boards and agencies of government at all levels. The Clerk's Office must remain neutral and impartial rendering equal service to all. The office strives to serve citizens and support the City with accuracy and fairness.

A lot of work of the City Clerk's Office is completed behind the scenes. People often do not realize the support provided to the Council, other City departments and the citizenry.

As the first point of contact, the City Clerk's Office is the face of the City. The Clerk's Office is important due to its impact upon public perception which can be critical to the City's growth and development.

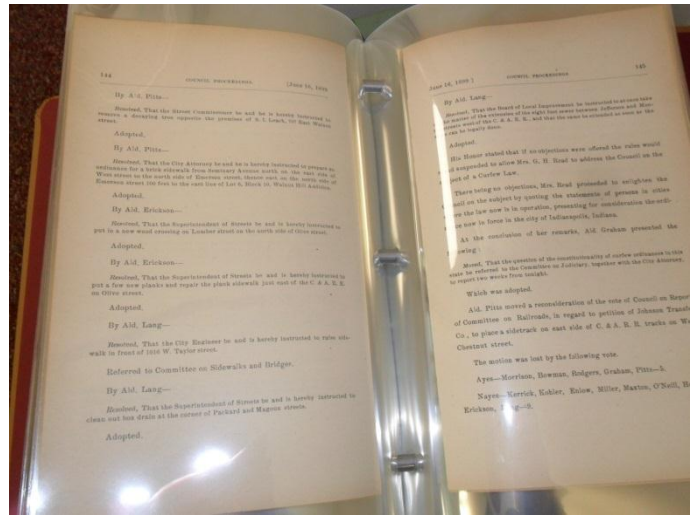
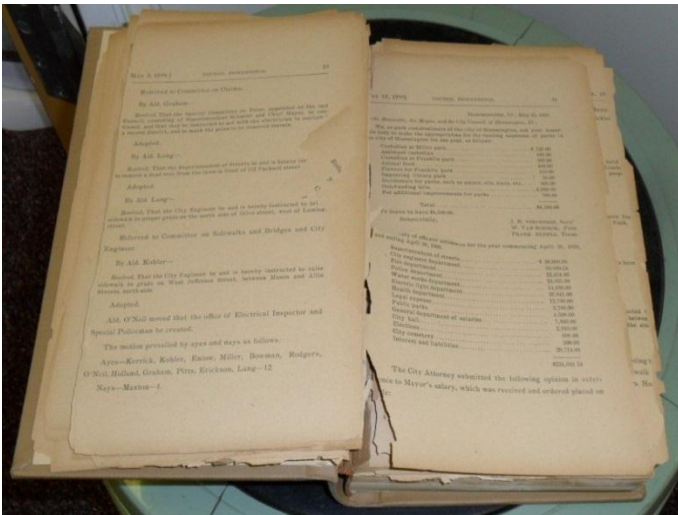
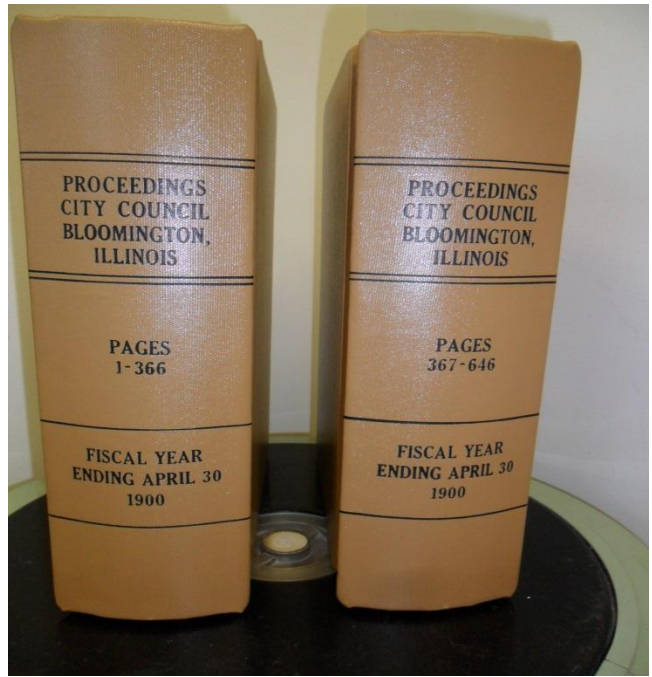
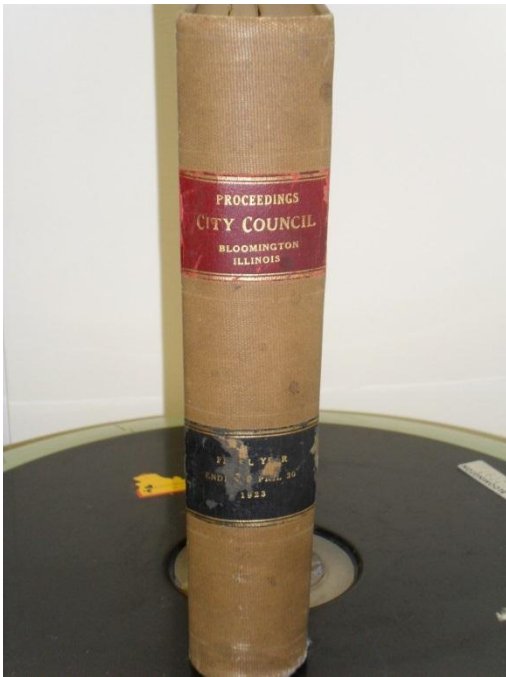
Finally, per statute the City Clerk is the "keeper of the records." Recordkeeping is a critical function. The City Clerk's Office knows the history of issues/items. The Clerk's Office knows what has been done/tried in the past.

This recordkeeping role also includes service as the City's Freedom of Information Act (FOIA) officer and Opening Meetings Act (OMA) compliance officer.

Monthly Highlight:

There are twenty-eight (28) Council Proceeding books in need of repair. The years are from 1864 – 1941. The cost to repair the books ranges from \$1,500 - \$4,200. Fiscal Year Ending April 30, 1900 Council Proceeding Book was sent to KOFILE Preservation for restoration. The book had acidic paper, was weak, torn and had chipped edges. KOFILE dismantled the book and binding materials were removed. Paper was mended with Japanese tissue or filmoplast R heat set tissue. Paper was de-acidified using magnesium oxide. Sheets were encapsulated in archival grade polyester envelopes. These envelopes were bound in record binder.

Condition Before/After Restoration





Library Director

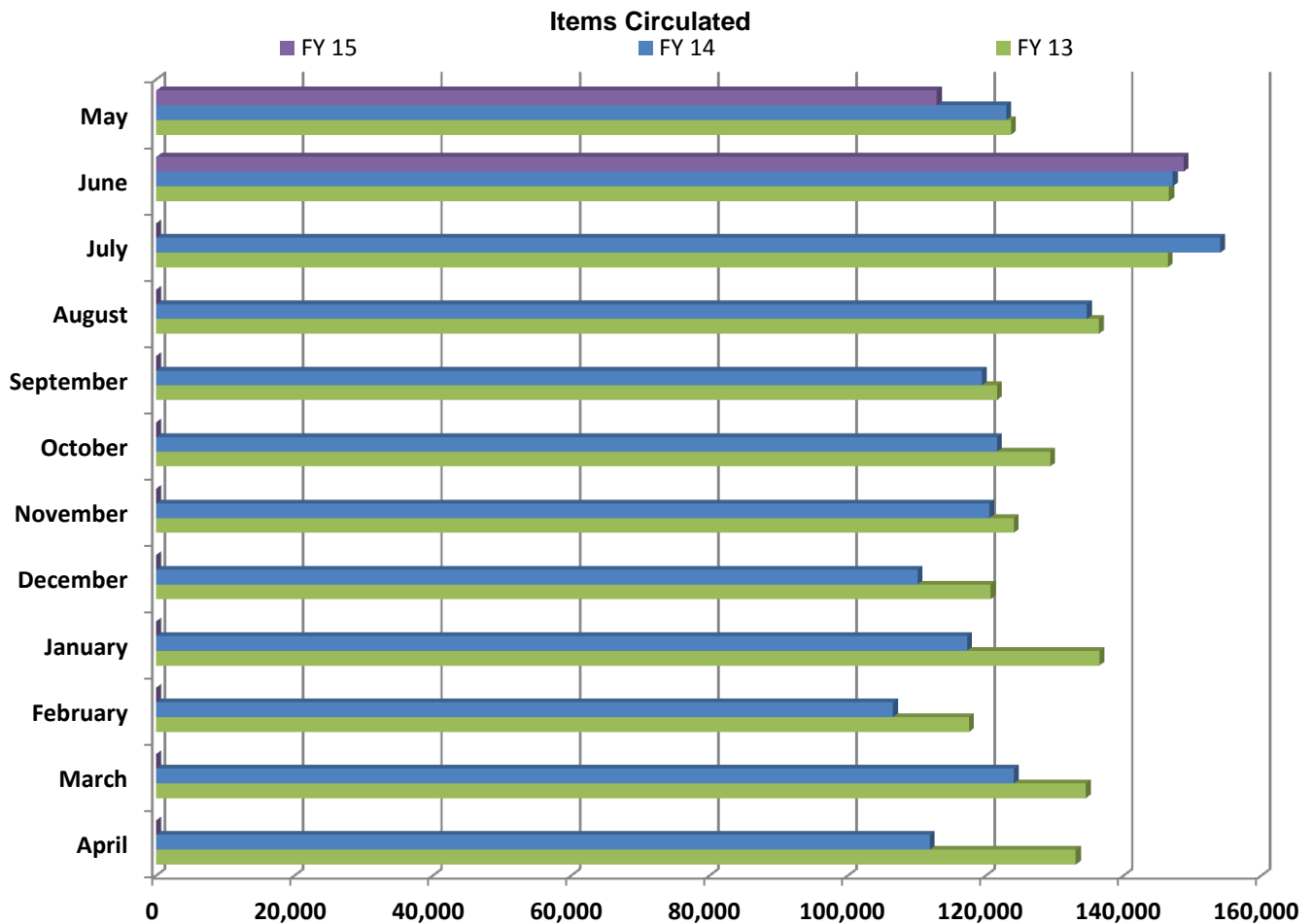


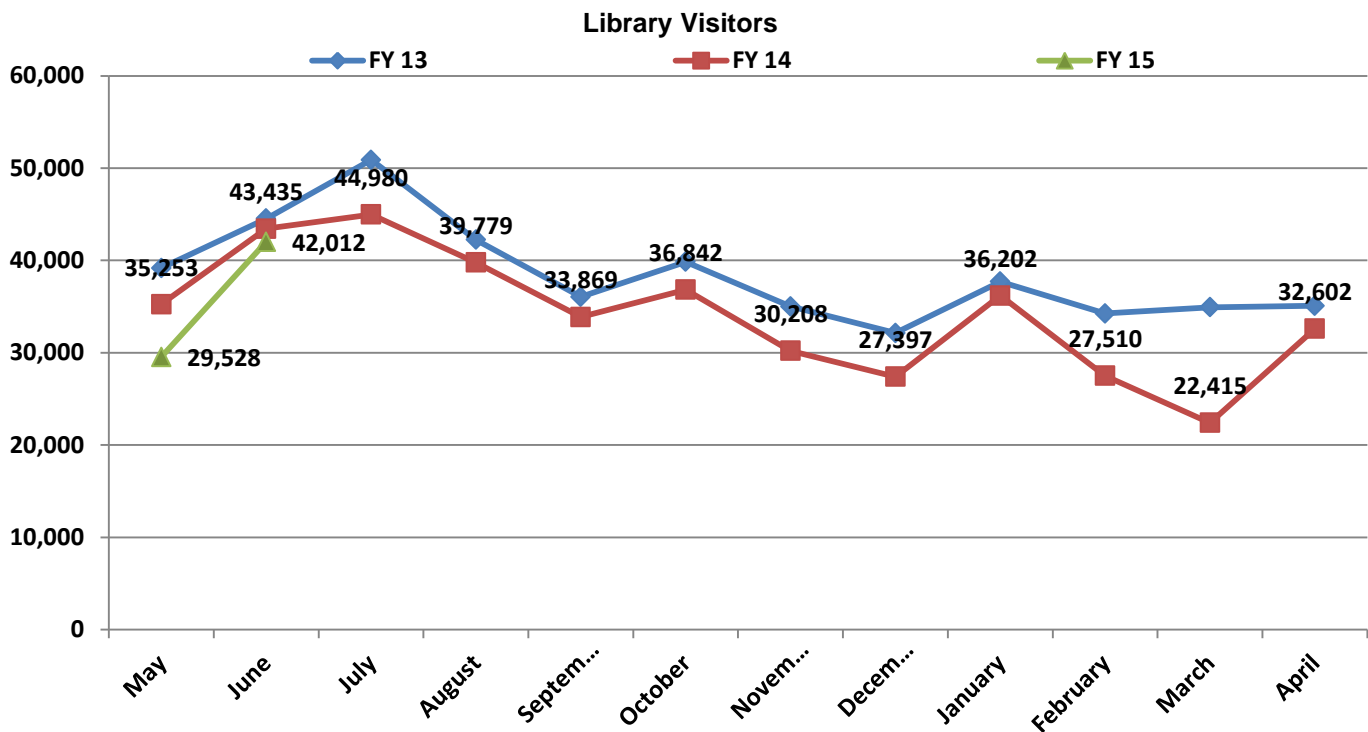
Georgia Bouda

June 2014 Edition

Library

Customers borrowed 148,720 items in June, 2014, a slight increase over the 147,135 items borrowed in June, 2013. Visitors to the Library were down slightly from 43,435 in June, 2013 to 42,012 in June 2014. Staff answered 5447 questions from customers this month. Summer Reading is in full swing with 7244 children, teens, and adults registered for the program.





Programs and Attendance in the month of June:

Children Programs and Attendance

Miller Park Zoo – 2 sessions – 230 attended
 DePriest Puppets – 2 sessions – 264 attended
 Ecology Action Center – 95 attended
 Twin Cities School of Dance – 50 attended
 Lapsit – 3 sessions – 43 attended
 Paws to Read story time – 3 sessions – 232 attended
 Singing, Swinging Story Time (evening and Saturday) – 2 sessions – 38 attended
 Music Makers – 5 sessions – 481 attended
 Tales for Tails (read to dogs) – 3 sessions – 65 attended
 Visited Chesterbrook – 80 attended
 Library table at Miller Park story time – 160 attended
 Visited Cub Scouts Day Camp – 70 attended
 26 group visits – 699 attended

Teen Programs and Attendance

Anime Now – 2 sessions – 15 attended
 Nerd Fighters Party, jointly with and at NPL – 1 session – 30 attended
 DIY sunglasses – 1 session -- 21 attended
 DIY wrapped earbuds – 1 session -- 22 attended
 DIY watercolor pillowcase – 1 session -- 16 attended
 Rover Mobil Arts 2D workshop w/McLean County Art Center– 2 sessions – 22 attended
 Rover Mobil Arts 3D workshop w/McLean County Art Center– 3 sessions – 24 attended
 Rover Mobil Arts fiber arts w/McLean County Art Center– 1 sessions – 10 attended
 Tech Monday: GIMP, photo software – 1 session – 4 attended

Adult Programs and Attendance

Fiction – 1 session – 10 attended

Mystery Book Club – 1 session – 10 attended
Nonfiction Book Club – 1 session – 4 attended
Books on Tap – 1 session – 4 attended
Family Friendly Movie series – 1 session – 26 attended
Concert on the Patio: Old Men Boys – 1 session – 50 + 1 dog attended
Ten Steps to Financial Freedom – 1 session – 8 attended
DIY series: Citronella Candles – 1 session – 14 attended

Compliments to the City

From: "Katie Stamp" <kstamp@cityblm.org>

Date: July 3, 2014 at 2:13:38 PM CDT

To: "Colleen Winterland" <cwinterland@cityblm.org>, "Robert Henson" <rhenson@cityblm.org>, "Jim Karch" <jkarch@cityblm.org>

Subject: Compliments

I spoke with a resident this morning who call to say "thanks for filling the gap between the curb and the street", she said that she called and made the request and was surprised how quickly the job was done. She also said to the Jim Karch that he is "doing a great job"!!

I also spoke with the resident fo 1801 Scogin Creek Rd. She wanted to say what a "great job" the crew did fixing her mailbox. She said the crew of "gentlemen were very nice".

Thanks,

Katie Stamp

Administrative Assistant

City of Bloomington

Public Works Department

(309)434-2225

To: Robert Henson/Cityblm@Cityblm, Dani Wolf/Cityblm@Cityblm, George Kutz/Cityblm@Cityblm, Larry Coleman/Cityblm@Cityblm

From: Pam Bertrand/Cityblm

Date: 06/27/2014 10:08AM

Subject: praise to the workers

A resident from 2000 block of Taylor called to say thank you to the crew who cleaned the alley of weeds and debris.

She said they did a good job.

Pam Bertrand

City of Bloomington

Public Works Department

Bloomington IL 61701

309-434-2643 or 309-434-2225

To: Brad McCollum <bmccollum@cityblm.org>

From: Katie Myers

Date: 06/12/2014 6:50

Subject: Thank you!

Good morning!

I want to say thank you for coming to our Health and Safety Fair yesterday. For our first annual, I think it was a hit!! We received all positive feedback from our employees and they learned a lot. They really enjoyed the fire extinguisher simulation!



Thank You

Non Emergency Guys,
I don't remember
your names, but
we had to call you
several times in
one week the last
of March this year
to help lift my
husband up after
he fell in our home.

I thank you all
for the wonderful
job you do for our
citizens!

We have lost someone
very special...
Thank you for
sharing our grief.

The family and friends
of

Julius Leonard Richards
1112 N. Livingston St
Sincerely
Marion
Richards

REC'D JUL 17 2014

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46545

THANKS
FOR
BEING
AWESOME

7/16/14

Emily:

Thanks for all your
help getting me
situated in the
Intern Office Recy
Cultural Arts position.
The City is lucky to have you
& your helpful & friendly
department. *Emily Sheppard*

Letters and Comments of Praise for the Bloomington Parks, Recreation & Cultural Arts Department in
June 2014
BCPA

From Patron Post-Show Survey from B.B. King

- BB King puts on a great show, relates well with the audience. I hope I have another chance to see
- It was wonderful to get to see him.
- I know the playing time was short, but I felt privileged to be in the presence of this legend. still a marvel although slowing down at 88!
- Great show - once in a lifetime to see BB King in Bloomington, IL Fantastic!!! Keep it coming, please.
- its great to have had another oppurtunity to see a legand
- Tallan was enjoyable. B.B. King was enjoyable as well, however you can notice that he is not as sharp of an entertainer as before. We think are heroes don't age. Very satisfied and would see him again!!
- Ticket purchase was very easy. Staff was very cordial and helpful!
- We will see T-Man on Oct. 17. Tallan was worth going to the concert. Enjoyed him more than BB King!
- I found Tallan Noble Latz to be an AMAZING performer!
- Latz was phenomenal. B.B. a class act
- Barbara in the office was fantastic and remarkable customer service. Same for ushers & refreshment staff.
- We have been to a number of shows at BCPA and enjoy the venue. We will continue to patronize BCPA when there are shows of interest to us.
- wonderful to have a great share his art in Bloomington
- My wife and I have been to many concerts at BCPA over the years. Its fantastic!
- It was a dream come true for me to see bb king. Thank you
- An HONOR to come to the show with a world class legend,
- Loved both the opening act and BB King
- If there is an artist I would be interested in, I would definitely return. Lovely venue!!
- you do a great job we are lucky to have you in this community
- BCPA is at the top of our list when thinking of going out for an evening of fun and entertainment. Thank You.
- A beautiful theater!
- Great acoustics, great venue, great staff, great artists. LOVE the BCPA
- Nice intimate venue for music.
- Keep these quality, first rate performers coming. What a pleasure.
- Opening act was amazing. BB King is still amazing to be out there at 88. Rambled a bit and was hard to hear at times but he has earned the right to ramble a bit.
- Its great to have a class act grace our presence here in central Illinois
- So glad that an historic building is being put to such a great use in BLM.
- Really liked the wine zippy cups too.
- I love seeing shows here. It is such an intimate setting and really no sets is a bad seat.
- Always a wonderful time.
- Absolutely awesome show! First time at the BCPA and it was a great intimate venue for a legend like BB King. We will defiantly be coming back again to enjoy.
- The young man preshow event was excellent
- It was great
- I've been to several performances at the BCPA and want to saw that there is not a bad seat in the house.