

COMMENT CARD ACTIVITY - 2 CARDS			
Were you immediately greeted by Office Staff?			
Yes	1	No	0
I Rang the Bell	1		
How often do you visit the Clerk's Office?			
Once/Week	1	Seldom	
Once/Month		Other	1
Often		Other: Permit - Yearly	
How was the service that you were provided?			
Excellent	1	Acceptable	1
Good		Other	
NOTE: If no changes on permit			
Additional Comments			
1. Can there be a form to check off and send back?			
2. Great Staff. Very helpful and friendly.			
Requested Follow-Up Call or Email			

LIQUOR LICENSES			
Type	Issued	Invoiced	Collected
Clubs	0	\$12,000.00	\$2,400.00
Convenience	0	\$31,412.50	\$7,550.00
Package	0	\$37,437.50	\$10,637.50
Restaurant	2	\$47,662.50	\$24,887.50
Tavern	1	\$52,912.50	\$5,162.50
Catering	1	\$2,025.00	\$300.00
Entertainment	1	\$25,337.50	\$141.37
Secondary Premise	3	\$400.00	\$300.00
Extension of Premise	0	\$0.00	\$0.00
Limited	0	\$0.00	\$0.00

OTHER LICENSES			
Type	Issued	Invoiced	Collected
Amusements	0	\$13,949.25	\$125.00
Video Gaming	0	\$0.00	\$0.00
Tobacco	0	\$1,700.00	\$475.00
Miscellaneous	1	\$34,256.00	\$1,760.00
Lake Leases	0	\$0.00	\$0.00

TOTALS	
Licenses Issued	9
Invoiced	\$259,092.75
Collected	\$53,738.87

OTHER ACTIVITIES	
Special Event Permits	0
Event Meetings (Liquor)	0
Block Party Permits	0
MLRB Meeting	0

FREEDOM OF INFORMATION ACT	
Total Requests	105
Total Staff Time (Requests)	113.25

CALL LOG							
	2240	2398	2287	2312	2628	Totals	Per Line Total Calls
Count	1195	208	82	347	28	1860	2240
Total Duration	3:13	3:59	2:46	11:53	0:37	22:28	2390
Cost	1.63	0.94	0	7.94	0.02	10.53	2398
Count	422	7	9	41	25	504	416
Inbound Duration	13:53	0:15	0:40	1:45	0:31	17:04	2287
Cost	0	0	0	0	0	0	164
Count	53	7	0	26	2	88	2312
Local Duration	1:15	0:13	0:00	0:36	0:06	2:10	694
Cost	0	0	0	0	0	0	2628 (FAX)
Count	22	13	0	8	1	44	56
Long Distance Duration	0:34	0:23	0:00	1:47	0:01	2:45	
Cost	1.63	0.94	0	7.94	0.02	10.53	
Count	698	181	73	272	0	1224	

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EXPLANATION OF LICENSES INVOICED/COLLECTED				MEETINGS			MEETING TOTALS
TYPE OF LICENSE	DATE INVOICED	DATE DUE	NOTE	TYPE OF MTG	# OF MTGS	# OF ITEMS	TOTAL MTGS ATTENDED
Clubs	1-Nov-18	31-Dec-18		LIQUOR	0	0	4
Convenience	1-Nov-18	31-Dec-18		COW	1	7	TOTAL # OF ITEMS
Package	1-Nov-18	31-Dec-18		REGULAR	2	31	45
Restaurant	1-Nov-18	31-Dec-18		TOWNSHIP	1	7	
Tavern	1-Nov-18	31-Dec-18		SPECIAL	0	0	
Catering	1-Nov-18	31-Dec-18		WORK SESSION	0	0	
Entertainment	1-Nov-18	31-Dec-18		EXEC. SESSION	0	0	
Secondary Presmise			License is As Needed	RETREAT	0	0	
Limited			License is As Needed	TIF	0	0	
Amusements	1-Nov-18	31-Dec-18		JOINT MTG	0	0	
Video Gaming			License is Renewed in April				
Tobacco	1-Nov-18	31-Dec-18					
Miscellaneous	1-Nov-18	31-Dec-18					