

CITY OF BLOOMINGTON
CITY COUNCIL WORK SESSION
109 E. OLIVE ST.
MONDAY, DECEMBER 12, 2011, 5:30 P.M.

City Hall – Council Chamber/Conference Room

AGENDA

- A. 2012 Action Plan *(45 minutes)*
- B. Rules of Procedure *(45 minutes)*

2012 Action Plan

January 1, 2012 - December 31, 2012

To Be Approved by City Council

December 12, 2011 - DRAFT



Preface

The Bloomington City Council will hold their 2011 City Council Strategic Planning Work Sessions on October 14 & 15, 2011. During this time they will discuss Strategic Planning for the calendar year 2012 and the CY 2012 Action Plan.

The City Goals are discussed and set each year by the Council:

2011

- Goal 1: Financially Sound City Providing Quality Basic Services
- Goal 2: Upgrade City Infrastructure and Facilities
- Goal 3: Grow the Local Economy
- Goal 4: Strong Neighborhoods
- Goal 5: Prosperous Downtown Bloomington
- Goal 6: Great Place to Live—Livable, Sustainable City

2012

- Goal 1: Financially Sound City Providing Quality Basic Services
- Goal 2: Upgrade City Infrastructure and Facilities
- Goal 3: Grow the Local Economy
- Goal 4: Strong Neighborhoods
- Goal 5: Prosperous Downtown Bloomington
- Goal 6: Great Place to Live—Livable, Sustainable City
- Goal 7: Public Safety

Once the CY 2012 Action Plan is adopted by the Council a formal report will be available.

Vision 2025

Bloomington 2025 is a beautiful, family friendly city with a downtown – the heart of the community and great neighborhoods. The City has a diverse local economy and convenient connectivity. Residents enjoy quality education for a lifetime and choices for entertainment and recreation. Everyone takes pride in Bloomington.

Jewel of Midwest Cities.

Mission

The Mission of the City of Bloomington is to be financially responsible providing quality, basic municipal services at the best value. The city engages residents and partners with others for community benefit.

Core Beliefs

Enjoy **S**erving Others

Produce Results

Act with **I**ntegrity

Take **R**esponsibility

Be **I**nnovative

Practice **T**eamwork

Show the **SPIRIT!!**

Goal 1

Financially Sound City Providing
Quality Basic Services

What this means to you as a citizen

- Value for your tax dollars and fees
- City acting as a responsible steward of public resources
- City services delivered in a cost-effective manner
- City services responsive to citizens' needs
- Customer-friendly city services delivered by city employees committed to serving the public

Objectives

- Budget with adequate resources to support defined services and level of services
- Reserves consistent with city policies
- Engaged residents that are well informed and involved in an open governance process
- City services delivered in the most cost-effective, efficient manner
- Partnering with others for the most cost effective service delivery

Challenges and Opportunities

- Union contracts and City's financial obligations
- Upgrading City financial systems
- National recession and impact on City revenues
- Developing effective performance measurement system
- Ward mentality
- Potential for contract services and privatization
- Methods for informing and engaging residents and developers
- City's role and responsibilities
- Determining service priorities
- Residents' needs vs. wants
- Defining "basic" municipal services

2012 Calendar Year Action Plan

Goal 1 - Financially Sound City Providing Quality Basic Services

Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
1	Impact Fees: Approve water development impact fees following approval of Water Master Plan	David Hales	AAD		x			x
1	Fiscal Impact Analysis: Approve Fiscal Impact Analysis Policy. Approve Annexation Ordinance Amendment on use of Fiscal Impact Analysis.	David Hales	Tim Ervin, Mark Huber		x			
1	Labor Contracts: Provide policy guidance during negotiation phases and approve new union contracts	Emily Bell	Angie Brown			x		x
1	Property Tax Levy for Calendar Year 2011: Approve	Finance	David Hales		x			
1	Procurement/Purchasing Policy: Approve	Finance	Kim Nicholson			x		
1	Metro Zone Agreement: Review Metro Zone Audit, Review and consider potential changes in the Bloomington/Normal Metro Zone Agreement	Finance	David Hales, Todd Greenburg			x		
1	Refuse Collection: Approve Automated Service Implementation Plan, Approve Managed Competition Process, Evaluate public subsidy, cost recovery and fees	Jim Karch	Tim Ervin, Todd Greenburg, Emily Bell			x		x
1	ERP System - Implementation of Phases II and III: Approve FY 2013 Funding (Phase III and IV)	Scott Sprouls	AAD			x		x
1	Communications Technology Master Plan: Approve Funding for Phase III & IV	Scott Sprouls	Barb Adkins			x		x
1	Televising Council Meetings and Webstreaming: Approval of contract	Scott Sprouls				x		
1	Video Surveillance System: Approve purchase of system equipment, staff to complete installation in key downtown areas as determined by BPD.	Scott Sprouls	Randy McKinley			x		
1	Performance Excellence/Managed Competition: Approve Managed Competition Process, Approve Managed Competition Policy Statement, Approve City services to be evaluated in 2012.	Tim Ervin	Performance Auditor			x		x
1	Debt Policy: Approve	Tim Ervin	AAD			x		
1	FY 2013 Budget: Approve	Tim Ervin	David Hales, Alex McElroy		x			
1	Policy to Address Fee Waiver Requests from Non-profit Organizations and other Governments: Approve Ordinance	Todd Greenburg				x		
1	Recodification: Approval of Project Timeline and Funding, Needs Assessment Study by Staff	Todd Greenburg	David Hales		x			

Goal 2

Upgrade City Infrastructure and
Facilities

What this means to you as a citizen

- Reliable utility services necessary for daily life
- Efficient traffic flow throughout the city
- Smooth rides on quality, well-maintained streets
- Customer-friendly, easily accessible city facilities and buildings
- City investing in the future of the community

Objectives

- Better quality roads and sidewalks
- Quality water for the long term
- Functional, well-maintained sewer collection system
- Well-designed, well-maintained City facilities emphasizing productivity and customer service
- Investing in the City's future through a realistic, funded capital improvement program

Challenges and Opportunities

- Aging city infrastructure and facilities
- Determining capital project priorities
- Needs vs. financial capacity of the City
- Federal and state regulations, unfunded mandates and reduced funding level
- Funding and capital needs and projects
- Older fleet with more maintenance
- Who pays for projects
- Defining the City's role and responsibilities
- Growth vs. older areas of the City
- Dealing with Union Pacific Railroad/Norfolk Southern
- Working with IDOT

2012 Calendar Year Action Plan
Goal 2 - Upgrade City Infrastructure and Facilities

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Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
2	City Facilities Master Plan: Complete Needs Assessment Study, Prioritize a list of improvements, Approve Financing Plan, and Master Plan	Barb Adkins	Mike, Mark, Bob Floyd	x		x		
2	Strategic Water Supply Study - Phase II: Complete design, Council to approve funding, Council approve construction contract	Craig Cummings	David Hales, Tim Ervin			x		x
2	Water Master Plan: Council approve consultant, Staff to complete study and prioritize projects, Council approve funding of plan, Council approve Master Plan (simple/basic plan)	Craig Cummings	David Hales			x		
2	Water Conservation Program: Staff to prepare a Water Conservation Master Plan. Council to approve the Master Plan including funding to implement said plan. Council to consider establishing a Water Conservation Committee.	Craig Cummings	Mark Huber			x		
2	Water Treatment Plant Expansion: Council approve funding to cover filter, electrical, and other improvements	Craig Cummings				x		
2	Drought Management Plan Ordinance: Council to adopt recommended ordinance	Craig Cummings	Mark Huber			x		
2	Water Rate Study: Approve water rates needed to implement Water Master Plan	Craig Cummings	Tim Ervin		x			x
2	Stormwater Master Plan: Approve Funding, Approve Needs Assessment Study, Adopt Master Plan	Jim Karch	Tim Ervin	x		x		x
2	Sanitary Sewer Master Plan: Approve Funding, Approve Needs Assessment Study, Adopt Master Plan	Jim Karch	Tim Ervin	x		x		x
2	Inflow & Infiltration Reduction Study: Direction, Approve Funding for I&I Elimination Projects	Jim Karch		x		x		
2	Hershey Road Extension: Approve Funding for Construction	Jim Karch	Tim Ervin	x		x		x
2	Lafayette Street Reconstruction (Morrissey to Maple): Approve Funding for Construction	Jim Karch	Tim Ervin	x		x		x
2	Bulk Waste Collection: Approve Managed Competition process, evaluate public subsidy, approve cost recovery and fees	Jim Karch	Tim Ervin, Todd Greenburg, Emily Bell		x			x
2	Recycling Collection: Approve Managed Competition process, evaluate public subsidy, approve cost recovery and fees	Jim Karch	Tim Ervin, Todd Greenburg, Emily Bell		x			x
2	Regional Fire Training Tower: Approve Funding Plan	Mike Kimmerling	David Hales			x		
2	Fire Station #6: Approve lease agreement with the Central Illinois Regional Airport (CIRA)	Mike Kimmerling	David Hales			x		

Goal 3

Grow the Local Economy

What this means to you as a citizen

- Opportunities to work near home – more personal time
- More diverse local economy better insulated from economic trends
- More diverse tax base – less burden on residential tax payers
- Convenient services and shopping within the city
- Protection of property values

Objectives

- Retention and growth of current local businesses
- Attraction of new targeted businesses that are “right” for Bloomington
- Revitalization of older commercial areas
- Expanded retail businesses
- Strong working relationship among the city, businesses, economic development organizations

Challenges and Opportunities

- Diversifying the local economy
- Working with and partnering for economic development
- Illinois laws that impact on business attraction
- Incubating and attracting new businesses in a competitive global economy
- Marketing the area
- Commercial building property owners – no incentive to upgrade buildings
- National economy and current recession
- Business access to capital
- Aging commercial buildings needing reuse or demolition
- Lack of appropriate workforce
- Competition from other communities

**2012 Calendar Year Action Plan
Goal 3 - Grow the Local Economy**

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Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
3	Economic Development: Approve Local Economic Development Plan including priorities, incentives, retail strategy, underutilized land studies, etc.	David Hales	Economic Development Coordinator			x		x
3	Business Licensing and Registration Study: Staff to develop program, Council to adopt	Mark Huber	Tim Ervin, Alex McElroy			x		

Goal 4

Strong Neighborhoods

What this means to you as a citizen

- Protection of property values
- Choices for quality homes
- Opportunities to buy a home in a great neighborhood
- Quality neighborhood infrastructure
- Neighbors working together, helping each other, partnering with the City
- Personal safety and security

Objectives

- Residents feeling safe in their homes and neighborhoods
- Upgraded quality of older housing stock
- Preservation of property/home valuations
- Improved neighborhood infrastructure
- Strong partnership with residents and neighborhood associations
- Residents increasingly sharing/taking responsibility for their homes and neighborhoods

Challenges and Opportunities

- Defining the city's role and responsibilities
- Irresponsible property owners and tenants
- Funding for neighborhood infrastructure
- Working with residents and neighborhood associations
- Traffic impacts on neighborhoods
- Changing perception of different neighborhoods
- Assessing neighborhood impact surrounding environment
- Noise or other nuisances in neighborhoods
- Older neighborhoods vs. new: priority

**2012 Calendar Year Action Plan
Goal 4 - Strong Neighborhoods**

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Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
4	Housing Rehabilitation & Infill Policy: Staff to Define, Council to give direction, Council to adopt new policy	Mark Huber	David Hales	x		x		x
4	Noise Ordinance: Adoption of Amended Ordinance	Todd Greenburg	Randy McKinley			x		
4	Housing Court: Direction whether or not to establish a Housing Court Ordinance	Todd Greenburg	Mark Huber			x		

Goal 5

Prosperous Downtown
Bloomington

What this means to you as a citizen

- Traditional Downtown – the heart of the Bloomington Community
- Choices for dining and entertainment opportunities
- Reasons to go Downtown
- Preservation of the City's history and heritage
- Downtown – a regional destination for entertainment, financial center, seat of government

Objectives

- More beautiful, clean Downtown area
- Downtown Vision and Plan used to guide development, redevelopment and investments
- Downtown becoming a community and regional destination
- Healthy adjacent neighborhoods linked to Downtown
- Preservation of historic buildings

Challenges and Opportunities

- Future direction of Downtown
- Diversity of stakeholders
- Upgrading City facilities in Downtown
- Defining City's role in Downtown
- Residents thinking of Downtown as a destination
- Aging building and infrastructure in Downtown
- Main Street and couplet
- Attracting a hotel and restaurants

2012 Calendar Year Action Plan
Goal 5 - Prosperous Downtown Bloomington

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Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
5	Downtown Special Events: Adopt policy on events, public subsidy, cost recovery for City services	Barb Adkins	AAD - City; DBA; Downtown Special Interest Group; Downtown residents/business and Organizers of Special Events			x		
5	Downtown Streetscape Plan: Staff to prepare plan for completing streetscape improvements (i.e. decorative street lights Downtown, trees, sidewalk repair, etc.), Council to Approve Master Plan	Barb Adkins			x			
5	Downtown Business Association (DBA): Staff to provide policy direction on future funding for DBA services to Council. Council to approve new DBA services agreement.	Barb Adkins	David Hales		x			
5	Downtown Parking Garage Phase II (Market St. Garage): Approve Funding for Phase II Repairs	Mark Huber	Bob Floyd	x		x		

Goal 6

Great Place To Live - A Livable,
Sustainable City

What this means to you as a citizen

- Predictable future development consistent with plans
- Growth paying for growth
- City having the capacity to cost effectively serve new developments and residents
- Making Bloomington your hometown for a lifetime
- City acting as an environmental steward
- Resources and staffing to implement programs

Objectives

- Well-planned City with necessary services and infrastructure
- City decisions consistent with plans and policies
- Incorporation of “Green Sustainable” concepts into City’s developments and plans
- Appropriate leisure and recreational opportunities responding to the needs of residents
- More attractive city: commercial areas and neighborhoods

Challenges and Opportunities

- Sprawl development with high costs of City service delivery
- Long term financial obligations for the City
- City’s roles and responsibilities for parks, leisure opportunities
- Determining direction on future growth
- Who pays for growth
- Plans and policies vs. City decisions and actions
- Defining “livable” and “sustainable”
- Community benefits vs. individual interests

2012 Calendar Year Action Plan
Goal 6 - Great Place to Live - Livable, Sustainable City

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Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
6	Library Strategic Plan: Approve Strategic Plan	Georgia Bouda		x		x		x
6	Facilities Joint Use Intergovernmental Agreements with Schools (Unit 5, Dist. 87, Central Catholic HS): Staff evaluate, Council Approve Agreement Updates	John Kennedy	PRCA Division Leaders		x			x
6	Ice Sheet (2nd Sheet): Staff seek collaboration with Town of Normal, ISU/IWU/HCC, Hockey Organizations	John Kennedy	Barb Wells, Richard Beck		x			
6	Parks Master Plan: Staff prepare Prioritization Schedule for Capital Projects, Council approve funding (CIP)	John Kennedy	David Hales, Tim Ervin		x			
6	Creativity Center: Council provide direction on City's Commitment to the Creativity Center, Staff evaluate Operating Costs and private fund raising options for renovation	John Kennedy	Joel Aalberts	x		x		
6	BCPA: Approve \$500,000 Budget Deficit Elimination Plan	John Kennedy	Joel Aalberts			x		
6	Eagle View South Park: Direction on \$400,000 OSLAD Grant - Retain or Return	John Kennedy	David Hales		x			
6	Bloomington Comprehensive Plan Update: Council Participation and Adoption of new plan	Mark Huber	Mark Woolard, Directors			x		x
6	McLean County Integrated Sustainability Plan: Approve Grant Application, Staff Apply for Grant through HUD	Mark Huber	Mark Woolard, Jim Karch			x		

Goal 7

Public Safety

What this means to you as a citizen

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Objectives

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Challenges and Opportunities

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**2012 Calendar Year Action Plan
Goal 7 - Public Safety**

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Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
7	911/Communications Center Study: Staff to provide study, Council to approve recommendations	David Hales	Randy McKinley, Mike Kimmerling, Darren Wolf		x			
7	Fire Station #3: Review and consider possible purchase of Fire Station #3 land and building	Mike Kimmerling	David Hales			x		
7	Strategic Plan for Fire & EMS Services: Approve Funding for study to determine optimal locations for fire stations including a new station in NE Bloomington, Collaborate with Town of Normal	Mike Kimmerling	David Hales	x	x			x
7	Fire Station Building Needs Assessment: Approve study to assess the current and future repair and renovation needs of all fire station buildings and facilities	Mike Kimmerling	Mark Huber, Bob Floyd		x			x
7	Union Contract Renewals - Unit 21 Patrol Officers, Unit 21 Sgts & Lts, Telecommunications (TCMs): Direction on Negotiations, Approval of New Contracts	Randy McKinley	Emily Bell			x		
7	Strategic Plan for 2012-2015: Review, Approve	Randy McKinley	David Hales, Staff		x			
7	Police Firing Range: Study, Direction on Future Use or Disposition	Randy McKinley	David Hales		x			
7	Police Overtime Compensation: Direction	Randy McKinley	David Hales		x			
7	Traffic Enforcement: Review Financial Impact on Discontinued Program and effects on public safety, Evaluate need, Give Direction	Randy McKinley			x			

Action Plan Items Sorted by City Department

**2012 Calendar Year Action Plan
Police Department - Policy Action Items**

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Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
7	Union Contract Renewals - Unit 21 Patrol Officers, Unit 21 Sgts & Lts, Telecommunications (TCMs): Direction on Negotiations, Approval of New Contracts	Randy McKinley	Emily Bell			x		
7	Strategic Plan for 2012-2015: Review, Approve	Randy McKinley	David Hales, Staff		x			
7	Police Firing Range: Study, Direction on Future Use or Disposition	Randy McKinley	David Hales		x			
7	Police Overtime Compensation: Direction	Randy McKinley	David Hales		x			
7	Traffic Enforcement: Review Financial Impact on Discontinued Program and effects on public safety, Evaluate need, Give Direction	Randy McKinley			x			

**2012 Calendar Year Action Plan
Fire Department - Policy Action Items**

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Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
2	Regional Fire Training Tower: Approve Funding Plan	Mike Kimmerling	David Hales			x		
2	Fire Station #6: Approve lease agreement with the Central Illinois Regional Airport (CIRA)	Mike Kimmerling	David Hales			x		
7	Fire Station #3: Review and consider possible purchase of Fire Station #3 land and building	Mike Kimmerling	David Hales			x		
7	Strategic Plan for Fire & EMS Services: Approve Funding for study to determine optimal locations for fire stations including a new station in NE Bloomington, Collaborate with Town of Normal	Mike Kimmerling	David Hales	x	x			x
7	Fire Station Building Needs Assessment: Approve study to assess the current and future repair and renovation needs of all fire station buildings and facilities	Mike Kimmerling	Mark Huber, Bob Floyd		x			x

**2012 Calendar Year Action Plan
Public Works Department - Policy Action Items**

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Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
1	Refuse Collection: Approve Automated Service Implementation Plan, Approve Managed Competition Process, Evaluate public subsidy, cost recovery and fees	Jim Karch	Tim Ervin, Todd Greenburg, Emily Bell			x		x
2	Stormwater Master Plan: Approve Funding, Approve Needs Assessment Study, Adopt Master Plan	Jim Karch	Tim Ervin	x		x		x
2	Sanitary Sewer Master Plan: Approve Funding, Approve Needs Assessment Study, Adopt Master Plan	Jim Karch	Tim Ervin	x		x		x
2	Inflow & Infiltration Reduction Study: Direction, Approve Funding for I&I Elimination Projects	Jim Karch		x		x		
2	Hershey Road Extension: Approve Funding for Construction	Jim Karch	Tim Ervin	x		x		x
2	Lafayette Street Reconstruction (Morrissey to Maple): Approve Funding for Construction	Jim Karch	Tim Ervin	x		x		x
2	Bulk Waste Collection: Approve Managed Competition process, evaluate public subsidy, approve cost recovery and fees	Jim Karch	Tim Ervin, Todd Greenburg, Emily Bell		x			x
2	Recycling Collection: Approve Managed Competition process, evaluate public subsidy, approve cost recovery and fees	Jim Karch	Tim Ervin, Todd Greenburg, Emily Bell		x			x

2012 Calendar Year Action Plan Water Department - Policy Action Items

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Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
2	Strategic Water Supply Study - Phase II: Complete design, Council to approve funding, Council approve construction contract	Craig Cummings	David Hales, Tim Ervin			x		x
2	Water Master Plan: Council approve consultant, Staff to complete study and prioritize projects, Council approve funding of plan, Council approve Master Plan (simple/basic plan)	Craig Cummings	David Hales			x		
2	Water Conservation Program: Staff to prepare a Water Conservation Master Plan. Council to approve the Master Plan including funding to implement said plan. Council to consider establishing a Water Conservation Committee.	Craig Cummings	Mark Huber			x		
2	Water Treatment Plant Expansion: Council approve funding to cover filter, electrical, and other improvements	Craig Cummings				x		
2	Drought Management Plan Ordinance: Council to adopt recommended ordinance	Craig Cummings	Mark Huber			x		
2	Water Rate Study: Approve water rates needed to implement Water Master Plan	Craig Cummings	Tim Ervin		x			x

2012 Calendar Year Action Plan

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Planning Code Enforcement Department - Policy Action Items

Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
3	Business Licensing and Registration Study: Staff to develop program, Council to adopt	Mark Huber	Tim Ervin, Alex McElroy			x		
4	Housing Rehabilitation & Infill Policy: Staff to Define, Council to give direction, Council to adopt new policy	Mark Huber	David Hales	x		x		x
5	Downtown Parking Garage Phase II (Market St. Garage): Approve Funding for Phase II Repairs	Mark Huber	Bob Floyd	x		x		
6	Bloomington Comprehensive Plan Update: Council Participation and Adoption of new plan	Mark Huber	Mark Woolard, Directors			x		x
6	McLean County Integrated Sustainability Plan: Approve Grant Application, Staff Apply for Grant through HUD	Mark Huber	Mark Woolard, Jim Karch			x		

2012 Calendar Year Action Plan

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Parks, Recreation Cultural Arts Department - Policy Action Items

Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
6	Facilities Joint Use Intergovernmental Agreements with Schools (Unit 5, Dist. 87, Central Catholic HS): Staff evaluate, Council Approve Agreement Updates	John Kennedy	PRCA Division Leaders		x			x
6	Ice Sheet (2nd Sheet): Staff seek collaboration with Town of Normal, ISU/IWU/HCC, Hockey Organizations	John Kennedy	Barb Wells, Richard Beck		x			
6	Parks Master Plan: Staff prepare Prioritization Schedule for Capital Projects, Council approve funding (CIP)	John Kennedy	David Hales, Tim Ervin		x			
6	Creativity Center: Council provide direction on City's Commitment to the Creativity Center, Staff evaluate Operating Costs and private fund raising options for renovation	John Kennedy	Joel Aalberts	x		x		
6	BCPA: Approve \$500,000 Budget Deficit Elimination Plan	John Kennedy	Joel Aalberts			x		
6	Eagle View South Park: Direction on \$400,000 OSLAD Grant - Retain or Return	John Kennedy	David Hales		x			

**2012 Calendar Year Action Plan
Administration Department - Policy Action Items**

12/02/2011 4:12 PM KB

Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
2	City Facilities Master Plan: Complete Needs Assessment Study, Prioritize a list of improvements, Approve Financing Plan, and Master Plan	Barb Adkins	Mike, Mark, Bob Floyd	x		x		
5	Downtown Special Events: Adopt policy on events, public subsidy, cost recovery for City services	Barb Adkins	AAD - City; DBA; Downtown Special Interest Group; Downtown residents/business and Organizers of Special Events			x		
5	Downtown Streetscape Plan: Staff to prepare plan for completing streetscape improvements (i.e. decorative street lights Downtown, trees, sidewalk repair, etc.), Council to Approve Master Plan	Barb Adkins			x			
5	Downtown Business Association (DBA): Staff to provide policy direction on future funding for DBA services to Council. Council to approve new DBA services agreement.	Barb Adkins	David Hales		x			
1	Impact Fees: Approve water development impact fees following approval of Water Master Plan	David Hales	AAD		x			x
1	Fiscal Impact Analysis: Approve Fiscal Impact Analysis Policy. Approve Annexation Ordinance Amendment on use of Fiscal Impact Analysis.	David Hales	Tim Ervin, Mark Huber		x			
3	Economic Development: Approve Local Economic Development Plan including priorities, incentives, retail strategy, underutilized land studies, etc.	David Hales	Economic Development Coordinator			x		x
7	911/Communications Center Study: Staff to provide study, Council to approve recommendations	David Hales	Randy McKinley, Mike Kimmerling, Darren Wolf		x			
1	Performance Excellence/Managed Competition: Approve Managed Competition Process, Approve Managed Competition Policy Statement, Approve City services to be evaluated in 2012.	Tim Ervin	Performance Auditor				x	x
1	Debt Policy: Approve	Tim Ervin	AAD			x		
1	FY 2013 Budget: Approve	Tim Ervin	David Hales, Alex McElroy		x			

**2012 Calendar Year Action Plan
Information Services Department - Policy Action Items**

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Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline	Project Not Started	Project In Progress	Project Completed	Multi-year Project
1	ERP System - Implementation of Phases II and III: Approve FY 2013 Funding (Phase III and IV)	Scott Sprouls	AAD			x		x
1	Communications Technology Master Plan: Approve	Scott Sprouls	Barb Adkins			x		x
1	Televising Council Meetings and Webstreaming: Approval of contract	Scott Sprouls				x		
1	Video Surveillance System: Approve purchase of system equipment, staff to complete installation in	Scott Sprouls	Randy McKinley			x		

**2012 Calendar Year Action Plan
Finance Department - Policy Action Items**

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Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
1	Property Tax Levy for Calendar Year 2011: Approve	Finance	David Hales		x			
1	Procurement/Purchasing Policy: Approve	Finance	Kim Nicholson			x		
1	Metro Zone Agreement: Review Metro Zone Audit, Review and consider potential changes in the Bloomington/Normal Metro Zone Agreement	Finance	David Hales, Todd Greenburg			x		

**2012 Calendar Year Action Plan
Legal Department - Policy Action Items**

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Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
1	Policy to Address Fee Waiver Requests from Non-profit Organizations and other Governments: Approve Ordinance	Todd Greenburg				x		
1	Recodification: Approval of Project Timeline and Funding, Needs Assessment Study by Staff	Todd Greenburg	David Hales		x			
4	Noise Ordinance: Adoption of Amended Ordinance	Todd Greenburg	Randy McKinley			x		
4	Housing Court: Direction whether or not to establish a Housing Court Ordinance	Todd Greenburg	Mark Huber			x		

**2012 Calendar Year Action Plan
Human Resources Department - Policy Action Items**

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Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
1	Labor Contracts: Provide policy guidance during negotiation phases and approve new union contracts	Emily Bell	Angie Brown			x		x

2012 Calendar Year Action Plan
Library Department - Policy Action Items

12/02/2011 4:12 PM KB

Goal	Description	Primary Assigned	Secondary Assigned	Detailed Project Management Plan Timeline Completed	Project Not Started	Project In Progress	Project Completed	Multi-year Project
6	Library Strategic Plan: Approve Strategic Plan	Georgia Bouda		x		x		x

After considerable research, including an examination of other cities' rules by Rosalee, several drafts by the mayor, consultation with council members, discussion at the 2011 council strategy session, discussion with the city manager, and several reviews and drafts by our legal department, you will soon receive from Corporation Counsel, for your consideration, a set of rules proposed to replace the current rules. The current rules are in some places archaic (for example, referring to the "city marshal" or in violation of Illinois statutes and therefore unenforceable). These rules are also an adaptation of Robert's Rules more appropriate for a smaller legislative group such as the city council, and summarize the most-often used rules and motions that would otherwise be buried in over 700 pages of Robert's Rules. This simplification should enable the members of the city council to better understand the rules and correctly apply them.

We wanted to get these out for your inspection, and will schedule a time for discussion, and a separate vote at a regular meeting. We do need to adopt some form of these rules prior to the end of the year.

Some of the major changes are summarized in the attachment. You will note that the rules now include the changes requested by the city council at the strategy session.

SUMMARY OF MAJOR RULES CLARIFICATIONS AND CHANGES

As of November 30, 2011

Setting and starting meetings:

1. Changes starting time to 7:00 p.m. from 7:30 p.m. on second and fourth Mondays. – pg. 1
2. In addition to the mayor, now allows five members to call for a special meeting. – pg. 1
3. Eliminates the need for personal delivery of special meeting notices by the "city marshal". – pg. 1
4. Encourages announcements at 5 minutes and 2 minutes before the starting time of a regular meeting. – pg. 2

Work sessions

1. Clarifies the right to poll members at a work session, although a poll cannot constitute an official action. – pg. 9
2. Clarifies that work sessions will not ordinarily include public input. – pg. 9

Chairperson and conduct of meeting

1. Establishes mayor pro tem as chairperson if the mayor is absent. If both are absent, the council selects a chairperson. Changes most references from "mayor" to "chairperson" to recognize a potential substitution. – pg. 4
2. Clarifies responsibilities of chairperson to respond to motions, assure the rules and decorum are followed, control speakers, respond to questions and points of parliamentary procedure, call a brief recess when appropriate, or adjourn in an emergency. pg. 4-5
3. Clarifies that these simplified rules take precedence over the much more complex set of Robert's Rules in the conduct of the meeting. pg. 5

Council members

1. Defines “fiduciary duty”. – pg. 10
2. Clarifies the responsibility of each council member to promote an orderly meeting. - pg. 9-10
3. Removes the forfeiture of one’s seat for refusal to attend a meeting when required. Such a forfeiture is now illegal under Illinois law. – pg. 4
4. Establishes specific procedures for not participating in discussion or voting if council members believe they have a conflict of interest. This may require pulling a consent agenda item, and/or not being in the room when the item is considered (similar to the procedure followed by Karen at the 11/14/11 meeting). – pg. 13
5. Requires council members to advise the chairperson if they intend to leave the room for more than ten minutes during a meeting. – pg. 17

Public, including media

1. Reaffirms right to attend, limited only by exceptions in open meetings act and the safe capacity of the room. –pg. 11
2. Any person in the room may be screened at any time, either physically or electronically, to assure safety and security. – pg. 11
3. People wishing to speak must do so under the rules, and must first be recognized by the chairperson. – pg. 11
4. Clarifies right to record or photograph meetings, subject to certain restrictions as to location and disturbances. – pg. 11
5. Prohibits those not seated in the council area from entering that area without permission. – pg. 11
6. Prohibits bringing into the room or area: - pg. 12
 - a. Weapons (including projectiles), including those that are legally permitted, except as carried by an authorized law-enforcement officer.
 - b. Noxious substances or gases
 - c. Flammable liquids
 - d. Explosive devices, fireworks, open flames, etc.
 - e. Noisemakers, bullhorns, animals, and any large signs or banners that interfere with others’ ability to monitor the meeting.
7. Prohibits, where an action unreasonably interferes with the conduct of the meeting, or others’ ability to monitor the meeting: - pg. 12
 - a. Continued or repeated loud conversations or animations.
 - b. Profane remarks or boisterous behavior, obscene dress or gestures.
 - c. Flashing lights or laser pointers not used for presentations.
 - d. Unauthorized remarks or noises, or “prolonged” clapping or booing.

City staff

1. Must follow similar rules. – pg. 10
2. Responsibility of city manager to regulate and discipline staff. – pg. 10

3. Not necessary to suspend rules to allow comment from staff or a member who is representing a board or commission. – pg. 10-11
4. Allows certain potential representatives, contractors and vendors, nominated by staff, to speak as though they are part of staff, to answer questions or comments relevant to the topic under discussion (e.g., answer questions about a contract proposal). – pg. 10-11

Meetings: Agenda

1. Items may now be placed on the agenda by: - pg. 13
 - a. Mayor or intended chairperson in the absence of the mayor
 - b. City manager
 - c. A majority of city council members
2. Establishes “guideline” times for each regular agenda item. – pg. 14
3. Agenda guideline times may be amended prior to meeting (in case the council has indicated that a topic thought to be routine will consume more time). – pg. 14
4. Agenda order may be modified during the meeting for “good and valid” reasons (public convenience, etc.). – pg. 14

Meetings: Motions

1. Establishes and explains a core set of motions that would commonly be used in a city council meeting: pg. 5-8
 - a. Motion to appeal a ruling by the chairperson – pg. 5
 - b. Motion to suspend rules (clarifies the need to be more specific, such as “to allow Mr. Smith to speak”, or “to allow the public to speak for no longer than X minutes”). – pg. 6
 - c. Motion to amend a previous motion. An active motion may be withdrawn or amended by its maker with the approval of the seconder, or may be amended by the council by majority vote. – pg. 7
 - d. Motion to divide a complex motion into separate votes. – pg. 6-7
 - e. Motion to move (“call”) the question. This requires a second. If made before every member has had an opportunity to make an initial comment and a rebuttal comment within the first twenty minutes, it requires a 2/3 vote. After each member has had an opportunity to make an initial comment and a rebuttal comment after twenty minutes of discussion, it requires a majority vote. – pg. 7
 - f. Motion to defer consideration (“table”) until an unspecified time. – pg. 7
 - g. Motion to defer (“hold over”) until a specified time. – pg. 7
 - h. Motion to revive consideration of a deferred topic. – pg. 7
 - i. Motion to prohibit reconsideration of a topic for six months. Requires a 2/3 vote. – pg. 8
 - j. Motion to reconsider a vote. May only be made by a member who voted with the majority in the vote to be reconsidered, and no later than the next meeting after the original vote was taken. This is an exception to the motion to prohibit reconsideration. – pg. 8
 - k. Motion to go into executive session – pg. 6

- l. Motion to leave executive session – pg. 6
- m. Motion to recess – pg. 6
- n. Motion to adjourn – pg. 6

Meetings: Consent agenda

1. Only allows mayor or an alderman to pull an item from the consent agenda and move to the regular agenda. No longer allows a member of the public to request, during the meeting, that an item be pulled. Any public request must be made to a council member, prior to the meeting, so that the council member may request it be pulled. No council member, or any member of the public, may ask questions about consent agenda items. – pg. 3
2. After any items are moved to the regular agenda, the rules call for an immediate motion and second without further discussion before the vote on the consent agenda. If a member has any further questions on a consent agenda item, it will be necessary to pull it and the questions may be asked as part of the regular agenda. If a member has a conflict of interest or wishes to vote separately on any consent agenda item, it will be necessary to pull it. – pg. 3

Meetings: Discussion

1. Allows only introductory comments, then seeks an immediate motion and second before discussion. – pg. 13
2. After motion made and seconded, each council member will have the opportunity to make an initial comment. The allowed length of each comment will depend on the guideline time allotted, and the number of council members wishing to speak. – pg. 14
3. After initial comments, each council member will have the opportunity to make rebuttal comments no less than one minute each. – pg. 14
4. Members will be allowed to speak in the order they request to do so, except when a question is directed to a specific member or when a member has not had an opportunity to speak. – pg. 15
5. Members may not cede their time to others. – pg. 14
6. Council members may make a point of order (questions or asserted violation of rules), a point of privilege (brief response to a personal attack), or a point of inquiry (a brief question about the content of a motion) at any time upon recognition by the chairperson, and need not await their turn. – pg. 17
7. Comments must be concise and relevant to the topic, and must not be unnecessarily detailed. The chairperson may warn a member, and if the irrelevant comments continue, the chairperson may discontinue the member's comments after 15 seconds, and move to the next speaker. – pg. 15
8. The intention is that public input will be communicated to the meeting through elected representatives – the mayor and aldermen – and not directly by public presentations as at a town hall meeting, because of the length and variability of time that can be necessary (thereby leading to unpredictably long meetings that can discourage public attendance.) This is especially true when the public has already been given the opportunity to be heard. Therefore, matters

that have been the subject of a public hearing, including hearings at a commission or board meeting, will not be reheard at a city council meeting, with the following exceptions:

- a. The council may, through a motion to suspend the rules for a specific reason, allow one spokesperson to speak for each side, not to exceed five minutes each. – pg. 8-9
 - b. The council may also, through a specific motion to suspend the rules for a specific reason, allow a longer public input session, although a full rehearing is strongly discouraged. – pg. 8-9
9. If the topic begins to exceed the guideline time, there are several options: - pg. 16
- a. The council can extend the time by motion, second and majority vote
 - b. The remaining discussion can be held over to another time
 - c. A vote will be taken

Meetings: Voting

1. Must be “yes’ or “no” or similar, and cannot incorporate discussion or qualification. Any verbal comments should be made during discussion of the topic or during comments at the end of the meeting. – pg. 16
2. If a council member has lengthy comments, they may be submitted in writing to the clerk for inclusion as part of the official record.
3. Council members may abstain by concisely giving good reason at the time of the vote. A mere abstention is not to be used for conflict of interest situations. – pg. 16

Please note that this list is intended to be only a summary and explanation of intent and the official language of the written rules governs.

Please address any questions to me or Todd.

Steve

ORDINANCE 2011 - _____

AN ORDINANCE AMENDING CHAPTER 2 OF THE BLOOMINGTON CITY
CODE, ESTABLISHING RULES FOR THE CITY COUNCIL

BE IT ORDAINED BY THE CITY COUNCIL
OF THE CITY OF BLOOMINGTON, ILLINOIS:

SECTION 1: That Sections 15, 16, 17, and 18 of Chapter 2 of the Bloomington City Code, 1960, as amended, be further amended as follows (additions are indicated by underlining; deletions are indicated by strikeouts):

Section 15: Meetings – Regular and Adjourned.

Beginning January 2012, regular ~~Regular~~ meetings of the City Council of the City of Bloomington shall be held on the second and fourth Monday of each month at the hour of 7:00 ~~7:30~~-p.m. in the Council Chambers of the City Hall in the City of Bloomington, Illinois, or at such other place in said City as the Council shall designate; provided, however, that should any such regular meeting fall upon any holiday recognized by and under the laws of the United States or the State of Illinois, then said regular meeting so falling on said holiday shall be held on the day following such regular meeting date at the same hour and at the place aforesaid.

An adjourned meeting may be held for the purpose of completing the unfinished business of a regular meeting at such time as may be determined by the Council.

Section 16: Special Meetings - Reconsideration of Vote.

Special meetings of the Council may be called by the Mayor, the Mayor pro tem, or by any five ~~three~~ members of the Council. The call for any such special meeting shall be in writing, signed by the Mayor, the Mayor pro tem or by at least five ~~three~~ members of the Council, and shall state the object and purpose of such meeting and the time for holding the same. It shall be filed with the City Clerk at least forty-eight ~~twenty-four~~ hours before the time set therein for said meeting. ~~The Clerk thereupon shall issue notices under his hand and seal, directed to each member of the Council, stating the time and place of holding such meeting and the object and purpose of the same, which said notices shall be served under the direction of the City Marshal upon the Mayor and each member of the Council personally. In case personal service cannot be made upon any member, then said notice shall be left at his usual place of abode.~~

~~Special meetings may be held without such notice when all members of the Council are present in person, or consent in writing to the holding of such meeting, such written consent to be filed with the clerk prior to the beginning of the meeting. Any special meeting attended by all of the members of the Council shall be a regular meeting for the transaction of any business that may come before such meeting.~~

No vote of the Council shall be reconsidered or rescinded at a special meeting unless at such special meeting there be present as large a number of Councilmen as were present when such vote was taken.

Section 17 : Regular Meetings; Seating; Order of Business.

All regular meetings of the Council shall convene promptly at the hour set by Section 15 ~~2-15~~ of this Chapter. On ~~One~~ the day of each regular meeting, the Mayor, the members of the Council, the City Manager, the Corporation Counsel, and the City Clerk shall take their regular stations in the Council Chambers, and the business of the Council shall be taken up for consideration in the following order:

(1) Call to Order. Whenever possible, the City Clerk or the Chairperson shall announce the call to order both five (5) and two (2) minutes in advance to assure that all attendees are seated and ready to conduct the meeting.

(2) Pledge of Allegiance.

(3) Moment of Silence ~~Silent Prayer~~.

(4) Roll Call of Attendance.

(5) Public Comment.

(a) A public comment period not to exceed fifteen (15) minutes will be held during the first regularly-scheduled ~~regularly-scheduled~~ City Council meeting of each ~~the~~ month.

(b) Anyone desiring to address the City Council must complete and submit a public comment card available in the City Council Chamber up to fifteen (15) minutes prior to the start of the meeting. The person must include his or her ~~their~~ name and contact information.

(c) There shall be a maximum of five (5) speakers in any public comment period. In the event more than five (5) public comment cards are submitted, the Mayor shall randomly select the five (5) speakers. Comments are limited to three (3) minutes per speaker. A speaker can not give his or her allotted minutes to another speaker to increase that person's allotted time.

(d) Speakers will be acknowledged by the Mayor and shall address the City Council from the podium and not approach the City Council or City staff. Speakers will begin their statement by first stating their name and address for the record.

(e) Statements are to be directed to the City Council as a whole and not to individual Council members. Public comment is not intended to require Council

members or staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be allowed.

(f) After the speaker has made his or her statement, he or she shall be seated with no further debate, dialogue or comment.

(6) Appointments and Recognition. Under this agenda item the Mayor may make appointments to offices and positions in the City of Bloomington, whether such appointments are subject to confirmation or not. Persons having business before the City Council may speak at this time when prior arrangements to do so have been made with the Mayor or City Manager.

(7) Consent Agenda.

(a) Items shown on the consent agenda are considered routine and, unless removed from the consent agenda as herein provided, will be disposed of in one motion and second to approve the consent agenda. There shall be no discussion after a motion and second to approve the consent agenda. The effect of approval of said motion is to dispose of each matter contained therein according to the recommendation furnished to the Council by the City Manager. The Clerk shall record each council member's yes or no vote on the roll-call for approval of the consent agenda as his or her vote on each item contained therein, ~~except that a council member may request and if so, the Clerk shall record a vote of "nay", "present", or "abstain" as to any matter or, any portion of a matter on the consent agenda.~~

(b) Before a motion and second, the Chairperson shall inquire if any items should be removed from the consent agenda for further discussion and separate vote as part of the regular agenda. Any item shall be removed from the consent agenda at the request of the Chairperson, a council member, City Manager or Corporation Counsel, ~~and may be removed at the request of a citizen.~~ Items removed from the consent agenda will be placed on the regular agenda and be taken up at that time.

(8) Regular Agenda. This item includes all other business of the City, except as provided herein.

(9) Mayor's Discussion. Under this item, the Mayor may bring to the Council's attention any matter not on the regular or consent agenda which, in his opinion, require official Council consideration, deliberation or action; it may include announcements, veto messages, and other matters.

(10) Alderman's Discussion. Under this item, an Alderman may bring to the Council's attention any matter not on the regular or consent agenda which, in his opinion, require official Council consideration, deliberation or action, it may include announcements and other matters. ~~City Manager's Discussion. Under this item, the City Manager may bring to the Council's attention any matter not on the regular or consent agenda which, in his~~

~~opinion, require official Council consideration, deliberation or action, it may include announcements and other matters.~~

(11) City Manager's Discussion. Under this item, the City Manager may bring to the Council's attention any matter not on the regular or consent agenda which, in his opinion, require official Council consideration, deliberation or action, it may include announcements and other matters. ~~Alderman's Discussion. Under this item, an Alderman may bring to the Council's attention any matter not on the regular or consent agenda which, in his opinion, require official Council consideration, deliberation or action, it may include announcements and other matters.~~

(12) Adjournment.

Section 18: Rules for Conduct of Meetings ~~Control of Council~~.

The following rules shall govern the Council in its deliberations:

(a) The Mayor, while present, shall preside as Chairperson at all meetings of the City Council. In the Mayor's absence from the meeting, the Mayor Pro Tem shall serve as the Chairperson, or if the Mayor Pro Tem is also absent, the Council members present shall designate by vote another Council member to serve as Chairperson. The meetings of the City Council shall be called to order and conducted by the Chairperson. ~~The Mayor shall state and put to a vote all questions which are regularly moved or which necessarily arise in the course of the proceedings, and shall announce the result of such vote.~~

(b) A majority of the members of the Council shall constitute a quorum to do business, ~~but a smaller number may adjourn from time to time, and may compel the attendance of absentees. Any member of the Council who willfully shall fail to attend a legally authorized meeting of the Council to which he has been personally notified to attend by an officer or other person designated by a minority of the Council to serve said notice, shall forfeit his seat in the Council and his successor shall be selected according to law.~~

(c) The Chairperson's powers include, but are not limited to, the following:

(1) To rule motions in or out of order. In doing so, he or she may consult with legal counsel who shall serve as the parliamentarian.

(2) To regulate the course of the meeting in accordance with these rules and applicable laws and ordinances. This includes the responsibility to regulate speakers and attendees.

(3) To determine whether a speaker has gone beyond reasonable standards of courtesy in his or her remarks and to entertain and rule on objections from other members on this ground.

(4) To entertain and answer questions of parliamentary law or procedure. In doing so, he or she may consult with legal counsel who shall serve as parliamentarian.

(5) To call a brief recess at any time.

(6) To adjourn in an emergency.

~~The Mayor shall restrain all members within the rules of order when engaged in debate. He shall preserve order and decorum and shall decide all points of order, subject to an appeal by any member and may speak on points of order in preference to other members.~~

(d) The separate yes and no votes of each Council member shall be taken by roll call upon the consideration yeas and nays shall be taken upon the passage of all ordinances, and all propositions to create any liability against the City, or for the expenditure or appropriation of its money, and in all other cases at the request of any member, which shall be entered on the journal of its proceedings. The concurrence of a majority of the members elected to the Council shall be necessary to the passage of any such ordinance or proposition except where otherwise provided by law or by ordinance.

(e) Questions of parliamentary law at the meetings of the Council shall be addressed as provided below. To the extent not provided for in these rules, and to the extent it does not conflict with Illinois law, City ordinances, or with the spirit of these rules, the Council shall refer to *Robert's Rules of Order Newly Revised*, to answer unresolved procedural questions.

(1) Substantive Motion. A substantive motion may deal with any subject within the Council's legal powers, duties and responsibilities. A substantive motion is out of order while another substantive motion is pending.

(2) Procedural Motion. The following enumeration of procedural motions are in order. Unless otherwise noted each motion is debatable, may be amended, and requires a majority of the votes cast, a quorum being present, for adoption. Procedural motions are in order while a substantive motion is pending. The following is an exhaustive list; if a procedural motion is not on the list, then it is not available. In order of priority, if applicable, the procedural motions are:

(i) Motion to Appeal a Procedural Ruling of the Chairperson. A decision of the Chairperson ruling a motion in or out of order, determining whether a speaker has gone beyond reasonable standards of courtesy in his or her remarks, or entertaining and answering a question of parliamentary law or procedure may be appealed to the Council. This appeal is in order immediately after such decision is announced and at no other time. The Council member making the motion need not be recognized by the

Chairperson and the motion, if timely made, may not be ruled out of order. If the appeal is seconded, the Council member making the appeal may briefly explain the ruling, but there shall be no debate on the appeal, and no other Council member shall participate in the discussion. The Chairperson shall then put the question, "Shall the decision of the Chair be sustained?" If a majority of the members present vote "Aye," the ruling of the Chair is sustained; otherwise, it is overruled.

(ii) Motion to Adjourn. This motion may be made only at the conclusion of action on a pending substantive matter; it may not interrupt deliberation of a pending matter. This motion, if passed, requires the Council to immediately adjourn to its next regularly scheduled meeting. A motion to adjourn shall always be in order, except: 1) when a Council member is in possession of the floor; 2) when the Council members are voting; 3) when adjournment was the last preceding motion; and 4) when it has been decided that the previous question shall be taken.

(iii) Motion to Recess. Council members may propose a brief recess during its proceedings. This motion, if passed, requires the Council to immediately take a recess. Normally, the Chairperson determines the length of the recess, which may range from a few minutes to an hour.

(iv) Motion to Call to Follow the Agenda. This motion, if passed, requires the Council to conform to its agenda or order of business. This motion must be made at the first reasonable opportunity (when the item of business that deviates from the agenda is proposed) or the right to make it is waived for the out-of-order item in question.

(v) Motion to Suspend Rules. This motion, if passed, allows the body to suspend its own rules of order, conduct or procedure for a particular purpose. The motion should specifically state the portion of the rules that are being suspended. This motion requires a two-thirds vote. This motion must be specific and state the reason for suspending the rules.

(vi) Motion to Go into Closed Session (Executive Session). The Council may go into closed session only for one or more of the permissible purposes listed under Section 2 of the Illinois Open Meetings Act (5 ILCS 120/1). The motion to go into closed session shall cite one or more of these purposes and shall be adopted at an open meeting.

(vii) Motion to Leave Closed Session (Executive Session). This motion provides a procedural mechanism for returning from closed session to an open meeting.

(viii) Motion to Divide a Complex Motion (Question) and Consider it by Paragraph. This motion is in order whenever a Council

member wishes to consider and vote on subparts of a complex motion separately.

(ix) Motion to Defer Consideration (Table). The Council may defer a substantive motion for later consideration at an unspecified time. A substantive motion, the consideration of which has been deferred, expires one-hundred (100) days thereafter unless a motion to revive consideration is adopted. If consideration of a motion has been deferred, a new motion with the same effect cannot be introduced while the deferred motion remains pending. A Council member who wishes to revisit the matter during that time must take action to revive consideration of the original motion, or else move to suspend the rules.

(x) Motion to Move the Previous Question (Limit Debate). This motion may be made at any time after a substantive motion is made. If made before twenty (20) minutes of debate and the opportunity of each Council member to make both an initial comment and a rebuttal comment as provided under Section 18.2(e) of this Chapter, the motion requires a two-thirds vote. If made after at least twenty (20) minutes of debate and after the opportunity of each Council member to make both an initial comment and a rebuttal comment as provided under Section 18.2(e) of this Chapter, the motion requires a majority vote.

(xi) Motion to Postpone to a Certain Time or Day. This motion allows the Council to postpone consideration of an item to a specified day. If consideration of a motion has been postponed, a new motion with the same effect cannot be introduced while the postponed motion remains pending. A Council member who wishes to revisit the matter must either wait until the specified time, or move to suspend the rules.

(xii) Motion to Amend. An amendment to a motion must be pertinent to the subject matter of the motion. An amendment is improper if adoption of the motion with that amendment added would have the same effect as rejection of the original motion. A proposal to substitute completely different wording for a motion or an amendment shall be treated as a motion to amend. A motion may be amended, and that amendment may be amended, but no further amendments may be made until the last offered amendment is disposed of by a vote.

(xiii) Motion to Revive Consideration. The Council may vote to revive consideration of any substantive motion earlier deferred by adoption of a motion to defer consideration (table). The motion is in order at any time within one-hundred (100) days after the day of a vote to defer consideration. A substantive motion on which consideration has been deferred expires one-hundred (100) days after the deferral unless a motion to revive consideration is adopted.

(xiv) Motion to Reconsider. The Council may vote to reconsider its action on a matter. The motion to do so must be made by a member who voted with the prevailing side (the majority) and 1) at the meeting during which the original vote was taken, including any continuation of that meeting through recess or adjournment to a time and place certain, or 2) at the next regularly scheduled Council meeting following the meeting during which the original vote was taken. The motion can not interrupt deliberation on a pending matter but is in order at any time before final adjournment of the meeting.

(xv) Motion to Rescind or Repeal. The Council may vote to rescind actions it has previously taken or to repeal items that it has previously adopted. This motion is used at a later meeting and has the purpose of canceling the action the Council took at a previous meeting. This motion can be made by any Council member, no matter how he or she voted on the original motion. The motion requires a majority vote if a Council member provides notice to the Council, prior to the meeting, that the motion will be made, or a two-thirds vote if such notice is not provided.

(xvi) Motion to Prevent Reintroduction for Six (6) Months. This motion shall be in order immediately following the defeat of a substantive motion and at no other time. The motion requires, for adoption, a two-thirds vote. If adopted, the restriction imposed by the motion remains in effect for six (6) months.

These rules may be amended at any regular meeting or at any properly called special meeting that includes amendment of the rules as one of the stated purposes of the meeting, so long as the amendment is consistent with generally accepted principles of parliamentary procedure.

(f) Final Action of Matters After Public Hearing - Limitation of Rehearing.

(1) Except as otherwise provided by law or ordinance, the City Council shall not rehear matters which matters which have been the subject of a public hearing before any body, agency, or person pursuant this Code.

(2) The provisions of subsection (a) notwithstanding, the City Council may, upon passage of a proper motion to suspend the rules, permit one spokesman for each side a limited period of time not to exceed five (5) minutes to summarize his or her side's position to the City Council.

(3) When, in the judgment of the City Council, unique circumstances require, the Council may upon a proper motion to do so suspend the operation of this Section.

(4) This provision is directory, and the failure of the City Council to follow its provisions in any matter before it shall not be grounds for invalidation of any action taken on such matter.

~~Robert's Rules of Order, except when otherwise provided by law and when not in conflict with these rules, shall govern on all questions of parliamentary law at the meetings of the Council. (Ordinance No. 1981-94)~~

SECTION 2: That Chapter 2 of the Bloomington City Code, 1960, as amended, be further amended by adding the following Sections 16.1, 16.2, 18.1 and 18.2:

Section 16.1: Executive Session.

Executive sessions are meetings that are closed to the public, that are part of a regular or special meeting, which allow the City Council to discuss certain matters of a sensitive nature which affect the City of Bloomington. Areas which may be discussed in executive session are specified in Section 2 of the Illinois Open Meetings Act (5 ILCS 120/1). Examples include, but are not limited to, collective bargaining matters, land acquisition, pending litigation, and appointment, employment or dismissal of an employee.

When a motion is made to recess to an executive session and approved by a majority vote of the quorum present, only that specific topic can be discussed and no final action may be taken on it during the closed executive session in accordance with the Open Meetings Act. Once the purpose of the closed executive session has concluded, the City Council may move to adjourn the executive session and reconvene the regular or special meeting.

Section 16.2: Work Session.

The City Council may meet in a work session meeting prior to the commencement of a regular or special meeting. The work session shall be devoted exclusively to the subjects for which the preliminary receipt and discussion of information is deemed appropriate as identified on the work session agenda. Work sessions are primarily designed for informal presentation and discussion among Council members and City staff. Although questions may be asked and answered at the direction of the Chairperson, there will normally be no public input at work sessions, nor will the Council take any final action by vote at a work session. However, nothing herein shall prevent a polling of the Council or the taking of any informal vote on any matter under discussion. Work sessions shall be open to the public and notice procedures for regular and special meetings shall be followed.

Section 18.1: Rules of Order and Decorum.

(a) City Council Members.

(1) During City Council meetings, all Council members should maintain

such standards of behavior befitting a public official and should not engage in conduct that reflects discredit upon themselves or the City Council in general. All Council members should maintain a decorum that is conducive to constructive debate and collective decision-making. All Council members should assist the Chairperson in assuring fair and orderly conduct of the meeting with proper respect for others, and should promote concise discussion and decision-making, in accordance with these rules.

(2) No Council member shall, either by conversation or otherwise, delay or interrupt the proceedings or refuse to obey the rulings of the Chairperson or these rules of the City Council, including the procedures for debate and voting herein.

(3) Council members are reminded that they have a fiduciary duty to the City of Bloomington and its body of citizens as a whole. Conduct is regulated by the laws of the United States, the State of Illinois, and the City of Bloomington, as well as these rules. "Fiduciary duty" is defined as the relationship wherein one person has an obligation to act for another's benefit. As used herein, a Council member has the obligation to act in the best interests of the City and to give the same care and attention to matters involving the City as he or she would to his or her personal business dealings.

(4) A Council member desiring to speak shall address or signal the Chairperson and, upon recognition by the Chairperson, shall confine discussion to the topic under debate, avoid discussion of personalities and indecorous language, refrain from personal attacks and verbal abuse, and observe any time limit allotments.

(b) Administrative Staff.

(1) Members of the administrative staff and employees of the City shall observe the same rules of procedure and decorum applicable to members of the City Council in subsection (a) of this Section. For these purposes, speakers sponsored by the staff and recognized by the Chairperson may speak and shall observe the same rules as staff.

(2) Although the Chairperson has the authority to preserve decorum in meetings, the City Manager is also responsible for the orderly conduct and decorum of all City employees under the City Manager's direction and control.

(3) The City Manager shall take such disciplinary action as may be necessary to ensure that decorum is preserved at all times by City employees in City Council meetings.

(4) All staff addressing the City Council, including the City Manager, other staff members, and sponsored speakers, shall request to be recognized by

the Chairperson before speaking, and shall limit their remarks to the matter under discussion and to any time limits allotted.

(5) All remarks and questions addressed to the City Council by staff shall be addressed to the City Council as a whole and not to any individual member.

(6) No staff member, other than the staff member having the floor, shall enter into any discussion either directly or indirectly, without permission of the Chairperson.

(c) Citizens and Other Visitors.

(1) Citizens, representatives of the news media, and other visitors (hereinafter referred to as “public”) are encouraged and welcome to attend all public meetings of the City Council and will be admitted to the City Council chamber or other room in which the City Council is meeting up to the safe capacity of the room.

(2) In accordance with applicable law including the Open Meetings Act, some closed executive sessions of the City Council may exclude the public to allow discussion of sensitive subjects as provided in Section 16.1; however, such meetings will only be conducted with public disclosure of the time, place, and general category of discussion.

(3) Members of the public entering the room may be subjected to physical, electronic, or similar search to assure the safety and security of all attendees. Members of the public may refuse to submit to such search, but may then be excluded from attendance.

(4) Members of the public addressing the City Council, regardless of whether by appointment, during public discussion sessions, during public hearings, or otherwise, shall request to be recognized by the Chairperson before speaking, and shall limit their remarks to the matter under discussion and to any time limits allotted.

(5) Members of the public may use audio, photographic, and video recording devices to record all or some of the meeting; provided, however, that no such photography or recording will be allowed if it is in violation of subparagraph (7) of this subsection (c).

(6) Without permission of the Chairperson, no person other than the Chairperson, City Council members and others with assigned seating at the dais may approach the City Council while the Council is in session beyond the limits established, which is normally any space beyond the front audience side of the podium. This rule is essential to the security of the City Council and any violation thereof may be considered trespassing.

(7) The Chairperson may warn members of the public, individually or collectively, of a breach of these rules of decorum and may direct that any offenders be removed from the room. Any person removed from the room shall be barred from the room during the remainder of that same session of the City Council meeting. Prohibited actions while attending the meeting or addressing the City Council, include, but are not limited to, the following activities when they disrupt, disturb, or otherwise impede the orderly conduct of any City Council meeting:

(i) Continuing or repeated private conversation, or any conversation that is of sufficient loudness or animation to be audible or disturbing to others in the room.

(ii) The making of overly personal, impertinent, profane, or slanderous remarks, or boisterous behavior.

(iii) Unauthorized remarks from the audience, stamping of feet, whistles, cheering, yelling, prolonged or repetitive clapping or booing and similar demonstrations.

(iv) Behavior or physical activities such as obscene or disrespectful gestures or dress, contact with others, threatening advances toward the City Council, any speaker or attendee, or repeated physical movement in or about the meeting room.

(v) Photographing or recording of the meeting in a way that is distracting, interferes with the conduct of the meeting, unreasonably blocks the view of other attendees, creates a physical hazard or consumes excessive space, is disruptive due to wires, positioning, or bright lights, or in any other way unreasonably interferes with the ability of any other attendee to monitor and observe the meeting.

(vi) Bringing into the room, whether used or not, any weapon, noxious substance, flammable liquid or gas, explosive device, or any object or substance that can potentially harm any attendee.

(vii) Bringing into the room or close proximity thereto, any device, noisemaker or amplification device, substance, object, animal, large sign, banner, or any other thing that unreasonably interferes with the proper conduct of the meeting or the ability of the public to monitor the proceedings.

Section 18.2: Duties and Privileges of Council Members and Rules of Discussion and Voting.

(a) Seating Arrangement. Council members shall occupy the seats, in the City Council chamber, assigned to them under a plan adopted by the Mayor, and which may be rotated from time to time. Upon the meeting being called to order by the Chairperson, all Council members shall immediately take their assigned seats and remain there during the meeting, pursuant to these rules. Council members may participate in the meeting remotely if the standards set by statute and ordinance are met.

(b) Right of Floor. A Council member who desires to speak must be recognized by the Chairperson, except that the Chairperson may limit Council member's order and length of speaking in accordance with the rules of debate provided in subsection (e) of this Section. No member shall address the Chairperson or demand the floor while a vote is being taken.

(c) Conflict of Interest. A Council member prevented from voting by a conflict of interest shall leave the City Council chambers during the debate, shall not vote on the matter, and shall otherwise comply with the rules concerning conflicts of interest. The Chairperson shall make reasonable effort to inform any Council member, who has left the room for such reason and who is nearby, that the agenda has advanced and that the absent member may re-enter the meeting room.

(d) Agenda and Introduction of Motions.

(1) Items can be placed on a meeting agenda by: (i) the Mayor; (ii) the intended Chairperson of the meeting, in the absence of the Mayor; (iii) the City Manager or designee thereof; or (iv) by a majority of the City Council before the formulation of the agenda.

(2) During regular and special meetings, the Chairperson shall follow the agenda and may speak, and/or at his or her discretion, allow the City Manager, member of staff, or Council member to introduce and explain the nature of each topic. Thereafter, the City Council shall proceed by motion and second before further discussion and debate. Any Council member may make such a motion. The requirement for a motion does not apply where an item is placed on the agenda "for discussion and possible action."

(3) The agenda may be amended. Items on the consent agenda may be moved to the regular agenda at the request of any Council member, without a vote. Items removed from the consent agenda will be discussed during the regular agenda, normally before the items previously on the regular agenda. For good and valid reasons, including the convenience of the public in attendance, the Chairperson may change the order of the agenda, at his or her own discretion or at the request of any Council member, except that at the first reasonable opportunity immediately upon the Chairperson's announcement or inception of such change, any Council member may object to such change by making a procedural motion for call to follow the agenda.

(4) The Mayor or other intended Chairperson, in consultation with the City Manager, shall determine a guideline time for consideration of each agenda topic on the regular agenda. This time may be indicated on the original agenda and modified up to the commencement of the first item on the regular agenda. The guideline time for any topic moved from the consent agenda to the regular agenda shall be determined and announced by the Chairperson at the commencement of the regular agenda.

(e) Motion, Second, Discussion and Debate. After any introduction of a topic, the Chairperson will seek a motion and second before further discussion. Once a substantive motion has been made and seconded, the Chairperson shall state the motion and then open the floor to debate. The Chairperson shall preside over the making of the motion, second, and debate according to the following general principles:

(1) In offering the motion, the maker shall speak concisely, shall limit discussion to the language of the motion itself, and provide no further comment. Similarly, the maker of the second shall not be entitled to discuss the merits of the motion.

(2) Initial debate. Upon receiving a motion and second, the Chairperson shall determine which City Council members wish to discuss the merits of the motion in initial debate. The Chairperson shall then determine and announce the permitted speaking time for each member that has indicated a desire to speak, taking into account the guideline time allotted to the topic on the agenda, the probability of public input, and allowance of time for rebuttal debate comments by each City Council member that wishes to do so. Ordinarily, the maker of the motion shall be entitled to speak first in initial debate upon indicating a desire to speak. In any event, no Council member shall speak longer than three (3) minutes at any one time.

(3) Rebuttal debate. After City Council members have been allowed their allotted time for initial debate, the Chairperson shall offer City Council members the opportunity to discuss the merits of the motion in rebuttal debate. Each City Council member that wishes to do so shall be allotted one minute to offer comments in rebuttal debate. Members shall indicate their desire to speak at any time during rebuttal debate, but shall not speak more than once.

(4) Only City Council members that indicated a desire to speak may do so, except that a member shall, at any time, be entitled to make a point of order, procedural motion or second to such a motion. Upon expiration of the allotted time to speak, the City Council member shall cease comments and allow the next member to speak. No member shall be permitted to speak more than once in initial debate and once in rebuttal debate. No member may cede time to another member.

(5) To the extent possible, the Chairperson shall allow Council members to speak in the order they request to do so; however, that order may be modified by the Chairperson to allow Council members, who have not been given an appropriate opportunity to speak, to have speaking priority prior to further speaking by members who have already spoken. The Chairperson may also modify the speaking order when necessary to allow clarification of a topic or an answer to a specific question, including the direction of a question to the City Manager or the City Manager's sub-direction to City staff. After such modification, the Chairperson shall return to the normal speaking order.

(6) During debate, Council members shall adhere to discussion of the topic at hand and deliver their points in a concise manner without undue deviation from the topic, or including an unnecessary degree of detail. The Chairperson may interrupt a speaking Council member to advise of this rule. After one such warning, the Chairperson may, at his or her discretion, advise the speaking Council member to complete speaking within fifteen (15) seconds, and thereafter may move to another speaker.

(7) A Council member desiring to question a member of the administrative staff not already at the podium shall address the questions to the City Manager who shall be entitled either to answer the inquiries or to designate a staff member for that purpose. Council members shall show due respect for the reporting relationship of staff members to the City Manager, and shall refrain from verbal abuse. Although Council members may inquire of the City Manager for reports on completed and planned staff activities, this should be done in recognition of the City Council's primary role as a policy-making body, and the City Manager's primary role of directing day-to-day operations.

(8) A Council member, once recognized, shall not be interrupted while speaking unless called to order by the Chairperson, unless a point of order is raised by another member, or unless the speaker chooses to yield to questions from another member. If a Council member is called to order while speaking, that member shall cease speaking immediately until the question of order is determined. If ruled to be in order, the member shall be permitted to proceed. If ruled to be out of order, the member shall remain silent or make additional remarks so as to comply with the rules of the City Council.

(9) Council members shall confine their questions to the particular matters before the body and in debate shall confine their remarks to the issues before the City Council.

(10) Unless otherwise indicated, and subject to limitations contained in these rules, each Council member shall be allowed to speak at least once on each motion, and each Council member shall be allowed to speak at least once in rebuttal after all other Council members have been given their initial opportunity to speak on the motion, after which the Chairperson may call for a vote at any

time. The Chairperson's decision to call for a vote may be overridden by a majority of the Council members present. The right to make both an initial comment and a rebuttal comment may be extinguished by a motion and approval to call the question.

(11) Upon expiration of the time allotted for discussion of each topic on the regular agenda, the Council, by majority vote, may vote to extend the time allotted for discussion or vote on the topic. If the time allotted is not further extended or the topic is not voted upon, the Chairperson may call for the topic to be held over to a future meeting.

(f) Voting.

(1) No vote may be taken on a matter that has not been included on the agenda that was provided prior to the meeting in accordance with the Open Meetings Act. However, the proposed motion, for a matter that has been properly included on the agenda, may be modified and voted upon to the extent that it only extends into subject matter that would be reasonably related to the announced agenda item.

(2) No vote on an agenda item shall be taken without a quorum of a majority of Council members present.

(3) Subject to limitations in these rules, the Chairperson may call for a voice vote or a roll call vote. The City Clerk, or designee thereof, shall conduct each roll call vote in a specific order that will rotate from meeting to meeting.

(4) No Council member may vote by agency, proxy, or if not in attendance, except that Council members may participate, be in attendance, and vote by electronic means as authorized by law.

(5) The Chairperson may vote as allowed under Illinois statutes.

(6) Every Council member present when a vote on a question is called shall vote either "yes" or "no" or similar concise verbiage such as "yea" or "nea". Although discouraged, a Council member may abstain from voting at his or her discretion. The Council member should clearly state the reason for abstaining prior to the beginning of the vote. In cases where the Council member is required to not participate because of a conflict of interest, Section 18.2(c) governs.

(7) It is not in order for any Council member to attempt to explain or qualify his or her vote during any roll call. Such explanations may be made during Council debate before the vote or during Council discussion agenda item near the end of the meeting.

(8) The Chairperson shall announce the result of each vote. After the result of a vote is announced, a Council member may not change a vote unless, before the adjournment of that meeting, permission is given to change the vote by a majority vote of the members present.

(g) Demand for Roll Call. At the time a vote is called by the Chairperson, upon demand of any Council member for a roll call vote, and without any discussion of the request, the roll shall be called for individual votes to be recorded by the City Clerk upon any question before the City Council.

(h) Point of Privilege. The right of a Council member to address the City Council on a question of personal privilege shall be limited to cases in which the member's integrity, character, or motives are assailed, questioned or impugned. The use of a point of personal privilege shall be concise and limited to the point.

(i) Point of Inquiry. A Council member may raise a point of inquiry if a simple clarification of a motion is needed. The member must first be recognized by the Chairperson. The point should be used sparingly and only in the case of confusion as to the intent or substance of a motion.

(j) Point of Order. A Council member may interrupt the speaker to make a point of order to the Chairperson that the meeting is being conducted inappropriately in some way. Once ruled upon, repeated points of order on the same issue are not permitted.

(k) Excusal from Attendance. Council members are expected to attend meetings and stay in attendance during each meeting. No member shall be excused from attendance at a City Council meeting except for good and valid reasons, which shall be communicated to the Mayor, City Manager and/or City Clerk in advance whenever practicable.

(l) Excusal During Meetings. No Council member shall leave a City Council meeting while in session without advising the Chairperson; except, however, Council members may be briefly absent from meetings for a period of no longer than ten (10) minutes to attend to personal needs. During their attendance at the meeting, Council members will remain attentive to the proceedings and shall not disrupt the meeting in any unauthorized way.

SECTION 3. Section 26 of Chapter 2 of the Bloomington City Code is deleted by reason of being transferred and recodified as Section 18(f) of Chapter 2 herein. Sections 19, 20, 21 and 22 of Chapter 2 of the Bloomington City Code are deleted by reason of being substantially recodified by the remainder of this ordinance.

SECTION 4. Except as provided herein, the Bloomington City Code, 1960, as amended, shall remain in full force and effect.

Draft: 11/30/11

SECTION 5. The City Clerk is hereby authorized to publish this ordinance in pamphlet form as provided by law.

SECTION 6. This ordinance shall be effective ten (10) days after the date of its publication.

SECTION 7. This ordinance is passed and approved pursuant to the home rule authority granted Article VII, Section 6 of the 1970 Illinois Constitution.

PASSED this _____ day of December, 2011.

APPROVED this _____ day of December, 2011.

APPROVED:

Stephen F. Stockton, Mayor

ATTEST:

Tracey Covert, City Clerk

**CITY OF BLOOMINGTON
COUNCIL MEETING AGENDA
109 E. OLIVE
MONDAY, DECEMBER 12, 2011, 7:30 P.M.**

- 1. Call to order**
- 2. Pledge of Allegiance to the Flag**
- 3. Remain Standing for a Moment of Silent Prayer**
- 4. Roll Call**
- 5. Public Comment**
- 6. Recognition**
 - A. Proclamation**
 - 1. In Recognition of National Drunk and Drugged Driving (3D) Prevention Month, December 2011.**
- 7. “Consent Agenda”**
 - A. Council Proceedings of November 28, 2011. (Recommend that the reading of the minutes of the previous Council Meeting of November 28, 2011 be dispensed with and the minutes approved as printed.)**
 - B. Bills and Payroll. (Recommend that the Bills and Payroll be allowed and the orders drawn on the Treasurer for the various amounts as funds are available.)**
 - C. Reports. (Recommend that the Comprehensive Annual Financial Reports for the Fire and Police Pension Funds be received and placed on file.)**
 - D. Emergency Replacement of Two (2) Drainage Culverts on Inner Loop Rd. at Lake Bloomington. (Recommend that the payment to George Gildner, Inc., in the amount of \$28,983.50 for emergency replacement of two (2) drainage culverts be approved.)**

- E. Amendment to 2011 Sump Pump Drainage Contract. (Recommend that the amendment to the 2011 Sump Pump Drainage Contract with George Gildner in the amount of \$2,209.40 be approved.)**
- F. Amendment to 2011 General Resurfacing Contract. (Recommend that the Amendment to the 2011 General Resurfacing Contract with Rowe Construction Company, a Division of United Contractors Midwest, in the amount of \$8,178.69 be approved.)**
- G. Change Order No. 4 to the Professional Services Agreement with Foth Infrastructure & Environment, LLC for Lafayette St. and Maple St. Reconstruction Project, Engineering Design Services and Supplemental Motor Fuel Tax Resolution. (Recommend that the Amendment to the Professional Services Agreement with Foth Infrastructure & Environment LLC in the amount of \$15,500 be approved and the Resolutions passed.)**
- H. Addendum to Agreement with George Gildner, Inc. for Water Main Replacement Project along Greenwood Ave. from Main St. to Morris Ave. (Recommend that the addendum to the Agreement with George Gildner, Inc. for Greenwood Ave. Water Main Replacement Project in the amount of \$89,696.08 be approved and the Resolution adopted.)**
- I. Requested Withdrawal by the Lowest Bidder for Ferric Sulfate and Award to Kemira Water Solutions, Inc. (Recommend that the bid submitted by General Chemical be withdrawn, the bid for ferric sulfate be awarded to Kemira Water Solution, Inc. in the amount of \$169.00 on a per dry ton, and the Purchasing Agent be authorized to issue a Purchase Order for same.)**
- J. Rescission Agreement with Corn Belt Energy Corporation. (Recommend that the Rescission Agreement be approved and the Mayor and City Clerk be authorized to execute the necessary documents.)**
- K. Intergovernmental Agreement with District 87 for Providing Salt during the Upcoming Winter Season. (Recommend that the Intergovernmental Agreement be approved and the Mayor and City Clerk be authorized to execute the necessary documents.)**
- L. Ratification of Union Contract with the Telecommunicators, for the period of May 1, 2008 to April 30, 2011. (Recommend that the contract be ratified.)**
- M. Application of Bona Fide Thai Cuisine , LLC, d/b/a Bona Fide Thai Cuisine located at 1500 E. Empire, Ste. #A1, for an RBS liquor license, which will allow the sale of beer and wine only by the glass for consumption on the premises seven (7) days a week. (Recommend that an RBS liquor license for Bona Fide Thai Cuisine, LLC d/b/a Bona Fide Thai Cuisine located at 1500 E. Empire, Ste. #A1, be created, contingent upon compliance with all applicable health and safety codes.)**

- N.** Adoption of the *International Mechanical Code/2009* (IMC), *International Fuel Gas Code/2009* (IFGC), and *National Electrical Code/2011* (NEC) with related fee modifications. (Recommend that the Text Amendments to Chapter 10. Building Code and Chapter 15. Electricity with modifications to related permit fee schedules be approved and the Ordinances passed.)
- O.** Adoption of the *International Property Maintenance Code/2009* (IPMC) and Staff additions/modifications. (Recommend that the Text Amendment to Chapter 45. Property Maintenance Code with staff amendments be approved and the Ordinance passed.)
- P.** Adoption of the *International Building Code/2009* (IBC), *International Residential Code/2009* (IRC), *International Fire Protection Code/2009* (IFC), *International Existing Building Code/2009* (IEBC), *International Energy Conservation Code/2009* (IECC) and modifications to related building permit fee schedules. (Recommend that the Text Amendment to Chapter 10. Building Code with modifications related to building permit fee schedules be approved and the Ordinance passed.)
- Q.** Lake Bloomington Lease Separation for Combined Leases for Lot 2 and Lot 3, Block 15 of Camp Potawatomie, Dissolution of Agreement with John and Lisa Larkin and Lake Bloomington Lease Transfer Petition for Lot 3, Block 15 of Camp Potawatomie from John and Lisa Larkin to Francis C. Quinn. (Recommend that the agreement with John and Lisa Larkin be dissolved, Lot 2 and Lot 3, Block 15 of Camp Potawatomie be separated, the Lake Lease be approved and the Mayor and City Clerk be authorized to execute the necessary documents.)
- R.** Petition Submitted by Eastlake, LLC, requesting Rezoning from R – 1B, Single Family Residence District, R – 1C, Single Family Residence District, R – 2, Mixed Residence District and S – 2, Public Lands & Institution District, to R – 1B, Single Family Residence District, R – 1C, Single Family Residence District, R – 2, Mixed Residence District and S – 2, Public Lands & Institutions District for property commonly located north of Ireland Grove Rd., and also known as the Grove on Kickapoo Creek Subdivision. (Recommend that the Rezoning be approved and the Ordinance passed.)
- S.** Petition submitted by Eastlake, LLC requesting approval of an Amended Preliminary Plan of the Grove on Kickapoo Creek Subdivision for property commonly located north of Ireland Grove Rd. (Recommend that the amended Preliminary Plan be approved and the Ordinance passed.)
- T.** Petition submitted by Ryan Scritchlow requesting Rezoning from R – 1C, Single Family Residence District, to B – 2, General Business District, for the property commonly located at 1906 S. Morris Ave. (Recommend that the Rezoning be approved and the Ordinance passed.)

8. “Regular Agenda”

- A. Approval of 2011 Library Tax Levy. (Recommend that the 2011 Library Tax Levy be approved and a consolidated Tax Levy Ordinance be prepared upon adoption of the 2011 City Tax Levy.) (15 minutes)**
- B. Approval of 2011 Tax Levy, (Option A and B). (Recommend that the 2011 Tax Levy including the Library Tax Levy be approved and the Ordinance passed.) (15 minutes)**
- C. Purchase of Fire/Rescue Training Tower to be located behind Fire Station #2, 1911 Hamilton Rd. (Recommend that Fire/Rescue Training Tower be purchased from Fire Facilities, Inc., Sun Prairie, WI in the amount of \$258,367, the Purchasing Agent be authorized to issue a Purchase Order for same and the Resolution be adopted.) (30 minutes)**

9. Mayor’s Discussion

10. City Manager’s Discussion

11. City Aldermen’s Discussion

12. Executive Session - cite section

13. Adjournment

14. Notes