

John M. Scott Health Care Commission Meeting  
Wednesday, January 23, 2019  
Illinois Prairie Community Foundation @ The Foundry  
5:30-6:30 pm  
APPROVED MARCH 1, 2019 via Electronic Vote

Present: Dr. John Couillard, Dr. Scott Hamilton, Holly Ambuehl, Deb Halperin, Deb Skillrud, Donna Hartweg (via phone), Sue Grant  
City staff administrator: Jennifer Toney  
With Regrets: Brandi Sweeney, Dr. Jim Swanson

- I. Call to order  
The meeting was called to order by Chair Grant at 5:30 pm
- II. Review of last month's meeting minutes  
After review and brief discussion of a minor change per Donna H., Jennifer reported she had made the change in the minutes that were sent out. Dr. Couillard moved to approve; Dr. Hamilton seconded: Approved unanimously.
- III. Staff Administrator's Report
  - Jennifer reported the city's requisition for Grants software is in process.
  - Work is progressing on the court report for FY18; she has been in touch with Attorneys Herr and Yoder
  - Jennifer's time for work through December, 2018=\$4,012.50
  - Will need information for City Council packet that goes out for public review on 2/8 for the meeting on 2/11; Council memo deadline is 1-29-19.
  - Angie McLaughlin's new member application received
  - Grants approved at tonight's meeting will be sent to grantees after approval at the 2/11 City Council meeting
- IV. Scott Rathbun, Finance Director for City of Bloomington  
Introduced himself to the commission. He gave copies of the latest Vanguard account statement to commission members; current fund is at \$12.1 million. Currently, he is the single signer on the account and would like a second signer, though Vanguard does not require dual control. He had questions about the Investment committee and would like to be included on Investment committee meetings and minutes. He also requested that a policy be developed on the execution of withdrawal, trading, and/or transfer of funds from the Vanguard account, if it does not currently exist.  
He suggested the commission consider the retention of a financial advisor for expertise; he also pointed out this comes with a cost, usually a percentage of the fund.
- V. Grants discussion: Donna and Holly  
Approximately \$130,000 remains in the FY2019 grants budget. The Grants committee is proposing that each entity that was approved to receive grant funding at the December 19, 2018 meeting could also receive additional funding from the \$130,000 that remains. If each additional amount is awarded at the percentage from the original grant amount, it would

provide added funds for each entity. It will be made clear that this is a single award, and is a consequence of the commission's transition, and will not occur routinely in the future. Dollars will be rounded for ease in check writing. The FY19 total grants awarded=\$305,001 and are as follows:

Agency	Program	Approved Funding	% of Budgeted Total	Additional	FY19 Total
Community Health Care Clinic	Operations	60,000.00	34.29%	44,571.43	104,571.00
Community Health Care Clinic	Pharmacy	15,000.00	8.57%	11,142.86	26,143.00
Center for Human Services		55,000.00	31.43%	40,857.14	95,857.00
Center for Youth and Family Solutions	Counseling	10,000.00	5.71%	7,428.57	17,429.00
Center for Youth and Family Solutions	Telepsych	10,000.00	5.71%	7,428.57	17,429.00
Peace Meal		10,000.00	5.71%	7,428.57	17,429.00
McLean County Health Department	Dental Clinics	15,000.00	8.57%	11,142.86	26,143.00
<b>Total</b>		<b>175,000.00</b>	<b>100.00%</b>	<b>130,000.00</b>	<b>305,001.00</b>

Dr. Hamilton moved to approve the additional funding; Deb Skillrud seconded. The motion passed unanimously. Donna Hartweg will write the letter to accompany the grant award; each agency will receive one check that includes the original grant amount + the additional amount voted on at this meeting pending approval of the City Council.

The grants committee will meet on February 4, 2019 to continue work on policies, procedures, and protocols for grant submission. Drafts will be submitted to the council for approval.

There was discussion related to media contacts that may happen post-grant announcement. It was agreed upon that the Commission Chair or Vice Chair will be the contact for any media requests for information related to the awarding of grants.

VI. Open seats on the Commission

Angie McLaughlin submitted her application for the commission. Dr. Couillard moved to approve the addition of Angie to the commission; Dr. Hamilton seconded. The motion to add Angie McLaughlin to the commission passed unanimously. Final approval is pending City Council approval.

Sue contacted a local dentist to assess interest in assuming the open position that will be created May 1 when Donna Hartweg leaves the commission. She will report next month on progress in finding a dentist for the open seat.

There is also a need to fill an additional opening on the commission. It has been agreed upon that the person who fills the opening should have financial expertise that will help guide the decision making in the future. Donna has reached out to several people and will continue to pursue unless others know of someone who may have the expertise and interest in serving.

VII. Election of Chairperson, Vice Chair, Secretary and Treasurer

Election of these positions, per the revised by-laws needs to occur prior to the new fiscal year (starts May 1), should be on the March meeting agenda. Members should think about the positions and come prepared for discussion at the February meeting

VIII. Other

The commission would like to do something to honor Dr. Steve Doran. Dr. Doran passed away a few months ago at age 61 while on a mission trip in Haiti. He was a former member of the commission and served the community for many years through holding the Gary Johnson dental extraction clinic twice a year at his practice.

Sue will reach out to his partners for advice on what they feel would be a fitting tribute.

IX. Next meeting date

February 27<sup>th</sup> at the same location

X. Adjournment

Holly moved to adjourn the meeting at 6:30 pm; Dr. Hamilton seconded. The motion passed.

Minutes submitted per Sue Grant