

# City of Bloomington Cultural Commission

## Structure & Governance

In accordance with City Ordinance, Chapter 2, Section 81, The Cultural Commission

**Membership:** The Commission shall consist of up to 11 Commissioners appointed by the Mayor with the consent of the City Council. Commission members must be residents of the City of Bloomington/McLean County. The city manager shall appoint a staff liaison to the Commission.

**Leadership:** Members of the Commission shall elect a Chairperson and Vice-Chairperson. A commissioner or City staff liaison shall serve as secretary.

**Governance:** The Commission may create and amend these governing rules and procedures so long as such action is not inconsistent with Chapter 2, Section 81 or any other City ordinance.

**Terms:** Commissioners are appointed to serve a 3-year term. This term may be extended no more than 2 additional terms for a total of 9 years. A commissioner who takes a one-year break may be reappointed and serve up to an additional 3 terms. All terms expire on April 30<sup>th</sup>. Reappointment shall be by the Mayor with consent of the City Council. Any commissioner who is absent for 3 consecutive meetings may be terminated in accordance with Chapter 2, Section 80.

**Meetings:** The Commission shall meet on a regular basis. The meeting schedule shall be determined by the members, but no less than once per month. A regular place of meetings shall be established by the members. A majority of the members present shall constitute a quorum for transaction of business, and an affirmative vote of the majority of those in attendance is required to take any action. All meetings shall be open to the public unless grounds for a closed meeting are presented pursuant to the Illinois Open Meetings Act (Ordinance No. 2018-42).

### Commission Functions:

- 1) Serve as an advisory body to the Mayor and City Council, the City Manager, and other City officials in creating, supporting, and maintaining cultural activities within the city of Bloomington.
  - a. Recommend to the Mayor and City Council, the City Manager, and other City official's cultural programs to enhance the vibrancy of the Cultural District(s) to assure that they serve as magnets for artistic expression that resonates throughout the city.
- 2) Serve as convening body for and liaison to other public and private arts and culture organizations in the city.
- 3) Work with the appropriate City personnel to elicit public participation in support of Cultural District(s) and arts programs throughout the city.
- 4) Collect on-going data on the economic impact of the cultural life in the city

- 5) Assist and advise in seeking funding for all aspects of cultural life in Bloomington
  - a. Seek opportunities for private funding of public events.
  - b. Provide support to cultural arts groups and individuals wishing to seek funding from county, state, federal, and private sources for public projects and programs.
  - c. Provide support to cultural arts groups and individuals wishing to sponsor neighborhood events that promote the arts or provide for cultural enrichment

Duties of Commissioners:

- 1) Know the organization's vision, policies, programs and needs.
- 2) Prepare for, attend, and conscientiously participate in Commission meetings.
- 3) Serve as advocates and ambassadors for projects, programs and activities that enhance the cultural – and subsequently the economic – vibrance of Bloomington.
- 4) Appoint, for ad hoc issues, temporary sub-committees which report to the full Commission.
- 5) Act as liaison to one or more standing boards, commissions, and/or programmatic committees.
- 6) Request, receive, and utilize staff assistance from the City administration to enable the Commission to carry out its responsibilities.