

John M. Scott Health Care Commission Meeting
Wednesday, November 28, 2018

IL Prairie Community Foundation @ the Foundry
921 E. Washington Street, Bloomington

(Approved 12-19-18)

Members Present: Dr. John Couillard, Dr. Scott Hamilton, Donna Hartweg, Deb Skillrud, Brandi Sweeney, Sue Grant, Jennifer Toney, Staff Administrator, City of Bloomington

Members Absent with regret: Holly Ambuehl, Deb Halperin, Dr. James Swanson

Guests: Carol Strada, Observer from League of Women Voters

I. Call to order

Sue Grant called the meeting to order at 5:30 p.m.

II. Approval of minutes

Minutes of the October 24, 2018 meeting were reviewed and modified to indicate both Holly Ambuehl and Deb Halperin were guests, not Commissioners, pending Trustee approval. Dr. Couillard moved approval with the change; Dr. Hamilton seconded; motion passed. Ms. Toney will make the correction and post on the website as approved minutes.

III. Staff Administrator's report

Ms. Toney present the November Staff Administrator report.

- a. The Grant Management Neighborly software is being reviewed by the City Finance Department. She invited all Commissioners to attend a demonstration of the software in the future.
- b. Grant Program: The reports of FY18 grants are due to the Commission by Dec. 12. These will be summarized in advance for the Dec. 19 Commission meeting. If organizational outcomes have been achieved and needs continue, organizations funded in the past year will be initially funded at the same amount for FY19. These amounts will be approved by Trustees, with checks available to organizations in January. After approval of the Grant Policy and Procedures, now in development, the next step is to develop the application and scoring rubric.
- c. Ms. Toney reported the FY17 Court report is in final stages of completion.

IV. FY2020 Budget

Ms. Sweeney presented the budget for FY2020. Discussion ensued on the total revenue for the budget based on John Conklin's email, suggesting there was \$800-900,000 available. Ms. Skillrud questioned the amount and had called Mr. Conklin with concern this amount did not consider the 5 year rolling average. Ms. Sweeney, as chair of Finance, will contact both Ms. Fraker and Mr. Conklin (Investment Committee members) to discuss this. Commissioners agreed we should increase the amount available for grants based on investment growth and on the Commission's vision and purpose. Dr. Couillard moved a total budget of \$500,000; Ms. Hartweg seconded. Motion passed with Ms. Skillrud voting no. With less necessary for legal fees in FY20, lower remuneration for administration, the budget should reflect significant increase for the new fiscal year. This is consistent with projections with moving to an all grant program.

V. Grant funding for FY2019

In addition to grant funding discussed under Staff Administrator's report, Commissioners discussed the possibility of providing additional funds to organizations based on low Commission expenses to-date from the FY19 budget. Comments were made about the increasing community need based on United Way funding changes. This will be discussed at the next meeting after reports are received from FY18 funded agencies.

VI. Grant Policy and Procedures

Ms. Hartweg presented a revised draft grant policy and procedures document discussed at the last meeting to reflect that conversation. In addition to minor edits and language changes for consistency with Bylaws, she proposed additional changes that had been discussed with Ms. Ambuehl and Halperin electronically. This included one Grant Committee comprised only of Commissioners, but with the potential to add in Ad Hoc members with grant expertise. Other changes were suggested including clarification of Trustee and the Commission roles and general simplification to allow for flexibility. The revised document will be distributed to all Commissioners in a timely manner prior to the Dec. 19th meeting. The goal is for final approval for submission to the Trustees.

VII. Open seats on the Commission

Ms. Grant mentioned there are two open seats on the Commission. Ms. Grant is still soliciting names of dentists. Ms. Hartweg stated she had contacted several finance experts but with little success. She is still waiting for responses from two individuals. Ms. Sweeney agreed to contact Byron Blotcky; if he is unable to apply, then Ms. Hartweg will continue with the two she contacted. Ms. Skillrud also named individuals and will follow up after responses to Ms. Sweeney and Ms. Hartweg. All agreed we need additional finance expertise to support Ms. Sweeney.

Angela McLaughlin, past CEO of the Community Health Care Clinic, has indicated her willingness to serve on the Commission. Ms. Toney will send her an application, with anticipated approval by the Commission at the December meeting. Ms. Toney will forward all applications to Commissioners prior to the next meeting.

If both the finance position and Ms. McLaughlin are approved, the Commission will be complete. Ms. Hartweg stated she plans to resign after April 30, 2019, once the transition is complete. Commissioners generally agreed to replace her health professional position with a dentist.

VIII. Next meeting date

The next meeting will be Wednesday, December 19, 5:30 pm at the Foundry in the Illinois Prairie Community Foundation conference room.

IX. Adjournment

Dr. Hamilton moved to adjourn; Ms. Sweeney seconded; the meeting adjourned.

Respectfully submitted by Donna Hartweg, Scribe of the Day