



Economic & Community Development
 Building Safety Division
 PO Box 3157
 Bloomington, IL 61702-3157

Phone: 309-434-2226
 TTY: 309-829-5115

2023 HVAC Contractor License Renewal

Instructions to applicants: Complete form by filling in all information. Supporting documentation **MUST** accompany the signed application when submitted. Please submit the following:

- this completed application
- copy of the Surety Permit Bond (\$2,000)
- copy of Liability Insurance, **\$100,000** for property damage, **\$300,000** for personal injury (Certificate holder is City of Bloomington 109 E. Olive Bloomington IL 61702)
- current HVAC License from the municipality you tested and received license from **(We do not reciprocate with City of Chicago licenses)**
- **\$100.00** check payable to the City of Bloomington for annual renewal.

NOTE: A registration card will be issued only upon arrival of all materials.

Business Name:	Application Date:
Business Address:	Phone #:
	Mobile #:
	Fax #:
Liability Insurance Carrier (Name, Exp. Date):	
Surety Company Bond Carrier:	
Contractor Signature:	E-mail:
Print Name:	



NOTE: MAIL, DO NOT FAX, ALL MATERIALS TO:

CITY OF BLOOMINGTON – ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT
ATTN: CONTRACTOR REGISTRATION
P.O. BOX 3157, BLOOMINGTON, IL 61702-3157

ON OR BEFORE DECEMBER 31, 2022

Failure to renew by January 31, 2023, will result in a penalty fee of \$50.00 per month or portion thereof.

Please check here if you are a minority or woman owned business and would like to receive an application to be on the approved Community Development Contractor's List.

Minority Owned Woman Owned

FOR OFFICE USE ONLY.

Account #	Bill #	Fee: \$
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DO NOT FAX

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