

CITY OF BLOOMINGTON
APPLICATION FOR A
VARIATION FROM THE ZONING CODE
(VARIANCE)



APPLICANT INFORMATION

Name:
Subject Property Address:
Phone:
Email:

REQUIRED DOCUMENTS AND SUBMITTALS

- Short project description
- Property characteristics, including Parcel ID Number (PIN) and current zoning.
- Legal description of the property
- Written consent from property owner, if not the same as the applicant
- Legible Site Plan, including property lines, proposed locations of new/changed structures, and other items relevant to this petition.
- Written statement addressing all of the “Findings of Fact” listed below.
 - Discuss whether the property has physical characteristics that pose unreasonable challenges which make strict adherence to the Code difficult.
 - Discuss whether the variance would be the minimum action necessary to afford relief to the applicant.
 - Discuss whether the special conditions and circumstances were not created by any action of the applicant.
 - Discuss whether the granting of the variation request will give the applicant any special privilege that is denied to others by the Code.
 - Discuss whether the granting of the variation will be detrimental to the public welfare, alter the essential character of the neighborhood, nor unreasonably impair the use of development of adjoining properties.
- Filing fee (Only credit/debit cards and e-checks are accepted at this time.)

Submit online at: <https://bloomington.portal.opengov.com/categories/1080>

If an application is determined to be incomplete, the reviewer will contact the applicant in writing to explain the application's deficiencies. No further processing of the application shall occur until the deficiencies are corrected. All applications must be deemed complete at least 21 days prior to a meeting or public hearing.

For questions or assistance, email planning@cityblm.org or call 309-434-2226 ext. 5

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