

John M. Scott Health Care Commission May 2021 Meeting Minutes

Meeting: May 26, 2021 via Zoom

Attendance

Commissioners Present: Karen Stipp, Colton Sylvester, Brad Secord, Feli Sebastian, Karen Schmidt, Judy Neubrandner, Adam Houghton, Elaine Hardy, Catherine Crockett, and Angela Chasensky.

Commissioners Absent: None.

Staff: William Bessler, Zach Fabos, Carey Snedden, and Jennifer Toney.

Additional Attendees: Kyana Wilkinson (future Commissioner).

Call to Order

Meeting called to order at 6:00PM by Presiding Officer Karen Stipp. Staff Administrator Bessler announced the newly appointed Commissioners were approved by the City Council during their May 24, 2021 meeting. Commissioners were then invited to make introductions and the new Commissioners introduced themselves.

Election of Officers

Presiding Officer Stipp described the roles for the Executive Officers and the recommendations from the Fiscal Year 2021 Executive-Nominating Committee. Presiding Officer Stipp then read through the Fiscal Year 2021 Executive-Nominating Committee's recommendations for the Grants and Finance Committees. Staff Administrator Bessler then clarified the rules for nominations and Presiding Officer Stipp opened the floor to nominations for the Executive Officers.

Commissioner Neubrandner nominated Karen Schmidt for Chairperson. Commissioner Sebastian seconded the nomination. Ayes: Chasensky, Crockett, Hardy, Houghton, Neubrandner, Schmidt, Sebastian, Secord, Sylvester, and Stipp. Nays: None. Nomination carries.

Chairperson Schmidt transitioned to the Presiding Officer of the meeting.

Commissioner Secord nominated Karen Stipp for Vice-Chairperson. Commissioner Crockett seconded the nomination. Ayes: Ayes: Chasensky, Crockett, Hardy, Houghton, Neubrandner, Schmidt, Sebastian, Secord, Sylvester, and Stipp. Nays: None. Nomination carries.

Commissioner Sylvester nominated Brad Secord for Treasurer. Commissioner Sebastian seconded the nomination. Ayes: Chasensky, Crockett, Hardy, Houghton, Neubrandner, Schmidt, Sebastian, Secord, Sylvester, and Stipp. Nays: None. Nomination carries.

Treasurer Secord nominated Kyana Wilkinson for Secretary. Vice-Chairperson Stipp seconded the nomination. Ayes: Chasensky, Crockett, Hardy, Houghton, Neubrandner, Schmidt, Sebastian, Secord, Sylvester, and Stipp. Nays: None. Nomination carries.

FY2022 Committee Assignments

Chairperson Schmidt asked Staff Administrator Bessler to describe how the Committee assignments would be decided. Staff Administrator Bessler stated that the Committee assignments could be adopted through an omnibus roll call vote. The Commission could simply accept the FY2021 Executive-Nominating Committee's Committee assignment recommendations or decide to amend the recommendations. An entirely new set of assignments could also be adopted. Chairperson Schmidt asked if there were any objections to holding a vote based on the FY2021 Executive-Nominating Committee's recommendations. There were no objections to this idea.

Treasurer Secord motioned to approve the FY2021 Executive-Nominating Committee's recommendations. Motion seconded by Commissioner Chasensky. Ayes: Chasensky, Crockett, Hardy, Houghton, Neubrandner, Schmidt, Sebastian, Secord, Sylvester, and Stipp. Nays: None. Motion carries.

The FY2022 Grants Committee Assignments are Vice-Chairperson Stipp as Committee Chairperson. Commissioners Neubrandner, Wilkinson, Sebastian, Schmidt, and Hardy as members. Ad Hoc Members to include Sue Grant, Sally Gambacorta, Erin Kennedy, and Trey Haddon.

The FY2022 Finance Committee Assignments are Treasurer Secord as Committee Chairperson. Commissioners Chasensky, Sylvester, Crockett, and Houghton as members. Ad Hoc Members to include Holly Ambuehl and Ruth Ann Fraker.

Consent Agenda

Staff Administrator Bessler stated the only Consent Agenda item was the approval of the April 2021 Commission meeting minutes.

Treasurer Secord motioned to approve the Consent Agenda. Commissioner Crockett seconded the motion. Ayes: Chasensky, Crockett, Hardy, Houghton, Neubrandner, Schmidt, Sebastian, Secord, Sylvester, and Stipp. Nays: None. Motion carries.

Action Items

Staff Administrator Bessler outlined the only Action Item is the meeting date and time. The Commission discussed various meeting times and settled on the fourth Wednesday of each month at 6:30PM CST as the meeting time with the ability to change if necessary.

Commissioner Chasensky motioned to have the Commission meetings on the fourth Wednesday of each month at 6:30PM CST. Commissioner Houghton seconded the motion. Ayes: Chasensky, Crockett, Hardy, Houghton, Neubrandner, Schmidt, Sebastian, Secord, Sylvester, Wilkinson, and Stipp. Nays: None. Motion carries.

Discussion Items

Staff Administrator Bessler discussed the recent changes to the Centers for Disease Control (CDC) guidance and stated the Commission could go in person or stay virtual. A hybrid option would also be available. Jennifer Toney discussed the recent changes to City public health measures, but the City Council has not decided to return to in-person meeting at this time. The Commission discussed if they would like to move to in-person meetings. Vice-Chairperson Stipp suggested following the City Council's lead on holding in-person meetings. Brad suggested meeting in person but maintaining an option to have remote attendance. The rest of the Commission members agreed that in-person meetings should have a mask mandate. Jennifer Toney stated the Commission did renew the Zoom subscription so that will be an option for FY2022 and the previous meeting place was still an option at this time. Commissioners Houghton, Crockett, Wilkinson, and Hardy described their office practices and presented their thoughts on the safety of in-person meetings. The Commission agreed to maintain meetings over Zoom on a month-by-month basis.

Grants to BIPOC lead organizations was a topic of the previous Commission, and Staff Administrator Bessler provided background on the idea. Vice-Chairperson Stipp also provided context. The potential to provide one-time grant awards to organizations with BIPOC leadership or other organizations was a point of discussion previously. Staff Administrator Bessler suggested, if the Commission still wants to pursue the idea, to have the Grants Committee develop the idea further. The Commission would still like to pursue the idea, and Staff Administrator Bessler will add it to the next Grants Committee meeting agenda. Commissioner Chasensky also wanted to have the Grants Committee discuss ideas to better promote and educate the community about the grant opportunities from the Commission.

Zach provided a brief presentation on his capstone project for his degree completion. Commissioners asked questions and provided their thoughts on the grant application process. Staff Administrator Bessler thanked him for his work on the Commission and his efforts to help ensure a smooth transition. Jennifer Toney and Commissioners also thanked Zach for his work and positive impact on the community.

Staff Report

Staff Administrator Bessler addressed the move to Robert's Rules of Order for Commission meetings moving forward since there are many new members of the Commission. This can be changed later, but staff would like to see this continue to add formality to meetings. Additionally, staff would like ideas to get approval from the relevant committee before a detailed discussion or

vote at a Commission level. Ideas or discussion items can be presented in the Non-Agenda Items section of Commission meetings or communicated to Staff or the Chairperson for assignment to the correct committee.

The City will have a new Illinois State University Fellow starting tentatively in July 2021. The fellow will assist the Staff Administrator with Commission operations.

Discussion of Non-Agenda Items

Staff Administrator Bessler stated this section would serve as a point in the meeting for Commissioners to raise a new idea or question on non-agenda business. No Commissioners had non-agenda business to discuss.

Adjournment

Treasurer Secord motioned to adjourn the meeting. Vice-Chairperson Chasensky seconded the motion. Ayes: Chasensky, Crockett, Hardy, Houghton, Neubrandner, Schmidt, Sebastian, Secord, Sylvester, and Stipp. Nays: None. Motion carries.

The meeting adjourned at 7:15PM CST.

**Please note that due to an error in the Trustee approval of Commissioners, Kyana Wilkinson was not an approved Commissioner at the time of the meeting. Her nomination to be Secretary will need to be conducted on the June 23, 2021 Commission meeting. All of her votes were removed from the record, but the record of the nomination remains for the sake of record keeping. Her selection to the Grants Committee will not be impacted by this error. The nomination of Kyana to the Commission was later approved by the Trustee on June 14, 2021.*