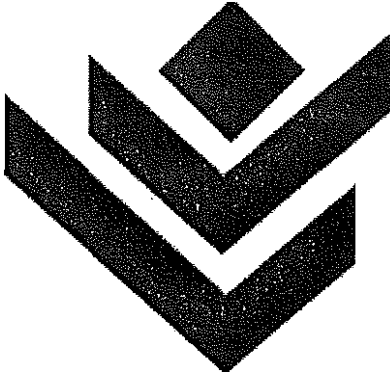




CITY OF
BLOOMINGTON
COUNCIL MEETING
OCTOBER 8, 2018



City Logo Design Rationale

The symbol for the City of Bloomington is multifaceted in its visual and conceptual approach. Visually the symbol and the City's identity represent a modern progressive style which is consistent with the City's government. The symbol is based on three different concepts which combine to represent the City in a contemporary and appropriate way.

First and foremost is the chevron. The City government is a respected agency dedicated to serving the public. In this way, the chevron represents service, rank and authority.

The symbol may also be seen as a three dimensional building. This represents growth and diversity in our community.

Finally, the flower or plant derived from the original name "Blooming Grove," represents a community that is friendly and safe. Progress and growth are also associated with plant life as well as regeneration and renewal.

The symbol's positive upward movement is representative of the City's commitment to excellence!

Brief Summary of Five Council Priorities

Five Priorities

At the September retreat, Council informally selected its top five priorities, and since that time staff has seen that these five areas are the dominant focus of the Council's policy deliberations. The selected priorities are:

1. Economic Development
2. Infrastructure
3. Financial Planning
4. Reduced Emergency Response Times
5. Downtown Implementation Plan

The value in naming priorities is to establish policy direction, make that direction known to stakeholders and guide policy, budget and operational decisions. As we work to develop the City's FY17 budget, staff would find value in formalizing the five priorities for the next fiscal year.

Prior to formalization, we have prepared this brief summary to begin the dialogue about what each priority means, where it stands and what it will take to advance each going forward.

1. Economic Development

- A. Economic development was overwhelmingly recognized by the Council as **essential to the financial sustainability** of the community. It is our prime means to diversify our tax base and expand our revenue streams.
- B. City of Bloomington economic development is undertaken in parallel with **regional collaboration** and economic development initiatives of the EDC, B/N Advantage and others.
- C. The time is right to review our **economic development strategic plan and incentive policy**. Tools such as TIF are invaluable for the redevelopment of areas such as Colonial Plaza, and will be key to our success.
- D. Economic development cannot stand alone and depends on sound infrastructure and quality of life to successfully ensure a financially-sound future for our community.

2. Infrastructure

- A. The City is decades behind in funding much-needed **infrastructure maintenance**, estimated to total \$400M or more. Reliable infrastructure with the capacity to handle growth is essential to economic development, quality of life and the City's financial long-term stability.
- B. Our City's recently completed **infrastructure Master Plans**, encompassing streets, sanitary sewers, storm water, facilities, sidewalks and more provide detailed inventory, condition rating and make it possible for us to assess and prioritize critical needs.
- C. The next essential step is to develop a **five year Capital Improvement Plan** to address the most urgent/timely needs, AND a funding strategy.
- D. Some projects included in the City's Master Plans are prime candidates for borrowing. Financing options are many, and Council will determine a preferred strategy, ranging from conservative to aggressive.

3. Financial Planning

- A. Since the Great Recession, we are all adapting to a new economy that requires us to have a **long-term, continuously evolving plan for financial sustainability**, including a plan for appropriate reserves. We must have a balanced budget to avoid the pitfalls and reputational damage that many other governments continue to experience.
- B. A deficit in the City's General Fund was averted in the near term through Budget Task Force recommendations and the Council's recent adoption of a 1% sales tax increase. However, the City's expenses, especially those tied to Police and Fire pensions and labor costs, will continue to increase over the years. The **potential for a General Fund structural deficit** will continue to threaten future budgets.
- C. It will take all of us, including our citizens, to develop solutions for achievement of financial sustainability. We must focus on refining our financial projections, re-forecasting when appropriate, identifying programs and services, establishing appropriate levels of service performance measures, and prioritization.
- D. A **Capital Improvement Plan and funding** is critical to the City's financial strategy now and going forward.

4. Reduced Emergency Response Times

- A. Despite the excellent efforts of our first responders, the Fire Master Plan identified that **service to the City's northeast portion is inadequate and response times are below our standards**. Long-term, the Master Plan recommends a new Fire Station facility to serve the northeast area of the City. In the short-term, we must identify creative and innovative methods to reduce EMS and fire suppression response times.
- B. Quality public safety services are essential to a community's Economic Development and, with so many financial resources devoted to public safety, **finding efficient solutions to public safety issues** contributes to the long-term financial health of the community.

5. Downtown Implementation Plan

- A. The Downtown Master Plan was adopted by the City Council in 2013 without an Implementation Plan. Increased interest in Downtown economic development, notably in the proposed addition of hotel and/or convention center space, indicates this is the time to **design the City's role** in success of the Downtown.
 - a. It will take inside and outside **resources to vet potential Downtown projects**.
 - b. We must determine the amount and type of **public engagement** that is appropriate for Downtown development proposals.
 - c. Traditionally, municipalities play a role in Downtown **streetscape improvements** and meeting its **parking needs**.
- B. We can **build upon the qualities that make our Downtown special**, such as our ties to President Lincoln and Route 66, both expertly displayed in the new Visitors Center at the McLean County Museum of History. Smart economic development in Downtown will expand on existing assets and attractions like the Museum, the BCPA and the Coliseum.



RESOLUTION NO. 2016 -29

A RESOLUTION ADOPTING A MISSION, VISION AND VALUES STATEMENT FOR THE CITY OF BLOOMINGTON

WHEREAS, the City of Bloomington ("City") is an Illinois home-rule municipality; and

WHEREAS, the City is known as the "Jewel of the Midwest;" and

WHEREAS, the City is a great place to live, work and play; and

WHEREAS, the City Council desires to adopt a statement expressing the Organizational Mission, Vision and Values of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of the City of Bloomington, McLean County, Illinois, as follows:

Section 1. The above stated recitals are incorporated herein by reference.

Section 2. The City Council of the City of Bloomington hereby formally adopt the following as the City's Organizational Mission, Vision and Values:

Mission: To lead, serve and uplift the City of Bloomington

Vision: A Jewel of Midwest Cities

Values: Service-centered, results-driven, inclusive.

Section 3. All resolutions in conflict with this Resolution, as well as any previous statements adopted on the mission, vision and values of the City are hereby repealed.

Section 4. This Resolution shall be in full force and effect immediately after its passage and approval.

APPROVED by the City Council of the City of Bloomington, McLean County, Bloomington, Illinois, July 25, 2016, by a vote of 7 to 1. (Nay: Alderman Kevin Lower) (Absent: Alderman David Sage)

CITY OF BLOOMINGTON

Tari Renner, Mayor

ATTEST

Cherry L. Lawson, City Clerk

AGENDA



**CITY COUNCIL MEETING AGENDA
CITY HALL COUNCIL CHAMBERS
109 EAST OLIVE STREET, BLOOMINGTON, IL 61701
MONDAY, OCTOBER 8, 2018; 6:00 P.M.**

- 1. Call to order**
- 2. Pledge of Allegiance to the Flag**
- 3. Remain Standing for a Moment of Silent Prayer**
- 4. Roll Call**
- 5. Recognition/Appointments**
 - A. Proclamation declaring the 175th Anniversary of the Wayman African Methodist Church.
 - B. Presentation of the winners of the 2018 Beautification Awards, as presented by the Beautification Committee:
 - (a) Residential Winners:
 - (i) Ronald and Mary Anderson
 - (ii) Jane Jones
 - (iii) Josefina Ramirez
 - (b) Commercial Winners:
 - (i) Withers Park, Superintendent of Parks (Robert Moews)
 - (ii) BJH/BHS, Superintendent (Barry Reilly)
 - (iii) Ewing Cultural Center (Toni Tucker)
- 6. Public Comment**

NOTE: Action may be taken by the City Council on the agenda's action items (those items listed on the Consent Agenda and Regular Agenda) beyond the motions listed and/or staff recommendations. Ordinances and resolutions listed on the agenda may further be amended and/or revised prior to adoption by the City Council. No action will be taken if the agenda item is listed as only informational.

7. “Consent Agenda”

(All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member, City Manager or Corporation Counsel so requests, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda, which is Item #8. The City’s Boards and Commissions hold Public Hearings prior to some Council items appearing on the Council’s Meeting Agenda. Persons who wish to address the Council should provide new information, which is pertinent to the issue before them.)

- A. Consideration of approving the Minutes of the September 24, 2018 Regular City Council Meeting. *(Recommend the reading of minutes be dispensed and approved as printed.)*
- B. Consideration of approving Bills, Payroll, and Electronic Transfers in the amount of \$4,807,114.55. *(Recommend the Bills, Payroll, and Electronic Transfers be allowed in the amount of \$4,807,114.55, and orders drawn on the Treasurer for the various amounts as funds are available.)*
- C. Consideration of a Supportive Housing Program/Continuum of Care Planning Grant Agreement (Project IL1602L5T121700), in the amount of \$43,217, to the U.S. Department of Housing and Urban Development, as requested by the Community Development Department – Office of Grants Administration. *(Recommend the Supportive Housing Program/Continuum of Care Planning Grant Agreement (Project IL1602L5T121700), in the amount of \$43,217, to the U.S. Department of Housing and Urban Development (HUD) be approved, and the City Manager and City Clerk be authorized to execute the necessary documents.)*
- D. Consideration of an Annual Maintenance Agreement with Sentinel Technologies Inc., Springfield, IL, for City-wide Network and VoIP Telephone Infrastructure, in the amount of \$78,425, as requested by the Information Services Department. *(Recommend the Annual Maintenance Agreement with Sentinel Technologies Inc., Springfield, IL, for Hardware/Software Maintenance, Troubleshooting, Configuration Assistance and Remote Monitoring of Network and VoIP (Voiceover Internet Protocol) Infrastructure, in the amount of \$78,425, for the final year of the existing five year agreement, be approved and the Mayor and City Clerk be authorized to execute the necessary documents.)*
- E. Consideration of (1) an Ordinance amending the Fiscal Year 2019 Budget, in the amount of \$39,947, and (2) the Purchase of Jellyvision (via the ALEX tool)), as a limited source, to provide services to better educate employees regarding their 2019 Benefit Plans, due to a critical need for expertise in this area, as requested by the Human Resources Department. *(Recommend (1) the Ordinance amending the Fiscal Year 2019 Budget, in the amount of \$39,947, be approved, and the Mayor and City Clerk be authorized to execute the Ordinance; and (2) the Purchase of the Jellyvision Product/Service (via the ALEX tool), as a limited source, to provide services to better educate employees regarding their 2019 Benefit be approved, and the Procurement Manager be authorized to issue a Purchase Order.)*

NOTE: Action may be taken by the City Council on the agenda’s action items (those items listed on the Consent Agenda and Regular Agenda) beyond the motions listed and/or staff recommendations. Ordinances and resolutions listed on the agenda may further be amended and/or revised prior to adoption by the City Council. No action will be taken if the agenda item is listed as only informational.

- F. Consideration of an Ordinance approving the Dedication of a Water Main Easement located at Lot 2 of Empire Business Park 1st Addition and the Easement Agreement between Advocate Health and Hospital Corporation d/b/a Advocate BroMenn Medical Center and the City of Bloomington, so the developer can install a Public Water Main for Empire Business Park 9th Addition, as requested by the Public Works and Water Departments. *(Recommend the Ordinance approving the Dedication of a Water Main Easement located at Lot 2 of Empire Business Park 1st Addition and the Easement Agreement between Advocate Health And Hospital Corporation d/b/a Advocate BroMenn Medical Center and the City of Bloomington be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.)*
- G. Consideration of an Ordinance amending the Fiscal Year 2019 Budget, in the amount of \$232,218, to adjust the Community Development Block Grant (CDBG) Fund, as requested by the Community Development Department – Office of Grants Administration. *(Recommend the Ordinance amending the Fiscal Year 2019 Budget, in the amount of \$232,218, to adjust the Community Development Block Grant (CDBG) Fund be approved, and the Mayor and City Clerk be authorized to execute any necessary documents.)*
- H. Consideration of an Ordinance approving a Final Plat of LeGrand Subdivision, so the petitioner can divide the property for sale, as requested by the Public Works Department. *(Recommend the Ordinance approving the Final Plat of LeGrand Subdivision be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.)*
- I. Consideration of the application of Game Time Gym II, Inc., d/b/a Game Time Gym II located at 404 Olympia Drive, requesting an EBS (Entertainment/Recreational Sports, Beer and Wine, Sunday sales) liquor license which would allow the sale of beer and wine only by the glass for consumption on the premises seven (7) days a week, as requested by the City Clerk's Office. *(Recommend the application of Game Time Gym II, Inc., d/b/a Game Time Gym II, located at 404 Olympia Drive, requesting an EBS (Entertainment/Recreational Sports, Beer and Wine, Sunday sales) liquor license which would allow the sale of beer and wine only by the glass for the consumption on the premises seven (7) days a week be approved, with the condition that persons purchasing beer or wine be identified through use of a stamp, and upon compliance with all health and safety codes.)*

8. “Regular Agenda”

- A. Ratification of the Collective Bargaining Agreement between the International Association of Machinists, Aerospace Workers, Lodge 1000, and the City of Bloomington, as requested by the Human Resources, Public Works and Water Departments. *(Recommended the Collective Bargaining Agreement be ratified.) (Brief overview by Tim Gleason, City Manager. 3 minutes; Council discussion 3 minutes)*

NOTE: Action may be taken by the City Council on the agenda's action items (those items listed on the Consent Agenda and Regular Agenda) beyond the motions listed and/or staff recommendations. Ordinances and resolutions listed on the agenda may further be amended and/or revised prior to adoption by the City Council. No action will be taken if the agenda item is listed as only informational.

- B. Ratification of the Wage and Insurance Reopener with AFSCME Local 699, as requested by Human Resources, Public Works, and Park, Recreation and Cultural Arts Departments. *(Recommend the Wage and Insurance Reopener between AFSCME Local 699 and the City of Bloomington be ratified.) (Brief overview by Tim Gleason, City Manager 3 minutes; Council discussion 3 minutes)*

- C. Consideration and of an Ordinance amending Chapter 23 the City Code to implement a Comprehensive Dock Permitting Program and adopting Boat Dock Construction Standards, as requested by Administration and the Water Departments. *(Recommend the Ordinance amending Chapter 23 the City Code to implement a Dock Permitting Program and adopting Boat Dock Construction Standards at Lake Bloomington be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.) (Brief overview by Tim Gleason, City Manager. Presentation by Jeffrey Jurgens, Corporation Counsel 10 minutes; Council discussion 15 minutes.)*

- D. Consideration of an Ordinance amending Chapter 11 of the Bloomington City Code to establish Business Registration Requirements, as requested by the Police, Fire, Finance, Information Services, and Community Development Departments and the City’s Office of Economic Development. *(Recommend the Ordinance amending Chapter 11 of the Bloomington City Code to establish a Business Registration program be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.) (Brief Overview by Tim Gleason, City Manager. Presentation by Bob Mahrt, Community Development Director, and Scott Sprouls, Information Services Director 10 minutes, City Council discussion, 15 minutes.)*

- E. Consideration of an Ordinance adopting a Schedule of Fees for the City and amending various Chapters within the City Code regarding fees, as requested by the City Manager. *(Recommend the Ordinance adopting a Schedule of Fees for the City and amending the City Code be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.) (Brief Overview by Tim Gleason, City Manager. Presentation by Bob Mahrt, Community Development Director, and Scott Rathbun, Finance Director, 20 minutes, City Council discussion, 20 minutes.)*

9. City Manager’s Discussion

10. Mayor’s Discussion

11. City Aldermen’s Discussion

12. Executive Session – *Cite Section*

13. Adjournment

14. Notes

NOTE: Action may be taken by the City Council on the agenda’s action items (those items listed on the Consent Agenda and Regular Agenda) beyond the motions listed and/or staff recommendations. Ordinances and resolutions listed on the agenda may further be amended and/or revised prior to adoption by the City Council. No action will be taken if the agenda item is listed as only informational.

RECOGNITIONS



Council Date: October 8, 2018

COUNCIL AGENDA ITEM NO. 5

Recognition/Appointments

A. Proclamation declaring the 175th Anniversary of the Wayman African Methodist Church.

B. Presentation of the winners of the 2018 Beautification Awards, as presented by the Beautification Committee:

(a) Residential Winners:

- (i) Ronald and Mary Anderson
- (ii) Jane Jones
- (iii) Josefina Ramirez

(b) Commercial Winners:

- (i) Withers Park, Superintendent of Parks (Robert Moews)
- (ii) BJH/BHS, Superintendent (Barry Reilly)
- (iii) Ewing Cultural Center (Toni Tucker)

CONSENT AGENDA



CONSENT AGENDA ITEM NO: 7A

FOR COUNCIL: October 8, 2018

SPONSORING DEPARTMENT: City Clerk's Office

SUBJECT: Consideration of approving the Minutes of the September 24, 2018 Regular City Council Meeting.

RECOMMENDATION/MOTION: The reading of minutes be dispensed and approved as printed.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1d. City services delivered in the most cost-effective, efficient manner.

BACKGROUND: The minutes of the meetings provided have been reviewed and certified as correct and complete by the City Clerk.

In compliance with the Open Meetings Act, Council Proceedings must be approved within thirty (30) days after the meeting or at the Council's second subsequent regular meeting whichever is later.

In accordance with the Open Meetings Act, Council Proceedings are made available for public inspection and posted to the City's web site within ten (10) days after Council approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for Council consideration.

Prepared by: Cherry L. Lawson, C.M.C., City Clerk

Recommended by:

A handwritten signature in black ink, appearing to read "Tim Gleason".

Tim Gleason
City Manager

Attachments:

- September 24, 2018 Regular City Council Meeting Minutes



CONSENT AGENDA ITEM: 7B

FOR COUNCIL: October 8, 2018

SUBJECT: Consideration of approving Bills, Payroll, and Electronic Transfers in the amount of \$4,807,114.55.

RECOMMENDATION/MOTION: The Bills, Payroll, and Electronic Transfers be allowed in the amount of \$4,807,114.55, and orders drawn on the Treasurer for the various amounts as funds are available.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1d. City services delivered in the most cost-effective, efficient manner.

FINANCIAL IMPACT: Total disbursements to be approved \$4,807,114.55 (Payroll total \$2,476,552.86, Accounts Payable total \$2,244,567.73, and Electronic Transfers total \$85,993.96).

Respectfully submitted for Council consideration.

Prepared By: Frances Watts, Accounts Payable

Reviewed By: Scott Rathbun, Finance Director

Recommended By:

A handwritten signature in black ink, appearing to read "T. Gleason", written over a horizontal line.

Tim Gleason
City Manager

Attachment:

- Bills, Payroll, and Electronic Transfers on file in the Clerk's office. Also available at www.cityblm.org.
- Summary Sheet Bills, Payroll, and Electronic Transfers

CITY OF BLOOMINGTON FINANCE REPORT

Council of October 08, 2018

PAYROLL

Date	Gross Pay	Employer Contribution	Totals
9/21/2018	\$ 229,079.95	\$ 79,394.27	\$ 308,474.22
9/27/2018	\$ 1,439,605.05	\$ 382,474.06	\$ 1,822,079.11
9/28/2018	\$ 229,550.88	\$ 78,793.19	\$ 308,344.07
9/21/2018-9/28/2018 Off Cycle Adjustments	\$ 32,712.98	\$ 4,942.48	\$ 37,655.46
PAYROLL GRAND TOTAL			\$ 2,476,552.86

ACCOUNTS PAYABLE (WIRES)

Date	Bank	Total
10/8/2018	AP General	\$ 2,168,824.09
	AP JM Scott	
10/8/2018	AP Comm Devel	\$ 45,983.50
10/8/2018	AP IHDA	\$ 386.11
10/8/2018	AP Library	\$ 24,975.69
10/8/2018	AP MFT	\$ 3,508.34
9/24/2018-10/3/2018	Out of Cycle	\$ 890.00
9/24/2018-9/25/2018	AP Bank Transfers	\$ 85,993.96
AP GRAND TOTAL		\$ 2,330,561.69

PCARDS

Date Range	Total
PCARD GRAND TOTAL	

TOTAL	\$ 4,807,114.55
--------------	------------------------

Respectfully,

F. Scott Rathbun
Finance Director



CONSENT AGENDA ITEM NO. 7C

FOR COUNCIL: October 8, 2018

SPONSORING DEPARTMENT: Community Development Department – Office of Grants Administration

SUBJECT: Consideration of a Supportive Housing Program/Continuum of Care Planning Grant Agreement (Project IL1602L5T121700), in the amount of \$43,217, to the U.S. Department of Housing and Urban Development, as requested by the Community Development Department – Office of Grants Administration.

RECOMMENDATION/MOTION: The Supportive Housing Program/Continuum of Care Planning Grant Agreement (Project IL1602L5T121700), in the amount of \$43,217, to the U.S. Department of Housing and Urban Development (HUD) be approved, and the City Manager and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 5: Great Place to Live- Livable, Sustainable City: City having the capacity to cost effectively serve new developments and residents.

STRATEGIC PLAN SIGNIFICANCE: Objective B: City decisions consistent with plans and policies.

BACKGROUND: The Planning Grant is one of the five U.S. Department of Housing and Urban Development’s Supportive Housing Program (SHP) Grants the City has been awarded for 2018. The total award for all 2018 Supportive Housing Program Grants is \$336,112. HUD allows each Continuum of Care to apply for a grant to cover planning costs for the Continuum. The Planning Grant will fund a full-time staff person at PATH to coordinate the McLean County Continuum of Care program.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: PATH

FINANCIAL IMPACT: Failure to submit the executed agreements would result in the loss of \$43,217 in federal funding and reduce services to individuals at risk of becoming homeless or currently experiencing homelessness. Stakeholders can locate Community Development Grant information in the FY 2019 Budget Book titled “Other Funds & Capital Improvement” on pages 19-26.

COMMUNITY DEVELOPMENT IMPACT: The City of Bloomington’s Comprehensive Plan addresses the need to reduce homelessness through prevention programs in Goal CWB-1 with CWB-1.1b specifically addressing the need make funds available to prevent homelessness. The funds provided through this project assists those experiencing homelessness to secure housing and

other supportive services. The Planning grant also diverts persons at-risk of becoming homeless from entering the homeless system.

Goal CWB-1: End chronic homelessness and reduce the severity of situational homelessness.

Goal CWB-1.1b: Continue to increase focus on prevention of homeless by making funds available that would alleviate the need for emergency shelter for families and individuals with income <80% of AMI (Area Median Income). 80% of AMI for a household of one is \$50,350 per year. 80% of AMI for a household of four is \$71,900 per year.

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared by: Jennifer Toney, Grants Coordinator

Reviewed by: Bob Mahrt, Community Development Director

Financial & budgetary review by: Chris Tomerlin, Budget Analyst
Scott Rathbun, Finance Director

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Scope of Work/Agreement - 2018 Planning Grant - IL1602L5T121700



CONSENT AGENDA ITEM NO. 7D

FOR COUNCIL: October 8, 2018

SPONSORING DEPARTMENT: Information Services

SUBJECT: Consideration of an Annual Maintenance Agreement with Sentinel Technologies Inc., Springfield, IL, for City-wide Network and VoIP Telephone Infrastructure, in the amount of \$78,425, as requested by the Information Services Department.

RECOMMENDATION/MOTION: The Annual Maintenance Agreement with Sentinel Technologies Inc., Springfield, IL, for Hardware/Software Maintenance, Troubleshooting, Configuration Assistance and Remote Monitoring of Network and VoIP (Voiceover Internet Protocol) Infrastructure, in the amount of \$78,425, for the final year of the existing five year agreement, be approved and the Mayor and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1d. City services delivered in the most cost effective, efficient manner.

BACKGROUND: The City's local and wide area network consists of well over one hundred (100) devices spread across roughly forty (40) locations. The City's VoIP infrastructure consists of multiple virtualized servers, located in different geographical locations for redundancy, and approximately 500 telephone devices. Network and VoIP infrastructure is critical to City operations as it supports thousands of end user devices (desktop computers, laptop computers, network printers, mobile devices, telephones, security cameras and access control, HVAC systems, lighting systems, websites, remote connectivity) used 24 hours per day by 7 days a week to carry out operations throughout the City.

During the September 8, 2014 meeting, City Council authorized staff to enter into a Maintenance Agreement for the Network and VoIP infrastructure with Sentinel Technologies. Council approved a one-year contract, along with four optional years to be renewed annually. Staff is requesting Council's approval to enter into the fifth year of this total five-year agreement.

City staff has worked with Sentinel to ensure that types and amounts of maintenance coverage are appropriate for each piece of equipment included. Some equipment has been removed from the agreement while other pieces have been added as a result of typical replacement cycles. This year's agreement price is approximately seven thousand, eight hundred dollars (\$7,852) less than the FY2018 agreement (\$78,425 vs. \$86,277).

The City's network and VoIP infrastructure is composed of equipment from Cisco Systems, Incorporated. This maintenance and support agreement provides supplemental technical staff possessing the in-depth training and knowledge needed to support, troubleshoot and maintain the complex information technology environments in use within the City's computing environment.

Sentinel has performed well during the first four years of the contract and staff believes renewal of the agreement is warranted.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: The \$78,425.00 has been budgeted in the FY 2019 budget under Information Services-Repair/Maintenance Office and Computer Equipment (10011610-70530). Stakeholders can locate this in the FY 2019 Budget Book titled "Budget Overview & General Fund" on page 160.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Scott A. Sprouls, Information Services Director

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst
Scott Rathbun, Finance Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Agreement



CONSENT AGENDA ITEM NO. 7E

FOR COUNCIL: October 8, 2018

SPONSORING DEPARTMENT: Human Resources

SUBJECT: Consideration of (1) an Ordinance amending the Fiscal Year 2019 Budget, in the amount of \$39,947, and (2) the Purchase of Jellyvision (via the ALEX tool) , as a limited source, to provide services to better educate employees regarding their 2019 Benefit Plans, due to a critical need for expertise in this area, as requested by the Human Resources Department.

RECOMMENDATION/MOTION: (1) the Ordinance amending the Fiscal Year 2019 Budget, in the amount of \$39,947, be approved, and the Mayor and City Clerk be authorized to execute the Ordinance; and (2) the Purchase of the Jellyvision Product/Service (via the ALEX tool), as a limited source, to provide services to better educate employees regarding their 2019 Benefit be approved, and the Procurement Manager be authorized to issue a Purchase Order.

STRATEGIC PLAN LINK: Goal 1. Financially Sound City Providing Quality Basic Services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1e. Partnering with others for the most cost-effective service delivery

BACKGROUND: Human Resources recommends the purchase and agreement for services provided by Jellyvision to ensure that City employees best understand benefit plan options available to them as of 1/1/19 forward - especially for those eligible for the new PPO with Health Savings Account (HSA) option. The PPO with HSA benefit is unique, in that employee-specific factors need to be considered in determining if the benefit is favorable for each employee to enroll in. The ALEX benefits decision support tool is unique to the market, in that it combines benefits expertise, enrollment recommendations and employee education in one easy-to-use tool, all while being able to customize the user experience by employee. This is key for clients with numerous employee groups with varied benefits eligibility, similar to the City of Bloomington. This approach not only enhances the employee experience and employee early adoption of benefits-related changes that are implemented, but reduces overall long-term costs for employers.

The City is making large-scale benefits changes for 2019, to both help modernize our benefits offering and keep costs in line with the marketplace. Although widespread, changes vary and are unique to each employee group across the City. In addition to Open Enrollment meetings and email communications, a need exists to better and more efficiently educate employees on the benefits available to them - all while creating customized benefits enrollment recommendations that can be provided to each employee. Engaging Jellyvision's services not only allows this to happen - at Open Enrollment but also throughout 2019 - but will save City staff time answering basic benefits-related questions by both employees and job candidates for employment, as the ALEX tool can be accessed via any device (computer/tablet/phone) throughout the year.

Since Jellyvision is a preferred vendor of Gallagher's via the City's existing business agreement, annual fees have been reduced 10% to \$39,947. This represents a critical need for the City, and one that only Jellyvision can currently provide.

Funds to be used are available in the Employee Health and Benefit fund, which exists for the overall administration of the City's employee insurance programs. While it may be difficult to quantify, this system will provide long-term cost efficiencies, as early employee adoption of changes made will more readily occur as a result of implementation of the ALEX tool. The program is a critical part of our communication strategy of new benefit offerings for 1/1/2019, and will assist each employee to determine the best benefits fit for them individually.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: If approved, a budget amendment in the amount of \$39,947 will be processed to the Employee Health Insurance Fund, Other Professional & Technical Services account (60200290-70220). Stakeholders can locate information related to this fund in the FY 2019 Budget Book titled "Other Funds & Capital Improvement" on page 199.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Josh Hansen, Compensation & Benefits Manager

Reviewed By: Nicole Albertson, Human Resources Director

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst
Scott Rathbun, Finance Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Limited Source Justification
- Ordinance
- Exhibit



CONSENT AGENDA ITEM NO. 7F

FOR COUNCIL: October 8, 2018

SPONSORING DEPARTMENT: Public Works, Water

SUBJECT: Consideration of an Ordinance approving the Dedication of a Water Main Easement located at Lot 2 of Empire Business Park 1st Addition and the Easement Agreement between Advocate Health and Hospital Corporation d/b/a Advocate BroMenn Medical Center and the City of Bloomington, so the developer can install a Public Water Main for Empire Business Park 9th Addition, as requested by the Public Works and Water Departments.

RECOMMENDATION/MOTION: The Ordinance approving the Dedication of a Water Main Easement located at Lot 2 of Empire Business Park 1st Addition and the Easement Agreement between Advocate Health And Hospital Corporation d/b/a Advocate BroMenn Medical Center and the City of Bloomington be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 3. Grow the Local Economy

STRATEGIC PLAN SIGNIFICANCE: Objective 3a. Retention and growth of current local businesses; Objective 3e. Strong working relationship among the City, businesses, economic development organizations

BACKGROUND: The Public Works and Water Departments are recommending an ordinance that will provide for the Dedication of an exclusive Water Main Easement within the Empire Business Park Subdivision. The Water Main Easement Dedication Plats are a result of a petition from Advocate BroMenn. Also included with the Petition is an Easement Agreement addressing the terms of the Easement. City legal staff reviewed the Easement Agreement and approved it. The Dedication will allow the developer of Empire Business Park 9th Addition to connect to the existing Water Main Loop on Advocate BroMenn Property. The exclusive Water Main Easement Dedication complies with City Engineering Standards (Manual of Practice and Chapter 24 of City Code), and City staff has no objections to the plan.



FINANCIAL IMPACT: There will be no financial impact to the City to approve this exclusive Water Main Easement Agreement. Advocate Health and Hospital Corporation paid all survey and plat costs.

COMMUNITY DEVELOPMENT IMPACT:

The Economic Development, Public Safety, and Utilities chapters of the City's Comprehensive Plan 2035 (Adopted August 24, 2015) includes multiple goals and objectives related to approving this utility easement dedication:

ED-1 Ensure a broad range of employment opportunities for all residents

ED-1.1 Focus on retention and expansion of existing businesses; ED-4 Enhance the image of Bloomington as a business friendly community

ED-4 Enhance the image of Bloomington as a business friendly community

ED-4.2 Prioritize infill and redevelopment to spur growth and reinvestment in the City

PS-2 Plan and provide for fire and emergency facilities adequate to protect health, life, safety, livelihood and property for current and future citizenry and businesses in the City

UEW-1 Provide quality public infrastructure within the City to protect public health, safety and the environment

UEW-1.2 Expand City's infrastructure, as needed, while supporting the overall goal of compact growth and vibrant urban core.

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By:	Anthony Meizelis PE, Civil Engineer I
Reviewed By:	Robert Yehl, PE, Water Director Jim Karch, PE CFM, Director of Public Works
Finance & Budgetary Review By:	Scott Rathbun, Finance Director
Water/Community Dev. Review By:	Bob Mahrt, Community Development Director
Legal Review By:	George D. Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Ordinance and Exhibit A
- Easement Agreement
- Water main Easement Plat Exhibit B
- Petition
- Map



CONSENT AGENDA ITEM NO. 7G

FOR COUNCIL: October 8, 2018

SPONSORING DEPARTMENT: Community Development – Office of Grants Administration

SUBJECT: Consideration of an Ordinance amending the Fiscal Year 2019 Budget, in the amount of \$232,218, to adjust the Community Development Block Grant (CDBG) Fund, as requested by the Community Development Department – Office of Grants Administration.

RECOMMENDATION/MOTION: The Ordinance amending the Fiscal Year 2019 Budget, in the amount of \$232,218, to adjust the Community Development Block Grant (CDBG) Fund be approved, and the Mayor and City Clerk be authorized to execute any necessary documents.

STRATEGIC PLAN LINK: Goal #4: Strong Neighborhoods

STRATEGIC PLAN SIGNIFICANCE: Objective B: Upgrade quality of older housing stock; Objective C: Preservation of property/home values; and Objective D: Improved neighborhood infrastructure.

BACKGROUND: As an Entitlement Community, the City is eligible for funding from the U.S. Department of Housing and Urban Development (HUD) for the provision of the Community Development Block Grant (CDBG) program. In recent years, HUD has not notified the City of its annual award amount until after the City’s annual budget is approved. Therefore, the budget that staff develops each year is based on estimates using the current year’s allocation. For FY19, the City’s CDBG allocation was \$552,428, which is \$47,218 more than the previous year. These funds are not in the City’s FY19 approved budget.

While the City’s CDBG budget includes only estimates for the annual allocation and program income, HUD requires the City include estimated carry-forward funding in the budget approved in the Annual Action Plan. Staff estimated \$150,000 in carry-forward funding would be available from FY18 to reallocate to FY19 projects. The actual carry-forward total was \$185,000. The proposed amendment reallocates those funds for use within the City’s FY19 budget on the following HUD approved projects: Grant Administration, Woodbury Park, West Bloomington Sewer project, Marie Litta Park Sidewalk project, Homeowner Rehabilitation Loan program and Demolition program.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: The above projects are included in the PY44/FY19 Annual Action Plan (AAP). The AAP was available for public review and comment from February 23, 2018 – March 26, 2018.

FINANCIAL IMPACT: Revenues will increase in direct relation to the expenditures resulting in a “net zero” financial impact to the City’s General Fund. The following revenue accounts will

increase as outlined: 22402410-53110-50000 by \$10,000; 22402410-53110-51000 by \$76,891.89 and 22402410-53110-52000 by \$145,326.11. The following expense codes will be increased as outlined: CD Administration (22402410-72120-50000) by \$10,000; CD Loans (22402430-79020-51000) by \$76,891.89; CD Sidewalk Improvements (22402440-72560-52000) by \$5,000; CD Sewer Improvements (22402440-72550-52000) by \$40,000; CD Demolition (22402440-70651-52000) by \$50,000; and CD Parks Improvements (22402440-72570-52000) by \$50,326.11. Stakeholders can locate the Community Development Block Grant (CDBG) Budget in the FY 2019 Budget Book titled “Other Funds & Capital Improvement” on pages 19-26.

Federal regulations require all entitlement communities maintain no more than 1.5 times its annual allocation in the US Treasury account. Failure to approve the FY 2019 Budget amendment request will affect the City’s ability to maintain compliance with the timely use of US Treasury funds and, ultimately, a reduction in future funding.

COMMUNITY DEVELOPMENT IMPACT: The above activities support the following goals within the City’s 2035 Comprehensive Plan 2035: H-1. Ensure the availability of safe, attractive and high quality housing stock to meet the needs of all current and future residents of Bloomington; H-1.2 Ensure an adequate supply of affordable housing for low and moderate income households; UEW-1: Provide quality public infrastructure within the City to protect public health, safety and the environment; HL-3: Ensure a health environment and accessibility of parks and open spaces; and HL-4 Continue to develop quality parks and recreational programming for all.

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Jennifer Toney, Grants Coordinator

Reviewed By: Bob Mahrt, Community Development Director

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst
Scott Rathbun, Finance Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Ordinance
- Exhibit



CONSENT AGENDA ITEM NO. 7H

FOR COUNCIL: October 8, 2018

SPONSORING DEPARTMENT: Public Works

SUBJECT: Consideration of an Ordinance approving a Final Plat of LeGrand Subdivision, so the petitioner can divide the property for sale, as requested by the Public Works Department.

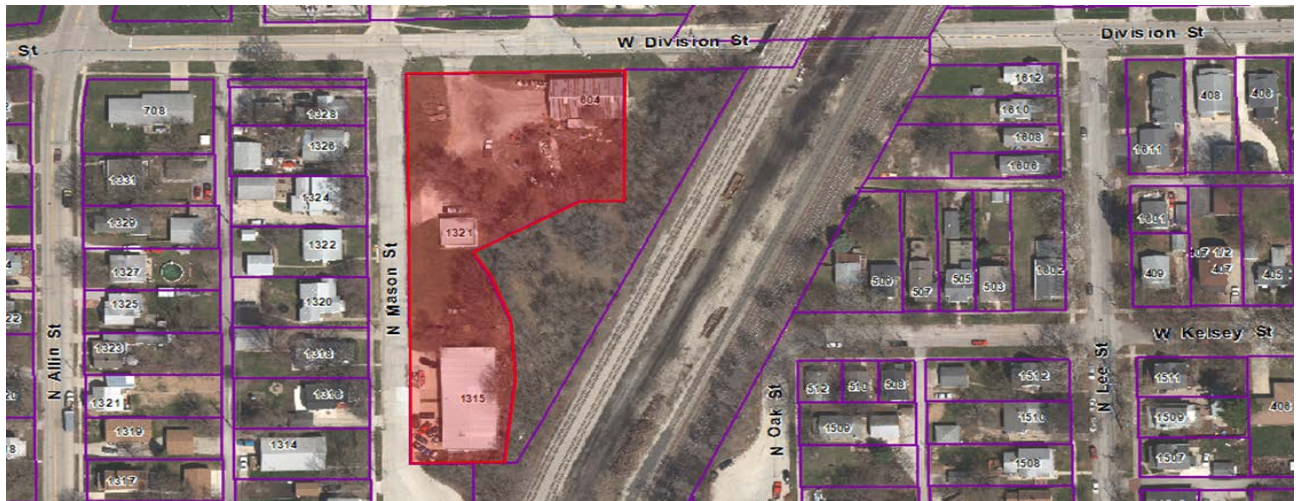
RECOMMENDATION/MOTION: The Ordinance approving the Final Plat of LeGrand Subdivision be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 3. Grow the Local Economy.

STRATEGIC PLAN SIGNIFICANCE: Objective 3a. Retention and growth of current local businesses.

BACKGROUND: Public Works is recommending an ordinance that will provide for the approval of the Final Plat for LeGrand Subdivision. The Final Plat is a result of a petition from Gene LeGrand, current owner of the property, to allow him to divide the property so that he can sell a portion of it to a business that currently rents from him. The existing Parcel Identification Number (PIN) is 14-33-302-012.

The subject final plat consists of three lots. It complies with City engineering standards (Manual of Practice and Chapter 24 of City Code), and City staff has no objections to the plan. The three structures on each of the three proposed lots appear to have separate existing water and sewer services. No additional tap-on fees will be due. The final plat qualifies for submission under the Expedited Final Plat submission process, Chapter 24, Section 3.5.6 of the Bloomington City Code, which means that a preliminary plan is not required.



COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Gene LeGrand

FINANCIAL IMPACT: There will be no financial impact to the City. Gene LeGrand paid for all survey and plat costs.

COMMUNITY DEVELOPMENT IMPACT:

The Economic Development chapter of the City's Comprehensive Plan 2035 (Adopted August 24, 2015) includes multiple goals and objectives related to approving this final plat:

ED-1 Ensure a broad range of employment opportunities for all residents

ED-1.1 Focus on retention and expansion of existing businesses

ED-4 Enhance the image of Bloomington as a business friendly community

ED-4.2 Prioritize infill and redevelopment to spur growth and reinvestment in the City.

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY

CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Anthony J. Meizelis PE, Civil Engineer
Michael Hill, Miscellaneous Technical Assistant

Reviewed By: Jim Karch, P.E., MPA, Director of Public Works

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst
Scott Rathbun, Finance Director

Water/Community Dev. Review By: Bob Mahrt, Community Development Director

Legal Review By: George D. Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Ordinance and Legal Descriptions
- Final Plat
- Petition
- County Clerks Certificate
- Owners Certificate Surveyors Statement Drainage Statement
- School District Certificate
- Final Plat Checklist

- Council Map



CONSENT AGENDA ITEM NO. 7I

FOR COUNCIL: October 8, 2018

SPONSORING DEPARTMENT: City Clerk's Office

SUBJECT: Consideration of the application of Game Time Gym II, Inc., d/b/a Game Time Gym II located at 404 Olympia Drive, requesting an EBS (Entertainment/Recreational Sports, Beer and Wine, Sunday sales) liquor license which would allow the sale of beer and wine only by the glass for consumption on the premises seven (7) days a week, as requested by the City Clerk's Office.

RECOMMENDATION/MOTION: The application of Game Time Gym II, Inc., d/b/a Game Time Gym II, located at 404 Olympia Drive, requesting an EBS (Entertainment/Recreational Sports, Beer and Wine, Sunday sales) liquor license which would allow the sale of beer and wine only by the glass for the consumption on the premises seven (7) days a week be approved, with the condition that persons purchasing beer or wine be identified through use of a stamp, and upon compliance with all health and safety codes.

STRATEGIC PLAN LINK: Goal 5. Great place – livable, sustainable City.

STRATEGIC PLAN SIGNIFICANCE: Objective 5.d. Appropriate leisure and recreational opportunities responding to the needs of residents.

BACKGROUND: Bloomington Liquor Commissioner Tari Renner called a public hearing on August 14, 2018, on the application of Game Time Gym II, Inc., d/b/a Game Time Gym II, located at 404 Olympia Drive, requesting an EBS (Entertainment/Recreational Sports, Beer and Wine, Sunday sales) liquor license which would allow the sale of beer and wine only by the glass for the consumption on the premises seven (7) days a week.

Present were: Commissioners Tari Renner, Lindsey Powell and Jack Bataoel. Staff Present: George Boyle, Assistant Corporation Counsel, Asst. Police Greg Scott, Bob Mahrt, Community Development Director and Ashley Lara, Legislative Assistant.

Julia Davis, Attorney for Game Time Gym II, and Larry McDowell, owner of Game Time Gym, spoke on behalf of this item.

Mr. McDowell was sworn in by the clerk and provided testimony.

Mr. McDowell and his wife have owned Game Time Gym since 2000. He stated they have basketball on one side, soccer on the other side, and they have a large adult demographic. They also have cricket.

He stated they wanted to have a small area in the mezzanine where they can sell beer and wine.

Commissioner Renner asked if they will have wristbands. Mr. McDowell stated they had not planned to have those. Commissioner Renner asked Ms. Davis if she wanted to add anything. Ms. Davis stated if it were required, they would be willing to add wristbands or some sort of identification.

Commissioner Bataoel asked whether Mr. McDowell had experience in liquor or beer sales. Mr. McDowell said no. He did take BASSET training. His daughter spent three years at Baxter's as their Director of Events Planning and she will be advising him. He has met with Mr. Grad as well, and he has been helping to coach Mr. McDowell on what they need to do. Commissioner Bataoel asked Mr. McDowell if he is there full-time. Mr. McDowell said he was not; however, his wife is there full-time handling accounting and registrations. They have an operations manager at the facility, and they have staff that run the programming.

Commissioner Bataoel expressed concern with the nature of the adult programming. That 17 to 20 year olds play in tournaments with adults. There was some discussion between the Commissioners as to how a person old enough to drink alcohol should be identified, given that this is a facility used by both adults and persons under 21 years of age.

Commissioner Bataoel recommended that, given the nature of some of the sports played, like basketball, it would be safer for patrons who purchased alcohol to be identified by use of a stamp rather than by wristband.

Commissioner Renner opened the meeting to receive public comment on this item. There were no comments offered.

Mr. McDowell stated for the record he would be agreeable to identifying alcohol purchasers with a stamp and that they have provided their current health record and their current fire from last year.

Motion by Commissioner Bataoel and Commissioner Powell to recommend to the City Council the creation of a license, with the condition that there would be stamps on those who purchase alcohol and that everything meets health and safety codes.

Ayes: Commissioners Powell, Bataoel, Renner

Nays: None

Motion Carried.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: The Agenda for the August 14, 2018 Meeting of the Liquor Commission was placed on the City's web site. There also is a list serve feature for the Liquor Commission.

FINANCIAL IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY
CONSTRUCTION: N/A**

Respectfully submitted for Council consideration.

Prepared By: Ashley Lara, Legislative Assistant

Reviewed By: Cherry L. Lawson, City Clerk

Legal Review By: George D. Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Application
- Public Hearing Notice
- Email from Candace Beer, Fire Inspector

REGULAR AGENDA



REGULAR AGENDA ITEM NO. 8A

FOR COUNCIL: October 8, 2018

SPONSORING DEPARTMENT: Human Resources, Public Works and Water Department

SUBJECT: Ratification of the Collective Bargaining Agreement between the International Association of Machinists, Aerospace Workers, Lodge 1000, and the City of Bloomington, as requested by the Human Resources, Public Works and Water Departments.

RECOMMENDATION/MOTION: The Collective Bargaining Agreement be ratified.

STRATEGIC PLAN LINK: Goal 1 – Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE:

Objective: d. City services delivery in the most cost-effective, efficient manner.
 e. Partnering with others for the most cost-effective service delivery.

BACKGROUND: On March 23, 2018, Lodge 1000 and City staff began negotiating the terms for a successor collective bargaining agreement to replace the agreement which expired on April 30, 2018. The expired agreement can be located at www.cityblm.org under Human Resources in a folder titled Labor Contracts. The parties were able to reach Tentative Agreements on all outstanding issues. The following reflects the agreed upon changes to the Collective Bargaining Agreement:

Wages – General wage increases, with retroactive pay in the first year, as follows:

May 1, 2018 2%
May 1, 2019 2%

Signing Bonus of \$400 per member.

Shift Differential Standardize shift differential at \$0.60 per hour.

Longevity Pay The parties agreed to change the structure of longevity pay for all employees hired into City employment on May 1, 2018, or later. It was agreed that longevity increases will no longer be included in an employee’s base hourly rate and will not be recurring and compounding. The new longevity schedule will be paid in a one-time lump sum amount at the completion of each step as follows:

5 yrs – \$1,500 gross paid in a lump sum payment at the conclusion of the employee’s 5th anniversary year.

10 yrs \$2,300 gross paid in a lump sum payment at the conclusion of the employee's 10th anniversary year.

15 yrs \$2,800 gross paid in a lump sum payment at the conclusion of the employee's 15th anniversary year.

20 yrs \$3,300 gross paid in a lump sum payment at the conclusion of the employee's 20th anniversary year.

25 yrs \$3,800 gross paid in a lump sum payment at the conclusion of the employee's 25th anniversary year.

30 yrs \$4,300 gross paid in a lump sum payment at the conclusion of the employee's 30th anniversary year.

Group Insurance – The following changes were made to insurance:

- Parties agreed to language that allows the City the exclusive right to make changes to carriers and alter or amend insurance plans. Union employees shall receive the same plan as non-bargaining unit employees.
- The parties agreed that Spouses/Domestic Partners who have access to medical insurance will be ineligible for City medical insurance (“ineligible spouses”). Effective in 2019, those grandfathered employees who have ineligible spouses on the plan upon ratification of the agreement will receive \$1,200 gross annually as long as the employee's spouse continues to be ineligible for City medical coverage.

Miscellaneous Items

- Include the ability to change from a weekly to a bi-weekly payroll.
- Memorialize in contract the current practice of providing a Physical Fitness Reimbursement of \$150 for a 12 month membership.
- Addition of overtime distribution language for Electricians.
- Clarified Uniform Language.
- Clarified reimbursement for IMSA and Water Certification License renewals.
- Modified agreement from 60 day to 90 day requirement for notice to bargain a successor contract.
- Modified the Union Dues Language to deduct dues twice a month.
- Personal Convenience (PC) Leave - PC time will no longer be paid at time of separation. PC accrual for new employees hired between November 1st and March 31st was reduced from 16 hours to 8 hours. Employees hired in April will be ineligible for such time until their annual accrual on May 1. These reductions will occur in the new employees first year of employment only.
- Updated list of positions that require a CDL license.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT:

The financial impact of the tentative agreements includes an increase in wage tables by 2% effective May 1, 2018, and May 1, 2019. Estimated total cost of these wage increases during the term of the contract for full-time employees excluding longevity increases is approximately \$145,163. The FY2019 portion of this is approximately \$48K. The FY2019 effects of the one-

time \$400 Signing Bonus is estimated at \$14,400. These increases were not included in the FY2019 budget.

There is, however, an anticipated \$95,400 savings for FY2019 related to health insurance premiums and annual claim avoidance, due to an estimated 8 spouses enrolled in health insurance becoming ineligible for City plan coverage. This savings estimate includes the ineligible spouse payment of \$1,200. Such savings will be reoccurring. These savings, along with vacancies, are anticipated to offset the unbudgeted wage and bonus increases noted above.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Angie Brown, Asst. Human Resources Manager

Reviewed By: Nicole Albertson, Human Resources Director
Robert Yehl, Water Director
Jim Karch, Public Works Director

Finance & Budgetary Review By: Scott Rathbun, Finance Director

Legal Review By: Lisa Callaway, Engler Callaway Baasten, and Sraga, LLC

Recommended by:



Tim Gleason
City Manager

Attachments:

- Agreement



REGULAR AGENDA ITEM NO. 8B

FOR COUNCIL: October 8, 2018

SPONSORING DEPARTMENTS: Human Resources, Public Works, and Parks, Recreation and Cultural Arts Departments

SUBJECT: Ratification of the Wage and Insurance Reopener with AFSCME Local 699, as requested by Human Resources, Public Works, and Park, Recreation and Cultural Arts Departments.

RECOMMENDATION/MOTION: The Wage and Insurance Reopener between AFSCME Local 699 and the City of Bloomington be ratified.

STRATEGIC PLAN LINK: Goal 1 – Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE:

- Objective:
- d. City services delivery in the most cost-effective, efficient manner.
 - e. Partnering with others for the most cost-effective service delivery.

BACKGROUND: On January 18, 2018, Council approved a two year agreement between the City of Bloomington and AFSCME Local 699 that will expire on April 30, 2019. In the approved agreement all issues were settled, with exception of health insurance changes effective 1/1/19 and wages effective May 1, 2018. The parties were able to reach a Tentative Agreement on these two outstanding issues. This agreement includes a 1.75% general wage increase effective May 1, 2018 and a \$300 signing bonus, both payable to those employees on payroll at the time of Council approval of the agreement. In return, Local 699 agreed to an increase in the PPO Health Insurance Plan deductible to \$600 individual/ \$1200 family effective January 1, 2019, previously \$400/\$800. The parties agreed no changes will be made to the HMO Health Insurance plan through December 31, 2020.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: The financial impact of the tentative agreements include estimated labor cost increases of 1.75% for 2018 in the amount of \$112,000 excluding roll-up costs and a one-time signing bonus in the amount of \$27,000. The wage increase was included in the FY2019 Budget. The signing bonus is expected to be offset by vacancy savings and eventual savings in insurance premiums.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Angie Brown, Asst. Human Resources Manager

Reviewed By: Nicole Albertson, Human Resources Director
Jim Karch, Public Works Director

Finance & Budgetary Review By: Scott Rathbun, Finance Director

Legal Review By: Lisa Callaway, Engler Callaway Baasten and Sraga, LLC

Recommended by:



Tim Gleason
City Manager

Attachments:

- None



REGULAR AGENDA ITEM NO. 8C

FOR COUNCIL: October 8, 2018

SPONSORING DEPARTMENT: Administration / Water Department

SUBJECT: Consideration and of an Ordinance amending Chapter 23 the City Code to implement a Comprehensive Dock Permitting Program and adopting Boat Dock Construction Standards, as requested by Administration and the Water Departments.

RECOMMENDATION/MOTION: The Ordinance amending Chapter 23 the City Code to implement a Dock Permitting Program and adopting Boat Dock Construction Standards at Lake Bloomington be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 2. Upgrade City Infrastructure and Facilities. Goal 5. Great Place – Livable, Sustainable City.

STRATEGIC PLAN SIGNIFICANCE: Objective 2b. Quality water for the long term. Objective 5d. Appropriate leisure and recreational opportunities responding to the needs of residents.

BACKGROUND: Over the last several years, City staff has been working to address various concerns at Lake Bloomington, including the proliferation of docks. Throughout this time, City staff has expressed, including to the Lake Bloomington Association, the need to develop and implement a comprehensive dock permitting system. In a somewhat parallel course, City staff had been addressing concerns with certain other docks that were placed on the Lake not associated with a Lake front residence leased by the City.

In April 2018, City staff was given authority and direction to cite any non-permitted docks and begin the adjudication process. As a result, 24 compliance orders were issued and these cited dock owners all obtained legal representation. Conversations thereafter ensued wherein many of the cited dock owners were agreeable to certain terms and permitting conditions that the City felt would not only resolve 16 of the pending cases, but also pave the way for the overall dock permitting structure necessary at Lake Bloomington. Accordingly, City staff is now recommending approval of an ordinance creating guidelines on dock permits and adopting boat dock construction standards. This will address many of the original concerns of the Water Department and also save the City significant resources in terms of prosecuting 16 of the contested dock cases.

Adoption of this dock permitting ordinance will establish a system wherein people that currently have a dock at Lake Bloomington will be eligible to apply for a dock permit as long as they both maintain a valid Lake Lease and a residence on the leased premises. City staff believed these

eligibility requirements were important to ensure that there is a frequent physical presence in relation to the dock to provide necessary oversight and control of the dock.

Additional highlights of the dock permitting ordinance include that:

- A new dock permit will cost \$250 with an annual renewal fee of \$50, however existing dock owners will only have to pay the annual renewal fee of \$50 to get their permit;
- Existing dock owners will be allowed to keep their docks “as is” as long as it is in good repair, does not pose a safety risk or otherwise provide a risk of water contamination;
- Specific dock construction standards are adopted to govern the construction of new docks and how work is to be performed in certain cases where docks are repaired;
- Some existing docks will be moved to accommodate new guidelines that prohibit the block of certain access ways;
- Dock owners will be required to execute liability agreements and carry insurance that names the City as an additional insured;
- City staff is granted access to docks to perform various inspections and ensure there are no hazardous materials or contaminants associated with the dock;
- Each dock will be assigned a number and a name plate will be affixed to each dock for proper tracking by the Water Department;
- Docks are required to be kept in a state of good repair and must not be used in a manner to interfere with the peaceful enjoyment of the Lake or impact water quality;
- Provisions were added to clarify how permit violations are handled and the removal of docks.

Under the system, the Assistant City Manager will be responsible, after review by the Water Department, for approval of the initial dock permits. In 2020, this will transfer to the Department of Community Development. Effective immediately, however, the ordinance clarifies that the Department of Community Development is responsible for the issuance of any building permits. Building permits are required for any new dock, as well as when certain improvements are made to an existing permitted dock.

City staff estimates there are 236 existing boat docks that will be eligible to receive a permit. The ordinance limits the total number of dock permits to 245, to allow for additional permits in the future should they meet the qualifications of the ordinance. City staff believes that the fees proposed will be sufficient to cover the cost of implementation of the permitting program. Note under the ordinance, a non-profit entity that has a Lake Lease and any party that has a lease agreement to operate a marina at the Lake (i.e., the Mucky Duck Marina), will be allowed to have a permit at no cost.

Although approval of the dock permitting ordinance will implement a much needed and necessary program to address the boat docks at Lake Bloomington, it will not address all of the outstanding dock issues. Specifically, City staff estimates approximately seven (7) docks will remain on the Lake that are not eligible for a dock permit. This is because either: (1) the owners of the dock do not have a Lake Lease with the City; or (2) the owners of the dock do not maintain a residence at the Lake. City staff will continue working on these remaining compliance issues.

If the dock permitting ordinance is approved, City staff will develop the necessary applications and a streamlined online application and payment process through the City's website. In addition, if approved, the Water Department will provide guidance and informational material to help ensure answer questions about the permitting process.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Mike Philippi, attorney for the troublesome dock owners, and the Lake Bloomington Association.

FINANCIAL IMPACT: If approved, Finance will create a new revenue account in the Lake Maintenance department of the Water Fund (50100140). Stakeholders can locate information related to the Water Fund in the FY2019 Budget Book titled "Other Funds & Capital Improvement" on page 102.

COMMUNITY DEVELOPMENT IMPACT: UEW-1 Provide quality public infrastructure within the City to protect public health, safety and the environment.

Link to Comprehensive Plan/Downtown Plan Goals UEW-1.5 Reliable water supply and distribution system that meets the needs of the current and future residents.

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Jeffrey R. Jurgens, Corporation Counsel

Finance & Budgetary Review By: Scott Rathbun, Finance Director

Water/Community Dev. Review By: Bob Mahrt, Community Development Director
Robert Yehl, Water Director

Recommended by:



Tim Gleason
City Manager

Attachments:

- Ordinance and Exhibits A - C



REGULAR AGENDA ITEM NO. 8D

FOR COUNCIL: October 8, 2018

SPONSORING DEPARTMENT: Police, Fire, Finance, Community Development, and Office of Economic Development

SUBJECT: Consideration of an Ordinance amending Chapter 11 of the Bloomington City Code to establish Business Registration Requirements, as requested by the Police, Fire, Finance, Information Services, and Community Development Departments and the City's Office of Economic Development.

RECOMMENDATION/MOTION: The Ordinance amending Chapter 11 of the Bloomington City Code to establish a Business Registration program be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: 1. Financially Sound City Providing Quality Basic Services; 3. Grow the Local Economy; 4. Strong Neighborhoods, 5. Great Place – Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE: 1a. Budget with adequate resources to support defined services and level of services, 1d. City services delivered in the most cost-effective, efficient manner, 1e. Partnering with others for the most cost-effective service delivery; 3a. Retention and growth of current local businesses, 3e. Strong working relationship among the City, businesses, economic development organizations; 4a. Residents feeling safe in their homes and neighborhoods; 5b. City decisions consistent with plans and policies, 5e. More attractive city: commercial areas and neighborhoods

BACKGROUND: On March 26, 2018, the City Council directed staff to formulate a Business Registration program to commence during the City's Fiscal Year 2019. The proposed ordinance to be considered by the City Council would establish such a program. Staff has researched the Town of Normal's Business Licensing Program and Business Registration Programs used in other communities throughout Illinois and in other states to determine best practices. Staff has also confirmed the ability to employ existing capabilities within the City's Tyler MUNIS Enterprise Resource Planning System to automate the collection of business registration information and fees to limit staff resources needed for implementation of this new program. Staff will provide a brief overview to the City Council of the proposed customer-friendly on-line registration form for the proposed business registration program and will review the details of the proposed ordinance.

Staff recommends adoption of the proposed ordinance. Obtaining accurate information about businesses operating in the city will benefit the City's Police, Fire, Finance, and Community Development Departments and will support each of those department's efforts to protect the health, safety and welfare of the City's residents. All of these departments currently collect information about some new and existing businesses using a variety of manual, time-intensive data

collection methods which, when taken together, have yielded an incomplete dataset that is not easily shared between departments. By having each local business register on-line and update their information annually, the MUNIS system used by all City departments would contain an up-to-date, comprehensive database of contact information for all commercial / industrial buildings in the City and the businesses operating in those buildings.

Below is a listing of examples of how the contact information obtained through the proposed registration program could potentially be used by City staff to more efficiently provide municipal services to the City's businesses and residents:

- Enable Police / Fire staff to quickly connect with a businesses' designated emergency contact person in the event of fire, break-in, criminal damage, medical emergency, active shooter, or other time-sensitive emergency.
- Allow the Fire Department to be made aware of new businesses opening in the City which, due to the nature of the business, location, or type of products sold, should be visited by Fire Department staff to pre-plan a potential future emergency response.
- Notify via e-mail (or automated telephone call) multiple businesses based on a GIS defined geographic area of a recent or upcoming event impacting multiple businesses / properties including road construction, city utility issue, or vandalism.
- Notify by telephone the manager of a business or property owner (who may be located out of state) of a building safety or property maintenance code violation that poses an immediate life safety issue and would only otherwise be notified by staff via postal mail.
- Identify new businesses that should be contacted by the City's Finance department to register for certain local tax collections (i.e. Food & Beverage Tax).

In addition to the information about the City's businesses which will be collected through the proposed registration program, the projected registration fee revenue will help to offset costs associated with the program, as well as expenses already incurred by the City to support the City's business community and related commercial / industrial properties.

The City can also leverage the data collected through the proposed business registration program to more effectively measure the health of the local economy and connect businesses of all sizes with resources to help those businesses grow. The City's Office of Economic Development and the City's economic development partner organizations, including the Bloomington-Normal Economic Development Council (BNEDC), the McLean County Chamber of Commerce, and the Small Business Development Center at IWU (SBDC) will also be able to leverage the information collected about the City's businesses (especially entrepreneurs which are often difficult to track), to help grow the local economy in support of the B-N Advantage Economic Development Strategy (endorsed by the City Council on October 26, 2015 via Resolution 2015-39). The B-N Advantage Strategy recommends gathering data about the City's small businesses and entrepreneurs in order to "provide a snapshot of the dynamism of the region's startup and entrepreneurship economy" and to "demonstrate the importance of shoring up the community's entrepreneurship ecosystem" (page 45). Included within the B-N Advantage "Action Agenda" are the following tasks:

4. Build a strong entrepreneurship culture and ecosystem.

Action: Inform and educate key leaders and citizens across all sectors of the community about entrepreneurship: To the extent possible, use data to help inform the community about the importance and contribution of entrepreneurship to the region's economy.

8. *Organize and optimize resources for economic development success.*

One of the BNEDC's primary roles should be devoted to Business Retention and Expansion and supporting Entrepreneurship.

9. *Adopt indicators and metrics to assess economic development progress:*

Recommended Business Creation and Entrepreneurship Metrics:

- *Number of new business startups/businesses created*
- *Number of jobs created*
- *New business startups as a percentage of all business establishments*
- *Number of business licenses issued / businesses registered*

The Global Entrepreneurship Research Association reports that 69% of businesses start in the home and 59% of established home-based businesses more than 3.5 years old continue to operate from the home. With this statistic in mind, and based on City staff research of business registration programs already in place in many communities throughout Illinois which include home-based businesses, staff recommends home-based businesses be included in the City's proposed registration program. The Town of Normal requires home-based business to register under the Town's existing business license ordinance. It is City staff's hope that data regarding home-based businesses in both the City and Town can be tracked by the B-N Advantage Indicators and Metrics working group to track entrepreneur activity in both Bloomington and Normal. The SBDC and BNEDC can then provide more effective support to BN's home-based entrepreneurs through targeted marketing to these businesses once registered with the City.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: McLean County Chamber of Commerce, BNEDC, SBDC, and B-N Advantage.

FINANCIAL IMPACT: The proposed ordinance requires all businesses currently operating in the City, and any future new business seeking to operate in the City, to register and pay a one-time \$50.00 registration fee. Qualified charitable organizations and persons engaged in home-based occupations are considered businesses under the ordinance, but will be exempt from paying the registration fee. All businesses will be required to renew / update registration information on-file with the City on an annual basis. There will be no fee for the annual renewal, nor a fee for an amendment to a business registration. To encourage each business to register and renew with the City each year, a fine of \$75 will be imposed for failure to register or late renewals. This fine applies to all businesses (including charitable organizations and persons engaged in home-based occupations) to encourage timely registration and renewal in order to keep each businesses' registration data up-to-date.

Staff estimates that there are between 3,500 and 4,500 businesses currently operating in the City. Therefore, the gross revenue to be collected by the City in the City's Fiscal Year 2019 as a result of the adoption of this ordinance is estimated to be between \$175,000 and \$225,000. Registrations made on-line through MUNIS will be subject to a credit card processing fee (estimated to be 3%). It is staff's intent to include the credit card processing fee within the \$50.00 registration fee, therefore it is anticipated that the City will net approximately \$48.50 per registration or between \$169,750 and \$218,250, less other costs related to the administration of the program. If approved, the revenue will

be recorded under the Code Enforcement Department, with an account code to be added by the Finance Department.

In the ensuing years of the proposed business registration program, if approximately 250 businesses open in Bloomington on an annual basis, there will be an additional \$12,500 in gross revenue received by the City as a result of the adoption of the proposed ordinance. This money will continue to be used to cover the costs related to the registration program, although it is not anticipated to cover the annual costs related to fire inspections for the commercial / industrial buildings located in the city.

The implementation of the proposed business registration program within MUNIS, once proven, is anticipated to be the first of multiple initiatives undertaken by staff to more fully utilize the features already available to the City within MUNIS. Other registration related processes handled by the Community Development Department and City Clerk's Office (Rental Property Registration, Businesses Licenses) could potentially be fully migrated into MUNIS resulting in the savings of staff time which is currently used to administer these programs in a manner that is labor intensive and only partially automated. At this time, the City does not currently accept credit card payments on-line for business related transactions. With the implementation of the proposed business registration program, staff will establish an on-line credit card payment gateway that can be leveraged by all City departments for the receipt of business related payments during and after business hours. The future savings to the City as a result of these potential initiatives is difficult to calculate at this time, but is believed by staff to be significant and will result in greater efficiencies and better customer service.

COMMUNITY DEVELOPMENT IMPACT: The City's Comprehensive Plan 2035 (Adopted August 24, 2015 – Resolution 2015-31) includes multiple goals related to increasing communication between the City's residents / businesses and the City's various departments, especially public safety. The proposed Business Registration program supports and is in alignment with the following goals and objectives of the City's Comprehensive Plan 2035:

Neighborhoods:

N-3. Improve communication between the City, the citizens and the neighborhood organizations to foster teamwork and community spirit

N-3.1 City will use both traditional and non-traditional methods to communicate with its residents

Economic Development:

ED-1 Ensure a broad range of employment opportunities for all residents

ED-1.1 Focus on retention and expansion of existing businesses

ED-2 Foster a culture of entrepreneurship

ED-2.1 Promote access to resources, funding and information

Public Safety:

PS-1 Reduce crime and the fear of crime

PS-1.2 Develop personnel and increase departmental efficiencies; review and research relevant technologies

PS-1.3 Enhance community and police partnerships

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY
CONSTRUCTION: N/A**

Respectfully submitted for Council consideration.

Prepared By: Austin Grammer, Economic Development Coordinator

Reviewed By: Clay Wheeler, Chief of Police
Scott Rathbun, Finance Director
Brian M. Mohr, Fire Chief
Scott Sprouls, Information Services Director
Bob Mahrt, Community Development Director

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Ordinance
- Presentation



REGULAR AGENDA ITEM NO. 8E

FOR COUNCIL: October 8, 2018

SPONSORING DEPARTMENT: Administration

SUBJECT: Consideration of an Ordinance adopting a Schedule of Fees for the City and amending various Chapters within the City Code regarding fees, as requested by the City Manager.

RECOMMENDATION/MOTION: The Ordinance adopting a Schedule of Fees for the City and amending the City Code be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: 1. Financially Sound City Providing Quality Basic Services; 3. Grow the Local Economy;

STRATEGIC PLAN SIGNIFICANCE: 1a. Budget with adequate resources to support defined services and level of services, 1d. City services delivered in the most cost-effective, efficient manner; 3e. Strong working relationship among the City, businesses, economic development organizations.

BACKGROUND: On March 26, 2018, during discussions related to the formulation of the City's Fiscal Year 2019 budget, the City Council directed staff to study and revise the many various fees detailed in the City Code. Below is the text of the motion that was adopted at the March 26, 2018 meeting:

Sample Motion 1: City staff draft and bring back an Ordinance for consideration to enact amendments to the City fee schedules allowing a one-time amendment effective May 1, 2018, and a 5% biennial increase thereafter, effective May 1, 2021, related to Community Development (building safety, code enforcement, etc.), Police (false alarms), Fire (false alarms), Public Works (special event street closures) and others that may apply; so the fees more closely align with the City costs to administer the related functions. City estimated cost recovery for FY2019 of \$225,000.

Mayor Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Alderman Mathy, Mwilambwe, Buragas, Black, Painter, Hauman, Bray, and Schmidt.

Nays: None.

Motion carried.

Over the last few months, Staff has thoroughly evaluated the fees for various licenses, permits, fines, services and other fees required under the City Code (or as otherwise established by law) to ensure the fee is commensurate with the City's actual incurred cost to provide the associated

services. Staff has also compared the City's existing and proposed fees to those assessed by the Town of Normal and other similarly sized municipalities across Central Illinois to ensure that the City's revised fees are comparable. A copy of the Fee Comparison Chart is included within the agenda packet to illustrate the proposed fee revisions.

While in years past it was common for fee detail to be found throughout municipal codes within relevant chapters or sections, many municipalities across the nation have transitioned to a consolidated "Schedule of Fees" document to aid the public, developers, and municipal officials in quickly and easily determining the correct fee for a requested license, permit, fine, or service. Locating all fees in a comprehensive Schedule of Fees document can also aid municipal officials in updating and revising multiple fees with fewer actions on a more regular basis (i.e. annual or biennial revisions based on inflation).

The proposed ordinance includes a provision, beginning on May 1, 2021, for a biennial review of the Schedule of Fees (excluding fees for emergency medical services and fees related to annexation of real estate). As part of the review, the director of each City Department would submit a request to the City Clerk by December 31 to revise Departmental fees up to 5%, except where set by law. The City Clerk would then present the revised Schedule of Fees to the City Council for approval. A revised Schedule of Fees would then go into effect May 1 of that same year. Fees for emergency medical services and fees related to annexation of real estate would automatically escalate by 3% annually effective January 1st.

It is important to note that fees for Enterprise Fund services, including, but not limited to, Water, Sewer, and Solid Waste are not currently included within the Schedule of Fees. Additionally, fees for the various services and programming offered by the City's Parks, Recreation and Cultural Arts Department are not included within the Schedule of Fees.

Staff recommends that the City Council adopt the proposed ordinance which would establish a Schedule of Fees for the City and revise the Code as required. If adopted, any existing reference in the Code to a specific fee amount would generally be replaced with language similar to "as set forth in the Schedule of Fees."

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Multiple public meetings were held regarding priority setting for the FY 2019 Budget.

FINANCIAL IMPACT: The City Council directed Staff to review and revise the City's various fees, so that the fees more closely align with the City costs to administer the related functions. It was contemplated that the potential revisions would provide additional revenues in the amount of \$225,000 in FY 2019 for program cost recovery. Revenues for various fees contemplated by this Ordinance are included within General Fund, Non-Departmental, Other Miscellaneous Revenue account (10010010-57990). Stakeholders can locate this in the FY2019 budget book titled "Budget Overview & General Fund" on page 120. Actual realized fees will be recorded in the issuing Department's associated revenue account. Based on the time remaining in the current fiscal year, the previously projected revenues for cost recovery may be inconsistent with the previously budgeted amount.

COMMUNITY DEVELOPMENT IMPACT: The proposed Schedule of Fees, a document that is designed to assist the public, developers, and municipal officials in quickly and easily determining the correct fee for a requested license, permit, fine, or service is in alignment with the following goal and objective of the City's Comprehensive Plan 2035 (Adopted August 24, 2015 – Resolution 2015-31):

Economic Development:

ED-4 Enhance the image of Bloomington as a business friendly community

ED-4.5 Identify and reduce barriers for local growth and economic development

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY

CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Austin Grammer, Economic Development Coordinator

Reviewed By: Bob Mahrt, Community Development Director

Finance & Budgetary Review By: Scott Rathbun, Finance Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager

Attachments:

- Ordinance
- Exhibit A to Ordinance – Schedule of Fees
- Exhibit B to Ordinance – Various Amendments to City Code
- Attachment A – Fee Comparison Chart