

John M. Scott Health Care Commission February 23, 2022 Meeting Minutes

Meeting Details: February 23, 2022 via Zoom

Attendance

Commissioners Present: Karen Schmidt, Karen Stipp, Colton Sylvester, Kyana Wilkinson, Angela Chasensky, Catharine Crockett, Elaine Hardy, Adam Houghton, Judy Neubrandner, Feli Sebastian.

Commissioners Absent: Brad Secord.

Staff: William Bessler (Staff Administrator), Genevieve Rappold (Illinois State University Stevenson Fellow with the City of Bloomington), and Michael Sinnet (Community Enhancement Division Manager).

Call to Order

Presiding Officer Karen Schmidt called the meeting to order at 6:31PM CST and requested a roll call of Commissioners present. Staff Administrator Bessler called the role. Quorum present.

Mr. Sinnet introduced himself. He is the new manager for the Community Enhancement Division.

Consent Agenda

Commissioner Crockett motioned to approve the consent agenda. Commissioner Houghton seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Sylvester, Chasensky, Crockett, Houghton, Neubrandner, and Sebastian. Nays: None. Motion carries.

Action Items

Approval of Category III Funding Request of \$1,000.00 for Home Sweet Home Ministries: Commissioner Schmidt briefly explained the situation with Home Sweet Home Ministries. Mr. Bessler stated that staff reviewed past documents outlining the procedure or application for Category III needs. Unfortunately, no process or application was found. To assess this application, staff created an application based on the Category II-Program application and received approval from the Grants Committee. The Grants Committee approved the application and increased the funding amount in their February meeting. Mr. Bessler stated that, moving forward, staff will work on outlining a process for Category III grants. The funding for this application will come from the fiscal year 2022 budget and will not impact the upcoming budget.

Commissioner Schmidt stated that the next step is for the Commission to vote on an approval for funding this request.

Commissioner Chasensky motioned to approve the Category III Funding Request for Home Sweet Home Ministries. Commissioner Wilkinson seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Sylvester, Chasensky, Crockett, Houghton, Neubrandner, and Sebastian. Nays: None. Motion carries.

Approval of Fiscal Year 2023 Master Grant Agreement Draft: Commissioner Schmidt explained that this is the document that will be the basis for the grant agreements when City Council approves FY2023 funding. Mr. Bessler stated that some language was added to the Category II Grant Agreements to outline a process for organizations to request a change of scope. Language was also added to all Grant Agreements to outline a process for how to handle unused grant funds, though the exact details vary slightly between Category I and Category II. Mr. Bessler stated that changes will also be made to the policies and procedures. Commissioner Hardy asked if it is counted against organizations in future application cycles if the organization doesn't use all of their funding in the original grant period. Mr. Bessler stated that there is no formal penalty, and it would be up to the Commission if they want to take that into consideration when making funding decisions.

Commissioner Houghton motioned to approve the Fiscal Year 2023 Master Grant Agreement Draft. Commissioner Sebastian seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Sylvester, Chasensky, Crockett, Hardy, Houghton, Neubrandner, and Sebastian. Nays: None. Motion carries.

Discussion Items

Fiscal Year 2022 Mid-Term Reporting Update: Mr. Bessler stated that all the mid-term reporting has been submitted and almost all of the organizations are on track to spend all their funding by the end of the funding period.

Fiscal Year 2023 Applicant Board Diversity Information: Mr. Bessler gave an overview of the board diversity document. He stated that most organizations were representative of the community, and that staff will continue to track this information moving forward.

Discussion of Non-Agenda Items

Commissioner Schmidt stated that Mr. Bessler and Commissioner Wilkinson will be presenting to City Council at the next City Council meeting.

Mr. Bessler stated that all organizations that applied for FY2023 funds have been informed of the Commission's decisions.

Adjournment

With no further discussion, Commissioner Schmidt asked for a motion to adjourn the meeting. Commissioner Crockett motioned to adjourn the meeting. Commissioner Chasensky seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Sylvester, Chasensky, Crockett, Houghton, Neubrandner, and Sebastian. Nays: None. Motion carried.

Meeting adjourned at 6:58PM CST.