

John M. Scott Commission Meeting Minutes

April 22nd, 2021

Via Zoom

Approved 5/26/2021

Attendance: Holly Ambuehl, Angi Chasensky, John Couillard, Sue Grant, Willie Halbert, Judy Neubrandner, Feli Sebastian, Karen Stipp, James Swanson, Colton Sylvester

Absent: Bernie Wrezinski

Ad hoc: Catherine Crockett, Adam Houghton, Karen Schmidt, Kyana Wilkinson

Staff: William Bessler, Zach Fabos, Jennifer Toney

Meeting Commencement

6:03 meeting opened.

Consent Agenda

Willie motioned to approve contents of the Consent Agenda. Dr. Swanson seconded. Motion passed.

Staff Report

Zach reported all but two grant agreements have been returned and signed. The remaining two agencies will be contacted. Agencies will receive their grant funds in May.

By-Laws

Willie motioned to approve the updated By-laws to be approved by City Council. Angi seconded. Motion passed. Updated By-Laws will be brought to City Council vote in May.

Finance Committee

Holly explained that the Commission is ending the fiscal year under budget.

Jennifer explained personnel expenses, how they are incurred, and how her and William process their invoices. Invoices are approved within the consent agenda. This April's staff invoices will depend on the approval of the Commission to allow a payment not to exceed \$2,000. This will allow a payment in April before the end of Fiscal Year 2021.

Willie motioned to approve the payment of staff invoices up to \$2,000. Sue seconded. Motion approved.

Grants Committee

Zach presented a summary of survey results from FY22 Category II Grant applicants and scorers. The survey results demonstrated a need to revise the application and scoring process. Additionally staff and the Commission should consider developing presentations/workshops for scorers and applicants to provide clarity on the process.

Holly cited conversation from the March Grants Committee meeting, suggesting the possibility of providing funds to target agencies in the community. These funds can be dependent on an agency's services, their capacity to manage a grant, and desire for aid.

Willie supported this idea, explaining that many eligible agencies do not have the capacity to apply for JMS grants or do not have the connections and awareness to access funding.

Karen Stipp added that agencies without a history of being able to access these funds cannot be faulted for not being aware of the availability of JMS grants. Rather the Commission should take the lead in reaching out to agencies and ensuring access.

Meeting Closure

Willie motioned for the meeting to adjourn. Angi seconded. Motion passed.

Meeting adjourned at 7:22