



CITY OF
BLOOMINGTON
COUNCIL MEETING
JANUARY 14, 2019



COMPONENTS OF THE COUNCIL AGENDA

RECOGNITION AND PROCLAMATION

Recognize individuals, groups, or institutions publically, as well as those receiving a proclamation, declaring a day, event, or person.

PUBLIC COMMENTS

Each regular City Council meeting shall have a public comment period not to exceed 30 minutes. Every speaker is entitled to speak for up to 3 minutes. To be considered for public comment, complete a public comment card at least 5 minutes prior to the start of the meeting. The Mayor will randomly draw from the cards submitted. Public comment is a time to give comment. It is not a question and answer period and the City Council does not respond to public comments. Speakers who engage in threatening or disorderly behavior will have their time ceased.

CONSENT AGENDA

All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member, City Manager or Corporation Counsel so requests, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda, which typically begins with Item No. 8.

The City's Boards and Commissions hold Public Hearings prior to some Council items appearing on the Council's Meeting Agenda. Persons who wish to address the Council should provide new information which is pertinent to the issue before them.

PUBLIC HEARING

Items that require receiving public testimony will be placed on the agenda and noticed as a Public Hearing. Individuals have an opportunity to provide public testimony on those items that impact the community and/or residence.

REGULAR AGENDA

All items that provide the Council an opportunity to receive a presentation ask questions of City Staff, deliberate and seek additional information prior to making a decision.

MAYOR AND ALDERMAN

Mayor, At-Large - Tari Renner

City Aldermen

- Ward 1 - Jamie Mathy
- Ward 2 - Dave Sage
- Ward 3 - Mboka Mwilambwe
- Ward 4 - Amelia Buragas
- Ward 5 - Joni Painter
- Ward 6 - Karen Schmidt
- Ward 7 - Scott Black
- Ward 8 - Diana Hauman
- Ward 9 - Kim Bray

City Manager - Tim Gleason

CITY LOGO DESIGN RATIONALE

The **CHEVRON** Represents:
Service, Rank, and Authority
Growth and Diversity
A Friendly and Safe Community
A Positive, Upward Movement and
Commitment to Excellence!

MISSION, VISION, AND
VALUE STATEMENT

MISSION

To lead, serve and uplift the
City of Bloomington







VISION

A Jewel of the Midwest Cities

VALUES

Service-Centered,
Results-Driven,
Inclusive

STRATEGIC PLAN GOALS

-  Financially Sound City Providing Quality Basic Services
-  Upgrade City Infrastructure and Facilities
-  Grow the Local Economy
-  Strong Neighborhoods
-  Great Place - Livable, Sustainable City
-  Prosperous Downtown Bloomington

AGENDA



CITY COUNCIL MEETING AGENDA
CITY HALL COUNCIL CHAMBERS
109 EAST OLIVE STREET, BLOOMINGTON, IL 61701
MONDAY, JANUARY 14, 2019, 6:00 P.M.

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Remain Standing for a Moment of Silent Prayer
4. Roll Call
5. Recognition/Proclamations
 - A. Proclamation declaring January 23 as "ISU Mennonite College of Nursing Day".
 - B. State of the City Address, Mayor Tari Renner (*Presentation 10 minutes*)
6. Public Comment
7. Consent Agenda
 - A. Consideration of approving the Minutes of the December 17, 2018 Regular City Council Meeting. (*Recommend the reading of minutes be dispensed and approved as printed.*)
 - B. Consideration of approving Bills, Payroll, Electronic Transfers, and Procurement Card Purchases in the amount of \$12,406,884.23. (*Recommend the Bills, Payroll, Electronic Transfers, and Procurement Card Purchases be allowed in the amount of \$12,406,884.23, and orders drawn on the Treasurer for the various amounts as funds are available.*)
 - C. Consideration of approving appointments to various Boards and Commissions. (*Recommend Amelia Buragas be reappointed to the Bloomington-Normal Economic Development Council Board and Robert B. Fazzini be appointed to the Public Building Commission.*)
 - D. Consideration of the Purchase of Replacement Panasonic Toughbook Laptop Computers from CDS Office Technologies, at a price of \$260,870, through Bid #2019-21, as requested by the Information Services Department. (*Recommend the Purchase of thirty-eight (38) Replacement Panasonic CF-33 Toughbook Laptop Computers from CDS Office Technologies, through Bid #2019-21, in the amount of \$260,870 be approved, and the Purchasing Agent be authorized to issue a Purchase Order.*)

- E. Consideration of an Ordinance approving a petition from Carl V. Thacker Jr., Travis Thacker, Randy Lenz and Travis Wieland, requesting to rezone the properties located at 802 North Morris Avenue, 1111 West Chestnut Street, 1109 West Chestnut Street, and 1107 West Chestnut Street from R-1C, High Density Single-Family Residential District to C-1, Office District, as requested by the Community Development Department. *(Recommend the Ordinance approving a petition from Carl V Thacker Jr., Travis Thacker, Randy Lenz and Travis Wieland, requesting to rezone the properties located at 802 North Morris Avenue, 1111 West Chestnut Street, 1109 West Chestnut Street, and 1107 West Chestnut Street from R-1C, High Density Single-Family Residential District to C-1, Office District be adopted, and the Mayor and Interim City Clerk be authorized to execute the necessary documents.)*
- F. Consideration of a Change of Ownership application from LKH, Inc. d/b/a Cheeks Bar & Grill, located at 1206 Towanda Avenue, currently holding a Tavern and Package Sales, All Types of Alcohol, Sunday Sales (TAPS) liquor license, as requested by the City Clerk Department. *(Recommend the Change of Ownership application for LKH, Inc. d/b/a Cheeks Bar & Grill be approved.)*
- G. Consideration of a Change of Ownership Application from Penalty Box Restaurants, LLC d/b/a Baxter's American Grille, located at 3212 E. Empire Street, currently holding a Restaurant All Types with Package and Sunday Sales (RAPS) liquor license, as requested by the City Clerk Department. *(Recommend the Change of Ownership Application for Penalty Box Restaurants, LLC d/b/a Baxter's American Grille be approved.)*
- H. Consideration of a Change of Ownership Application from Coppertop, Inc. d/b/a Coppertop Lounge, located at 1107 W. Locust St., currently holding a Tavern and Package Sales, All Types of Alcohol, Sunday Sales (TAPS) liquor license, as requested by the City Clerk Department. *(Recommend the Change of Ownership Application for Coppertop, Inc. d/b/a Coppertop Lounge be approved.)*
- I. Consideration of a Change of Ownership Application for Roko's, Inc. d/b/a Pub I, located at 505 W. Market Street, currently holding a Tavern and Package Sales, All Types of Alcohol (TAP) liquor license, as requested by the City Clerk Department. *(Recommend the Change of Ownership Application for Roko's, Inc. d/b/a Pub I be approved.)*

8. Regular Agenda

- A. Consideration of (1) an Agreement with ACE Sign Company for the construction and installation of Wayfinding Signage and Gateways in Downtown Bloomington, in an amount up to \$580,080, depending upon

the award option chosen and (2) an Ordinance amending the Fiscal Year 2019 Budget, in an amount up to \$330,080, depending upon the award option chosen for Wayfinding Signage and Gateways Agreement, as requested by the Public Works Department. *(Recommend (1) the Agreement with ACE Sign Company for the construction and installation of Wayfinding Signage and Gateways in Downtown Bloomington, in an amount up to \$580,080, depending upon the award option chosen, and the City Manager and Interim City Clerk be authorized to execute the necessary documents; and (2) the Ordinance amending the Fiscal Year 2019 Budget, in an amount up to \$330,080, depending upon the award option chosen for Wayfinding Signage and Gateways Agreement be adopted, and the Mayor and Interim City Clerk be authorized to execute the necessary documents.) (Brief overview by Tim Gleason, City Manager; Presentation by Kevin Kothe, Public Works City Engineer and Signage Spokesperson, 15 minutes; and City Council discussion, 5 minutes.)*

- B. Consideration of a Professional Services Agreement with Hanson Professional Services, for Phase II design of Hamilton Road, from Bunn Street to Commerce Parkway, in the amount of \$558,460.32, as requested by the Public Works Department. *(Recommend the Professional Services Agreement with Hanson Professional Services, for Phase II design of Hamilton Road, from Bunn Street to Commerce Parkway, in the amount of \$558,460.32, be approved, and the City Manager and Interim City Clerk be authorized to execute the necessary documents.) (Brief overview by Tim Gleason, City Manager; Presentation by Jim Karch, Public Works Director, 5 minutes; and City Council discussion, 5 minutes.)*

9. City Manager's Discussion

10. Mayor's Discussion

- A. Recognitions/Appointments from the December 17, 2018 City Council Meeting.

11. City Aldermen's Discussion

12. Executive Session - *Cite Section*

13. Adjournment

14. Notes

RECOGNITIONS



Council Date: January 14, 2019

COUNCIL AGENDA ITEM NO. 5

Recognition/Appointments

- A. Proclamation declaring January 23 as "ISU Mennonite College of Nursing Day".
- B. State of the City Address, Mayor Tari Renner (*Presentation 10 minutes*)

CONSENT AGENDA



CONSENT AGENDA ITEM NO: 7A

FOR COUNCIL: January 14, 2019

SPONSORING DEPARTMENT: City Clerk

SUBJECT: Consideration of approving the Minutes of the December 17, 2018 Regular City Council Meeting.

RECOMMENDATION/MOTION: The reading of minutes be dispensed and approved as printed.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1d. City services delivered in the most cost-effective, efficient manner.

BACKGROUND: The minutes of the meetings provided have been reviewed and certified as correct and complete by the City Clerk.

In compliance with the Open Meetings Act, Council Proceedings must be approved within thirty (30) days after the meeting or at the Council's second subsequent regular meeting whichever is later.

In accordance with the Open Meetings Act, Council Proceedings are made available for public inspection and posted to the City's web site within ten (10) days after Council approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for Council consideration.

Prepared by: Cherry Lawson, City Clerk

Recommended by:

A handwritten signature in black ink, appearing to read "Tim Gleason", written over a horizontal line.

Tim Gleason,
City Manager

Attachments:

- December 17, 2018 Regular City Council Meeting Minutes



CONSENT AGENDA ITEM: 7B

FOR COUNCIL: January 14, 2019

SPONSORING DEPARTMENT: Finance

SUBJECT: Consideration of approving Bills, Payroll, Electronic Transfers, and Procurement Card Purchases in the amount of \$12,406,884.23.

RECOMMENDATION/MOTION: The Bills, Payroll, Electronic Transfers, and Procurement Card Purchases be allowed in the amount of \$12,406,884.23, and orders drawn on the Treasurer for the various amounts as funds are available.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1d. City services delivered in the most cost-effective, efficient manner.

BACKGROUND: Bills, Payroll, Electronic Transfers, and Procurement Card Purchases on file in the Clerk's office. Also available at www.cityblm.org.

FINANCIAL IMPACT: Total disbursements to be approved \$12,406,884.23 (Payroll total \$7,167,128.99, Accounts Payable total \$3,829,639.62, Electronic Transfers total \$1,321,030.18 and Procurement Card Purchases total \$89,085.44).

Respectfully submitted for Council consideration.

Prepared By: Frances Watts, Accounts Payable

Reviewed By: Scott Rathbun, Finance Director

Recommended By:

A handwritten signature in black ink, appearing to read "Tim Gleason", written over a horizontal line.

Tim Gleason
City Manager

Attachment:

- FIN 1A - Summary Sheet Bills, Payroll, Electronic Transfers, and Procurement Card Purchases Bills & Payroll 011419



CONSENT AGENDA ITEM NO. 7C

FOR COUNCIL: January 14, 2019

SPONSORING DEPARTMENT: Administration

SUBJECT: Consideration of approving appointments to various Boards and Commissions.

RECOMMENDATION/MOTION: Amelia Buragas be reappointed to the Bloomington-Normal Economic Development Council Board and Robert B. Fazzini be appointed to the Public Building Commission.

STRATEGIC PLAN LINK: Goal 4. Strong Neighborhoods.

STRATEGIC PLAN SIGNIFICANCE: Objective 4e. Strong partnership with residents and neighborhood associations.

BACKGROUND: The Mayor of the City of Bloomington has nominated and asks your concurrence in the appointment of:

- Amelia Buragas to the Bloomington-Normal Economic Development Council Board. Ms. Buragas' term will be effective immediately, and she will serve until her Council term expires on 4-30-19, at which time the Mayor will appoint another representative to complete the Board term.
- Robert B. Fazzini to the Public Building Commission. He will be completing the term previously held by Thomas Good who resigned 9-13-18. Mr. Fazzini's term will be effective immediately and will expire 4-30-20 at which time he will be eligible to reapply. Application is on file in the Administration Office.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Mayor contacts all recommended appointments.

FINANCIAL IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By:

Nora Dukowitz, Communication Manager

Finance & Budgetary Review By:

Scott Rathbun, Finance Director

Legal Review By:

George D. Boyle, Assistant Corporation Counsel

Recommended by:

A handwritten signature in black ink, appearing to read 'Tim Gleason', with a stylized flourish at the end.

Tim Gleason
City Manager

Attachments:

- ADMIN 1B - Rosters



CONSENT AGENDA ITEM NO. 7D

FOR COUNCIL: January 14, 2019

SPONSORING DEPARTMENT: Information Services

SUBJECT: Consideration of the Purchase of Replacement Panasonic Toughbook Laptop Computers from CDS Office Technologies, at a price of \$260,870, through Bid #2019-21, as requested by the Information Services Department.

RECOMMENDATION/MOTION: The Purchase of thirty-eight (38) Replacement Panasonic CF-33 Toughbook Laptop Computers from CDS Office Technologies, through Bid #2019-21, in the amount of \$260,870 be approved, and the Purchasing Agent be authorized to issue a Purchase Order.

STRATEGIC PLAN LINK: Goal 1 – Financially Sound City Providing Quality Basic Services.

STRATEGIC PLAN SIGNIFICANCE: Objective d - City services delivered in the most cost effective, efficient manner.

BACKGROUND: The City uses ruggedized computing devices (mobile data terminals, or MDTs) in both Police and Fire department vehicles to support the Computer Aided Dispatch (CAD) functions of the E911 Communications Center and to provide access to other critical information while in the field. These ruggedized computers are designed to withstand the harsh environments typical within the public safety vehicles.

The MDTs currently in use within the Police department vehicles were originally purchased in 2014 and are in need of replacement. They are under-powered for today's computing requirements and are beginning to show a higher failure rate that is typical of the age of the devices.

City staff released a bid for replacement Panasonic Toughbook CF-33 ruggedized tablets, along with other necessary hardware, and received the following responses:

Name	Location	Bid Amount	
CDS Office Technologies	Springfield, IL	\$260,870.00	***Recommended
Nomar Enterprises, LLC dba Rugged Depot	Granite City, IL	\$278,065.00	

Other hardware in this bid release includes CradlePoint IBR-1700 mobile cellular routers. These devices are critical as they not only improve the mobile network consistency for police vehicles' connection to the computer aided dispatch (CAD)

system, but also are a critical component of the recently approved Axon body-worn and in-car camera systems. These routers improve the video upload process for those cameras.

Staff is recommending the purchase of the replacement MDTs, and other necessary hardware, from CDS Office Technologies. CDS has provide the lowest bid response and staff believes they are capable of fulfilling all bid requirements.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: Funds in the amount of \$220,000 for the purchase of the replacement MDTs were budgeted in the Information Services portion of the Capital Lease-Capital Outlay Office and Computer Equipment account (40110139-72120). Stakeholders can locate this in the FY 2019 Budget Book titled "Other Funds & Capital Improvement" on pages 83 and 85. The additional \$40,870 is available in the same account of the capital lease due to savings on previous purchases and other items in the lease that may be deferred.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Scott Sprouls, Information Services Director

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager
Scott Rathbun, Finance Director

Legal Review By: George D. Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- IS 1B - Police Toughbooks CF-33 Sheet
- IS 1C - Police Toughbooks IBR1700 Sheet



CONSENT AGENDA ITEM NO. 7E

FOR COUNCIL: January 14, 2019

SPONSORING DEPARTMENT: Community Development, Planning Division

SUBJECT: Consideration of an Ordinance approving a petition from Carl V. Thacker Jr., Travis Thacker, Randy Lenz and Travis Wieland, requesting to rezone the properties located at 802 North Morris Avenue, 1111 West Chestnut Street, 1109 West Chestnut Street, and 1107 West Chestnut Street from R-1C, High Density Single-Family Residential District to C-1, Office District, as requested by the Community Development Department.

RECOMMENDATION/MOTION: The Ordinance approving a petition from Carl V Thacker Jr., Travis Thacker, Randy Lenz and Travis Wieland, requesting to rezone the properties located at 802 North Morris Avenue, 1111 West Chestnut Street, 1109 West Chestnut Street, and 1107 West Chestnut Street from R-1C, High Density Single-Family Residential District to C-1, Office District be adopted, and the Mayor and Interim City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 4. Grow the local economy

STRATEGIC PLAN SIGNIFICANCE: Objective 4a. Retention and growth of current local businesses; objective 4d. Expanded retail businesses

BACKGROUND: The "Subject Properties", 802 N. Morris Ave, 1111 W. Chestnut St, 1109 W. Chestnut St, and 1107 W. Chestnut St, are located west of US 150/Rt. 9 at the intersection of W. Chestnut St. and N. Morris Ave. As illustrated in the attached aerial map, the Subject Properties are located along the north side of W. Chestnut St. The table below outlines the dimensions of the subject properties, improvements, and zoning designation.

Subject Property	Lot Area (sqft)	Improvement/Use	Existing Zoning	Proposed Zoning
802 N. Morris Ave	2000	849 sqft commercial building	R-1C	C-1
1111 W. Chestnut St	2508	666 sqft single-family home	R-1C	C-1
1109 W. Chestnut St	2706	vacant, unimproved (demo 2015)	R-1C	C-1
1107 W. Chestnut St	3300	2100 sqft commercial building	R-1C	C-1

The Subject Properties do not comply with the minimum lot area requirements for the R-1C district and are classified as legal nonconforming lots. Additionally, 802 N. Morris Ave and 1107 W. Chestnut St. are legal, nonconforming uses in the R-1C District. While

a legal, nonconforming status is considered legal and allowed to exist, the petitioners testified that this status is creating challenges for the development and continued occupation of these sites, resulting in vacancy and unimproved lots. In order to allow for consistent occupancy of these buildings with a commercial use, the owners have had to seek Special Use Permits for each new tenancy. The petitioners are requesting the rezoning to eliminate the nonconforming status of the Subject Properties.

Commercial and warehouse businesses border the Subject Properties to the east. The southeast corner of W. Chestnut St. and Morris Ave. is improved with commercial and light manufacturing uses. The Union Pacific Rail Yard is located east of the Subject Properties. The adjacent properties are zoned M-1, Restricted Manufacturing District. Single and two family homes border the Subject Properties on the north and west property boundaries. These adjacent residential properties are zoned R-1C, High Density Single-Family Residential District. The proposed zoning district, C-1 Office District, is intended to function as a buffer between commercial and manufacturing districts and residential districts.

The C-1 District contemplates uses and services suitable along or within residential districts, such as limited retail and services, and professional offices. The uses allowed in the C-1 District are anticipated to generate less traffic than uses permitted in other commercial zoning districts, like the B-1 Highway Business District and C-2 Neighborhood Commercial District. The Office District permits residential uses with a special use permit. The proposed zoning district would be compatible with the surrounding uses and would provide a transition and buffer for the single family homes and manufacturing uses.

The public utilities and public services in the neighborhood are adequate to support less intense retail and service uses. The existing infrastructure make the site a suitable candidate for continued light retail and service development that could become an amenity to the surrounding neighborhood. The Bloomington Comprehensive Plan 2035 identifies goals for economic development through the support of mixed-use developments and exploring land opportunities for other retail and commercial uses. The Comprehensive Plan also encouraged establishing buffer areas between residential and industrial uses to continue to promote less intense commercial uses and opportunities for small businesses.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: A public hearing was scheduled for November 28, 2018. Due to a lack of quorum, the hearing was carried over until the next regular Planning Commission meeting. On December 12, 2018 the Planning Commission held a public hearing on the petition to rezone the Subject Properties. Notice of the hearing was published in the *Pantagraph* on November 5, 2018. The City sent courtesy notifications to seventy-four (74) property owners within 500 feet of the Subject Properties, and placed a large notification sign on 802 N Morris Ave. No one, other than the Petitioner's representative, spoke in favor of the petition. No one spoke against the petition. The Planning Commission unanimously recommended approval of the rezoning by a vote of 7-0.

FINANCIAL IMPACT: The proposed rezoning would eliminate the nonconforming status of the subject properties and facilitate the reuse and redevelopment of vacant buildings and lots. No additional costs to the City are expected as a result of the rezoning.

COMMUNITY DEVELOPMENT IMPACT: The Comprehensive Plan's fiscal impact section prioritizes infill development and utilization of streets and existing infrastructure.

ED-4.2, "Prioritize infill and redevelopment to spur growth and reinvestment in the City". The subject properties are located in the City's Regeneration Area, identified in the Comprehensive Plan, which promotes reinvestment and economic development.

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Izzy Rivera, Assistant City Planner
Katie Simpson, City Planner

Reviewed By: Bob Mahrt, Community Development Director

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager
Scott Rathbun, Finance Director

Water/Community Dev. Review By: Austin Grammer, Economic Development
Coordinator

Legal Review By: George D. Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- CD1B - Ordinance
- CD1C - Petition for rezoning
- CD1D - Aerial view of property
- CD1E - Zoning map of property
- CD1F - List of permitted uses in the C-1 District
- CD1G - Staff report from 11.28.18 Planning Commission public hearing
- CD1H - Minutes from 12.12.18 Planning Commission public hearing
- CD1I - Legal notice, neighborhood notice and list of notified property owners



CONSENT AGENDA ITEM NO. 7F

FOR COUNCIL: January 14, 2019

SPONSORING DEPARTMENT: City Clerk

SUBJECT: Consideration of a Change of Ownership application from LKH, Inc. d/b/a Cheeks Bar & Grill, located at 1206 Towanda Avenue, currently holding a Tavern and Package Sales, All Types of Alcohol, Sunday Sales (TAPS) liquor license, as requested by the City Clerk Department.

RECOMMENDATION/MOTION: The Change of Ownership application for LKH, Inc. d/b/a Cheeks Bar & Grill be approved.

STRATEGIC PLAN LINK: Goal 5. Great place - livable, sustainable City.

STRATEGIC PLAN SIGNIFICANCE: Objective 5.d. Appropriate leisure and recreational opportunities responding to the needs of residents.

BACKGROUND: The Bloomington Liquor Commission met on December 11, 2018 to formally approve the Change of Ownership application for LKH, Inc. d/b/a Cheeks Bar & Grill, located at 1206 Towanda Avenue, which currently holds a Tavern and Package Sales, All Types of Alcohol, Sunday Sales (TAPS) liquor license. The meeting was a continuation from the public hearing held on October 9, 2018 because, while the Commission was in support of the ownership change on October 9, 2019, the Commission took no formal action to approve the change.

At the October 9, 2018 hearing, Chris Hubbard of LKH, Inc., presented evidence that he had managed the establishment for his father, Tom Hubbard, since the opening of the establishment 20 years ago and that the change of ownership would simply add him as a joint owner with his father.

On December 11, 2018 Commissioners Tari Renner, Lindsey Powell, and Jim Jordan were present, as well as George Boyle, Asst. Corporation Counsel, Asst. Police Chief Greg Scott, and Ashley Lara, Legislative Assistant.

Mr. Hubbard appeared the second time to request formal approval of the ownership change.

Commissioner Jordan made the motion for approval, which was seconded by Commissioner Powell.

Ayes: Commissioners Powell, Jordan, and Renner.

Nays: None

Motion Carried.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: In accordance with City Code, on September 29, 2018, public notice was published in the Pantagraph and approximately 104 courtesy copies of the Public Notice were mailed to neighboring properties. The Agenda for the December 11, 2018 meeting of the Liquor Commission was placed on the City's website.

FINANCIAL IMPACT: This is a Change in Ownership. The current quarterly license fee for a TAPS liquor license is \$737.50, which will be recorded in the Non-Departmental-Liquor Licenses account (10010010-51010). Stakeholders can locate this in the FY 2019 Budget Book titled "Budget Overview & General Fund" on page 119.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Ashley Lara, Legislative Assistant

Review By: Leslie Yocum, Interim City Clerk

Financial & Budgetary Review By: Chris Tomerlin, Budget Manager

Legal Review By: George Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Creation of New License Findings
- CLK 1B APPLICATION Cheeks Bar & Grill Change in Ownership TAPS
- CLK 1C PHN Cheeks Bar & Grill Change in Ownership TAPS
- CLK 1D PERMIT Cheeks Bar & Grill Change in Ownership TAPS

Chapter 6: Section 4B: Creation of New License - Findings

(a) Standard for Creation. The City Council shall not create a new liquor license unless it has previously found that the creation of such license is necessary for the public convenience of residents of Bloomington and is in the best interest of the City of Bloomington. (Ordinance No. 1981-18)

(b) Factual Criteria. In deciding whether creation of a new license is necessary, the City Council shall consider:

- (1) The class of liquor license applied for;
- (2) Whether most of the establishment's anticipated gross revenue will be from sale of alcohol or other resources;
- (3) The character and nature of the proposed establishment;
- (4) The general design, layout and contents of the proposed establishment;
- (5) The location of the proposed establishment and the probable impact of a liquor establishment at that location upon the surrounding neighborhood or the City as a whole giving particular consideration to; (Ordinance No. 2004-2)

(a) the type of license(s) requested in the application;

(b) the nature of the proposed establishment; (Ordinance No. 2004-2)

(c) the location of the building of the proposed establishment in relation to any dwelling, church, school, hospital, home for the aged, indigent or veteran's and their wives, or any military or naval station with particular emphasis on its entrances/exits, windows and parking facilities; (Ordinance No. 2004-2)

(d) the hours of operation of the proposed establishment; (Ordinance No. 2004-2)

(e) the effect of live entertainment and/or amplified music in the proposed establishment upon persons in the surrounding area, particularly with respect to any dwelling, church, school, hospital, home for the aged, indigent or veteran's and their wives, or any military or naval station; (Ordinance No. 2004-2)

(f) signs and lights which are visible from the exterior of the proposed establishment;

(g) whether a Sunday license is being requested for the proposed establishment;

(h) the extent to which other businesses are licensed to sell alcoholic beverages at retail in the area under consideration;

(i) whether and what types of alcohol the applicant proposes to sell in single serving sizes for consumption off of the premises. (Ordinance No. 2004-2)

- (6) The probable demand for the proposed liquor establishment in the City;
- (7) The financial responsibility of the applicant;
- (8) Whether the applicant, or (if the applicant is a partnership or corporation) whether any partner, officer or director of the applicant has ever held a liquor license and his or her performance as a licensee; (Ordinance No. 1977-69)
- (9) Whether the applicant intends to furnish live entertainment in the establishment, and if so, the nature of such entertainment;
- (10) Whether the applicant intends to obtain a dancing permit pursuant to Chapter 7 of Bloomington City Code;
- (11) Whether the proposed establishment poses any problem to the Bloomington Police Department or Liquor Commissioner in the enforcement of City Ordinance or State and Federal Law;
- (12) Whether a current City of Bloomington liquor license has been issued for the premises sought to be licensed in the application;
- (13) Whether the premises complies with all pertinent health and safety codes applicable within the City of Bloomington;
- (14) No license shall be created for, or maintained by, an establishment whose primary or major focus is video gaming. In determining whether an establishment's primary or major focus is video gaming, the following factors may be considered.

(a) The layout and design of the establishment, including such factors as:

1. The number of video gaming machines relative to the customer seating capacity of the establishment; and
2. The square footage of space devoted to video gaming relative to the amount of space devoted to other activities;

(b) Whether the probable revenue derived from the establishment will be primarily from video gaming;

(c) The number of employees at the establishment and their proposed function;

(d) Other relevant factors. (Ordinance No. 2013-13)

(15) The recommendation of the Liquor Commission. (Ordinance No. 2013-13)

(c) All licenses created hereby are subject to issuance by the Mayor in his discretion as provided in 235 ILCS 5/4-4 and Section 37 of this Chapter. (Ordinance No. 2013-13)



CONSENT AGENDA ITEM NO. 7G

FOR COUNCIL: January 14, 2019

SPONSORING DEPARTMENT: City Clerk

SUBJECT: Consideration of a Change of Ownership Application from Penalty Box Restaurants, LLC d/b/a Baxter's American Grille, located at 3212 E. Empire Street, currently holding a Restaurant All Types with Package and Sunday Sales (RAPS) liquor license, as requested by the City Clerk Department.

RECOMMENDATION/MOTION: The Change of Ownership Application for Penalty Box Restaurants, LLC d/b/a Baxter's American Grille be approved.

STRATEGIC PLAN LINK: Goal 5. Great place - livable, sustainable City.

STRATEGIC PLAN SIGNIFICANCE: Objective 5.d. Appropriate leisure and recreational opportunities responding to the needs of residents.

BACKGROUND: The Bloomington Liquor Commission met on December 11, 2018 to formally approve the Change of Ownership application for Penalty Box Restaurants, LLC d/b/a Baxter's American Grille, located at 3212 E. Empire Street, which currently holds a Restaurant All Types with Package and Sunday Sales (RAPS) liquor license.

On December 11, 2018 Commissioners Tari Renner, Lindsey Powell, and Jim Jordan were present, as well as George Boyle, Asst. Corporation Counsel, Asst. Police Chief Greg Scott, and Ashley Lara, Legislative Assistant.

Rodney Burchett, Manager of the LLC, appeared to request formal approval of a change of ownership that occurred earlier in the year, which effected 56% ownership. He confirmed that the change in ownership did not result in any operational changes.

Commissioner Jordan made the motion for approval, which was seconded by Commissioner Powell.

Ayes: Commissioners Powell, Jordan, and Renner.

Nays: None

Motion Carried.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: In accordance with City Code, on December 1, 2018, public notice was published in the Pantagraph and approximately 2 courtesy copies of the Public Notice were mailed to neighboring properties. The Agenda for the December 11, 2018 meeting of the Liquor Commission was placed on the City's website.

FINANCIAL IMPACT: This is a Change in Ownership. The current annual license fee for a RAPS liquor license is \$2,950, which will be recorded in the Non-Departmental-Liquor Licenses account (10010010-51010). Stakeholders can locate this in the FY 2019 Budget Book titled "Budget Overview & General Fund" on page 119.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Ashley Lara, Legislative Assistant

Review By: Leslie Yocum, Interim City Clerk

Financial & Budgetary Review By: Chris Tomerlin, Budget Manager

Legal Review By: George Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Creation of New License Findings
- CLK 2B APPLICATION Baxter's American Grill Change in Ownership RAPS
- CLK 2C NOTIFICATION OF CHANGE Baxter's American Grill Change in Ownership RAPS
- CLK 2D RES OF OFFICERS Baxter's American Grill Change in Ownership RAPS
- CLK 2E PHN Baxter's American Grill Change in Ownership RAPS

Chapter 6: Section 4B: Creation of New License - Findings

(a) Standard for Creation. The City Council shall not create a new liquor license unless it has previously found that the creation of such license is necessary for the public convenience of residents of Bloomington and is in the best interest of the City of Bloomington. (Ordinance No. 1981-18)

(b) Factual Criteria. In deciding whether creation of a new license is necessary, the City Council shall consider:

- (1) The class of liquor license applied for;
- (2) Whether most of the establishment's anticipated gross revenue will be from sale of alcohol or other resources;
- (3) The character and nature of the proposed establishment;
- (4) The general design, layout and contents of the proposed establishment;
- (5) The location of the proposed establishment and the probable impact of a liquor establishment at that location upon the surrounding neighborhood or the City as a whole giving particular consideration to; (Ordinance No. 2004-2)

(a) the type of license(s) requested in the application;

(b) the nature of the proposed establishment; (Ordinance No. 2004-2)

(c) the location of the building of the proposed establishment in relation to any dwelling, church, school, hospital, home for the aged, indigent or veteran's and their wives, or any military or naval station with particular emphasis on its entrances/exits, windows and parking facilities; (Ordinance No. 2004-2)

(d) the hours of operation of the proposed establishment; (Ordinance No. 2004-2)

(e) the effect of live entertainment and/or amplified music in the proposed establishment upon persons in the surrounding area, particularly with respect to any dwelling, church, school, hospital, home for the aged, indigent or veteran's and their wives, or any military or naval station; (Ordinance No. 2004-2)

(f) signs and lights which are visible from the exterior of the proposed establishment;

(g) whether a Sunday license is being requested for the proposed establishment;

(h) the extent to which other businesses are licensed to sell alcoholic beverages at retail in the area under consideration;

(i) whether and what types of alcohol the applicant proposes to sell in single serving sizes for consumption off of the premises. (Ordinance No. 2004-2)

- (6) The probable demand for the proposed liquor establishment in the City;
- (7) The financial responsibility of the applicant;
- (8) Whether the applicant, or (if the applicant is a partnership or corporation) whether any partner, officer or director of the applicant has ever held a liquor license and his or her performance as a licensee; (Ordinance No. 1977-69)
- (9) Whether the applicant intends to furnish live entertainment in the establishment, and if so, the nature of such entertainment;
- (10) Whether the applicant intends to obtain a dancing permit pursuant to Chapter 7 of Bloomington City Code;
- (11) Whether the proposed establishment poses any problem to the Bloomington Police Department or Liquor Commissioner in the enforcement of City Ordinance or State and Federal Law;
- (12) Whether a current City of Bloomington liquor license has been issued for the premises sought to be licensed in the application;
- (13) Whether the premises complies with all pertinent health and safety codes applicable within the City of Bloomington;
- (14) No license shall be created for, or maintained by, an establishment whose primary or major focus is video gaming. In determining whether an establishment's primary or major focus is video gaming, the following factors may be considered.

(a) The layout and design of the establishment, including such factors as:

- 1. The number of video gaming machines relative to the customer seating capacity of the establishment; and
- 2. The square footage of space devoted to video gaming relative to the amount of space devoted to other activities;

(b) Whether the probable revenue derived from the establishment will be primarily from video gaming;

(c) The number of employees at the establishment and their proposed function;

(d) Other relevant factors. (Ordinance No. 2013-13)

(15) The recommendation of the Liquor Commission. (Ordinance No. 2013-13)

(c) All licenses created hereby are subject to issuance by the Mayor in his discretion as provided in 235 ILCS 5/4-4 and Section 37 of this Chapter. (Ordinance No. 2013-13)



CONSENT AGENDA ITEM NO. 7H

FOR COUNCIL: January 14, 2019

SPONSORING DEPARTMENT: City Clerk

SUBJECT: Consideration of a Change of Ownership Application from Coppertop, Inc. d/b/a Coppertop Lounge, located at 1107 W. Locust St., currently holding a Tavern and Package Sales, All Types of Alcohol, Sunday Sales (TAPS) liquor license, as requested by the City Clerk Department.

RECOMMENDATION/MOTION: The Change of Ownership Application for Coppertop, Inc. d/b/a Coppertop Lounge be approved.

STRATEGIC PLAN LINK: Goal 5. Great place - livable, sustainable City.

STRATEGIC PLAN SIGNIFICANCE: Objective 5.d. Appropriate leisure and recreational opportunities responding to the needs of residents.

BACKGROUND: The Bloomington Liquor Commission met on December 11, 2018 to formally approve the Change of Ownership application for Coppertop, Inc. d/b/a Coppertop Lounge, located at 1107 W. Locust St., which currently holds a Tavern and Package Sales, All Types of Alcohol, Sunday Sales (TAPS) liquor license.

On December 11, 2018, Commissioners Tari Renner, Lindsey Powell, and Jim Jordan were present, as well as George Boyle, Asst. Corporation Counsel, Asst. Police Chief Greg Scott, and Ashley Lara, Legislative Assistant.

John Rexroad, CPA for Coppertop, Inc., and Bethany Olsen, Owner, appeared to request formal approval of a change of ownership that occurred earlier in the year, which effectively gave Ms. Olson 100% ownership. Ms. Olson confirmed that the change in ownership did not result in any operational changes.

Commissioner Jordan made the motion for approval, which was seconded by Commissioner Powell.

Ayes: Commissioners Powell, Jordan, and Renner.

Nays: None

Motion Carried.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: In accordance with City Code, on December 1, 2018, public notice was published in the Pantagraph and approximately 1 courtesy copies of the Public Notice were mailed to neighboring properties. The Agenda for the December 11, 2018 meeting of the Liquor Commission was placed on the City's website.

FINANCIAL IMPACT: This is a Change in Ownership. The current annual license fee for a RAPS liquor license is \$2,950, which will be recorded in the Non-Departmental-Liquor Licenses account (10010010-51010). Stakeholders can locate this in the FY 2019 Budget Book titled "Budget Overview & General Fund" on page 119.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Ashley Lara, Legislative Assistant

Review By: Leslie Yocum, Interim City Clerk

Financial & Budgetary Review By: Chris Tomerlin, Budget Manager

Legal Review By: George Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Creation of New License Findings
- CLK 3B APPLICATION Coppertop Lounge Change in Ownership TAPS
- CLK 3C PHN Coppertop Lounge Change in Ownership TAPS

Chapter 6: Section 4B: Creation of New License - Findings

(a) Standard for Creation. The City Council shall not create a new liquor license unless it has previously found that the creation of such license is necessary for the public convenience of residents of Bloomington and is in the best interest of the City of Bloomington. (Ordinance No. 1981-18)

(b) Factual Criteria. In deciding whether creation of a new license is necessary, the City Council shall consider:

- (1) The class of liquor license applied for;
- (2) Whether most of the establishment's anticipated gross revenue will be from sale of alcohol or other resources;
- (3) The character and nature of the proposed establishment;
- (4) The general design, layout and contents of the proposed establishment;
- (5) The location of the proposed establishment and the probable impact of a liquor establishment at that location upon the surrounding neighborhood or the City as a whole giving particular consideration to; (Ordinance No. 2004-2)

(a) the type of license(s) requested in the application;

(b) the nature of the proposed establishment; (Ordinance No. 2004-2)

(c) the location of the building of the proposed establishment in relation to any dwelling, church, school, hospital, home for the aged, indigent or veteran's and their wives, or any military or naval station with particular emphasis on its entrances/exits, windows and parking facilities; (Ordinance No. 2004-2)

(d) the hours of operation of the proposed establishment; (Ordinance No. 2004-2)

(e) the effect of live entertainment and/or amplified music in the proposed establishment upon persons in the surrounding area, particularly with respect to any dwelling, church, school, hospital, home for the aged, indigent or veteran's and their wives, or any military or naval station; (Ordinance No. 2004-2)

(f) signs and lights which are visible from the exterior of the proposed establishment;

(g) whether a Sunday license is being requested for the proposed establishment;

(h) the extent to which other businesses are licensed to sell alcoholic beverages at retail in the area under consideration;

(i) whether and what types of alcohol the applicant proposes to sell in single serving sizes for consumption off of the premises. (Ordinance No. 2004-2)

- (6) The probable demand for the proposed liquor establishment in the City;
- (7) The financial responsibility of the applicant;
- (8) Whether the applicant, or (if the applicant is a partnership or corporation) whether any partner, officer or director of the applicant has ever held a liquor license and his or her performance as a licensee; (Ordinance No. 1977-69)
- (9) Whether the applicant intends to furnish live entertainment in the establishment, and if so, the nature of such entertainment;
- (10) Whether the applicant intends to obtain a dancing permit pursuant to Chapter 7 of Bloomington City Code;
- (11) Whether the proposed establishment poses any problem to the Bloomington Police Department or Liquor Commissioner in the enforcement of City Ordinance or State and Federal Law;
- (12) Whether a current City of Bloomington liquor license has been issued for the premises sought to be licensed in the application;
- (13) Whether the premises complies with all pertinent health and safety codes applicable within the City of Bloomington;
- (14) No license shall be created for, or maintained by, an establishment whose primary or major focus is video gaming. In determining whether an establishment's primary or major focus is video gaming, the following factors may be considered.

(a) The layout and design of the establishment, including such factors as:

- 1. The number of video gaming machines relative to the customer seating capacity of the establishment; and
- 2. The square footage of space devoted to video gaming relative to the amount of space devoted to other activities;

(b) Whether the probable revenue derived from the establishment will be primarily from video gaming;

(c) The number of employees at the establishment and their proposed function;

(d) Other relevant factors. (Ordinance No. 2013-13)

(15) The recommendation of the Liquor Commission. (Ordinance No. 2013-13)

(c) All licenses created hereby are subject to issuance by the Mayor in his discretion as provided in 235 ILCS 5/4-4 and Section 37 of this Chapter. (Ordinance No. 2013-13)



CONSENT AGENDA ITEM NO. 71

FOR COUNCIL: January 14, 2019

SPONSORING DEPARTMENT: City Clerk

SUBJECT: Consideration of a Change of Ownership Application for Roko's, Inc. d/b/a Pub I, located at 505 W. Market Street, currently holding a Tavern and Package Sales, All Types of Alcohol (TAP) liquor license, as requested by the City Clerk Department.

RECOMMENDATION/MOTION: The Change of Ownership Application for Roko's, Inc. d/b/a Pub I be approved.

STRATEGIC PLAN LINK: Goal 5. Great place - livable, sustainable City.

STRATEGIC PLAN SIGNIFICANCE: Objective 5.d. Appropriate leisure and recreational opportunities responding to the needs of residents.

BACKGROUND: The Bloomington Liquor Commission met on December 11, 2018 to formally approve the Change of Ownership application for Roko's, Inc., d/b/a Pub I, located at 505 W. Market Street, which currently holds a Tavern and Package Sales, All Types of Alcohol (TAP) liquor license.

On December 11, 2018, Commissioners Tari Renner, Lindsey Powell, and Jim Jordan were present, as well as George Boyle, Asst. Corporation Counsel, Asst. Police Chief Greg Scott, and Ashley Lara, Legislative Assistant.

Barbara Rokos, Owner, appeared to request formal approval of a change of ownership following her husband's passing, which resulted in her becoming 100% owner. She confirmed that the change in ownership did not result in any operational changes.

Commissioner Powell made the motion for approval, which was seconded by Commissioner Jordan.

Ayes: Commissioners Powell, Jordan, and Renner.

Nays: None

Motion Carried.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: In accordance with City Code, on December 1, 2018, public notice was published in the Pantagraph and

approximately 1 courtesy copies of the Public Notice were mailed to neighboring properties. The Agenda for the December 11, 2018 meeting of the Liquor Commission was placed on the City's website.

FINANCIAL IMPACT: This is a Change in Ownership. The current annual license fee for a RAPS liquor license is \$2,950, which will be recorded in the Non-Departmental-Liquor Licenses account (10010010-51010). Stakeholders can locate this in the FY 2019 Budget Book titled "Budget Overview & General Fund" on page 119.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Ashley Lara, Legislative Assistant

Review By: Leslie Yocum, Interim City Clerk

Financial & Budgetary Review By: Chris Tomerlin, Budget Manager

Legal Review By: George Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Creation of New License Findings
- CLK 4B APPLICATION Pub I Change in Ownership TAP
- CLK 4C PHN Pub I Change in Ownership TAP

Chapter 6: Section 4B: Creation of New License - Findings

(a) Standard for Creation. The City Council shall not create a new liquor license unless it has previously found that the creation of such license is necessary for the public convenience of residents of Bloomington and is in the best interest of the City of Bloomington. (Ordinance No. 1981-18)

(b) Factual Criteria. In deciding whether creation of a new license is necessary, the City Council shall consider:

- (1) The class of liquor license applied for;
- (2) Whether most of the establishment's anticipated gross revenue will be from sale of alcohol or other resources;
- (3) The character and nature of the proposed establishment;
- (4) The general design, layout and contents of the proposed establishment;
- (5) The location of the proposed establishment and the probable impact of a liquor establishment at that location upon the surrounding neighborhood or the City as a whole giving particular consideration to; (Ordinance No. 2004-2)

(a) the type of license(s) requested in the application;

(b) the nature of the proposed establishment; (Ordinance No. 2004-2)

(c) the location of the building of the proposed establishment in relation to any dwelling, church, school, hospital, home for the aged, indigent or veteran's and their wives, or any military or naval station with particular emphasis on its entrances/exits, windows and parking facilities; (Ordinance No. 2004-2)

(d) the hours of operation of the proposed establishment; (Ordinance No. 2004-2)

(e) the effect of live entertainment and/or amplified music in the proposed establishment upon persons in the surrounding area, particularly with respect to any dwelling, church, school, hospital, home for the aged, indigent or veteran's and their wives, or any military or naval station; (Ordinance No. 2004-2)

(f) signs and lights which are visible from the exterior of the proposed establishment;

(g) whether a Sunday license is being requested for the proposed establishment;

(h) the extent to which other businesses are licensed to sell alcoholic beverages at retail in the area under consideration;

(i) whether and what types of alcohol the applicant proposes to sell in single serving sizes for consumption off of the premises. (Ordinance No. 2004-2)

- (6) The probable demand for the proposed liquor establishment in the City;
- (7) The financial responsibility of the applicant;
- (8) Whether the applicant, or (if the applicant is a partnership or corporation) whether any partner, officer or director of the applicant has ever held a liquor license and his or her performance as a licensee; (Ordinance No. 1977-69)
- (9) Whether the applicant intends to furnish live entertainment in the establishment, and if so, the nature of such entertainment;
- (10) Whether the applicant intends to obtain a dancing permit pursuant to Chapter 7 of Bloomington City Code;
- (11) Whether the proposed establishment poses any problem to the Bloomington Police Department or Liquor Commissioner in the enforcement of City Ordinance or State and Federal Law;
- (12) Whether a current City of Bloomington liquor license has been issued for the premises sought to be licensed in the application;
- (13) Whether the premises complies with all pertinent health and safety codes applicable within the City of Bloomington;
- (14) No license shall be created for, or maintained by, an establishment whose primary or major focus is video gaming. In determining whether an establishment's primary or major focus is video gaming, the following factors may be considered.

(a) The layout and design of the establishment, including such factors as:

- 1. The number of video gaming machines relative to the customer seating capacity of the establishment; and
- 2. The square footage of space devoted to video gaming relative to the amount of space devoted to other activities;

(b) Whether the probable revenue derived from the establishment will be primarily from video gaming;

(c) The number of employees at the establishment and their proposed function;

(d) Other relevant factors. (Ordinance No. 2013-13)

(15) The recommendation of the Liquor Commission. (Ordinance No. 2013-13)

(c) All licenses created hereby are subject to issuance by the Mayor in his discretion as provided in 235 ILCS 5/4-4 and Section 37 of this Chapter. (Ordinance No. 2013-13)

REGULAR AGENDA



REGULAR AGENDA ITEM NO. 8A

FOR COUNCIL: January 14, 2019

SPONSORING DEPARTMENT: Public Works

SUBJECT: Consideration of (1) an Agreement with ACE Sign Company for the construction and installation of Wayfinding Signage and Gateways in Downtown Bloomington, in an amount up to \$580,080, depending upon the award option chosen and (2) an Ordinance amending the Fiscal Year 2019 Budget, in an amount up to \$330,080, depending upon the award option chosen for Wayfinding Signage and Gateways Agreement, as requested by the Public Works Department.

RECOMMENDATION/MOTION: (1) The Agreement with ACE Sign Company for the construction and installation of Wayfinding Signage and Gateways in Downtown Bloomington, in an amount up to \$580,080, depending upon the award option chosen, and the City Manager and Interim City Clerk be authorized to execute the necessary documents; and (2) The Ordinance amending the Fiscal Year 2019 Budget, in an amount up to \$330,080, depending upon the award option chosen for Wayfinding Signage and Gateways Agreement be adopted, and the Mayor and Interim City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 1. Financially Sound City Providing Quality Basic Services; Goal 2. Upgrade City Infrastructure and Facilities; Goal 4. Strong Neighborhoods; Goal 5. Great Place - Livable, Sustainable City; Goal 6. Prosperous Downtown Bloomington

STRATEGIC PLAN SIGNIFICANCE: Objective 1c. Engaged residents that are well-informed and involved in an open governance process; Objective 2d. Well-designed, well maintained City facilities emphasizing productivity and customer service; Objective 4d. Improved neighborhood infrastructure; Objective 5a. Well-planned City with necessary services and infrastructure; Objective 5b. City decisions consistent with plans and policies; Objective 5e. More attractive city: commercial areas and neighborhoods; Objective 6a. More beautiful, clean Downtown area; Objective 6b. Downtown Vision and Plan used to guide development, redevelopment and investments; Objective 6c. Downtown becoming a community and regional destination.

BACKGROUND: Public Works is recommending approval of an agreement with ACE Sign Company for the construction and installation of Wayfinding Signage and Gateways in Downtown Bloomington, in an amount up to \$580,080, depending upon the award option chosen by Council. Public Works is also recommending that an ordinance be adopted amending the Fiscal Year 2019 Budget in an amount up to \$330,080, depending upon the award option chosen by the Council, to finance the Wayfinding Signage and

Gateways agreement. Initially, staff planned to group projects into biddable portions and award contracts in FY 2018, FY 2019, and FY 2020. Anticipating this approach, staff budgeted and planned for \$250,000 in each of the three fiscal years, for a total of \$750,000. The first portion of the project was designed and bid in FY 2018 (wayfinding), but Staff received no bids for that portion of the bid in FY 2018 leaving \$196,928.90 in the Capital Improvement Fund, fund balance. Staff and the Downtown Signage Committee combined biddable portions of the work in FY 2019 to encourage interest in the project.

With the most recent bidding process, staff combined both portions previously separated into FY 2018 and FY 2019 packages into one bid package with two Additive Alternates (see below for details). Since the unsuccessful FY 2018 bid letting occurred in April 2018, it was too late in the FY 2019 budget process to increase the FY 2019 budget by the amount not utilized in FY 2018. Therefore the budgeted amount for FY 2019 is currently \$250,000.

Staff presents three (3) options to Council for the award:

- 1) Award the Full Bid: This option will allow the completion of the entire project as envisioned and developed by the Downtown Signage Committee and the public during the various public involvement activities during the development of the project. It will also allow the purchase of various "spare part" components discussed below in Additive Alternate 2 to simplify future maintenance of the signs. A summary of the anticipated work items and quantities for this award option can be found on the attached Bid Tabulation. For this award, the budget amendment will add \$330,080.00 to the FY 2019 budget from the Capital Improvement Fund, fund balance, for a total revised FY 2019 amount for this project of \$580,080.00.
- 2) Award Based on FY 2018 (not encumbered/remained in Capital Improvement Fund, fund balance) and FY 2019 Budget Amount: Following the opening of the bids, the Downtown Signage Committee met and discussed a recommendation for award. At this meeting, it was assumed that the funding available was limited to \$446,928.90 (the total of the FY 2018 unused budgeted amount and the FY 2019-budgeted amount). Under this funding scenario, the Committee voted to recommend to Council an award that prioritized the Gateway Arch and Pedestrian Map Directories over the LED Gateway Monuments. As a result, with this award option, the Downtown Gateway Monuments planned at Main and Olive (for traffic from the south) and at Market and Center (for traffic from the north and west) will be removed from the project. This option will award all of the Base Bid along with portions of Additive Alternate 1 (Gateway Arch and Pedestrian Map Directory with Community Event Panel) and reduced quantities of Additive Alternate 2 ("spare parts" for future maintenance). A summary of the anticipated work items and revised quantities for this award option is attached. For this award, the budget amendment will add \$196,810.00 to the FY

2019 budget from the Capital Improvement Fund, fund balance, for a total revised FY 2019 amount for this project of \$446,810.00.

- 3) Award the Base Bid only: This option minimizes the additional allocation required for FY 2019 by reducing the project to the directional wayfinding and secondary gateway signage as detailed in the Base Bid description below. With this award option, the Downtown Gateway Monuments planned at Main and Olive (for traffic from the south) and at Market and Center (for traffic from the north or west) will not be installed. Pedestrian Map Directory Signs planned by the Lincoln and Market Parking Decks will not be installed. The Downtown Gateway Arch on Center just south of Locust will not be installed. Finally, there will not be any "spare parts" for future maintenance purchased. A summary of the anticipated work items and quantities for this award option can be found under the Base Bid section below and on the attached Bid Tabulation. For this award, the budget amendment will add \$106,520.00 to the FY 2019 budget from the Capital Improvement Fund, fund balance, for a total revised FY 2019 amount for this project of \$356,520.00.

For bidding, the work was separated into a Base Bid with two separate Additive Alternates. The Base Bid consisted of the single pole, core wayfinding signage: Downtown single and double panel wayfinding signage, parking directional signage, pathfinder signage (signs placed outside Downtown on Veteran's Parkway, south Main Street, etc. directing to Downtown), and the smaller secondary gateway signage (placed on smaller streets such as Washington).

Additive Alternate 1 consisted of the various gateway components including the LED primary gateways, the gateway arch, a non-LED primary gateway option, and the pedestrian map sign with a community events bulletin board option. This Additive Alternate was setup to establish bid prices for multiple configurations of gateways that could allow the project award to be reduced if needed to meet the available budget.

Additive Alternate 2 consisted of various "spare part" components that would not be installed, but that would be materials to be furnished to the City for use during future maintenance of the signs. This would allow for the quick replacement by City Staff of signs and/or posts that become damaged. This would also guarantee that the replacement parts are compatible with and aesthetically match those installed originally with this project. This Additive Alternate was also setup to be awarded in whole, in part, or not at all depending on available budget.

A visual representation of each of the signs, their locations, and their associated portion of the bid breakdown is attached.

City staff received bids for wayfinding signage and gateways for Downtown Bloomington until 2:00p.m. Monday, December 17, 2018, in the Office of the City Clerk. Staff received a total of two (2) bids and opened them at City Hall in the council chambers conference room. A bid tabulation is attached. The City received the following bids:

	ACE Sign Co.	Prairie Signs, Inc.	Engineer's Estimate
Base Bid	\$356,520.00	\$501,629.00	\$130,700.00
*Base Bid Adjusted for Local Preference:		\$486,580.13	
Additive Alternate 1	\$153,160.00	\$247,117.00 **	\$346,000.00
*Add. Alt. 1 Adjusted for Local Preference:		\$239,703.49 **	
Additive Alternate 2	\$70,400.00	\$57,960.00 **	\$80,000.00
*Add. Alt. 1 Adjusted for Local Preference:		\$56,221.20 **	
Summary for Comparison*:			
Total Base Bid	\$356,520.00	\$486,580.13	\$130,700.00
Total Base + Add. Alt 1	\$509,680.00	\$726,283.62 **	\$476,700.00
Total Base + Add. Alt 2	\$426,920.00	\$542,801.33 **	\$210,700.00
Total Base + Add. Alt 1 & 2	\$580,080.00	\$782,504.82 **	\$556,700.00
	LOW BIDDER		

* Prairie Signs, Inc. is a Local Bidder as defined in the City's Local Preference Purchasing Policy. For the purposes of comparison and consideration in the contract award, an adjustment of 3% up to a maximum of \$30,000 is applied (total bid between \$250,000.01 and \$1,000,000.00).

** One bidder, Prairie Signs, Inc., failed to include bid prices for two of the items in Additive Alternate 1 and one of the items in Additive Alternate 2. Totals provided represent the summary of the prices for the items received.

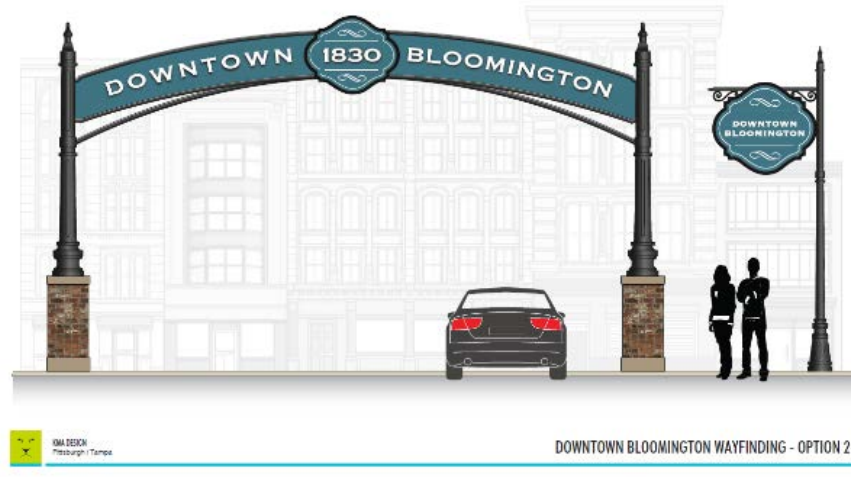
Timeline

On August 24, 2015, the Bloomington City Council adopted the 2035 Comprehensive Plan, which was developed from an intensive community engagement process. The Plan identifies Downtown Bloomington as a core attraction for employment, specialty retail, innovative mixed uses, and cultural and entertainment uses. The Plan highlights many strengths of Downtown Bloomington including its history, architecture, and nightlife. However, a salient theme emerged during the outreach process: *there is a clear lack of understanding in the community regarding the boundaries of Downtown*. The Plan recommends unified marketing and branding for the Downtown district and the creation of signage and wayfinding installations.

On August 22, 2016 the City Council approved a contract with Kerestes Martin Associates Inc. (aka KMA Design), a reputable design firm from Pittsburg, PA, in the amount of \$62,190.00 (Purchase Order # 20170182) to provide wayfinding and branding design services focused on improving navigation to and around Downtown Bloomington. The Downtown Signage Committee along with City staff has met numerous times working with the consultant to develop a plan for wayfinding, branding and gateways for the downtown. KMA Design surveyed residents and determined strategic locations for wayfinding signage and gateway installations. The survey results aligned with the findings from the Comprehensive Plan specifically the need for a unified, clear message. Additionally, the survey reinforced Downtown Bloomington's biggest strengths as its history, architecture, nightlife and arts scene.

On September 27, 2016, KMA Designs held a public meeting and open forum at the Bloomington Center for the Performing Arts. KMA also distributed surveys at the meeting and online. 70 residents and visitors responded to the survey. On November 1, 2017 another open house public meeting was held at the McLean County Museum of history to gather additional feedback on the three conceptual designs. In addition, the three options were on display at City Hall, Illinois Wesleyan University, The Snyder Companies main office, and the Monroe Building/Fox and Hounds public lobby during the month of November. This information was also made available on the City's website, where people could vote on their preferred option. The final results showed support for the historical option with a teal background color.

On December 11, 2017, KMA Design presented the results and a proposal to use a rendering of Option 2 with a brick base rather than a stone base. In addition, internal lighting would be added to the archway sign to increase visibility. These recommendations are based on the feedback received during the public input period as



well as the recommendation from the Downtown Signage Committee. This wayfinding concept incorporates a blend of decorative styles and features, much like the buildings and existing streetscape in Downtown. The brick base matches the aesthetic of Downtown better than the original stone design.

The unified appearance of the recommended signs remind patrons that they have arrived at Bloomington's historic, safe, and friendly downtown destination. The positive financial impacts of implementing a unified marketing and wayfinding concept for Downtown are tangentially related to the initial investment. Many direct benefits of

the marketing campaign exist, such as improved sense of community and place. In addition, staff temporarily installed a mockup of a wayfinding sign on the right side of East Street between Front Street and Washington Street in order for the public to see how the signs will look once they are installed. This is not the permanent location or mounting method for the sign.



On December 18, 2017, council approved a change order to pay KMA Design to create construction documents in preparation for bidding and field services. The cost for providing these additional services was limited to \$28,095.10. A total amount of \$250,000 was included in the FY 2018 budget to begin the installation of signs in the downtown. However, this amount was not automatically carried over to FY 2019. The Parks, Recreation & Cultural Arts Department spent \$24,976 on Downtown Streetscape items such as bike racks, benches and trash receptacles in FY 2018. After this change order was approved, \$196,928.90 remained available for a portion of the construction and installation costs for the signs.

KMA completed the plans and specifications, and the proposed wayfinding work was publicly bid in April 2018. Even though there were a number of plan holders, the City did not receive any bids on the contract. Staff opinion is that, as the project is unique in scope, bidders may have needed more time or a different bidding period in order to take part in the bidding process. Staff put the entire project out to bid beginning October 2018 with a bid opening in December 2018.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Members of the Downtown Signage Committee and the public were involved throughout the development of the proposed downtown wayfinding signage. Additional information can be found in the Background section. Staff advertised the bid online and in *The Pantagraph* on October 17, 2018. Staff opened the bids at 2:00p.m. Monday, December 17, 2018, in the City Hall council chambers conference room. On Tuesday, December 18, 2018, staff presented the bids to the Committee. The Committee discussed the award under the assumption that the available project funding consisted of \$250,000 budgeted for FY 2019 and the \$196,928.90 remainder from FY 2018 for a total budget amount of \$446,928.9. Under this assumption, the Committee voted unanimously to include the Center Street Arch and the two pedestrian kiosk maps and poles along with the Base Bid in the award recommendation to Council. This corresponds to Award Option 2.

FINANCIAL IMPACT: The FY 2019 Budget includes \$250,000 under the Capital Improvements-Other Capital Improvements (40100100-72620) account. The Ordinance allocates an additional amount of up to \$330,080.00 from the Capital Improvement Fund reserves. Stakeholders can locate this in the FY 2019 Budget Book titled "Other

Funds & Capital Improvement” on pages 78, 243, 260, 277, and 278. If approved, dependent on the option chosen, a budget amendment will be processed to cover the additional cost. Please see the “Exhibit” for specific account details.

COMMUNITY DEVELOPMENT IMPACT: The Neighborhoods and Downtown chapters of the City’s Comprehensive Plan 2035 (Adopted August 24, 2015) includes multiple goals and objectives related to approving this item:

N-2. Improve community identity and appearance by celebrating the unique nature and character of the City’s individual neighborhoods.

N-2.2 Celebrate the uniqueness of Bloomington’s neighborhoods

N-2.3 Enhance Bloomington’s public realm

D-2 Market and promote the unique brand and image of Downtown Bloomington

D-2.1 Identify and designate gateways to Downtown

D-2.3 Improve wayfinding Downtown

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Michael Hill, Miscellaneous Technical Assistant
Philip Allyn, City Traffic Engineer

Reviewed By: Jim Karch, P.E., MPA, Director of Public Works

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager
Scott Rathbun, Finance Director

Water/Community Dev. Review By: Katie Simpson, City Planner

Legal Review By: George D. Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- PW 1B ORDINANCE Wayfinding Signage and Gateways
- PW 1C EXHIBIT Wayfinding Signage and Gateways
- PW 1D AGREEMENT Wayfinding Signage and Gateways
- PW 1E BID TABULATION Wayfinding Signage and Gateways

- PW 1F BID BREAKDOWN Wayfinding Signage and Gateways
- PW 1G AWARD OPTION TWO Wayfinding Signage and Gateways



REGULAR AGENDA ITEM NO. 8B

FOR COUNCIL: January 14, 2019

SPONSORING DEPARTMENT: Public Works

SUBJECT: Consideration of a Professional Services Agreement with Hanson Professional Services, for Phase II design of Hamilton Road, from Bunn Street to Commerce Parkway, in the amount of \$558,460.32, as requested by the Public Works Department.

RECOMMENDATION/MOTION: The Professional Services Agreement with Hanson Professional Services, for Phase II design of Hamilton Road, from Bunn Street to Commerce Parkway, in the amount of \$558,460.32, be approved, and the City Manager and Interim City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 2. Upgrade City Infrastructure and Facilities; Goal 3. Grow the Local Economy; and Goal 5. Great Place - Livable, Sustainable City.

STRATEGIC PLAN SIGNIFICANCE: Objective 2a. Better quality roads and sidewalks; Objective 3e. Strong working relationship among the City, businesses, economic development organizations; and Objective 5a. Well-planned City with necessary services and infrastructure.

BACKGROUND: Public Works is recommending the approval of a Professional Services Agreement with Hanson Professional Services in order to complete Phase II design for Hamilton Road from Bunn Street to Commerce Parkway, in the amount of \$558,460.32. As Phase I for this project will be completed in the spring, City staff has negotiated a contract with Hanson Professional Services to complete the Phase II design. Staff selected Hanson for the Phase I and Phase II design utilizing Quality Based Selection in 2015. This is a continuation of their previous work. This design will be completed using 80 percent federal funds (Surface Transportation - Urban) with a 20 percent local match. That means that the City will be reimbursed \$446,768.26 for a net cost of \$111,692.06 in local funds.

Illinois Department of Transportation (IDOT) staff has advised that the Phase II agreement with Hanson must be in place before they draft the Joint Agreement between IDOT and the City. This Joint Agreement will commit the Federal Funds to the Phase II design. City Staff will present the MFT Resolution, which will appropriate the funds to the project, along with the Joint Agreement for Council approval when available. Hanson Professional Services will not be allowed to proceed with the work in this Agreement until both the Joint Agreement and MFT Resolution are approved by the City Council and IDOT.

The extension of Hamilton Road from Bunn Street to Commerce Parkway has been a priority for the City of Bloomington for many years. City Council has set this project as a high priority by approving multiple design contracts, applications for TIGER grants, FASTLANE grants, OneVoice trips, the potential closures of City streets at two railroad crossings, and, most recently, a Resolution to commit to providing construction funds (see attached). Unfortunately, two different attempts in 2000 and 2008 to come to an agreement with Norfolk Southern Railway (NSR) to build this project have failed. The current began in 2015 with a Phase I contract which is scheduled to be completed in the spring of 2019. The City has spent more than \$28 million on the south corridor, starting in the 1990s, and is moving forward on the other unimproved gap in the corridor: Fox Creek Road, from Danbury Drive to Beich Road, which will cost another \$7.4 million.

The current construction estimate for this project is \$12.5 million dollars, assuming an agreement can be made with Norfolk Southern Railway to construct a new at-grade railroad crossing rather than a bridge. Staff included an estimated \$2.5 million dollars to relocate the existing railroad siding storage tracks in the construction estimate. Currently, this amount is budgeted from the City MFT fund.

Hamilton Road - Bunn Street to Commerce Parkway Funding				
Year	Description	Total Cost	Funding Source	
			Local	Federal
2019	Phase II Design	\$558,460.32	\$111,692.06	\$446,768.26
2020	Right-of-Way	\$2,000,000 (Est.)	\$400,000 (Est.)	\$1,600,000 (Est.)
	Railroad Siding Relocation	\$2,500,000 (Est.)	\$2,500,000 (Est.)	\$0 (See Note 1)
2022	Construction	\$7,400,000 (Est.)	\$1,480,000 (Est.)	\$5,920,000 (Est.)
Total		\$12,458,460.32 (Est.)	\$4,491,692.06 (Est.)	\$7,966,768.26 (Est.)

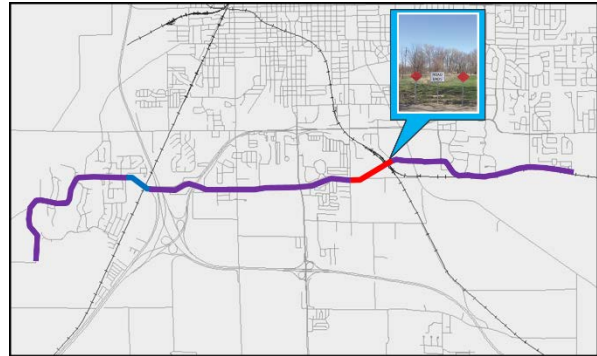
Note 1: City staff is attempting to secure partial federal funding for the railroad siding relocation.

Hamilton Road, from Bunn Street to Commerce Parkway, is the remaining street segment needed to provide a continuous east-west transportation corridor south of Veterans Parkway (another remaining segment, Fox Creek from Danbury to Beich, is funded and in the design phase.) The Hamilton-Fox Creek corridor is at a critical

juncture that relies on a commitment from the City of Bloomington for funding for construction of the Bunn-to-Commerce segment.

The completed project will:

- Complete an essential east-west arterial from Fox Creek Subdivision to 0.5 miles east of Hershey Road;
- Promote multi-modal transportation from residential and recreational areas to employment centers by connecting multi-use trails that run east and west in the area;
- Facilitate in-fill commercial and residential development as advocated in the Comprehensive Plan;
- Construct approximately 3,000 feet of new four-lane arterial road between Bunn Street and Commerce Parkway;
- Relocate existing Norfolk Southern Railway (NS) sidings;
- Close the intersection of Rhodes Lane and US 150 (Morrissey Drive); and
- Construct a new at-grade crossing with NS.



On August 28, 2017 Council adopted Resolution 2017-30 to commit the City to fund 20 percent of the project once an Illinois Commerce Commission (ICC) Order (which would approve the railroad plan) is passed. This Resolution was critical to show Norfolk Southern that the City is serious about this project. Discussions with Norfolk Southern have progressed since Council adopted the Resolution. The completion of Phase I design and commencement of Phase II should help these negotiations as well.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Staff held a public open house for the Hamilton Road from Bunn Street to Commerce Parkway project on September 22, 2016. Staff invited members of the community to ask questions and provide comments. Those in attendance were largely in favor of the project.

In addition, staff held a public open house for the potential closure of the Roosevelt Avenue and Western Avenue railroad crossings on September 20, 2016. The closures are anticipated to be necessary to add the proposed at-grade crossing at Hamilton Road. A representative of Norfolk Southern Railroad flew in from Atlanta, GA to attend the meeting. Staff invited members of the community to ask questions and provide comments. Those in attendance had concerns but were largely understanding of the situation.

Staff also held a meeting with representatives from State Farm on October 12, 2016. City staff explained the project and the implications to State Farm property.

Staff has started discussing land acquisition with several property owners adjacent to the project.

FINANCIAL IMPACT: Phase II design for this project has a total cost of \$558,460.32. The City will initially encumber this amount and then incrementally pay the total and be reimbursed 80 percent with Federal Funds, Surface Transportation - Urban (STU), as the invoices are paid.

Surface Transportation - Urban funds were budgeted for this Phase II design in IDOT's FY 2019-2024 Proposed Highway Improvement Program in the amount of \$800,000. The Federal share of the cost is \$446,768.26.

Motor Fuel Tax (MFT) Funds were budgeted for this project in the FY 2019 Adopted Budget for this project in the amount of \$200,000. The City's share of this cost is \$111,692.06. However, the total amount of \$558,460.32 needs to be encumbered by the City. The difference of \$358,460.32 will be taken from unutilized budgeted funds in the MFT-Street Construction & Improvement account (20300300-72530) for the Fox Creek Road project. (The Fox Creek Road project is behind schedule and funding has been budgeted for FY 2020.)

Stakeholders can locate this item budgeted at \$200,000 in the Adopted FY 2019 Budget Book titled "Other Funds & Capital Improvement" under the Motor Fuel Tax-Architectural & Engineering for Capital account (20300300-70051) on pages 243 and 248 - 250. If approved, a budget transfer in the amount of \$358,460.32 will be processed from unutilized budgeted funds in the MFT-Street Construction & Improvement account (20300300-72530) for the Fox Creek Road project to the Motor Fuel Tax- Architectural & Engineering for Capital account (20300300-70051).

Additional monies are budgeted for land acquisition and construction of this project in FY 2020 and FY 2021 respectively.

COMMUNITY DEVELOPMENT IMPACT: This project would be a great accomplishment for the TAQ-1 goal (listed below) as well as promote the core value of "Solid Infrastructure". This section of Hamilton Road runs through an area with a land use priority of Tier 2. Additionally, it would provide better connection, and therefore increase the likelihood of development, for many areas that have land use priority of Tier 1 and Tier 2.

Link to Comprehensive Plan/Downtown Plan Goals: TAQ-1: A safe and efficient network of streets, bicycle-pedestrian facilities and other infrastructure to serve users in any surface transportation mode.

Regional Significance: The Hamilton, Bunn, to Commerce is also a regional project that provides to McLean County residents and the Bloomington/Normal Urban Area. The project aligns with Goals 1 and 5 of the Regional Long Range Transportation Plan *BN Mobile* which promote preserving the integrity of our transportation system and improving the quality of the freight and distribution network.

- Goal 1: we will increase the utility of the transportation system to maintain its operational integrity, leverage previous investment and meet future needs."

- Objective 5.2: providing first and last mile infrastructure connections to key facilities that provide access to the goods, markets, and modes

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Luke Thoele, P.E., Assistant City Engineer
Michael Hill, Miscellaneous Technical Assistant

Reviewed By: Jim Karch, P.E., MPA, Director of Public Works

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager
Scott Rathbun, Finance Director

Water/Community Dev. Review By: Katie Simpson, City Planner

Legal Review By: George D. Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- PW 2B AGREEMENT Hamilton Road PhII
- PW 2C PROCEEDINGS Hamilton Road PhII
- PW 2D ADOPTED RESOLUTION Hamilton Road PhII

APPOINTMENTS

Appointments

Michael Rivera Jr.: *Board of Zoning Appeals*

Melissa Libert: *Cultural Commission*

Catrina Parker: *Library Board of Trustees*

