

**COUNCIL PROCEEDINGS
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS**

The Council convened in regular Session in the Council Chambers, City Hall Building, at 7:30 p.m., Monday, January 25, 2010.

The Meeting was opened by Pledging Allegiance to the Flag followed by Silent Prayer.

The Meeting was called to order by the Mayor who directed the City Clerk to call the roll and the following members answered present:

Aldermen: Judy Stearns, Kevin Huette, Bernie Anderson, David Sage, John Hanson, Jennifer McDade, Steven Purcell, Karen Schmidt, Jim Fruin and Mayor Stephen F. Stockton.

City Manager David Hales, City Clerk Tracey Covert, and Corporate Counsel Todd Greenburg were also present.

The following was presented:

Motion by Alderman Anderson, seconded by Alderman Schmidt that Alderman Huette be allowed to participate remotely via telephone.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Schmidt, McDade, Anderson, Hanson, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

Alderman Kevin Huette participated remotely via telephone.

The following was presented:

SUBJECT: Proclamation

RECOMMENDATION: That the proclamation be made a matter of record.

BACKGROUND: The proclamation will be presented:

1. Declaring Monday, January 16, 2010 as Zeta Phi Beta Day.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not applicable.

FINANCIAL IMPACT: Not Applicable.

Respectfully submitted for Council consideration.

Prepared by:

Recommended by:

Tracey Covert
City Clerk

David A. Hales
City Manager

Mayor Stockton read and presented the Zeta Phi Beta Day Proclamation to Willie Halbert. Ms. Halbert thanked the City for the honor of being recognized. Three (3) of the chapter's founders were present. She was honored to accept this Proclamation in recognition of Monica Taylor who had recently passed away.

Motion by Alderman Anderson, seconded by Alderman McDade that the proclamation be made a matter of record.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Huette, Schmidt, McDade, Anderson, Hanson, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Council Proceedings of December 14, 2009

RECOMMENDATION: That the reading of the minutes of the previous Council Proceedings of December 14, 2009 be dispensed with and the minutes approved as printed.

BACKGROUND: The Council Proceedings of December 14, 2009 have been reviewed and certified as correct and complete by the City Clerk.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not Applicable.

FINANCIAL IMPACT: Not Applicable.

Respectfully submitted for Council consideration.

Prepared by:

Recommended by:

Tracey Covert
City Clerk

David A. Hales
City Manager

Motion by Alderman Anderson, seconded by Alderman McDade that the reading of the minutes of the previous Council Meeting of December 14, 2009 be dispensed with and the minutes approved as printed.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Huette, Schmidt, McDade, Anderson, Hanson, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Bills and Payroll

RECOMMENDATION: That the bills and payroll be allowed and orders drawn on the Treasurer for the various amounts as funds are available.

BACKGROUND: The list of bills and payrolls will be furnished to you on Friday, January 22, 2010 by posting via the City's web site.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not applicable.

FINANCIAL IMPACT:

Respectfully submitted for Council consideration.

Prepared by:

Recommended by:

Timothy Ervin
Director of Finance

David A. Hales
City Manager

(ON FILE IN CLERK'S OFFICE)

Motion by Alderman Anderson, seconded by Alderman McDade that the bills and payroll be allowed and orders drawn on the Treasurer for the various amounts as funds are available.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Huette, Schmidt, McDade, Anderson, Hanson, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Payments from Various Municipal Departments

RECOMMENDATION: That the payments be approved.

BACKGROUND: All of the described payments are for planned and budgeted contracts previously approved by the City Council.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not Applicable.

FINANCIAL IMPACT: As follows:

1. The second and final payment to Airport Authority in the amount of \$150,000 on a contract (approved by Council on February 13, 2006) amount of \$200,000 of which \$200,000 will have been paid to date for work certified as 100% complete for the Small Community Air Service Development Matching Grant. Completion date – March 2010.
2. The seventh partial payment to the Pantagraph in the amount of \$3,217.96 on a contract amount of \$46,580.16 of which \$28,404.20 will have been paid to date for work certified as 61% complete for the 2009-2010 Seasonal Advertising Services for the Bloomington Center for the Performing Arts. Completion date – April 2010.
3. The ninth partial payment to Economic Development Council of Bloomington/Normal in the amount of \$6,666.66 on a contract amount of \$80,000 of which \$59,999.94 will have been paid to date for work certified as 75% complete for the McLean County Economic Development. Completion date – April 2010.
4. The sixth partial payment to Convention and Visitors Bureau in the amount of \$41,666.66 on a contract amount of \$510,000 of which \$301,666.63 will have been paid to date for work certified as 59% complete for the CVB Annual Funding Commitment. Completion date – June 2010.

5. The twelfth and final payment to 3D Design Studio in the amount of \$533.70 on a contract amount of \$39,625 of which \$44,010.98 (\$4,385.98 in reimburseables) will have been paid to date for work certified as 100% complete for the Comprehensive Park & Recreation Plan. Completion date – December 2009.
6. The second partial payment to Stark Excavating, Inc. in the amount of \$41,024.70 on a contract amount of \$1,318,948 of which \$792,538.20 will have been paid to date for work certified as 60% complete for the Kickapoo Creek Restoration – Phase II. Completion date – June 2010.
7. The twentieth partial payment to Testing Services Corporation in the amount of \$1,507.50 on a per ton and hour contract of which \$49,867.63 will have been paid to date for work certified as ongoing for the 2008-2009 Asphalt & Portland Concrete Plant Inspection and Laboratory Testing. Completion date – December 2009.
8. The fifteenth partial payment to Rowe Construction Co. in the amount of \$102,479.62 on a contract amount of \$3,476,726.41 of which \$3,475,345.93 will have been paid to date for work certified as 99% complete for the Lincoln Street – Bunn to Morrissey (MFT 92-00283-00-RP). Completion date – March 2010.

Respectfully submitted for Council consideration.

Prepared by:

Recommended by:

Tracey Covert
City Clerk

David A. Hales
City Manager

Motion by Alderman Anderson, seconded by Alderman McDade that the payments be approved.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Huette, Schmidt, McDade, Anderson, Hanson, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Report

RECOMMENDATION: That the report be received and placed on file.

BACKGROUND: The following report should be received and placed on file with the City Clerk:

1. Monthly Receipt & Expenditure Report, December, 2009.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not applicable.

FINANCIAL IMPACT: Not applicable.

Respectfully submitted for Council consideration.

Prepared by:

Reviewed by:

Recommended by:

Tracey Covert
City Clerk

Timothy Ervin
Director of Finance

David A. Hales
City Manager

(REPORT ON FILE IN CLERK'S OFFICE)

Motion by Alderman Anderson, seconded by Alderman McDade that the report be placed on file and made a matter of record.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Huette, Schmidt, McDade, Anderson, Hanson, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Third and Final Payment to the Grove on Kickapoo Creek, LLC for the City's portion of the Twenty inch (20") Water Main to serve the Benjamin School Site

RECOMMENDATION: That the payment be approved.

BACKGROUND: On September 26, 2005, Council approved an Annexation Agreement with the Grove on Kickapoo Creek, LLC. The Annexation Agreement requires the City to extend the water main to the new Benjamin Elementary School site. The Annexation Agreement requires the City to pay the invoice within thirty (30) days of receipt of all documentation.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: The Grove on Kickapoo Creek, LLC.

FINANCIAL IMPACT: Final payment for this work in the amount of \$33,194.25 will be paid with Water Depreciation Funds (X50200-72540). Including this payment, the total cost for the City's share of this project is \$289,965.

Respectfully submitted for Council consideration.

Prepared by:

Financial review:

Recommended by:

Craig M. Cummings
Director of Water

Tim Ervin
Finance Director

David A. Hales
City Manager

Motion by Alderman Anderson, seconded by Alderman McDade that the payment be approved.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Huette, Schmidt, McDade, Anderson, Hanson, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Partial Payment to the Grove on Kickapoo Creek, LLC for Ireland Grove Road Trunk Sewer – East Branch Over Sizing

RECOMMENDATION: That the payment be approved.

BACKGROUND: On September 26, 2005, Council approved an Annexation Agreement with the Grove on Kickapoo Creek, LLC. The Annexation Agreement requires the City to pay for over sizing the sanitary trunk sewers in the Grove Subdivision. Construction of the forty-eight inch (48”) east branch trunk sewer is nearing completion and an invoice and supporting documentation from the developer have been received. All work except surface restoration is complete. The sewers have been oversized to serve approximately 4,000 acres north and east of the Grove development and a portion of the Adams property south of Ireland Grove Road. The invoice totals for this portion of the east branch sewer construction are \$57,365.10. The Annexation Agreement requires the City to pay the over sizing invoices within thirty (30) days of receipt of all documentation.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: The Grove on Kickapoo Creek, LLC.

FINANCIAL IMPACT: Partial payment for this work in the amount of \$57,365.10 will be paid with Sewer Depreciation Funds (X52200-72550). This fund currently has a negative fund balance. The total cost to date for the City's share of this project is \$749,081.50.

Respectfully submitted for Council consideration.

Prepared by:

Financial review:

Recommended by:

Jim Karch
Director of Public Works

Tim Ervin
Finance Director

David A. Hales
City Manager

Motion by Alderman Anderson, seconded by Alderman McDade that the payment be approved.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Huette, Schmidt, McDade, Anderson, Hanson, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Fall 2009 Leaf Disposal Fee

RECOMMENDATION: That the payment be approved.

BACKGROUND: The State of Illinois law prohibits the land filling of landscape waste which includes leaves raked, mulched, or in any way collected by residents. The Public Works Department has an established program of collecting leaves from City parkways and transporting those leaves to farmers for incorporation in their crop land. This saves landfill space and provides natural nutrients to the crop land.

Farmers are paid \$3.50 per cubic yard to receive the leaves and are required to spread the leaves and till them into crop land at rates established by the Illinois Environmental Protection Agency (IEPA). This program is a less costly alternative to purchasing land, hiring additional employees, adding equipment, and obtaining required IEPA composting permits. Many farmers do not have the necessary equipment or the desire to apply leaf materials to their land.

Three (3) farmers have routinely participated in this program. Two (2) have only one (1) site for disposal and accept about twenty-five percent (25%) of the total of the leaves at a cost less than \$10,000. The third farmer, Vicki Kidwell of 10213 Elizabeth Road, has accepted the bulk of

leaves this year. She provided four (4) disposal sites, two (2) of which are surrounded by the corporate City limits, and two (2) within one half (1½) miles of a corporate City limits. She also provides all weather disposal capabilities at these sites. Staff respectfully recommends that Council approve the payment for the disposal of leaves collected during the fall season of 2009.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: IEPA, and Vicki Kidwell.

FINANCIAL IMPACT: Vicki Kidwell accepted a total of 4,195 cubic yards of leaves this year at a cost of \$3.50 per cubic yard for a total of \$14,683. This item was budgeted for FY 2009/10 in account 16130-70990.

Respectfully submitted for Council consideration.

Prepared by:

Recommended by:

Jim Karch
Director of Public Works

David A. Hales
City Manager

Motion by Alderman Anderson, seconded by Alderman McDade that the payment be approved.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Huette, Schmidt, McDade, Anderson, Hanson, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Investment Policy

RECOMMENDATION: That the Investment Policy be approved.

BACKGROUND: On April 26, 1999, Council adopted an investment policy to guide staff with the administration of the City's investments. With the passage of time and in conjunction with the decline in the financial position of the City, staff realized the need to modify and strengthen this policy.

The revised investment policy adheres to Public Funds Investment Act 30 ILCS 235 et. seq. in regard to the management of City funds. The policy is further strengthened by the establishment

of guidelines required for staff to follow when contracts are entered into with financial institutions, the formation of an internal control system, and the requirement to review the investment portfolio by Council. Furthermore, language within the investment policy will require Council and staff to review this policy every three (3) years if approved. The next review will occur in January, 2013. These features will provide staff the direction and the Council the ability to ensure the safety and liquidity of City funds are managed in a prudent fiducial manner.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: The draft of the investment policy was presented to the Council at the January 11, 2010 Work Session. At that time, staff was directed to proceed with a formal policy for Council approval.

FINANCIAL IMPACT: The investment policy will provide a framework to outline the standards applicable for the investment of the City's public funds and to describe the investments permitted. The investment policy's primary purpose is to maximize the safety and liquidity of public funds, while achieving the best rate of return.

Respectfully submitted for Council consideration.

Prepared by:

Reviewed by:

Recommended by:

Timothy L. Ervin
Director of Finance

Barbara J. Adkins
Deputy City Manager

David A. Hales
City Manager

**City of Bloomington, Illinois
Investment & Cash Management Policy**

I. SCOPE

This policy applies to the cash management and investment activities of the City of Bloomington (City). With the exception of the police and fire pension funds and JM Scott fund, all other funds of the City shall be administered in accordance with the provisions of this investment policy. The police and fire pension funds and JM Scott fund shall be administered according to the contractual and statutory requirements of the respective funds and policies established by the governing boards.

Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with Generally Accepted Accounting Principles (GAAP).

II. DELEGATION OF AUTHORITY

Authority to manage the investment program is granted to the Director of Finance which is derived from the following: 30 ILCS 235 et. seq. The Director of Finance or designee is

responsible to establish written procedures and internal controls for the operation of the investment program that is consistent with the investment policy. Procedures should include references to: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, and collateral/depository agreements. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Director of Finance. The Director of Finance shall be responsible for all transactions undertaken and shall establish a system of controls monitored monthly to regulate the activities of subordinate officials, including outside investment managers. Internal controls over investment transactions shall be reviewed by the City Manager, for ultimate review by the City's external auditor, at least annually. Any exceptions noted by the external auditor shall be reported to the City Council.

III. OBJECTIVES

The primary objectives of investment activities shall be Safety, Liquidity, and Total Return:

A. Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

1. Credit Risk

The City will minimize credit risk which is defined as the risk of loss due to the failure of the security issuer or backer by:

- * Limit investments to the safest types of securities
- * Pre-qualify financial institutions, brokers, intermediaries and advisers with which the City will do business,
- * Diversify the investment portfolio so potential losses on individual securities will be minimized.

2. Interest Rate Risk

The City will minimize the risk that the market value of the securities in the portfolio will fall due to changes in general interest rates by:

- * Structure the investment portfolio so securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity,
- * Invest operating funds primarily in shorter-term securities or in investment pools.

B. Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so securities mature concurrent with cash needs to meet anticipated demands. A portion of the portfolio may be placed in local government investment pools which offer same-day liquidity for short-term funds.

C. Total Return

The investment portfolio shall be designed with the objective to attain a market rate of return throughout budgetary and economic cycles, by taking into account the investment risk constraints and liquidity needs of the City. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed.

IV. PRUDENCE

The standard of prudence to be used by investment officials shall be the “prudent person,” which states, “Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived” and shall be applied in the context of the management of the entire portfolio.

Investment officers who act in accordance with written procedures and exercises due diligence shall be relieved of personal responsibility for a security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

**V. INVESTMENT INSTRUMENTS:
LEGAL AUTHORITY AND LIMITATIONS ON INVESTMENT INSTRUMENTS**

Except as modified herein, pursuant to home rule authority, all investments purchased under this policy shall be guided by the Public Funds Investment Act 30 ILCS 235 et seq. and all revisions thereto, as may be made by the Illinois Legislature. Below is a summary of acceptable investments as outlined in Public Funds Investment Act 30 ILCS 235 et seq. to be in compliance with the applicable statute:

1. Bonds, notes, certificates of indebtedness, treasury bills or other securities guaranteed by the United States including the Government National Mortgage Association, the Tennessee Valley Authority, Small Business Administration, Farmers Home Administration, General Services Administration, Maritime Administration, and the Export-Import Bank.
2. Interest-bearing savings accounts, interest-bearing certificates of deposit which include participation within the certificate of deposit account registry service (CDAR) program as long as the City’s investment excluding J.M. Scott, and police and fire pensions in any one bank does not exceed the FDIC limit, interest-bearing time deposits, or any other investments that are direct obligations of any local banks.
3. Commercial paper - in that no single investment shall exceed \$2.0 million in face value with a maturity of no longer than 180 days and must have either the following bond ratings which include A-1, P-1, F-1 or D-1. (As currently exists or hereinafter amended by the following rating agencies: Moody’s Investors Service, Standard & Poor’s, and

Fitch). In the event that the rating assigned by the rating agencies falls below the required level as stated above, the City or its investment agent shall take steps to preserve the capital of the investment.

4. Securities legally issued by state or federal savings and loan associations which are insured by the F.D.I.C.
5. Money-market mutual funds registered under the amended Investment Company Act of 1940 provided that the portfolio is limited to bonds, notes, and certificates of indebtedness, treasury bills, or other securities which are guaranteed by the United States or agreements to repurchase these same types of obligations, and qualified agencies under 30 ILCS 235 et seq.
6. Repurchase Agreements through any bank or other financial institution, a regional investment pool, the State of Illinois Treasurers Investment Pool, or the Illinois Metropolitan Investment Fund (IMET). (Physical possession of the collateral security shall be obtained or a safekeeping receipt which describes the collateral from the safekeeping bank shall be received.)
7. Agency bonds with a rating of AAA of the following federal agencies: Federal National Mortgage Association, Federal Housing Administration (FHA), Public Housing Boards (HUD), Federal Farm Credit Banks, Farmers Home Administration, Federal Land Banks, Federal Home Loan Banks, Federal Loan Home Mortgage Corporation (Freddie Mac), Student Loan Mortgage Corporation, and other agencies authorized under the statutes so long as they are approved by the Director of Finance.
8. Taxable Municipal Bonds with a credit rating of AA or higher from one rating agency, or bonds which are insured to equate to a AAA rating are allowed so long as no more than 10% of the total portfolio is invested in taxable municipal bonds.
9. Agency structured notes, index amortizing notes, and other derivative securities are specifically prohibited under this policy.
10. Bond mutual funds registered under the Investment Company Act of 1940, as amended from time to time, provided that the portfolio is limited to bonds, notes, treasury bills, or other securities which are guaranteed by the United States government or agreements to repurchase these same types of obligations, and qualified U.S. agencies under 30 ILCS 235 et. seq. The duration shall not exceed the criteria noted in section VII (2.).
11. No single investment, except those guaranteed by the United States government, may exceed 5% of the fund's total market value.
12. Other types of investments may be added to this list as changes to the statutes governing such investments are revised.

VI. CONTRACTS WITH FINANCIAL INSTITUTIONS

All depositories of the City of Bloomington, that holds funds managed by the Finance Director, shall execute a contract every six years with the City of Bloomington which shall designate the requirements of serving as a depository for the City, including collateralization of City funds invested at such depository and the related safekeeping requirements of the pledged securities. The City shall have a separate contract with the “operating bank” which will execute a contract periodically, based upon the issuance of a Request for Proposals, with such contract proposal approved by the City Council, but not less often than every six years.

Such financial institutions shall provide such financial data to the Director of Finance as may be required by the City to evaluate the financial condition of the institution. Such data will be in the form of audited financial statements, Federal Deposit Insurance Corporation regulatory reports, and shall be provided at least annually by the financial institutions to the Director of Finance. Any refusal to provide such information to the City may cause termination of the depository contract with such institution.

1. Safekeeping of Securities - Collateral for certificates of deposits and repurchase agreements will be registered in the City’s name. The Director of Finance will hold all safekeeping receipts of pledged securities used as collateral for certificates of deposits and repurchase agreements. A third party institution will hold pledged securities in trust on behalf of the City’s financial institution.

Safekeeping receipts of pledged securities may be “faxed” or e-mailed to the City in order to accommodate timely and legal investment transactions. The financial institution will mail the original safekeeping receipt of pledged securities within two business days after the facsimile is sent.

2. Collateralization - The City requires 102% collateralization of all City investments in accordance with the City’s collateral agreement. The City will allow the use of FDIC coverage as part of the calculation of full collateralization.
3. Bank Qualification - To be considered as a depository for investments of City idle funds, the bank must meet the rates established by Federal Regulatory Standards for a “well capitalized” institution. This rating is based upon three (3) ratios and the required percentages to be maintained include:
 - 1) Tier 1 Risk-Based Capital Ratio equal to 6%,
 - 2) Total Capital Ratio equal to 10%, and
 - 3) Tier 1 Capital Leverage Ratio equal to 5%

Reports shall be provided to the Director of Finance on a quarterly basis.

4. Funds managed by outside money managers will be held in trust for the City by a custodial bank under separate contract and will be administered in concurrence with the City’s Investment and Cash Management Policy.

The Director of Finance or designee will monitor the adequacy of collateralization periodically, but not less often than monthly. The City requires monthly reports with market values of pledged securities from all financial institutions with which the City has investments requiring collateral to be pledged.

VII. INVESTMENT LIQUIDITY AND DURATION

The City's demand for cash shall be projected using reliable cash forecasting techniques. To ensure liquidity, the appropriate maturity date and investment option available will be chosen. The City's investment portfolio can be divided into four categories:

- 1) Sweep funds,
- 2) Operating funds,
- 3) Bond Funds, and
- 4) Other Reserve Funds.

The liquidity requirement for each category will vary with the final maturity that matches the need for use of the funds.

1. Sweep funds: These funds primarily consist of City-managed Investments which are intended to cover day-to-day operating expenses of the City. All funds are to be held in interest bearing overnight securities, which may include:
 - a. Repurchase Agreements - The maximum maturity for repurchase agreements shall not exceed 330 days. The Repurchase Agreements shall be collateralized with approved securities in accordance with this policy. Repurchase agreements will normally be used when deemed appropriate to achieve the highest return while protecting principal of the portfolio.
 - b. Money market mutual funds that meet the criteria of the State of Illinois investment statutes.
 - c. Certificates of Deposit - not to exceed 90-day maturity.
2. Operating Funds: All operating funds are to be held in an investment portfolio with a weighted average duration no more than four (4) years. The Financial Director, upon the advice and counsel of the City's investment consultant, will monitor the duration level and recommend changes as appropriate.
3. Bond Funds: No investment shall have a maturity exceeding the final principal and/or interest payment date.

VIII. PROCEDURES FOR BIDS AND OFFERS

Investment bids (solicitation of offers from brokers or financial institutions) will be taken by the Director of Finance or designee for funds managed by the City at times when investment of idle

funds would be in the best interest of the City or as required by federal regulations regarding arbitrage rebate on bond proceeds. Such bids requests will be made orally and confirmed in writing with the investment instrument and related collateral being forwarded to the City no later than 48 hours after bids are taken.

IX. DAILY CASH MANAGEMENT PRACTICE AND POLICIES

It is the policy of the City of Bloomington Finance Department that all departments which collect cash receipts, whether in cash or other forms of payment, must turn in such receipts to the Finance Department on a daily basis together with records required to verify the accuracy of such collections. All receipts shall be deposited daily by the Finance Department. Investment of any idle funds will be made in accordance with Section V. of this policy. Any violation of this section of this policy by any employee of the City may result in disciplinary action.

X. INTERNAL CONTROLS

As stated in Section II, the Director of Finance is responsible to establish and maintain an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes the cost of a control should not exceed the benefits likely to be derived, and the valuation of costs and benefits requires estimates and judgments by management.

XI. MARKING TO MARKET

The market value of the portfolio shall be calculated at least quarterly and a statement of the market value of the portfolio shall be issued at least quarterly. The City will follow applicable GASB pronouncements in the definition and application of market value.

XII. REVIEW OF INVESTMENT PORTFOLIO

The Director of Finance or designee shall review the investment portfolio at least quarterly. Such review shall examine the general performance of the portfolio, as well as determining that current levels of safety, liquidity, rate of return and diversification meet or exceed minimum levels contained herein. A series of appropriate benchmarks shall be established against which portfolio performance shall be compared on a regular basis.

The Director of Finance or designee has authority to give specific direction to the money managers regarding the need to add funds to or remove from the manager's portfolio, based upon cash flow needs of the City, and the authority to terminate a money manager at any time.

XIII. CITY COUNCIL OVERSIGHT

The Director of Finance or designee shall provide a copy of the quarterly investment report to the City Council. The report will include but not be limited to the following:

*The market value of all securities

- * The market value of the underlying collateral for repurchase agreements and certificates of deposit
- * Listing of individual securities held at the end of the reporting period
- * Realized and unrealized gains or losses and the cost and market value of securities
- * Average weighted yield to maturity of portfolio on investments as compared to applicable benchmarks
- * Listing of investment by maturity date
- * Percentage of the total portfolio which each type of investment represents

In addition, an approved list of the City's authorized financial institutions shall be provided to the City Council on a quarterly basis.

The City Council shall review this policy and recommend any proposed changes every three years.

XIV. ETHICS AND CONFLICTS OF INTEREST

The City Manager, Director of Finance, City Council Representative, Mayor, or other financial officer employed by the City shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or could impair their ability to make impartial decisions. Prohibited activities include, but are not limited to, the following:

1. Having any interest, directly or indirectly, in any institution in which investments are permitted, except for a market rate mortgage or loan on his or her personal residence or personal property.
2. Having any interest, directly or indirectly, with the management of any institution or company in which the City of Bloomington has a depository relationship or investment management contract.
3. Receiving compensation of any type, including preferred treatment from any institution or company with which the City has a depository relationship or investment management contract.

XV. CITY-MANAGED INVESTMENTS

City staff shall invest no more than 15% of the City's investment portfolio at any one time. If funds on hand are greater than 15%, such funds shall be transferred to the professional money managers for investment.

XVI. INVESTMENT LIMITATION PER INSTITUTION

In order to protect the City from the failure of any one financial institution, the City shall not invest more than 30% of available funds that are managed by the city staff with any one institution. Financial institutions shall be defined as banks, credit unions, or savings and loans authorized to do business in the State of Illinois. The 30% limitation does not apply to U.S. Treasury obligations held in safekeeping by an institution on behalf of the City. These

obligations are backed by the U.S. Government and do not require collateral as described in section VI. (2). The 30% limitation shall be determined prior to the time the bids have been awarded, and furthermore no further bids will be accepted from the financial institution until sufficient maturities have occurred to reduce their share of the portfolio to under 30%.

XVII. SEPARATE PROVISIONS OF POLICY AND CONFLICTS WITH ILLINOIS LAWS

The above policies shall remain in full force and effect until revoked by the City Council. If, after adoption of this policy, there are any conflicts of the policy with Illinois laws and/or statutes, current law shall dictate.

XVIII. GOVERNMENT FINANCE OFFICER ASSOCIATION RECOMMENDED PRACTICES

The following Government Finance Officer Association Recommended Practice Guidelines have been incorporated into the City of Bloomington's Investment Policy:

- * Diversification of Investments in a Portfolio,
- * Managing Market Risk in a Portfolio,
- * Use of Commercial Paper,
- * Collateralization of Public Deposits, and
- * Use of Local Government Investment Pools

GLOSSARY OF TERMS

Accrued Interest - The accumulated interest due on a bond as of the last interest payment made by the issuer.

Agency - A debt security issued by a federal or federally sponsored agency. Federal agencies are backed by the full faith and credit of the U. S. Government. Federally sponsored agencies (FSAs) are backed by each particular agency with a market perception that there is an implicit government guarantee. An example of a Federal agency is the Government National Mortgage Association (GNMA). An example of a FSA is the Federal National Mortgage Association (FNMA).

Amortization - the process of paying the principal amount of an issue of bonds by periodic payments either directly to bondholders or to a sinking fund for the benefit of bondholders.

Arbitrage - Usually refers to the difference between the interest paid on the tax-exempt securities and the interest earned by investing the proceeds in higher yielding taxable securities. Internal Revenue Service regulations govern arbitrage (reference I.R.S. Reg. 1.103-13 through 1.103-15).

Arbitrage Bonds - Bonds which are deemed by the I.R.S. to violate federal arbitrage regulations. The interest on such bonds becomes taxable and the bondholders must include this

interest as part of gross income for federal income tax purposes (I.R.S. Reg. 1.103-13 through 1.103-15).

Assessed Value – An annual determination of the just or fair market value of property for purpose of ad valorem taxation.

Average Life - The average length of time that issues of serial bonds and/or term bonds with a mandatory sinking fund feature is expected to be outstanding.

Basis Point - 1/100 of one percent.

Bid - The indicated price at which a buyer is willing to purchase a security or commodity.

Bond - Written evidence of the issuer's obligation to repay a specified principal amount on a date certain, together with interest at a stated rate, or according to a formula for determining that rate.

Bond Anticipation Notes (BANS) - Short-term interest bearing notes issued by a government in anticipation of bonds to be issued at a later date. The notes are retired from proceeds of the bond issue to which they are related.

Callable Bond - A bond which permits or requires the issuer to redeem the obligation before the stated maturity date at a specified price, the call price, usually at or above par value.

Cash Sale/Purchase - A transaction which calls for delivery and payment of securities on the same day that the transaction is initiated.

Collateralization - Process by which a borrower pledges securities, property, or other deposits for the purpose of securing the repayment of a loan and/or security.

Commercial Paper - Very short-term, unsecured promissory notes issued in either registered or bearer form, and usually backed by a line of credit with a bank.

Convexity - A measure of a bond's price sensitivity to changing interest rates. A high convexity indicates greater sensitivity of a bond's price to interest rate changes.

Coupon Rate - The annual rate of interest payable on a coupon bond (a bearer bond or bond registered as to principal only, carrying coupons evidencing future interest payments), expressed as a percentage of the principal amount.

Credit Risk - The risk to an investor that an issuer will default in the payment of interest and/or principal on a security.

Current Yield (Current Return) - A yield calculation determined by dividing the annual interest received on a security by the current market price of that security.

Derivative Security - Financial instrument created from, or whose value depends upon, one or more underlying assets or indexes of asset values.

Discount - The amount by which the par value of a security exceeds the price paid for the security.

Diversification - A process of investing assets among a range of security types by sector, maturity, and quality rating.

Duration - A measure of the timing of the cash flows, such as the interest payments and the principal repayment, to be received from a given fixed income security. This calculation is based on three variables; term to maturity, coupon rate and yield to maturity. The duration of a security is a useful indicator of its price volatility for given changes in interest rates.

Enterprise Funds - Funds that are financed and operated in a manner similar to private business in that goods and services provided are financed primarily through user charges.

Federal Funds (Fed Funds) - Funds placed in Federal Reserve banks by depository institutions in excess of current reserve requirements. These depository institutions may lend to Fed Funds to each other overnight or on a longer basis. They may also transfer funds among each other on a same-day basis through the Federal Reserve banking system. Fed funds are considered to be immediately available funds.

Federal Funds Rate - Interest rate charged by one institution lending federal funds to the other.

Government Securities - An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market.

Interest Rate - See “Coupon Rate.”

Interest Rate Risk - The risk associated with declines or rises in interest rates which cause an investment in a fixed — income security to increase or decrease in value.

Liquidity - An asset that can be converted easily and quickly into cash.

Local Government Investment Pool (LGIP) - An investment by local governments in which their money is pooled as a method for managing local funds.

Market-to-Market - The process whereby the book value or collateral value of a security is adjusted to reflect its current market value.

Market Risk - The risk that the value of a security will rise or decline as a result of changes in market conditions.

Market Value - Current market price of a security.

Maturity - The date upon which the principal of a municipal bond becomes due and payable to bondholders.

Net Asset Value - The market value of one share of an investment company, such as a mutual fund. This figure is calculated by totaling a fund's assets which includes securities, cash, and any accrued earnings, subtracting this from the fund's liabilities, and dividing this total by the number of shares outstanding.

Net Interest Cost (NIC) - The traditional method of calculating bids for new issues of municipal securities. The total dollar amount of interest over the life of the bonds is adjusted by the amount of premium or discount bid, and then reduced to an average annual rate. The other method is known as the true interest cost (see "true interest cost").

Par Value or Face Amount - In the case of bonds, the amount of principal which must be paid at maturity.

Principal - The face amount or par value of a bond or issue of bonds payable on stated dates of maturity.

Prudent Person Rule - An investment standard outlining the fiduciary responsibilities of public funds investors relating to investment practices.

Ratings - Evaluations of the credit quality of notes and bonds, usually made by independent rating services, which generally measure the probability of the timely repayment of principal and interest on municipal bonds.

Repurchase Agreement - An agreement of one party to sell securities at a specified price to a second party and a simultaneous agreement of the first party to repurchase the securities at a specified price or at a specified later date.

Short-Term Debt - Short-term debt is defined as any debt incurred whose final maturity is three years or less.

Swap - Trading one asset for another.

Term Bonds - Bonds coming due in a single maturity.

Total Return - The sum of all investment income plus changes in the capital value of the portfolio.

Volatility - A degree of fluctuation in the price and valuation of securities.

Weighted Average Maturity (WAM) - The average maturity of all the securities that comprise a portfolio.

Yield - The current rate of return on an investment security generally expressed as a percentage of the security's current price.

Yield to Maturity - The rate of return to the investor earned from payments of principal and interest, with interest compounded semiannually and assuming that interest paid is reinvested at the same rate.

Zero Coupon Bond - A bond which pays no interest, but is issued at a deep discount from par, appreciating to its full value at maturity.

Alderman Sage thanked City staff for the Investment Policy. David Hales, City Manager, addressed the Council. He extended his compliments to Tim Ervin, Finance Director.

Ron Schultz, 1208 E. Oakland Ave., addressed the Council. He was pleased to see this policy. It was easy to read and understand. He also thanked Mr. Hales for his efforts.

Motion by Alderman Anderson, seconded by Alderman McDade that the Investment Policy be adopted.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Huette, Schmidt, McDade, Anderson, Hanson, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Application of Kobe Steakhouse of Japan IL, Inc., d/b/a Kobe Japanese Steak & Sushi, located at 401 N. Veterans Pkwy., #7 and 8, for an RAS liquor license, which will allow the sale of all types of alcohol by the glass for consumption on the premises seven (7) days a week

RECOMMENDATION: Based upon the report from the Liquor Hearing, the Liquor Commission recommends to the City Council that an RAS liquor license for Kobe Steakhouse of Japan IL, Inc., d/b/a Kobe Japanese Steak & Sushi, located at 401 N. Veterans Pkwy., #7 and 8, be created, contingent upon compliance with all applicable health and safety codes.

BACKGROUND: The Bloomington Liquor Commissioner Rich Buchanan called the Liquor Hearing to hear the request of Kobe Steakhouse of Japan IL, Inc. d/b/a Kobe Japanese Steak & Sushi, located at 401 N. Veterans Pkwy., #7 and 8, requesting an RAS liquor license which allows the sale of all types of alcohol by the glass for consumption on the premises seven (7)

days a week. Present at the hearing were Liquor Commissioners Rich Buchanan, Marabeth Clapp, Steve Petersen, and Mark Gibson; George Boyle, Asst. Corporation Counsel; Tracey Covert, City Clerk; Cai Xing Li, President, and Chen Chao, Manager, and Applicant representatives.

Commissioner Buchanan opened the liquor hearing. He requested that the Applicant present the business plan. He noted that this application involved the formation of a new corporation at an existing business.

Chen Chao, Manager, addressed the Commission. He was present to act as a translator for Cai Xing Li, Corporation President. A new corporation has been formed and Mr. Li has taken on three (3) additional officers. Kobe Japanese Steak & Sushi had been held by Kobe Japanese Steak & Sushi, Inc. Originally, there were two (2) corporate officers: Xian Guang Liu and Cheung Wan Lam. The new corporation brought on two (2) additional corporate officers: Cai Xing Li and Cheng Bin Zheng.

Commissioner Petersen questioned if the restaurant's management would remain the same. Mr. Chao responded affirmatively.

Commissioner Gibson questioned if there was a history of violations. Tracey Covert, City Clerk, responded negatively.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Public notice was published in the Pantagraph in accordance with City Code. In accordance with City Code, approximately eight (8) courtesy copies of the Public Notice were mailed. In addition, the Agenda for the January 12, 2010 Meeting of the Liquor Commission was placed on the City's web site. There also is a list serve feature for the Liquor Commission.

FINANCIAL IMPACT: None, replacement of an existing liquor license.

Respectfully,

Reviewed and concur:

Stephen F. Stockton
Chairman of Liquor Commission

Randall D. McKinley
Police Chief

Motion by Alderman Anderson, seconded by Alderman McDade that an RAS liquor license for Kobe Steakhouse of Japan IL, Inc., d/b/a Kobe Japanese Steak & Sushi, located at 401 N. Veterans Pkwy., #7 and 8, be created contingent upon compliance with all applicable health and safety codes.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Huette, Schmidt, McDade, Anderson, Hanson, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Petition from Mercer Turner as Trustee of Land Trust V-1, Requesting Approval of an Ordinance Vacating Portions of the Building Setbacks and Utility Easements in the Villas at Eagle View South Subdivision (Ward 9)

RECOMMENDATION: That the Vacation be approved and the Ordinance passed.

BACKGROUND: On May 29, 2007, Council approved the final plat for the Villas at Eagle View South Subdivision. The purpose of the vacation is to vacate five feet (5') of the existing twenty-five foot (25') building setback on Lots 70 through 80 and to vacate the existing utility easements as shown on the vacation plat in order to resubdivide Lots 70 through 85. A resubdivision plat will dedicate new utility easements for an existing City storm sewer and for the use of utility companies. Letters from local utility companies indicating their approval of the vacation have been received.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not applicable.

FINANCIAL IMPACT: The costs of all improvements will be borne by the developer.

Respectfully submitted for Council consideration.

Prepared by:

Reviewed as to legal sufficiency:

Jim Karch
Director of Public Works

J. Todd Greenburg
Corporation Counsel

Recommended by:

David A. Hales
City Manager

**PETITION FOR APPROVAL OF BUILDING SETBACK AND UTILITY EASEMENT
VACATION PLAT**

STATE OF ILLINOIS)
) SS.
COUNTY OF McLEAN)

TO: THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF
BLOOMINGTON MCLEAN COUNTY, ILLINOIS

Now comes the Owner who is Mercer Turner as Trustee of Land Trust V-1, hereinafter referred to as your Petitioner, respectfully representing and requesting as follows:

1. That your petitioner is the owner of the freehold estate of the premises hereinafter described in Exhibit A attached hereto and made a part hereof by reference;

2. That your petitioner seeks approval of the Building Setback and Utility Easement Vacation Plat at the Villas at Eagle View South, Bloomington, Illinois, for the subdivision known and described as which is attached hereto and made a part hereof.

WHEREFORE, your petitioner prays that the Building Setback and Utility Easement Vacation Plat at the Villas at Eagle View South Bloomington, Illinois, submitted herewith be approved with the exemptions or variations as requested herein.

Respectfully submitted,

Mercer Turner as Trustee of Land
Trust V-1

ORDINANCE NO. 2010 - 03

**AN ORDINANCE APPROVING THE BUILDING SETBACK AND UTILITY EASEMENT
VACATION PLAT OF THE VILLAS AT EAGLE VIEW SOUTH, BLOOMINGTON,
ILLINOIS**

WHEREAS, there was heretofore filed with the City Clerk of the City of Bloomington, McLean County, Illinois, a Petition for approval of the Building Setback and Utility Easement Vacation Plat of the Villas at Eagle View South, Bloomington, Illinois, legally described in Exhibit A attached hereto and made a part hereof by this reference; and

WHEREAS, said Petition is valid and sufficient and conforms to the requirements of the statutes in such cases made and provided and the Building Setback and Utility Easement Vacation Plat attached to said Petition was prepared in compliance with the requirements of the Bloomington City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS:

1. That the Building Setback and Utility Easement Vacation Plat of the Villas at Eagle View South, Bloomington, Illinois is hereby approved.
2. That this Ordinance shall be in full force and effective as of the time of its passage and approval.

PASSED this 25th day of January, 2010.

APPROVED this 26th day of January, 2010.

Stephen F. Stockton
Mayor

ATTEST:

Tracey Covert
City Clerk

EXHIBIT A

Lots 70 through Lots 85, and Outlot 129 in the Villas at Eagle View South Subdivision according to the Plat recorded as Document No. 2007-16613 in the McLean County Recorder's Office, in the Southwest Quarter of Section 29, Township 24 North, Range 3 East of the Third Principal Meridian, McLean County, Illinois, containing 2.919 acres more or less.

Alderman Sage noted that all costs would be paid by the developer. He wanted there to be a clear line of sight.

Motion by Alderman Anderson, seconded by Alderman McDade that the Vacation be approved and the Ordinance passed.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Huette, Schmidt, McDade, Anderson, Hanson, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Petition from Mercer Turner as Trustee of Land Trust V-1, Requesting Approval of a Final Plat for the Resubdivision of Lots 70-85 in the Villas at Eagle View South Subdivision, commonly located north of General Electric Road and east of Towanda Barnes Road (Ward 9)

RECOMMENDATION: That the Final Plat be approved and the Ordinance passed.

BACKGROUND: On May 29, 2007, Council approved the final plat for the Villas at Eagle View South Subdivision. The purpose of the final plat is to resubdivide sixteen (16) attached single family lots into fourteen (14) attached single family lots and one (1) detached single family lot. The resubdivision results in the elimination of one (1) lot and generally larger lot areas. The Final Plat is in general conformance with the Revised Preliminary Plan approved by the Council on October 24, 2005 with the exception of the reduced number of lots and the use of a twenty foot (20') building setback for Lots 131-139 instead of the twenty-five foot (25') setback shown on the preliminary plan.

Staff respectfully recommends that Council accept the Petition and pass an Ordinance approving the Final Plat for the Resubdivision of Lots 70-85 in the Villas at Eagle View South Subdivision subject to the Petitioner supplying a surety for any uncompleted public improvements.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: None.

FINANCIAL IMPACT: The costs of all improvements will be borne by the developer.

Respectfully submitted for Council consideration.

Prepared by:

Reviewed as to legal sufficiency:

Jim Karch
Director of Public Works

J. Todd Greenburg
Corporation Counsel

Recommended by:

David A. Hales
City Manager

PETITION FOR APPROVAL OF FINAL PLAT

STATE OF ILLINOIS)
) SS.
COUNTY OF McLEAN)

TO: THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF
BLOOMINGTON MCLEAN COUNTY, ILLINOIS

Now comes the Owner who is Mercer Turner as Trustee of Land Trust V-1, hereinafter referred to as your Petitioner, respectfully representing and requesting as follows:

1. That your petitioner is the owner of the freehold estate of the premises hereinafter described in Exhibit A attached hereto and made a part hereof by reference;

2. That your petitioner seeks approval of the Final Plat for the subdivision known and described as the Resubdivision of Villas at Eagle View South, Bloomington, Illinois, which Final Plat is attached hereto and made a part hereof.

WHEREFORE, your petitioner prays that the Final Plat for Resubdivision of Villas at Eagle View South, Bloomington, Illinois, submitted herewith be approved with the exemptions or variations as requested herein.

Respectfully submitted,

Mercer Turner as Trustee of Land
Trust V-1

ORDINANCE NO. 2010 - 04

**AN ORDINANCE APPROVING THE FINAL PLAT OF RESUBDIVISION OF VILLAS
AT EAGLE VIEW SOUTH, BLOOMINGTON, ILLINOIS**

WHEREAS, there was heretofore filed with the City Clerk of the City of Bloomington, McLean County, Illinois, a Petition for approval of the Final Plat of Resubdivison of Villas at Eagle View South, Bloomington, Illinois, legally described in Exhibit A attached hereto and made a part hereof by this reference; and

WHEREAS, said Petition is valid and sufficient and conforms to the requirements of the statutes in such cases made and provided and the Final Plat attached to said Petition was prepared in compliance with the requirements of the Bloomington City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON, McLEAN COUNTY, ILLINOIS:

1. That the Final Plat of the Resubdivision of Villas at Eagle View South, Bloomington, Illinois is hereby approved.
2. That this Ordinance shall be in full force and effective as of the time of its passage and approval.

PASSED this 25th day of January, 2010.

APPROVED this 26th day of January, 2010.

Stephen F. Stockton
Mayor

ATTEST:

Tracey Covert
City Clerk

EXHIBIT A

Lots 70 through Lots 85, and Outlot 129 in the Villas at Eagle View South Subdivision according to the Plat recorded as Document No. 2007-16613 in the McLean County Recorder's Office, in the Southwest Quarter of Section 29, Township 24 North, Range 3 East of the Third Principal Meridian, McLean County, Illinois, containing 2.919 acres more or less.

Motion by Alderman Anderson, seconded by Alderman McDade that the Final Plat be approved and the Ordinance passed.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Huette, Schmidt, McDade, Anderson, Hanson, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Proposal Analysis for Professional Design Services of Gaelic Park

RECOMMENDATION: That the proposal submitted by Planning Resources, Inc. (PRI) for the design of Gaelic Park be approved in the amount of \$49,915, and the Mayor and City Clerk be authorized to execute the necessary documents.

BACKGROUND: Staff respectfully requests approval of the proposal submitted by PRI for the professional design services of Gaelic Park. This contract includes base mapping and schematic design, design development, construction documentation, and contract administration. A Request for Qualifications (RFQ) for this design project was published on October 7, 2009 and qualifications were received until November 6, 2009. A committee consisting of John Kennedy, Director – Parks, Recreation and Cultural Arts, Bobby Moews, Superintendent of Parks; and David Young, Facilities Manager, reviewed the qualifications of eight (8) firms that submitted qualifications. Five (5) firms were chosen to submit design proposals along with their cost to perform the work. Those five (5) firms are listed below:

- | | |
|--|-----------------------|
| • Planning Resources, Inc. – Wheaton, IL | \$49,915* Recommended |
| • Thompson Dyke & Associates – Chicago, IL | \$66,955 |
| • The Farnsworth Group – Bloomington, IL | \$67,000 |
| • RATIO Architects – Champaign, IL | \$73,750 |
| • 3D Design Studios – Grayslake, IL | \$79,600 |

The review of these five (5) proposals was completed on December 22, 2009 using the criteria of each firm's experience with comparable design services, experience with Open Space Land Acquisition and Development (OSLAD) grant funded projects, ability to complete the design within the time line and budget. PRI is recommended based on the above criteria. In addition, PRI offered the lowest cost. PRI has an extensive history of park project development for many park districts, many of which included OSLAD Grant funding. They are proponents of seeking public involvement which is an important aspect in staff's opinion.

In July 2007, with Council approval, staff applied for an OSLAD Grant from the Illinois Department of Natural Resources (IDNR) and was subsequently awarded a \$400,000 matching grant to develop Gaelic Park. This grant is set to expire on December 31, 2010. The current budget has \$125,000 included for professional design fees with the intention to include

\$1,000,000 in the FY 2010 - 2011 budget for development costs. The net cost after the grant funds would be \$600,000.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Since 2004 there have been three (3) public meetings with the neighbors of Gaelic Place and White Eagle South Subdivisions to gather input on park design amenities. Gaelic Park is consistent with the 1997 Parks and Recreation Comprehensive Plan along with its 2005 East Side Plan Addendum.

It is also listed as a priority in the Near Term of the 2009 Parks Master Plan Update, (due to the obligation for the OSLAD Grant funding). PRI will continue to include public involvement in the design process.

On Tuesday, January 12, 2010, a neighborhood meeting was held at the Good Shepherd Lutheran Church. Attendance was estimated at sixty (60) citizens.

FINANCIAL IMPACT: \$125,000 was budgeted in FY 2009 - 2010 Capital Improvement Fund account X40100-70050 for this project. Current economic conditions have had a positive effect on the design cost proposals. Staff is hopeful that the current economic climate may have a similar effect on construction costs if this project is approved for bidding during FY 2010 - 2011.

Respectfully submitted for Council consideration.

Prepared by:

John Kennedy
Director of Parks, Recreation & Cultural Arts

Reviewed by:

Barbara J. Adkins
Deputy City Manager

Recommended by:

David A. Hales
City Manager

David Hales, City Manager, introduced this item. This improvement had been on the City's drawing board and in the discussion stage for years. He had attended the meeting held at Good Shepherd Lutheran Church. The Council approved submitting a grant request in March 2007. The City received a \$400,000 OSLAD grant. This grant was scheduled to expire on December 31, 2010. At this time, the City cannot afford the construction cost. The City has issued an RFP (Request for Proposal) for design services. City staff has recommended the lowest priced submittal. Staff believed that the impact of the economy had lowered the design prices. He restated his concern regarding construction costs and available funds. This evening, the Council was only being asked to approve the design. If approved, staff would draft a formal written request for a two (2) year grant extension. This request would address the City's budget concerns for the next two (2) fiscal years. He restated that he would not recommend funding this project in the

next fiscal year. He believed that if the Council approved the design agreement, then the City would be in a stronger position to be given a grant extension. The City needed to show good faith and commit to this next step. The design process was a collaborative process. It would require citizen involvement. At the conclusion, the City would have the plans, the design, and be ready for the next step: construction. Approval of this RFP, (\$50,000) would indicate Council's support for the project. He believed that other grant recipients were in a similar position. If the Council does not fund this item, the dollars would be placed in the General Fund's Unreserved Fund Balance. It would not assist the operating budget.

John Kennedy, Director – Parks, Recreation and Cultural Arts, addressed the Council. He thanked Mr. Hales for his thorough comments. He restated that the grant was applied for in 2007, and approved by the state in 2008. The City had a concept plan. The next step was design. Good pricing was offered. It included citizen input. The request this evening was for design only.

Mr. Hales made a final comment. He did not want the City to lose the opportunity. The grant would cover forty percent (40%) of the construction costs. His goal was to maintain the grant.

Mayor Stockton noted the neighbor's comments. Their message had been heard. Mr. Kennedy noted that this park has been discussed for a long time. There had been discussions held regarding amenities. The neighbors believed that there was a commitment to build this park.

Alderman Hanson noted this project's ten (10) year history. The neighborhood has grown and changed. There were concerns regarding identities. This park was important to City. He noted the impact it would have on property values. He was amazed by the attendance at the meeting. The residents have a passion for this project.

Mayor Stockton cited the City's serious budget situation. Revenues were down. The City needed to make budget reductions. He was concerned about the state grant. Eventually, this park would be built. He also stated his concern about the expense. The City would attempt to preserve the grant by spending \$50,000. He asked the Council to think about the return on investment. He believed that this project would be good for the City.

Alderman Fruin had also spent time on this project. This park would be located in two (2) wards. He noted the longevity of the project. The City needed to avoid duplication. He acknowledged the emphasis from the neighborhood. There were four (4) surrounding neighborhoods. He cited the Council's retreat and strategic plan which addressed strong neighborhoods and making the City a great place to live. He noted that in March 2007, permission to apply for three (3) OSLAD grants appeared on the Council's Consent Agenda. He read from the Council memorandum. The City needed to be committed to funding this project. There were only four (4) remaining aldermen on the Council from that date. There was not a single park located in the City's southeast quadrant. He cited

the development to this area in the last twenty (20) years. He also noted the number of new parks developed and the number of improvements to existing parks. He cited the traveling distance to nearby parks. He questioned lobbying efforts. He noted which parks were located in which wards. The City had a community wide planning process. The City should not risk losing this grant. He noted the ten (10) year history and the residential housing that had been built. A number of the issues involved were financial. He wanted the City to live by its words and actions. He cited other outstanding projects, (Downs sewer and Interchange City West). He cited Council integrity. He noted neighborhood meetings, maps and conversations. He was interested in moving forward on this project. He also supported staff's recommendation to request an extension.

Alderman Purcell recalled July 2007. The future of the economy was unknown. The grant extension was important. Parks were important. He cited their impact on quality of life. He expressed his support for the extension request.

Alderman Schmidt requested that the extension be clarified.

Alderman Sage understood the tactic. He restated that if the extension is not approved, then the City would not incur the design cost. Mr. Hales suggested that a statement be added to the motion. Such a statement might impact the state's decision. Alderman Sage recommended that the City wait for the state's decision. The City would have the opportunity to make an amendment. Mr. Hales hoped for a quick response from the state. He also hoped that the vendor would be willing to hold its pricing.

Mayor Stockton requested that Alderman Sage clarify his statement. Alderman Sage questioned this expenditure (\$50,000). He expressed his interest in a contingency. Mr. Kennedy noted that the vendor would only bill for services provided.

Alderman Hanson expressed his concern with the Council's disconnect. The neighbors wanted the park built years ago. There were verbal commitments made. Other parks which were started after were placed ahead of this one. Approving this item would show the City's best intention.

Mayor Stockton stated that the City did not have the money to build the park at this time. He questioned the Council's willingness to keep this item alive.

Alderman Hanson questioned if this park was a priority. He understood the necessity of a balanced budget.

Mayor Stockton questioned the Council's willingness to keep this grant award alive. He acknowledged that construction of this park would be a struggle for the City. Tonight the Council was only voting on the design contract. The City would request an extension from the state. He added that the state also had fiscal issues.

Alderman Anderson hoped that the citizens did not question the City's commitment to build this park. It was a priority. He had heard from citizens. If the state does not

extend the grant, then the City would not spend the \$50,000. He stated his intention to vote against this item. Once started the City would not stop the process. The City had financial housekeeping which needed to be completed first.

Alderman Stearns questioned the extension request. Mr. Hales restated that it would be a request for a two (2) year extension. Alderman Stearns restated that if the extension was not granted, then the City would not go forward with the design. Mr. Hales stated his intention to make a progress report to the state which would include why the state should consider the City's request. Alderman Stearns questioned if the City had requested an extension in the past. Mr. Kennedy responded negatively. He added that conversation have already been held with the grant administrator. Alderman Stearns noted that this park would be in compliance with the Parks Plan. It was meaningful and important. She would be delighted to see this park developed. It was important for the City to keep its promises and commitments. She requested that City staff develop a list of same.

Motion by Alderman Hanson, seconded by Alderman Purcell to suspend the rules to allow someone to speak.

Motion carried.

Kim Klepec, 3 Cashel Dr., addressed the Council in support of this item. Her family had purchased the first house in the neighborhood. Her children's ages ranged from six to seventeen (6 – 17). She expressed her belief that by the time the City constructs the park her children will be too old to appreciate it. She was legally blind and could not drive. A lot adjacent to a park was the ideal. She acknowledged that she spoke as an individual. She added that access to Constitution Trail from the park would be important. She noted that other park projects were placed ahead of Gaelic Park. She saw this as a disservice.

Tim Ogg, 19 Cashel, addressed the Council in support of this item. He respected the fact that the Council was challenged by these difficult times. He had built his home four (4) years ago and paid an additional \$12,000 for the lot due to its proximity to the park. It was in the right location, (school and park). He was told that there would be a park. His sons range in age from five to fifteen (5 – 15). His wife operated a home day care. The Council could not change yesterday. He cited McGraw and Tipton Parks and his belief that Gaelic Park had been slighted. He also cited past Council votes. Tonight, the Council would vote to spend \$50,000 for the park's design. This park was overdue.

Ryan Gammeherd, 1211 Longford, addressed the Council in support of this item. He had also built his home. His home was located across the street from where Gaelic Park is suppose to be. He was a life long resident of the City. He expressed his frustration. The Council would vote to approve \$50,000 for the park's design while trying to secure a \$400,000 grant. He saw this action as a smart decision. It represented a great return on investment. The City has a great park system. Residents were promised this park ten (10) years ago. It has been listed in both Master Park Plans. Parks impact the quality of life of the community. He encouraged the Council to make this commitment. He acknowledged

the Council's discussion regarding not entering into this contract if the grant is not extended.

Ron Schultz, 1208 E. Oakland Ave., addressed the Council. He had attended the neighborhood meeting. Citizens were committed to this park. He believed that this area of the City had suffered from poor representation. The City should honor its commitments and eventually build this park. He expressed his opinion that City Manager David Hales had inherited another mess. The City needed to wait for better times. Dollars needed to be spent in the right areas. He cited avoidance of lay off in the public safety sector. If the Council continued to make sound financial decision, then there would be funding available in the future.

Monica Lee, 12 Bailey Ct., addressed the Council in support of this item. She was new to the neighborhood. Her home backed up to the park. This home was chosen due to its proximity to same. Her home had also cost more due to its location. She had two (2) small children. She cited the number of small children in the neighborhood. Parks have a positive impact upon the quality of life. She was engaged in her neighborhood. She requested priority be given to Gaelic Park. Ten (10) years had passed. This park was extremely important.

Motion by Alderman Purcell, seconded by Alderman McDade to return to order.

Motion carried.

Alderman McDade questioned if these dollars could be transfer to public safety. Mr. Hales stated that \$125,000 had been budgeted for this item. The remaining \$75,000 would be transferred to the General Fund (GF) reserve as of May 1, 2010. Any appropriation of funds from this account would take Council action. The budget would address operating expenditures. The goal for the GF reserve was \$12 million. The Council's decision on this item would not help or hinder next's year budget.

Alderman Stearns agreed with comments regarding the impact of parks upon neighborhoods. In principal, these citizens were correct. However, other wards have also been passed over. She requested a list of capital projects to include streets, curb and gutter, Locust/Colton CSO (Combined Sewer Overflow), etc. The City has failed her ward. A number of projects have been promised. She acknowledged the approved grant application. If the Council voted to approve the design, then the City would be committed to build this park. The City was in financial trouble. She cited the City's bond rating. The Council needed to build the reserve fund. She restated her request for a list of commitments.

Alderman Huette requested clarification. He believed that the suggestion was that if the extension was granted, then the City would move forward with the park's design. Mr. Hales affirmed. His recommendation included awarding the RFP (Request for Proposal) contingent upon the approval of the grant extension. Staff would request a two (2) year extension.

Alderman Sage understood staff's tactics. He requested that the motion include the contingency regarding the state grant.

Alderman Huette expressed his support for requesting an extension. He questioned the investment of \$50,000 for design work when the City was unsure when it would move forward on this project. The design may become outdated. The park may never be built. He was unable to endorse this project.

Mayor Stockton expressed his opinion that the entire Council was in support of this project. He acknowledged that something could go wrong. The City was struggling to keep this project alive.

Alderman Fruin noted the conversation regarding an extension. This would allow the City to phase the construction over two (2) years. Mr. Kennedy stated that he planned to investigate all options.

Alderman Sage questioned the time line once construction begins. Mr. Kennedy noted that under the current parameters substantial completeness was due by December 31, 2010. He restated that the City had never requested an extension.

Alderman Schmidt acknowledged the conflict over this item. She appreciated everyone's efforts. She noted the economic climate and the City's need for financial stability. She was interested in contingency language. The Council needed to be realistic. The number one goal for the City was financial stability.

Alderman Hanson apologized to the members of the public who were present at the meeting. As the Alderman for this ward, he served as their representative. He had worked and would continue to work to see this project completed. The City had good staff who oversaw the day to day operations of the City. The Council set the policy and needed to support the staff. He recommended that the Council accept the City Manager's recommendation and move forward with the design of Gaelic Park. This item could be approved contingent upon the state's Department of Natural Resources (DNR) approving an extension to the City's \$400,000 grant.

Alderman Sage requested additional clarity to seek understanding of the motion. If the grant extension is not approved, then these dollars would not be spent. Todd Greenburg, Corporation Counsel, addressed the Council. Planning Resources, Inc. does not bill for work which is not performed. Mr. Hales recommended that the contract not be executed until the grant extension is secured.

Mayor Stockton restated that approval was contingent upon staff securing an extension from DNR. The contract would not be executed unless the extension is approved. The Council needed to trust staff.

Alderman Fruin expressed his trust in staff and believed that staff understood the Council's direction.

Alderman Schmidt expressed her concern for any change orders. Mr. Kennedy noted that the motion could include language “in an amount not to exceed”. She added that the vendor might present alternatives which would result in additional costs.

Alderman Stearns questioned when the City might receive a response from the state. Mr. Kennedy stated that he did not know. He restated that the City had never requested an extension before.

Alderman Hanson expressed his willingness to meet with the citizens after the City received a response from the state.

Motion by Alderman Hanson, seconded by Alderman Fruin that the proposal submitted by Planning Resources, Inc. (PRI) for the design of Gaelic Park be approved in the amount of \$49,915, and Mayor and City Clerk be authorized to execute the necessary documents contingent upon City staff securing an extension from the state’s Department of Natural Resources, said contract will not be awarded if the extension is not granted.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Schmidt, McDade, Hanson, Sage, Fruin and Purcell.

Nays: Alderman Anderson, Huette and Stearns.

Motion carried.

The following was presented:

SUBJECT: Fiscal Year 2010 - 2011 Pavement Management Project

RECOMMENDATION: Staff respectfully requests that on February 8, 2010, Council grant permission to seek competitive bids for the following projects as part of the Fiscal Year (FY) 2010 – 2011 Pavement Management Project:

<u>Contract</u>	<u>Dollar Range</u>	<u>Percentage</u>
2010 General Resurfacing – (large streets)	\$750,000	50%
2010 Street and Alley Repair		
Low-volume streets	\$480,000	32%
Patching areas	\$200,000	13%
Alley Resurfacing	\$50,000	3%
2010 Brick Pavement Rehabilitation	\$15,000	1%
2010 Reclamite Treatment	\$5,000	< 1%
	\$1,500,000	100%

BACKGROUND: The Public Works Department has prepared a Pavement Management Project for FY 2010 - 2011 which takes a systematic and comprehensive approach to existing pavement

within the City. In order to meet an early spring bid letting date, the following bidding schedule is recommended:

January 25, 2010 – Present 2010 Pavement Management Project to Council. Allow for evaluation and input by Council on proposed streets designated for various project components.

February 8, 2010 – Request Council concurrence on designated streets and alleys to be included in each of the project components. Begin specification preparation.

March 23, 2010 – Begin specification distribution and notice publication period.

March 30, 2010 – Hold the pre-bid meeting for the various specifications.

April 13, 2010 – Open bids for various project components.

May 8, 2010 – Award various contracts.

The draft Brick Street Strategic Plan and draft Alley Surfacing Policy are included in the Pavement Management Plan for informational purposes. Staff will return to Council requesting adoption of these plans at a later date.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Two (2) public meetings on the Brick Street Strategic Plan were held on August 20, and September 17, 2009.

FINANCIAL IMPACT: By bidding the Pavement Management Project early in the construction season, it is anticipated that better unit pricing will be received. A second potential bidder has been located for the larger streets 2010 General Resurfacing contract. With a second bidder, it is possible to competitively bid this contract as opposed to negotiating the contract as in previous years. The City Manager's recommended budget for FY 2010-2011 will include \$1.5 million for the Pavement Management Project.

Respectfully submitted for Council consideration.

Prepared by:

Jim Karch
Director of Public Works

Recommended by:

David A. Hales
City Manager

(BRICK STREET STRATEGIC PLAN AND ALLEY SURFACING POLICY ON FILE IN CLERK'S OFFICE)

David Hales, City Manager, introduced this item. The proposed budget included \$1.5 million for this project. The plan was to go out for bids early in the season. City staff would like to proceed with the process. He recalled last year's \$1 million loan from the Water Fund. He described this project as critical and urgent. Tonight's discussion would

not include brick streets or alley ways. The City needed a comprehensive capital improvement plan. In addition, there needed to be a street improvement plan. This plan would go beyond resurfacing. Citizen input would be taken at a future point in time. Another critical item was the backlog of deferred maintenance. An option for this evening was to receive the information and take it under advisement. The Council would be asked to make a decision to proceed further in two (2) weeks. He noted that the proposed budget figure did not have a funding source. These dollars would come from operating revenue. There were budget consequences. The City needed flexibility. The Council would determine the funding level. The process would begin tonight. The City cannot afford to wait.

Jim Karch, Director – Public Works, addressed the Council. He presented an overview of the overall program, the time schedule, and addressed other projects. He reminded the Council that the City had a rating system for streets. He reviewed the dollars cited in the Council memorandum. He had prepared a map for fiscal year 2010 – 2011. Needs had been projected until 2014. City staff had located another bidder. All facets of this work would be put out for bid. There was a need. A rating of three (3) was poor. He planned to prepare a map out to 2014. It was difficult for crews to keep up with street repairs. Other components included a strategic plan for brick streets. He hoped to start a dialogue with the Council. A map had also been prepared. There was a draft plan for public alleys which addressed surfacing. The goal was to maintain same. Reclamite was an additional tool which helped to seal pavement. He also addressed other road construction projects, (Hamilton Rd. - \$4.6 million, numerous funding sources; Ireland Grove Rd. - \$500,000, federal funds; and emergency repair - \$1.2 million, state funds). The proposed scheduled would keep the City ahead of the construction season.

Alderman McDade expressed her appreciation to staff. She questioned if the work could begin sooner. Mr. Karch presented the 2010 break down. Alderman McDade noted the Average Daily Traffic (ADT) benchmarks. Mr. Karch stated that the criteria was subjective, (any street over 1,000). Alderman McDade believed that this information would be useful in the future when determining overlay projects. She would be able to respond to inquiries about street conditions by having an understanding of traffic volume. Mr. Karch noted that the City had the data. The City needed to find the way to fund a pavement program. Mr. Hales noted that the City could not make funding level promises due to the annual budget process.

Alderman Schmidt questioned citizen input. Mr. Karch was open to the Council's direction. The current recommendations were based upon the street condition and available dollars. Mr. Hales added that this was the initial recommendation. City staff took an objective approach. It used an engineering stand point. Alderman Schmidt noted that her intention was not to micromanage. Mr. Hales recommended that the information be placed on the City's web site. The City could also use assistance from local media. Alderman Schmidt noted the City's pothole program hotline.

Alderman Anderson expressed his support for placing the information of the City's web site. He added that little work would be done in Ward 1. He noted the Lincoln St.

project. He stated that work on US Rt. 51 was completed. He added that the east/west connections were deteriorating.

Alderman Sage assumed that staff considered the street's rating and traffic volume. Mr. Karch responded affirmatively. In the past, the focus was on the ADT. Alderman Sage requested better communication. He noted that there was a combination of factors considered to establish staff's priorities. He expressed his expectation that staff had the ability to field questions with objective information, (the guidelines used). Mr. Karch encouraged the Council to keep the big picture in mind. The pavement needs were huge. A key factor was the street's rating. However, staff pulled together the criteria used.

Alderman Purcell requested that an approved map with available funds be available by February 8, 2010. Mr. Karch informed the Council that his goal was to document what could be.

Alderman Fruin expressed his support for citizen input. He cited staff's efforts as they were aware of the need. He added that there were no pavement projects in his ward. He believed that staff exercised their best judgment. The City could not do all of the pavement work needed. He did not want to micromanage. He recommended that the City stay on a schedule.

Alderman Stearns addressed core values. The City had made promises. She cited capital improvement projects and cited Lafayette St. as an example. She believed that the alley list was over six (6) years old. She believed that the City should honor its commitments. Mr. Hales questioned who made these promises. He questioned the Council's involvement. He believed that the Council needed to adopt an official transportation plan. He also addressed alleys. A key question going forward would be what was in the plan. Council would vote on the plan and review it annually. Citizen involvement would also be necessary.

Alderman Stearns stated that letter has been sent to citizens. Mr. Hales questioned these letters, (from whom at the City). Alderman Stearns was an advocate for customer service. She wanted to understand the strategy.

Mayor Stockton requested a list of needs, an inventory. Mr. Karch noted that staff could perform an assessment. The various projects would also require status reports. Mayor Stockton added that there was a difference between a needs list and a promise to repair.

Alderman Hanson encouraged the Council to go out and drive the City's streets. The Council had not solved the need for a street resurfacing/infrastructure program. He expressed his support for the Mayor's back to the basics program. Last year, the City put \$1 million into street resurfacing. The coming fiscal year called for \$1.5 million. There was plenty of need. The Council needed to accept staff's expertise.

Alderman McDade believed that the City tried to honor its commitments. There were things that needed to be done. The question was how to pay for them. There was no consensus on the Council. She questioned how the City could move forward. The City needed a plan which was attached to a funding mechanism.

Mr. Hales recommended that the Council take this item under advisement. The Council had been encouraged to drive the City's streets. One topic for the February 8, 2010 Work Session would be a budget update for this fiscal year and a budget preview for the coming one.

Motion by Alderman Hanson, seconded by Alderman McDade that the item be laid over until the Council's February 8, 2010 meeting.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Huette, Schmidt, McDade, Anderson, Hanson, Sage, Fruin and Purcell (viva voce).

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Adoption of the Strategic Plan 2010 – 2015 - 2025

RECOMMENDATION: The Strategic Plan 2010 – 2015 - 2025 be adopted.

BACKGROUND: Work Session discussions in May - July, 2009 stated a need to create a Strategic Plan for the City. The City Vision 2015 Plan developed in 1996, was the last attempt to have a Vision or Strategic Plan. The Council met with Lyle Sumek Associates, Inc. on September 18 & 19, 2009 and December 1, 2009 to work on the Strategic Plan. Mr. Sumek also conducted phone interviews with the Council. There are ten (10) steps in making the Strategic Plan process work. The first step is the adoption of the plan by Mayor and Council. Other steps include posting the plan, community education and information, action plans, performance reports, quarterly and annual reviews and updates, and celebration of successes.

The Strategic Plan includes:

Bloomington Vision for 2025: Bloomington 2025 is a beautiful, family friendly city with a downtown – the heart of the community and great neighborhoods. The City has a diverse local economy and convenient connectivity. Residents enjoy quality education for a lifetime and choices for entertainment and recreation. Everyone takes pride in Bloomington. Jewel of Midwest Cities.

Mission Statement: The Mission of the City of Bloomington is to be financially responsible providing quality, basic municipal services at the best value. The City engages residents and partners with others for community benefit.

Core Beliefs: Enjoy Serving Others, Produce Results, Act with Integrity, Take Responsibility, Be Innovative, and Practice Teamwork.

Goals 2015: Financially Sound City Providing Quality Basic Services, Upgrade City Infrastructure and Facilities, Strong Neighborhoods, Grow the Local Economy, Great Place to Live – A Livable, Sustainable City, and Prosperous Downtown Bloomington.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Bloomington held a Citizen Summit on November 30, 2009. The results of this summit will be shared in several ways. The Mayor and Council, as well as attendees of the summit, will receive hard-copies of the report. The report will also be posted on the City's website for anyone to review.

FINANCIAL IMPACT: Adopting the Strategic Plan will set in place goals and objectives for the City staff to follow. The 2010 Action Agenda will help determine the cost of each project on a case by case basis.

Respectfully submitted for Council consideration.

Prepared by:

Kathryn Buydos
Executive Assistant

Recommended by:

David A. Hales
City Manager

David Hales, City Manager, introduced this item. He believed that the Council was familiar with this document. The adoption of this plan would be a hallmark for the City. The Council would adopt goals for the City. This plan would provide a context for where the City was headed. He credited the Council for its demonstration of leadership. These ten (10) elected officials were able to serve a great community.

He noted the national economic recession. The Council received validation from the Citizen Summit. The City embraced the issue of quality of life. The City's mission was one of stewardship. The Council had adopted an ambitious action agenda. There were six (6) major goals which represented a great start. The plan was dynamic. He looked forward to involving the community. The Council had been provided with a ten (10) steps list. The City would need to continue a public education process. Staff would provide monthly and/or quarterly reviews. The Council would periodically schedule meetings which would only address the strategic plan. He recommended that the City host community leaders' meetings, (breakfast and/or luncheon). The strategic plan would be implemented by collaborating with the community.

Mayor Stockton noted that the entire Council had agreed that it was time to move forward.

Motion by Alderman McDade, seconded by Alderman Hanson that the Strategic Plan be adopted.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Huette, Schmidt, McDade, Anderson, Hanson, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

MAYOR'S DISCUSSION: Mayor Stockton recognized the Public Works Department's snow removal efforts.

He informed the Council that he had attended two (2) events at the Bloomington Center for the Performing Arts. Both (Jack Hanna and Herman Hermits), events were well attended.

CITY MANAGER'S DISCUSSION: David Hales, City Manager, informed the Council that there were two to three (2 – 3) crews assigned to pothole patching. He had requested that all City employees report any and all potholes. These patches were temporary.

He also commended the snow removal crews. He cited this winter's wear and tear which led to damaged equipment.

The US Cellular Coliseum had reached a mile stone and seen its 1 millionth customer.

The February 8, 2007 Work Session would include a financial update. Presenting a balanced budget would be a challenged. He encouraged the Council to watch their mail boxes here at City Hall.

The Council was united around a common plan. The strategic plan had passed unanimously.

ALDERMEN'S DISCUSSION: Alderman Hanson noted that the Brad Paisley concert held at the US Cellular Coliseum was well attended.

Alderman McDade had also attended the concert. She had attempted to dine at five (5) different Downtown restaurants with no luck.

She also thanked the citizens and staff who had been engaged in the strategic planning process.

Alderman Fruin cited the Town of Normal's condensed plan and questioned if the City would be receiving one. David Hales, City Manager, noted that a pocket version would be provided by Lyle Sumek Associates, Inc. Alderman Fruin expressed his belief that the City was a good place to live. He believed that everyone on the Council was present for the right reasons. There were budget challenges. The City needed booster citizens.

He also noted the Convention & Visitors Bureau's 2010 Visitor Guide.

Alderman Schmidt thanked the Police Department for conducting a survey. She was interested in the department's next step. She expressed her belief that the community was doing better.

Alderman Purcell thanked staff for their efforts.

Alderman Stearns informed the Council of her plan to walk her ward. She also planned to a host ward meeting in February 2010.

She requested the total cost for the development of the strategic plan. Mr. Hales stated that the City had great leadership. A small amount was paid.

Alderman Huette thanked Council for allowing him to participate via telephone.

Alderman Anderson readdressed the Gaelic Park issue. He expressed his hope that the state would agree to a grant extension. For him, this was a budget issue.

Motion by Alderman Hanson, seconded by Alderman McDade, that the meeting be adjourned. Time: 10:25 p.m.

Motion carried.

Tracey Covert
City Clerk