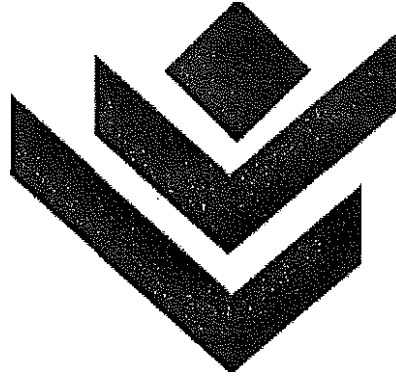




CITY OF  
BLOOMINGTON  
COUNCIL MEETING  
AUGUST 27, 2018



## **City Logo Design Rationale**

The symbol for the City of Bloomington is multifaceted in its visual and conceptual approach. Visually the symbol and the City's identity represent a modern progressive style which is consistent with the City's government. The symbol is based on three different concepts which combine to represent the City in a contemporary and appropriate way.

First and foremost is the chevron. The City government is a respected agency dedicated to serving the public. In this way, the chevron represents service, rank and authority.

The symbol may also be seen as a three dimensional building. This represents growth and diversity in our community.

Finally, the flower or plant derived from the original name "Blooming Grove," represents a community that is friendly and safe. Progress and growth are also associated with plant life as well as regeneration and renewal.

The symbol's positive upward movement is representative of the City's commitment to excellence!

## Brief Summary of Five Council Priorities

### Five Priorities

At the September retreat, Council informally selected its top five priorities, and since that time staff has seen that these five areas are the dominant focus of the Council's policy deliberations. The selected priorities are:

1. Economic Development
2. Infrastructure
3. Financial Planning
4. Reduced Emergency Response Times
5. Downtown Implementation Plan

The value in naming priorities is to establish policy direction, make that direction known to stakeholders and guide policy, budget and operational decisions. As we work to develop the City's FY17 budget, staff would find value in formalizing the five priorities for the next fiscal year.

Prior to formalization, we have prepared this brief summary to begin the dialogue about what each priority means, where it stands and what it will take to advance each going forward.

#### 1. Economic Development

- A. Economic development was overwhelmingly recognized by the Council as **essential to the financial sustainability** of the community. It is our prime means to diversify our tax base and expand our revenue streams.
- B. City of Bloomington economic development is undertaken in parallel with **regional collaboration** and economic development initiatives of the EDC, B/N Advantage and others.
- C. The time is right to review our **economic development strategic plan and incentive policy**. Tools such as TIF are invaluable for the redevelopment of areas such as Colonial Plaza, and will be key to our success.
- D. Economic development cannot stand alone and depends on sound infrastructure and quality of life to successfully ensure a financially-sound future for our community.

#### 2. Infrastructure

- A. The City is decades behind in funding much-needed **infrastructure maintenance**, estimated to total \$400M or more. Reliable infrastructure with the capacity to handle growth is essential to economic development, quality of life and the City's financial long-term stability.
- B. Our City's recently completed **infrastructure Master Plans**, encompassing streets, sanitary sewers, storm water, facilities, sidewalks and more provide detailed inventory, condition rating and make it possible for us to assess and prioritize critical needs.
- C. The next essential step is to develop a **five year Capital Improvement Plan** to address the most urgent/timely needs, AND a funding strategy.
- D. Some projects included in the City's Master Plans are prime candidates for borrowing. Financing options are many, and Council will determine a preferred strategy, ranging from conservative to aggressive.

3. Financial Planning

- A. Since the Great Recession, we are all adapting to a new economy that requires us to have a **long-term, continuously evolving plan for financial sustainability**, including a plan for appropriate reserves. We must have a balanced budget to avoid the pitfalls and reputational damage that many other governments continue to experience.
- B. A deficit in the City's General Fund was averted in the near term through Budget Task Force recommendations and the Council's recent adoption of a 1% sales tax increase. However, the City's expenses, especially those tied to Police and Fire pensions and labor costs, will continue to increase over the years. The **potential for a General Fund structural deficit** will continue to threaten future budgets.
- C. It will take all of us, including our citizens, to develop solutions for achievement of financial sustainability. We must focus on refining our financial projections, re-forecasting when appropriate, identifying programs and services, establishing appropriate levels of service performance measures, and prioritization.
- D. A **Capital Improvement Plan and funding** is critical to the City's financial strategy now and going forward.

4. Reduced Emergency Response Times

- A. Despite the excellent efforts of our first responders, the Fire Master Plan identified that **service to the City's northeast portion is inadequate and response times are below our standards**. Long-term, the Master Plan recommends a new Fire Station facility to serve the northeast area of the City. In the short-term, we must identify creative and innovative methods to reduce EMS and fire suppression response times.
- B. Quality public safety services are essential to a community's Economic Development and, with so many financial resources devoted to public safety, **finding efficient solutions to public safety issues** contributes to the long-term financial health of the community.

5. Downtown Implementation Plan

- A. The Downtown Master Plan was adopted by the City Council in 2013 without an Implementation Plan. Increased interest in Downtown economic development, notably in the proposed addition of hotel and/or convention center space, indicates this is the time to **design the City's role** in success of the Downtown.
  - a. It will take inside and outside **resources to vet potential Downtown projects**.
  - b. We must determine the amount and type of **public engagement** that is appropriate for Downtown development proposals.
  - c. Traditionally, municipalities play a role in Downtown **streetscape improvements** and meeting its **parking needs**.
- B. We can **build upon the qualities that make our Downtown special**, such as our ties to President Lincoln and Route 66, both expertly displayed in the new Visitors Center at the McLean County Museum of History. Smart economic development in Downtown will expand on existing assets and attractions like the Museum, the BCPA and the Coliseum.



**RESOLUTION NO. 2016 -29**

***A RESOLUTION ADOPTING A MISSION, VISION AND VALUES STATEMENT FOR THE CITY OF BLOOMINGTON***

**WHEREAS**, the City of Bloomington ("City") is an Illinois home-rule municipality; and

**WHEREAS**, the City is known as the "Jewel of the Midwest;" and

**WHEREAS**, the City is a great place to live, work and play; and

**WHEREAS**, the City Council desires to adopt a statement expressing the Organizational Mission, Vision and Values of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE** City Council of the City of Bloomington, McLean County, Illinois, as follows:

**Section 1.** The above stated recitals are incorporated herein by reference.

**Section 2.** The City Council of the City of Bloomington hereby formally adopt the following as the City's Organizational Mission, Vision and Values:

**Mission:** To lead, serve and uplift the City of Bloomington

**Vision:** A Jewel of Midwest Cities

**Values:** Service-centered, results-driven, inclusive.

**Section 3.** All resolutions in conflict with this Resolution, as well as any previous statements adopted on the mission, vision and values of the City are hereby repealed.

**Section 4.** This Resolution shall be in full force and effect immediately after its passage and approval.

**APPROVED** by the City Council of the City of Bloomington, McLean County, Bloomington, Illinois, July 25, 2016, by a vote of 7 to 1. (Nay: Alderman Kevin Lower) (Absent: Alderman David Sage)

CITY OF BLOOMINGTON

Tari Renner, Mayor

ATTEST

Cherry L. Lawson, City Clerk

# AGENDA



**CITY COUNCIL MEETING AGENDA  
CITY HALL COUNCIL CHAMBERS  
109 EAST OLIVE STREET, BLOOMINGTON, IL 61701  
MONDAY, AUGUST 27, 2018; 7:00 P.M.**

- 1. Call to order**
- 2. Pledge of Allegiance to the Flag**
- 3. Remain Standing for a Moment of Silent Prayer**
- 4. Roll Call**
- 5. Recognition/Appointments**
  - A. Proclamation declaring August 2018 as Community Health Care Clinic, “Free and Charitable Clinic Month.”
  - B. Presentation of the City of Bloomington Police Department Police Officer's Commission Certificate to the following Officers who have completed probation:
    - (a) Hunter Clark
    - (b) Michael DeReu
    - (c) Anna Legner
    - (d) Brock Merritt
    - (e) Kenneth Nowatski
  - C. Appointment of Meryl Brown to the Cultural Commission.
  - D. Appointment of Garrett Thalgott to the Evergreen Cemetery Trustees.
- 6. Public Comment**
- 7. “Consent Agenda”**

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*(All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member, City Manager or Corporation Counsel so requests, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda, which is Item #8.*

*The City's Boards and Commissions hold Public Hearings prior to some Council items appearing on the Council's Meeting Agenda. Persons who wish to address the Council should provide new information, which is pertinent to the issue before them.)*

- A. Consideration of approving the Minutes of the August 13, 2018 Regular and Special City Council Meetings and the July 16, 2018 Joint Special Session City Council Meeting. *(Recommend the reading of minutes be dispensed and approved as printed.)*
- B. Consideration of approving Bills, Payroll, and Procurement Card Purchases in the amount of \$5,500,936.75. *(Recommend the Bills, Payroll, and Procurement Card Purchases be allowed in the amount of \$5,500,936.75, and orders drawn on the Treasurer for the various amounts as funds are available.)*
- C. Consideration of Approving Appointment to Various Boards and Commissions. *(Recommend Meryl Brown be appointed to the Cultural Commission and that Garrett Thalgot be appointed to the Evergreen Cemetery Trustees.)*
- D. Consideration of the Purchase of two (2) pieces of equipment required for one (1) Six Yard Refuse Packer from Central Illinois Trucks and Rantoul Truck Center, using the Sourcewell contract, in the amount of \$128,321.93, and authorization to dispose of a 2012 International 4300 by public auction, as requested by the Parks, Recreation and Cultural Arts and Public Works Departments. *(Recommend (1) the purchase of two (2) pieces of equipment required for one (1) Six Yard Refuse Packer: one (1) 2019 Kenworth T270 truck chassis from Central Illinois Trucks, using the Sourcewell contract (Contract #081716-KTC, exp. 11/15/2020), in the amount of \$77,215, and one (1) New Way 6RL Diamondback Six Yard Packer body, with installation, from Rantoul Truck Center, using the Sourcewell contract (Contract #112014-NWY, exp. 12/16/18), in the amount of \$51,106.93, for a total cost of \$128,321.93, be approved, the Procurement Manager be authorized to issue a purchase order; and (2) City staff be authorized to dispose of a 2012 International 4300 by public auction.)*
- E. Consideration of the Purchase of one (1) mower from MTI Distributing of Springfield, IL using the State of Illinois Joint Purchase Contract, in the amount of \$53,431.55, as requested by the Parks Maintenance Division of the Parks, Recreation, and Cultural Arts Department. *(Recommend the Purchase of one (1) Toro Ground Master 4000 Mower from MTI Distributing of Springfield, IL using the State of Illinois Joint Purchase Contract # 4018513 (expires 03/21/2021) in the amount of \$53,431.55, and the Procurement Manager be authorized to issue a Purchase Order.)*

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- F. Consideration of the Purchase of one (1) Belt Driven Vacuum Leaf Collector from Old Dominion Brush Co., Inc., using the Sourcewell Contract, in the amount of \$35,774.13, as requested by the Public Works Department. *(Recommend the purchase of one (1) ODB LTC600 Belt Driven Leaf Vacuum Leaf Collector from Old Dominion Co., Inc., using the Sourcewell Contract (Contract #041217-ODB, exp. 7/7/2021) in the amount of \$35,774.13 be approved, and the Procurement Manager be authorized to issue a Purchase Order.)*
- G. Consideration of rejecting all bids for the FY2019 Taylor Street Sanitary Sewer Improvements Project (Bid #2019-09) so the project can be rebid as part of the FY2019 Sewer Rehabilitation Project, as requested by the Public Works Department – Engineering Division. *(Recommend all bids for the FY2019 Taylor Sanitary Sewer Improvements Project (Bid #2019-09) be rejected so the project can be rebid as part of the FY2019 Sewer Rehabilitation Project.)*
- H. Consideration of rejecting all bids for the Government Center 3rd Floor Remodeling project (Bid 2019-01) due to all bids being well above the project budget, as requested by the Facilities Department. *(Recommend all bids for the Government Center 3rd Floor Remodeling project (Bid 2019-01) be rejected due to all bids being well above the project budget.)*
- I. Consideration of Contracts with Praxair, Inc., Kemira Water Solutions, Inc., and Carus Chemical Corporation for Supply and Delivery of various Water Treatment Chemicals (Bid No. 2019-11), as requested by the Water Department. *(Recommend the Contracts for the noted Water Treatment Chemicals at the indicated Unit Prices with Praxair, Inc. (from November 1, 2018 through October 31, 2021), Kemira Water Solutions, Inc., (from October 1, 2018 through September 30, 2021), and Carus Chemical Corporation (from October 1, 2018 through September 30, 2021) be approved, and the City Manager and City Clerk be authorized to execute the necessary documents.)*
- J. Consideration of a Supportive Housing Program/Continuum of Care McLean County Core Services Grant Agreement (Project IL1603L5T121700), in the amount of \$33,792, as requested by the Community Development Department. *(Recommend the Supportive Housing Program/Continuum of Care McLean County Core Services Grant Agreement (Project IL1603L5T121700), in the amount of \$33,792, to the US Department of Housing and Urban Development (HUD) be approved, and the City Manager and City Clerk be authorized to execute the necessary documents.)*
- K. Consideration of a Resolution approving a variance to Chapter 38, Section 123 of the Bloomington City Code to allow a permit to be issued for the reconstruction of a driveway at 7 Brookstone Circle, as requested by the Public Works Department. *(Recommend the Resolution approving a variance to Chapter 38, Section 123 of the Bloomington City Code to allow a permit to be issued for the reconstruction of a driveway at 7 Brookstone Circle be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.)*

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- L. Consideration of a Resolution designating and authorizing the project to relocate the Traffic Signal Controller Cabinet located at the northeast corner of Locust Street and Colton Avenue as a Redevelopment Project in the Empire Street Corridor Redevelopment Project Area, at an estimated cost of \$20,000, as requested by the Public Works Department and the Community Development Department's Office of Economic Development. *(Recommend The Resolution designating and authorizing a Redevelopment Project in the Empire Street Corridor Redevelopment Project Area at an estimated cost of \$20,000 be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.)*
- M. Consideration of a Resolution Waiving the Formal Bidding Process to approve an Agreement with the University of Illinois Veterinary College for Miller Park Zoo for Veterinary Services in an amount up to \$51,000 annually through June 30, 2023, as requested by the Parks, Recreation, and Cultural Arts Department. *(Recommend the Resolution Waiving the Formal Bidding Process to approve an Agreement with the University of Illinois Veterinary College for Miller Park Zoo for Veterinary Services in an amount up to \$51,000 annually through June 30, 2023 be approved, the Mayor and City Clerk be authorized to execute the Resolution, and the City Manager and City Clerk be authorized to execute the Agreement.)*
- N. Consideration of an Ordinance amending the Fiscal Year 2019 Budget in the amount of \$59,100 to complete the Fire Service Memorial at Miller Park, as requested by the Fire and Parks, Recreation and Cultural Arts Departments. *(Recommend the Ordinance amending the FY2019 Budget, in the amount of \$59,100, to complete the Fire Service Memorial at Miller Park be approved, and the Mayor and the City Clerk be authorized to execute the necessary documents.)*
- O. Consideration of:
- (a) an Ordinance amending the Fiscal Year 2019 Budget to reallocate \$30,000 from the Engineering General Fund to the Capital Improvement Fund, and
  - (b) a Resolution authorizing a Change Order, in the amount of \$30,000, to the Fiscal Year 2019 Sidewalk Vertical Displacement Repair Program Contract awarded to Gildner, Inc. on April 23, 2018, as requested by the Public Works Department.

*Recommend approving:*

- (a) the Ordinance amending the FY19 Budget to reallocate \$30,000 from the Engineering General Fund to the Capital Improvement Fund, and*

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*(b) the Resolution authorizing a Change Order, in the amount of \$30,000, to the FY19 Sidewalk Vertical Displacement Repair Program Contract awarded to Gildner, Inc. on April 23, 2018, and*

*(c) the Mayor and City Clerk be authorized to execute the necessary documents.*

P. Consideration of an Ordinance (1) providing for the Vacation of a Utility Easement lying within the Drury Inn Subdivision and (2) approving a Final Plat of Resubdivision of Lots 3 & 4 in the Drury Inn Subdivision so Aldi, Inc. can prepare for a future grocery store location on Maple Hill Road, as requested by the Public Works Department. *(Recommend the Ordinance (1) providing for the Vacation of a Utility Easement lying within the Drury Inn Subdivision and (2) approving the Final Plat of Resubdivision of Lots 3 a 4 in the Drury Inn Subdivision, and the Mayor and City Clerk be authorized to execute the necessary documents.)*

Q. Consideration of an Ordinance amending Chapter 38 of the Bloomington City Code to increase the fines for interfering with Traffic Control Devices and further defining same, as requested by the Public Works and Police Departments. *(Recommend the Ordinance amending Chapter 38 of the Bloomington City Code to enact a not less than \$250 nor more than \$500 fine for interfering with Traffic Control Devices be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.)*

R. Consideration of a Petition for the Lake Bloomington Lease Transfer of Lot 20 in Peoria Point from Cathleen C. Haas to Lake Bloomington K-20, LLC, as requested by the Water Department. *(Recommend the Lake lease transfer be approved and the Mayor and City Clerk be authorized to execute the necessary documents within six (6) months of Lake lease transfer approval, subject to completion of the following contingencies:*

*1) the proposed lessee enter into a supplemental attachment to the lot lease incorporating the following as terms into the lease:*

*(a) the new lease holder will apply for permits, including an electrical permit, for existing non-leased marginal land and reservoir improvements;*

*(b) upon repair or replacement of the septic system the tank size will be brought up to Code;*

*(c) upon repair or replacement of the septic system the alarm for the pump system will be removed from the garage and installed in the residence; and*

*(d) if the septic system fails, the new lease holder is responsible for all costs associated with repair or replacement of the system;*

*2) any and all lease and refuse fees due to the City are paid in full; and*

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3) *the City is provided with documentation of the sale of house located on the property.)*

- S. Consideration of an Ordinance Suspending Portions of Section 701 of Chapter 31 and Section 26(d) of Chapter 6 of the City Code for a Wedding Reception at Davis Lodge at Lake Bloomington on September 15, 2018, the request from Montgomery Pomeranke and Tiffany Haberbush to allow moderate consumption of alcohol, as requested by the City Clerk's Office. *(Recommend the Ordinance Suspending Portions of Section 701 of Chapter 31 and Section 26(d) of Chapter 6 of the City Code for a Wedding Reception at Davis Lodge at Lake Bloomington on September 15, 2018 be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.)*
- T. Consideration of the request by Keg Grove Brewery, located at 712 E. Empire Street, Bloomington, to remove from its license the condition that only beer made on the premises can be served or sold, in order to allow for the sale and serving craft beers produced off of the licensed premises, as requested by the City Clerk's Office. *(Recommend the request by Keg Grove Brewery, located at 712 E. Empire Street, Bloomington, to remove a condition on its liquor license to allow for types of craft beer to be served and sold on the premises other than those made on the premises be approved.)*

## 8. "Regular Agenda"

- A. Consideration of an Ordinance amending Chapter 6 of the Bloomington City Code to create a new Liquor License Classification allowing the retail sale of packaged beer and wine for consumption on or off the premises where sold and Amending Chapter 6 Section 7B to impose a fee for the new License Classification, as requested by the Legal Department. *(Recommend The Ordinance amending Chapter 6 of the Bloomington City Code creating a new Liquor License Classification allowing the retail sale of packaged beer and wine for consumption on or off the premises where sold and amending Chapter 6 Section 7B to impose a fee for the new License Classification be approved, and the Mayor and City Clerk be authorized to execute the necessary documents. (Presentation by Jeff Jurgens, Corporation Counsel, 5 minutes, City Council discussion, 5 minutes.)*
- B. Consideration of an Ordinance amending Chapter 2 Section 15 of the Bloomington City Code changing the start time of Regular City Council meetings from 7:00 p.m. to 6:00 p.m., changing the start time of the Committee of the Whole meetings from 5:30 p.m. to 6:00 p.m., and approving a change to the Annual Schedule of Meetings, as requested by City Administration. *(Recommend the Ordinance amending the City Code Provisions on the Timing of City Council Meetings and a change to the Annual Schedule of Meetings be approved, and the Mayor and City Clerk authorized to execute the Ordinance.) (Presentation by Tim Gleason, City Manager, 5 minutes, City Council discussion, and 5 minutes.)*

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- C. Presentation, discussion, and direction regarding additional evaluation and implementation of several Proposed Insurance Programs for private residential water and Sewer Leak Protection, Water Service Line Protection, and Sewer Lateral Protection, as requested by the Water Public Works Departments. *(Recommend the City Council provide staff direction regarding additional evaluation and implementation of several proposed insurance programs for Private Residential Water and Sewer Leak Protection, Water Service Line Protection, and Sewer Lateral Protection.) (Presentation by Bob Yehl, Water Director, 20 minutes, City Council discussion, 20 minutes.)*

**9. City Manager’s Discussion**

- A. Finance Director’s Report

**10. Mayor’s Discussion**

**11. City Aldermen’s Discussion**

**12. Executive Session – *Cite Section***

- A. Review of Minutes – Section 2(c)(21) of 5 ILCS 120/2 (5 minutes)
- B. Collective Bargaining – Section 2(c)(2) of 5 ILCS 120/2 (10 minutes)

**13. Adjournment**

**14. Notes**

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# RECOGNITIONS



Council Date: August 27, 2018

**COUNCIL AGENDA ITEM NO. 5**

Recognition/Appointments

- A. Proclamation declaring August 2018 as Community Health Care Clinic, “Free and Charitable Clinic Month.”
- B. Presentation of the City of Bloomington Police Department Police Officer's Commission Certificate to the following Officers who have completed probation:
  - (a) Hunter Clark
  - (b) Michael DeReu
  - (c) Anna Legner
  - (d) Brock Merritt
  - (e) Kenneth Nowatski
- C. Appointment of Meryl Brown to the Cultural Commission.
- D. Appointment of Garrett Thalgott to the Evergreen Cemetery Trustees.

# CONSENT AGENDA





**CONSENT AGENDA ITEM NO: 7A**

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** City Clerk's Office

**SUBJECT:** Consideration of approving the Minutes of the August 13, 2018 Regular and Special City Council Meetings and the July 16, 2018 Joint Special Session City Council Meeting.

**RECOMMENDATION/MOTION:** The reading of minutes be dispensed and approved as printed.

**STRATEGIC PLAN LINK:** Goal 1. Financially sound City providing quality basic services.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 1d. City services delivered in the most cost-effective, efficient manner.

**BACKGROUND:** The minutes of the meetings provided have been reviewed and certified as correct and complete by the City Clerk.

In compliance with the Open Meetings Act, Council Proceedings must be approved within thirty (30) days after the meeting or at the Council's second subsequent regular meeting whichever is later.

In accordance with the Open Meetings Act, Council Proceedings are made available for public inspection and posted to the City's web site within ten (10) days after Council approval.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** N/A

Respectfully submitted for Council consideration.

Prepared by: Cherry L. Lawson, C.M.C., City Clerk

Recommended by:

A handwritten signature in black ink, appearing to read "Tim Gleason", written over a white background.

Tim Gleason  
City Manager

**Attachments:**

- August 13, 2018 Regular City Council Meeting Minutes
- August 13, 2018 Special Session City Council Meeting Minutes
- July 16, 2018 Joint Special Session City Council Meeting



**CONSENT AGENDA ITEM: 7B**

FOR COUNCIL: August 27, 2018

**SUBJECT:** Consideration of approving Bills, Payroll, and Procurement Card Purchases in the amount of \$5,500,936.75.

**RECOMMENDATION/MOTION:** The Bills, Payroll, and Procurement Card Purchases be allowed in the amount of \$5,500,936.75, and orders drawn on the Treasurer for the various amounts as funds are available.

**STRATEGIC PLAN LINK:** Goal 1. Financially sound City providing quality basic services.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 1d. City services delivered in the most cost-effective, efficient manner.

**FINANCIAL IMPACT:** Total disbursements to be approved \$5,500,936.75 (Payroll total \$2,572,323.06, Accounts Payable total \$2,801,601.38, and Procurement Card Purchases total \$127,012.31).

Respectfully submitted for Council consideration.

Prepared By: Frances Watts, Accounts Payable

Reviewed By: Scott Rathbun, Finance Director

Recommended By:

A handwritten signature in black ink, appearing to read "Tim Gleason", written over a horizontal line.

Tim Gleason  
City Manager

**Attachment:**

- Bills, Payroll, and Procurement Card Purchases on file in the Clerk's office. Also available at [www.cityblm.org](http://www.cityblm.org).
- Summary Sheet Bills, Payroll, and Procurement Card Purchases

**CITY OF BLOOMINGTON FINANCE REPORT**

**Council of August 27, 2018**

**PAYROLL**

<b>Date</b>	<b>Gross Pay</b>	<b>Employer Contribution</b>	<b>Totals</b>
8/10/2018	\$ 256,177.80	\$ 80,901.62	\$ 337,079.42
8/16/2018	\$ 1,492,769.60	\$ 385,705.17	\$ 1,878,474.77
8/17/2018	\$ 241,510.95	\$ 80,144.78	\$ 321,655.73
8/2/2018-8/17/2018 Off Cycle Adjustments	\$ 31,011.74	\$ 4,101.40	\$ 35,113.14
<b>PAYROLL GRAND TOTAL</b>			<b>\$ 2,572,323.06</b>

**ACCOUNTS PAYABLE (WIRES)**

<b>Date</b>	<b>Bank</b>	<b>Total</b>
8/27/2018	AP General	\$ 2,569,317.01
	AP JM Scott	
8/13/2018	AP Comm Devel	\$ 20,413.81
8/13/2018	AP IHDA	
8/13/2018	AP Library	\$ 43,668.95
8/13/2018	AP MFT	\$ 259.46
8/14/2018-8/21/2018	Out of Cycle	\$ 167,942.15
	AP Bank Transfers	
<b>AP GRAND TOTAL</b>		<b>\$ 2,801,601.38</b>

**PCARDS**

<b>Date Range</b>	<b>Total</b>
7/1/2018-7/31/2018	\$ 127,012.31
<b>PCARD GRAND TOTAL</b>	<b>\$ 127,012.31</b>

<b>TOTAL</b>	<b>\$ 5,500,936.75</b>
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Respectfully,

**F. Scott Rathbun**  
Finance Director



**CONSENT AGENDA ITEM NO. 7C**

FOR COUNCIL: August 27, 2018

**SUBJECT:** Consideration of Approving Appointment to Various Boards and Commissions.

**RECOMMENDATION/MOTION:** Meryl Brown be appointed to the Cultural Commission and that Garrett Thalgott be appointed to the Evergreen Cemetery Trustees.

**STRATEGIC PLAN LINK:** Goal 4. Strong Neighborhoods.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 4e. Strong partnership with residents and neighborhood associations.

**BACKGROUND:** The Mayor of the City of Bloomington has nominated and I ask your concurrence in the appointment of:

**Cultural Commission.** Meryl Brown to the Cultural Commission. Meryl will be fulfilling the term previously held by Loreto Delgado III who resigned 4-4-18. Meryl's term is effective immediately and will expire 4-30-20 at which time she will be eligible to reapply. Application is on file in the Administration Office.

**Evergreen Cemetery Trustees.** Garrett Thalgott to the Evergreen Cemetery Trustees. Garrett will be fulfilling the term previously held by Eugene Lorch who resigned 7-31-18. Garrett's term is effective immediately and will expire 3-30-21 at which time he will be eligible to reapply. Application is on file in the Administration Office.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Mayor contacts all recommended appointments.

**FINANCIAL IMPACT:** N/A

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By:

M. Beth Oakley, Executive Assistant

Recommended By:

A handwritten signature in black ink, appearing to read 'Tim Gleason', with a stylized flourish at the end.

Tim Gleason  
City Manager

**Attachments:**

- Roster



## CONSENT AGENDA ITEM NO. 7D

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Parks, Recreation and Cultural Arts and Public Works

**SUBJECT:** Consideration of the Purchase of two (2) pieces of equipment required for one (1) Six Yard Refuse Packer from Central Illinois Trucks and Rantoul Truck Center, using the Sourcewell contract, in the amount of \$128,321.93, and authorization to dispose of a 2012 International 4300 by public auction, as requested by the Parks, Recreation and Cultural Arts and Public Works Departments.

**RECOMMENDATION/MOTION:** (1) The purchase of two (2) pieces of equipment required for one (1) Six Yard Refuse Packer: one (1) 2019 Kenworth T270 truck chassis from Central Illinois Trucks, using the Sourcewell contract (Contract #081716-KTC, exp. 11/15/2020), in the amount of \$77,215, and one (1f) New Way 6RL Diamondback Six Yard Packer body, with installation, from Rantoul Truck Center, using the Sourcewell contract (Contract #112014-NWY, exp. 12/16/18), in the amount of \$51,106.93, for a total cost of \$128,321.93, be approved, the Procurement Manager be authorized to issue a purchase order; and (2) City staff be authorized to dispose of a 2012 International 4300 by public auction.

**STRATEGIC PLAN LINK:** Goal 1. Financially Sound City Providing Quality Basic Services.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 1a. Budget with adequate resources to support defined services and level of services

**BACKGROUND:** Parks, Recreation and Cultural Arts is recommending the purchase of one (1) Six Yard refuse packer in the amount of \$128,321.93. Parks, Recreation and Cultural Arts has a 2012 International 4300 with a six yard packer body that is due for replacement this fiscal year. The unit has 83,050 miles and 8,470 hours. Recent mechanical issues have included the air conditioning system, instrument cluster, engine fuel injectors, hydraulics, engine emission system, exhaust regeneration system, engine electrical, and body electrical. Total maintenance cost to date is \$28,291.11. The Parks, Recreation and Cultural Arts Department will use the new unit to collect refuse from all City parks and Constitution Trail. Staff respectfully requests to have the replaced unit declared as surplus so that it can be sold in a public auction on [Publicsurplus.com](http://Publicsurplus.com) or [Govdeals.com](http://Govdeals.com).



Sourcewell, formerly known as National Joint Power Alliance (NJPA), is a government agency offering competitively solicited contracts for use by education, government, and nonprofits. Cooperative contracts mean volume discounts. The City has been a member for several years and has made a number of purchases through them over the years.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** The budget amount of \$163,193 is included in the FY 2019 Adopted Budget under the Capital Lease-Capital Outlay Licensed Vehicles (40110139-72130). Stakeholders can locate this in the Budget Book titled “Other Funds & Capital Improvement” on pages 83 and 85. The new unit will cost \$128,321.93, which will realize a savings of \$34,871.07 when compared to the budget.

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Rob Krones, Superintendent of Fleet Maintenance  
Michael Hill, Miscellaneous Technical Assistant

Reviewed By: Jay Tetzloff, Director-Parks, Recreation and Cultural Arts

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Interim Finance Director

Water/Community Dev. Review By: Bob Mahrt, Community Development Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- Proposal 1 Unit 718 Refuse Packer Replacement
- Proposal 2 Unit 718 Refuse Packer Replacement
- Supporting Document Unit 718 Refuse Packer Replacement





**CONSENT AGENDA ITEM NO. 7E**

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Parks, Recreation and Cultural Arts

**SUBJECT:** Consideration of the Purchase of one (1) mower from MTI Distributing of Springfield, IL using the State of Illinois Joint Purchase Contract, in the amount of \$53,431.55, as requested by the Parks Maintenance Division of the Parks, Recreation, and Cultural Arts Department.

**RECOMMENDATION/MOTION:** The Purchase of one (1) Toro Ground Master 4000 Mower from MTI Distributing of Springfield, IL using the State of Illinois Joint Purchase Contract # 4018513 (expires 03/21/2021) in the amount of \$53,431.55, and the Procurement Manager be authorized to issue a Purchase Order.

**STRATEGIC PLAN LINK:** Goal 5. Great Place - Livable, Sustainable City.  
Goal 1- Financially Sound City Providing Quality Basic Services

**STRATEGIC PLAN SIGNIFICANCE:** Objective 5d. Appropriate leisure and recreational opportunities responding to the needs of the residents.

**BACKGROUND:** This purchase is to replace unit # 707. Unit 707 was purchased in 2006 and has around 5,000 hours on it and has a broken axle. There is no trade value and it will be placed on auction for parts. The new machine has the same cutting radius (11') as the old. Its primary use will be on the east side of town on wide open green spaces and athletic fields. Staff respectfully requests to have the replaced unit declared surplus and sold at public auction at [publicsurplus.com](http://publicsurplus.com) or [govdeals.com](http://govdeals.com).

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Parks Recreation and Cultural Arts, MTI distributing 8901 Springdale Avenue, Berkley MO 63134.

**FINANCIAL IMPACT:** Funds in the amount of \$55,000 are included in the FY 2019 Budget under the Capital Lease-Capital Outlay Equipment Other than Office account (40110139-72140). Stakeholders can locate this in the FY 2019 Budget Book titled "Other Funds & Capital Improvement" on pages 83 and 85. The actual cost of \$53,431.55, if the purchase is approved, will realize a \$1,568.45 savings versus the budget.

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Robert Moews, Superintendent of Parks

Reviewed By: Jay Tetzloff, Director of Parks, Recreation,  
and Cultural Arts

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Interim Finance Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

- Specifications
- Illinois State Contract



## CONSENT AGENDA ITEM NO. 7F

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Public Works

**SUBJECT:** Consideration of the Purchase of one (1) Belt Driven Vacuum Leaf Collector from Old Dominion Brush Co., Inc., using the Sourcewell Contract, in the amount of \$35,774.13, as requested by the Public Works Department.

**RECOMMENDATION/MOTION:** The purchase of one (1) ODB LTC600 Belt Driven Leaf Vacuum Leaf Collector from Old Dominion Co., Inc., using the Sourcewell Contract (Contract #041217-ODB, exp. 7/7/2021) in the amount of \$35,774.13 be approved, and the Procurement Manager be authorized to issue a Purchase Order.

**STRATEGIC PLAN LINK:** Objective 1. Financially Sound City Providing Quality Basic Services.

**STRATEGIC PLAN SIGNIFICANCE:** Goal 1a. Budget with adequate resources to support defined services and level of services.

**BACKGROUND:** The Solid Division of the Public Works Department has a 1994 ODB LTC600 Leaf Vacuum that is scheduled for replacement this fiscal year. It is 24 years old and has been used for 2,587 hours. Maintenance cost to date for this unit is \$49,957.48. The City's leaf collection equipment consists of three units that are 24 years old, three units that are 19 years old, and 3 units that are 15 years old. Each unit averages 113 hours of use per year. Leaf collection typically lasts four to five weeks per year. To reduce downtime and maintenance costs, the City is looking to replace one unit each year, in order to update the fleet. The Solid Waste Division will keep the old unit (pictured) to use as a backup so that crews can continue working if one of the other units fails during leaf season.



Sourcewell, formerly known as National Joint Power Alliance (NJPA), is a government agency offering competitively solicited contracts for use by education, government, and nonprofits. Cooperative contracts mean volume discounts. The City has been a member for several years and has made a number of purchases through them over the years.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** The budget amount of \$44,389 is included in the FY 2019 Adopted Budget under the Capital Lease-Capital Outlay Equipment Other than Office account (40110139-72140). Stakeholders can locate this in the Budget Book titled “Other Funds & Capital Improvement” on pages 83 and 88. The new unit will cost \$35,774.13 which will realize a savings of \$8,614.87 when compared to the budget.

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Rob Kronos, Superintendent of Fleet Maintenance  
Michael Hill, Miscellaneous Technical Assistant

Reviewed By: Kevin Kothe, PE, City Engineer

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Interim Finance Director

Water/Community Dev. Review By: Bob Mahrt, Community Development Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- Proposal
- Supporting Document



## CONSENT AGENDA ITEM NO. 7G

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Public Works – Engineering Division

**SUBJECT:** Consideration of rejecting all bids for the FY2019 Taylor Street Sanitary Sewer Improvements Project (Bid #2019-09) so the project can be rebid as part of the FY2019 Sewer Rehabilitation Project, as requested by the Public Works Department – Engineering Division.

**RECOMMENDATION/MOTION:** All bids for the FY2019 Taylor Sanitary Sewer Improvements Project (Bid #2019-09) be rejected so the project can be rebid as part of the FY2019 Sewer Rehabilitation Project.

**STRATEGIC PLAN LINK:** Goal 2. Upgrade City infrastructure and facilities, and Goal 5. Great place – livable and sustainable City.

**STRATEGIC PLAN SIGNIFICANCE:** Objectives 2c. Functional, well maintained sewer collection system; Objective 5a. Well-planned City with necessary services and infrastructure.

**BACKGROUND:** Public Works is recommending the rejection of all bids for the FY2019 Taylor Street Sanitary Sewer Improvements Project, because the lowest bid exceeds the engineer's estimate by 42 percent. The difference between the lowest bid and the engineer's estimate could be due to one of the following reasons:

1. Two contractors bid on the project.
2. The project is small when compared to other projects.
3. The proposed timeframe within the bid documents would have taken place during the busy time of year for contractors, when they are trying to complete larger projects they started earlier in the year.

If the bids are rejected, staff will rebid the project in the fall as part of the FY2019 Sewer Rehabilitation Project. Rebidding the Taylor Street Sanitary Sewer Improvements Project as part of the larger Sewer Rehabilitation Project will allow more time for contractors to complete the work through the winter months, decrease the chances that the contractor will run out of time to complete the project, and increase the likelihood that a contractor will want to bid. Staff does not anticipate any issues or problems caused by rejecting all bids for the Taylor Street Sanitary Sewer Improvements Project and rebidding it.

The City accepted bids for the FY2019 Taylor Street Sanitary Sewer Improvements Project until 1:30 p.m. on Tuesday, July 24, 2018 at the City Clerk's Office. The City received two bids, which staff publicly opened at the City Clerk's Office. The following is a summary of the bids. A detailed bid tabulation is attached.

Stark Excavating, Inc.	\$138,600
Hoerr Construction, Inc.	\$137,250
Engineer's Estimate	\$ 96,500
Budget	\$ 75,000

The existing Taylor Street Sewer is a 36" combination brick sewer that the City built around 1885. The City installed a parallel RCP 36" sewer around 1948. At that time, all sewer laterals were supposed to be connected to the new RCP 36" sewer. However, staff recently found that some of the properties on the north side of Taylor Street had never been connected to the new sewer. Staff made this discovery when investigating several sinkholes that developed in some of the properties' back yards. The project is necessary in order to eliminate an ongoing liability associated with the sewer that is in disrepair.

The subject project includes connecting 4 active sewer laterals that were not extended to the 1948 sewer. In addition, the project includes filling and abandoning the 36" brick sewer that has been failing for a number of years. In addition to the 4 sewer lateral open cuts, there will be an additional 4 excavation pits used to fill the existing 36" brick sewer with grout or flowable fill. There will be approximately 8 open cuts in back yards of the 8 lots affected by this project. This will remove an ongoing possible liability associated with the sewer that is in disrepair.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** The City advertised the project in the Pantagraph on July 3 and July 10, 2018. Staff held a pre-bid meeting at 1:30 p.m. on July 17, 2018 at the Public Works Engineering Division Conference Room on the third floor of the Government Center and a bid opening at the City Clerk's Office at 1:30 p.m. on July 24, 2018.

**FINANCIAL IMPACT:** There is no financial impact at this time, because all bids would be rejected. Staff will bring the bids for the FY 2019 Sewer Rehabilitation Project back to City Council at a later date.

**COMMUNITY DEVELOPMENT IMPACT:**

The Neighborhoods and Utilities chapters of the City's Comprehensive Plan 2035 (Adopted August 24, 2015) includes multiple goals and objectives related to relocating the controller cabinet:

*N-1 Ensure the compact development of the City through denser, mixed-use developments and reinvestment in the established older neighborhoods*

N-1.1 Enhance the livability of all Bloomington neighborhoods

N-1.3. Redevelop the neighborhoods in the Preservation area while carefully protecting their historic nature and character

*UEW-1 Provide quality public infrastructure within the City to protect public health, safety and the environment*

UEW-1.7 Reliable and efficient collections systems (sanitary sewer, combined sewer, and storm sewer systems) to protect public health, safety and the environment

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY  
CONSTRUCTION: N/A**

Respectfully submitted for Council consideration.

Prepared By: Wardney F. Snarr, PE, Project Engineer  
Michael Hill, Miscellaneous Technical Assistant

Reviewed By: Kevin Kothe, City Engineer

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Interim Finance Director

Water/Community Dev. Review By: Bob Mahrt, Community Development Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- Bid Tabulation
- Map



**CONSENT AGENDA ITEM NO. 7H**

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Administration - Facilities

**SUBJECT:** Consideration of rejecting all bids for the Government Center 3<sup>rd</sup> Floor Remodeling project (Bid 2019-01) due to all bids being well above the project budget, as requested by the Facilities Department.

**RECOMMENDATION/MOTION:** All bids for the Government Center 3<sup>rd</sup> Floor Remodeling project (Bid 2019-01) be rejected due to all bids being well above the project budget.

**STRATEGIC PLAN LINK:** Goal 1. Financially Sound City Providing Quality Basic Services.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 1 d. City services delivered in the most cost-effective, efficient manner.

**BACKGROUND:** Use of existing City facility space often changes with staff levels, employee duties, building age and other related factors. Reviewing, evaluating and adjusting the use of available space is important to improve employee safety, productivity and efficiency. Space evaluations at City Hall and the Government Center began a few years ago. Although space evaluations at both facilities are still ongoing, an initial decision was made to relocate the Human Resources Department to the 3<sup>rd</sup> floor in the Government Center. This relocation requires the existing Engineering division offices be relocated to the south end of the floor and some remodeling of the north end to accommodate Human Resources.

In November 2017, a contract was executed with the BKV Group to design and prepare construction plans and specifications for the Government Center 3<sup>rd</sup> Floor Remodeling which are compliant with applicable codes and regulations. The prepared plans and specifications were let for bid on July 11, 2018. Four bids were received and are summarized below.

<b>Construction Company</b>	<b>Total Bid</b>
J Spencer	\$246,202.00 (Low Bid)
Felmley-Dickerson Company	\$249,150.00
Tarter Construction	\$254,239.70
Zobrist Construction	\$274,740.40
Budget	\$160,000.00

Since all bids were well above the project budget, staff are recommending that all bids be rejected. Other more cost-effective options will be evaluated to achieve better utilization of the Government Center 3<sup>rd</sup> floor.



**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Bid 2019-01 was advertised in The Pantagraph on July 11, 2018. A Pre-Bid meeting was held at 10:00 a.m. on July 17, 2018. Human Resources and Public Works staff have been involved throughout the design and bidding process.

**FINANCIAL IMPACT:** Funds totaling \$160,000 were to be designated for this project from the FY2019 Budget; \$100,000 from Facility Space and Security Modifications (Capital Improvement Fund), \$50,000 from Facility Repairs (Capital Improvement Fund), and \$10,000 from Repairs/Maintenance Buildings (General Fund). Stakeholders can locate the Capital Improvement Fund portions in the FY 2019 Adopted Budget titled “Other Funds & Capital Improvement’ on pages 78, 243, 263 and 264 under the Capital Improvement – Buildings account (40100100-72520). Stakeholders can located the General Fund portion in the FY 2019 Adopted Budget titled Budget Overview & General Fund on page 296 under the Repr/Maint Building account (10015480-70510).

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Russel Waller, Facilities Manager  
Reviewed By: Steve Rasmussen, Assistant City Manager  
Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Interim Finance Director  
Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- Bid Tab



**CONSENT AGENDA ITEM NO. 7I**

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Water Department

**SUBJECT:** Consideration of Contracts with Praxair, Inc., Kemira Water Solutions, Inc., and Carus Chemical Corporation for Supply and Delivery of various Water Treatment Chemicals (Bid No. 2019-11), as requested by the Water Department.

**RECOMMENDATION/MOTION:** The Contracts for the noted Water Treatment Chemicals at the indicated Unit Prices with Praxair, Inc. (from November 1, 2018 through October 31, 2021), Kemira Water Solutions, Inc., (from October 1, 2018 through September 30, 2021), and Carus Chemical Corporation (from October 1, 2018 through September 30, 2021) be approved, and the City Manager and City Clerk be authorized to execute the necessary documents.

Chemical	Current Contract Year Cost/Ton	Proposed New Contract Year Cost/Ton	Percent Change (Current to 1 <sup>st</sup> Year Unit Price)	Contract Term
Carbon Dioxide	\$88.15	1 <sup>st</sup> YR \$85.95 / 2 <sup>nd</sup> YR \$89.39 / 3 <sup>rd</sup> YR \$92.96	-2.50%	3 Year
Sodium Hexametaphosphate	\$1,869.46	1 <sup>st</sup> YR \$1,760.00 / 2 <sup>nd</sup> YR \$1,800.00 / 3 <sup>rd</sup> YR \$1,860.00	-5.86%	3 Year
Ferric Sulfate	\$188.35	1st YR \$235.00 / 2nd YR \$242.05/ 3rd YR \$249.31	24.77%	3 Year

**STRATEGIC PLAN LINK:** Goal 1. Financially Sound City Providing Quality Basic Services

**STRATEGIC PLAN SIGNIFICANCE:** Objective 1e. Partnering with others for the most cost-effective service delivery.

**BACKGROUND:** On August 7, 2018, bids were opened for the City of Bloomington water treatment chemicals (Ferric Sulfate, Carbon Dioxide, and Sodium Hexametaphosphate). The City received two bids for each of these chemicals. Please see the below summaries and attached spreadsheet outlining the bids that were submitted.

The following bids were received for Carbon Dioxide:

Bidder	1 Year Only Bid	1 <sup>st</sup> Year of 3 Year Contract	2 <sup>nd</sup> Year of 3 Year Contract	3 <sup>rd</sup> Year of 3 Year Contract	Normalized Cost Over
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					3 Year Agreement
PraxAir	\$85.95/ton	\$85.95/ton	\$89.39/ton	\$92.96/ton	\$89.43/ton
Air Products	\$90.00/ton	\$88.00/ton	\$90.00/ton	\$92.00/ton	\$90.00/ton

The Water Department received two (2) bids for Carbon Dioxide. PraxAir submitted the lowest cost per ton over the life of the three (3) year contract term. Entering into a three (3) year contract helps lock in the price for carbon dioxide, ensures chemical increases are included in future budgets, and enables the Department to obtain the necessary treatment chemical for the next three (3) years. Therefore, the Department is confident that by entering into a three (3) year contract with PraxAir that the best interests of the City will be protected.

The following bids were received for Ferric Sulfate:

Bidder	1 Year Only Bid	1 <sup>st</sup> Year of 3 Year Contract	2 <sup>nd</sup> Year of 3 Year Contract	3 <sup>rd</sup> Year of 3 Year Contract	Normalized Cost Over 3 Year Agreement
Kemira Water Solutions	\$235.00/ton	\$235.00/ton	\$242.5/ton	\$249.31/ton	\$242.27/ton
Chemtrade	\$269.00/ton	No Bid	No Bid	No Bid	\$269.00/ton

The Water Department received two bids for Ferric Sulfate. Kemira Water Solutions, Inc., submitted the lowest cost per ton over the life of the three (3) year contract term. Chemtrade did not submit a bid for the 3 year contract option and did not submit the lowest bid for the 1 year only contract. Entering into a three (3) year contract helps lock in the price for Ferric Sulfate, ensures chemical increases are included in future budgets, and enables the Department to obtain the necessary treatment chemical for the next three (3) years. Therefore, the Department is confident that by entering into a three year contract with Kemira, Inc., that the best interests of the City will be protected. The 24.77% increase in the quoted cost per ton is a reflection in part to the rising transportation costs incurred by the trucking industry.

The following bids were received for Sodium Hexametaphosphate:

Bidder	1 Year agreement (per ton)	Total Cost single 21,000 pound shipment	Single 21,000 pound shipment (per ton)	1 <sup>st</sup> Year of 3 year contract (per ton)	2 <sup>nd</sup> Year of 3 year contract (per ton)	3 <sup>rd</sup> Year of 3 year contract (per ton)	Normalized Cost over 3 Year Agreement (per ton)
Carus Chemical Corporation	\$1,820.00	\$18,480.00	\$1,760.00	\$1,760.00	\$1,800.00	\$1,860.00	\$1,806.67
Shannon Chemical	\$2,424.00	\$24,393.92	\$2,323.23	\$2,524.00	\$2,624.00	\$2,724.00	\$2,624.00

The Water Treatment Plant is able to purchase and store a one (1) year supply of Ferric Sulfate thus eliminating multiple deliveries and the cost associated with each delivery if supplied on an as needed basis.

The one (1) year agreement price is for multiple deliveries on an as needed basis. The single 21,000 pound cost is considerably cheaper than a one (1) year agreement for delivery on an as needed basis. By delivering a one (1) year supply in one (1) shipment, the shipping costs reflect the one (1) delivery. If delivered on an as needed basis, delivery costs would increase, therefore making the purchase once a year is in the best financial interests of the City.

The Water Department received two (2) bids for Sodium Hexametaphosphate. Carus Chemical Corporation submitted a lower cost per ton over the life of the three (3) year contract term. Entering into a three (3) year contract helps lock in the price for sodium hexametaphosphate, ensures chemical increases are included in future budgets, and enables the Department to obtain the necessary treatment chemical for the next three (3) years. Therefore, the Department is confident that by entering into a three year contract with Carus Chemical Corporation that the best interests of the City will be protected.

The use of these individual chemicals in the water treatment process is as follows:

Ferric Sulfate – A compound used to increase the removal of suspended materials, such as small soil particles, that are suspended in the water. Basically, very small suspended particles clump together to settle quicker in the water treatment plant.

Carbon Dioxide – The compound that gives pop its fizz is the same material used to lower the pH in water after the removal of dissolved minerals through the use of lime (the water softening process). Lime greatly increases the pH of the water that pH must be lowered to prevent the formation of scale on the filters and to make the water palatable. Carbon Dioxide, which forms a weak acid, is added into the water to accomplish this task.

Sodium Hexametaphosphate – This phosphate compound is used to prevent scale from forming on the filters in the water treatment plant.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** Payment for the purchase of water treatment chemicals for the year will be made from the Water Purification Budget-Water Chemicals account (50100130-71720). See below for individual vendor/contract amounts. There is currently \$321,658.06 available in the account for FY 2019. Stakeholders can locate this in the FY 2019 Budget Book titled, “Other Funds & Capital Improvement” on page 128.

PraxAir (Carbon Dioxide) - \$44,879.15 in FY 2019.

Carus Chemical Corporation (Sodium Hexametaphosphate) - \$18,480 in FY 2019.

Kemira Water Solutions, Inc. (Ferric Sulfate) - \$15,377.95 on FY 2019.

The total of all 3 is \$78,647.10 for FY 2019.

The Water Department will budget FY 2020 and FY 2021 accordingly for the purchase of these chemicals.

**COMMUNITY DEVELOPMENT IMPACT:** UEW-1 Provide quality public infrastructure within the City to protect public health, safety and the environment.

Link to Comprehensive Plan/Downtown Plan Goals: UEW-1.5 Reliable water supply and distribution system that meets the needs of the current and future residents.

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Joseph M. Darter, Property Manager  
Richard Twait, Superintendent of Purification

Reviewed By: Robert Yehl, P.E. Water Director  
Steve Rasmussen, Assistant City Manager

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Interim Finance Director

Water/Community Dev. Review By: Bob Mahrt, Community Development Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- Contract – Kemira Water Solutions, Inc. (Ferric Sulfate)
- Contract – PraxAir, Inc. (Carbon Dioxide)
- Contract – Carus Chemical Corporation (Sodium Hexametaphosphate)
- Bid Tabulation



**CONSENT AGENDA ITEM NO. 7J**

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Community Development Department – Office of Grants Administration

**SUBJECT:** Consideration of a Supportive Housing Program/Continuum of Care McLean County Core Services Grant Agreement (Project IL1603L5T121700), in the amount of \$33,792, as requested by the Community Development Department.

**RECOMMENDATION/MOTION:** The Supportive Housing Program/Continuum of Care McLean County Core Services Grant Agreement (Project IL1603L5T121700), in the amount of \$33,792, to the US Department of Housing and Urban Development (HUD) be approved, and the City Manager and City Clerk be authorized to execute the necessary documents.

**STRATEGIC PLAN LINK:** Goal 5: Great Place to Live- Livable, Sustainable City: City having the capacity to cost effectively serve new developments and residents.

**STRATEGIC PLAN SIGNIFICANCE:** Objective B: City decisions consistent with plans and policies.

**BACKGROUND:** The Coordinated Entry grant is one of the five US Department of Housing and Urban Development’s Supportive Housing Program (SHP) grants the City has been awarded for 2018. The total award for all 2018 Supportive Housing Program grants is \$336,112.

Although the City has received Supportive Housing Program funds from HUD for the past decade, this is the first year the City has received funding for Coordinated Entry. HUD requires each Continuum of Care to establish and operate a “centralized or coordinated assessment system” with the goal of increasing the efficiency of the local crisis response system and improving fairness and ease of access to resources. Coordinated entry processes are intended to help communities prioritize people who are most in need of assistance. The Coordinated Entry grant will fund a full-time staff person at PATH to manage the McLean County Continuum of Care’s coordinated entry process.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** PATH

**FINANCIAL IMPACT:** Failure to submit the executed agreements would result in the loss of \$33,792 in federal funding and reduce services to individuals at risk of becoming homeless or currently experiencing homelessness. Information related to Grants can be found in the FY2019 Adopted Budget book titled “Other Funds & Capital Improvement” starting on page 19.

**COMMUNITY DEVELOPMENT IMPACT:** The City of Bloomington's Comprehensive Plan addresses the need to reduce homelessness through prevention programs in Goal CWB-1 with CWB-1.1b specifically addressing the need make funds available to prevent homelessness. The funds provided through this project assists those experiencing homelessness to secure housing and other supportive services. The Coordinated Entry grant also diverts persons at-risk of becoming homeless from entering the homeless system.

Goal CWB-1: End chronic homelessness and reduce the severity of situational homelessness.

Goal CWB-1.1b: Continue to increase focus on prevention of homeless by making funds available that would alleviate the need for emergency shelter for families and individuals with income <80% of AMI (Area Median Income). 80% of AMI for a household of one is \$50,350 per year. 80% of AMI for a household of four is \$71,900 per year.

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared by: Jennifer Toney, Grants Coordinator

Reviewed by: Bob Mahrt, Community Development Director

Financial & budgetary review by: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Interim Finance Director

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- Scope of Work/Agreement - 2018 Coordinated Entry - IL1603L5T121700



**CONSENT AGENDA ITEM NO. 7K**

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Public Works

**SUBJECT:** Consideration of a Resolution approving a variance to Chapter 38, Section 123 of the Bloomington City Code to allow a permit to be issued for the reconstruction of a driveway at 7 Brookstone Circle, as requested by the Public Works Department.

**RECOMMENDATION/MOTION:** The Resolution approving a variance to Chapter 38, Section 123 of the Bloomington City Code to allow a permit to be issued for the reconstruction of a driveway at 7 Brookstone Circle be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.

**STRATEGIC PLAN LINK:** Goal 4. Strong Neighborhoods.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 4f. Residents increasingly sharing/taking responsibility for their homes and neighborhoods.

**BACKGROUND:** Public Works is recommending the approval of a resolution that would allow a variance to Chapter 38, Section 123 of the Bloomington City Code so that staff can issue a driveway permit to the owner of 7 Brookstone Circle. The property owner, Warren Fehrman, originally built the driveway in 2010 at a width of 26 feet, which is too wide according to Chapter 38, Section 123 of City Code (see attached letter), which restricts residential driveways to a width of 20 feet measured at the property line. The permit issued at that time (see attached permit) also specified this restriction. However, it has been several years since the property owner built the driveway. If the variance is not allowed and the permit is denied, the property owner would be forced to incur the cost of restoring several feet of curbing and reducing the size of the driveway to the minimum 20 foot maximum allowed width. The City Engineer believes that the wider driveway will not have a negative impact on traffic or have a detrimental effect upon the neighborhood. Therefore, the 26 foot wide driveway could be allowed if Council approves the resolution.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Warren Fehrman

**FINANCIAL IMPACT:** N/A

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A



Respectfully submitted for Council consideration.

Prepared By: Luke Thoele, P.E., Civil Engineer II  
Michael Hill, Miscellaneous Technical Assistant

Reviewed By: Kevin Kothe, P.E., City Engineer

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Interim Finance Director

Water/Community Dev. Review By: Bob Mahrt, Community Development Director

Legal Review By: George D. Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- Resolution
- Letter
- Old Permit



## CONSENT AGENDA ITEM NO. 7L

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Public Works / Community Development-Office of Economic Development

**SUBJECT:** Consideration of a Resolution designating and authorizing the project to relocate the Traffic Signal Controller Cabinet located at the northeast corner of Locust Street and Colton Avenue as a Redevelopment Project in the Empire Street Corridor Redevelopment Project Area, at an estimated cost of \$20,000, as requested by the Public Works Department and the Community Development Department's Office of Economic Development.

**RECOMMENDATION/MOTION:** The Resolution designating and authorizing a Redevelopment Project in the Empire Street Corridor Redevelopment Project Area at an estimated cost of \$20,000 be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.

**STRATEGIC PLAN LINK:** Goal 3. Grow the Local Economy; Goal 4: Strong Neighborhoods; Goal 5. Great Place – Livable, Sustainable City.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 3a. Retention and growth of current local businesses; Objective 3b. Attraction of new targeted businesses that are the "right" fit for Bloomington; Objective 3c. Revitalization of older commercial homes; Objective 3d. Expanded retail businesses; Objective 3e. Strong working relationship among the City, businesses, economic development organizations. Objective 4c. Preservation of property/home valuations; Objective 4d. Improved neighborhood infrastructure; Objective 5b. City decisions consistent with plans and policies; Objective 5c. Incorporation of "Green Sustainable" concepts into City's development and plans; Objective 5e. More attractive city: commercial areas and neighborhoods.

**BACKGROUND:** Public Works and Community Development's Office of Economic Development recommend designating a project to relocate the traffic signal controller cabinet located at the northeast corner of Locust Street and Colton Avenue as a TIF Redevelopment Project. This designation will enable the use of future TIF property tax increment (when available) to reimburse the City's Engineering Administration-Contracted Traffic Signal Work account to cover the cost of the proposed traffic signal controller cabinet relocation project.

The Public Works Department has made plans to relocate the traffic signal controller cabinet at the request of Bloomington School District 87. District 87 recently installed a new sign at the northeast corner of Locust Street and Colton Avenue. The view of the new sign is partially blocked by the traffic signal controller cabinet, as seen in the photo below. The proposed new location of the controller cabinet is north of the school sign along Colton Avenue in the public

right of way, outside of the view shed of the sign. The attached map provides detail on the current location of the controller box and the proposed new location.



This proposed project lies within the boundaries of the Empire Street Corridor TIF District. The City Council established this TIF District on February 22, 2016. The Empire Street Corridor TIF District includes commercial properties along Empire Street between Veterans Parkway and Towanda Avenue. The Empire Street Corridor Redevelopment Project Area is intended to induce development interest within this area and make improvements to public infrastructure.

The proposed project qualifies as a TIF eligible public works project under the TIF Act and would further the objectives outlined in the Redevelopment Plan for the Area including specifically, the Plan’s objective to “Reduce or eliminate those conditions that qualify the Area as eligible for tax increment financing by carrying out the Redevelopment Plan to renovate existing buildings, reduce building vacancies, selective redevelopment of properties, upgrade the water distribution system and other public works improvements.” The project’s projected costs are summarized below:

Controller Relocation	\$14,500.00
Estimated Additional Expenses	\$5,500.00
<b>TOTAL</b>	<b>\$20,000.00</b>

As is routine under this and other Public Works maintenance contracts, City staff will monitor the project to ensure efficient, quality work. The work will occur during Fiscal Year 2019 as weather permits.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Bloomington School District 87 made the request for the City of Bloomington to relocate the traffic signal controller cabinet.

**FINANCIAL IMPACT:** Funds will be allocated from the Engineering Administration-Contracted Traffic Signal Work account (10016210-70662) in the amount of \$20,000 to pay the costs to relocate the controller cabinet. Stakeholders can locate information related to traffic signal maintenance in the FY 2019 Adopted Budget Book titled “Budget Overview and General Fund” on page 331. This project qualifies for TIF reimbursement, and the City can be reimbursed for the costs of this project from the Empire Street Corridor TIF Fund when funds are available

Reimbursement from the TIF Fund will only be possible if the Council approves the recommended

Resolution to designate this project as Redevelopment Project prior to commencing work on the project. Reimbursement from the TIF Fund in the future will permit the City to make further investments in City infrastructure in the TIF Area and citywide. If the City Council does not adopt the proposed Resolution, the project could still proceed using previously budgeted funds. However, the costs of the project will not be eligible for reimbursement from the TIF Fund.

**COMMUNITY DEVELOPMENT IMPACT:** The Neighborhoods, Education, and Utilities chapters of the City’s Comprehensive Plan 2035 (Adopted August 24, 2015) includes multiple goals and objectives related to relocating the controller cabinet:

***N-2 Improve community identity and appearance by celebrating the unique nature and character of the City’s individual neighborhoods.***

N-2.3 Enhance Bloomington’s public realm

***EDU-1 Increased coordination between the City and the school districts to maintain high quality educational opportunities equitably for all students within the City***

EDU-1.2 The City will partner with District 87 to revitalize the established neighborhoods in the core of the City

***UEW-1 Provide quality public infrastructure within the City to protect public health, safety and the environment***

UEW-1.2 Expand City’s infrastructure, as needed, while supporting the overall goal of compact growth and vibrant urban core.

The proposed project is located in the Empire Street Corridor Redevelopment Project Area (TIF District) which was established by the City Council on February 22, 2016. The objectives of the Redevelopment Plan for this TIF District are to:

1. Reduce or eliminate those conditions that qualify the Area as eligible for tax increment financing by carrying out the Redevelopment Plan to renovate existing buildings, reduce building vacancies, selective redevelopment of properties, upgrade the water distribution system and other public works improvements.
2. Prevent the recurrence of blighting conditions.

3. Enhance the real estate tax base for the City and all overlapping taxing districts through the implementation and completion of the activities identified herein.
4. Encourage and assist private investment in the redevelopment of the Area through the provision of financial assistance as permitted by the TIF Act.
5. Provide for safe and efficient traffic circulation within the Area.
6. Complete all public and private actions required in this Redevelopment Plan in an expeditious manner.

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY  
CONSTRUCTION: N/A**

Respectfully submitted for Council consideration.

Prepared By: Austin Grammer, Economic Development Coordinator  
Michael Hill, Miscellaneous Technical Assistant

Reviewed By: Jim Karch, P.E., MPA, Director of Public Works

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Interim Finance Director

Water/Community Dev. Review By: Bob Mahrt, Community Development Department

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- Resolution
- Exhibit A
- Cost Estimate



## CONSENT AGENDA ITEM NO. 7M

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Parks, Recreation, and Cultural Arts

**SUBJECT:** Consideration of a Resolution Waiving the Formal Bidding Process to approve an Agreement with the University of Illinois Veterinary College for Miller Park Zoo for Veterinary Services in an amount up to \$51,000 annually through June 30, 2023, as requested by the Parks, Recreation, and Cultural Arts Department.

**RECOMMENDATION/MOTION:** The Resolution Waiving the Formal Bidding Process to approve an Agreement with the University of Illinois Veterinary College for Miller Park Zoo for Veterinary Services in an amount up to \$51,000 annually through June 30, 2023 be approved, the Mayor and City Clerk be authorized to execute the Resolution, and the City Manager and City Clerk be authorized to execute the Agreement.

**STRATEGIC PLAN LINK:** Goal 5—Great Place—Livable, Sustainable City

**STRATEGIC PLAN SIGNIFICANCE:** Objective 5.a. – Well planned City with necessary services and infrastructure

**BACKGROUND:** The Zoo currently utilizes University of Illinois. This contract is up for approval since the last one expired in June. The recently expired contract stated the Zoo would receive service each week for \$529 per visit and \$0.50 per mile. The new contract included shows a change for the cost of \$636.88 per visit plus \$0.50 per mile. This contract includes an up to 5% increase each year the contract is valid. This new contract has also been given to the Scovil Zoo (Decatur) where University of Illinois also provides veterinary care. The true annual cost of this contract is likely to be closer to \$35,000 for weekly visits.

The bid waiver is requested because this contract provides the veterinary care for the animal collection at the Miller Park Zoo. The animal collection at the Zoo requires an expertise that not many in the country possess. The veterinarian must possess a wide range of expertise across all types of animals. In any given day of rounds, a veterinarian may treat a frog, seal, guinea pig, Wallaroo, and goat in one morning. City Staff believe that this contract meets all of the foreseeable needs of the Zoo's animals.

The Miller Park Zoo staff feels that the University of Illinois Veterinary College is the best option for the Zoo because of price and expertise. Zoo Staff has been very pleased with the service the University of Illinois has provided over the last five plus years.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** University of Illinois

**FINANCIAL IMPACT:** The FY 2019 Miller Park Zoo Budget has incorporated the cost furnished by the University of Illinois for veterinary service. This expenditure has been captured in the FY2019 budget in the Miller Park Zoo- Veterinary Services account (10014136-70040). The annual agreement is up to \$51,000. Stakeholders can locate this in the FY 2019 Budget Book titled “Budget Overview & General Fund” on page 216.

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Jay Tetzloff, Director-Parks, Recreation and Cultural Arts

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Interim Finance Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- Contract
- Resolution – Bid Waiver



## CONSENT AGENDA ITEM NO. 7N

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Fire and Parks, Recreation, and Cultural Arts Departments

**SUBJECT:** Consideration of an Ordinance amending the Fiscal Year 2019 Budget in the amount of \$59,100 to complete the Fire Service Memorial at Miller Park, as requested by the Fire and Parks, Recreation and Cultural Arts Departments.

**RECOMMENDATION/MOTION:** The Ordinance amending the FY2019 Budget, in the amount of \$59,100, to complete the Fire Service Memorial at Miller Park be approved, and the Mayor and the City Clerk be authorized to execute the necessary documents.

**STRATEGIC PLAN LINK:** Goal 5. Great Place – Livable, Sustainable City

**STRATEGIC PLAN SIGNIFICANCE:** Objective 5e. More attractive city: commercial areas and neighborhoods.

**BACKGROUND:** The Fire Department 150<sup>th</sup> Committee has been fund raising to build a Fire Service Memorial in Miller Park. The project is being completed as a cooperative effort between the Fire Department and the Parks, Recreation and Cultural Arts Department. The funding for this project has been provided through donations. Fund raising has secured \$101,600 with the Foreign Fire Insurance Board committing to fund the additional amount needed to reach the now estimated \$160,000 cost of the project by calendar year 2022. The donations are in the Park Dedication fund for the Miller Park area and PRCA Director Tetzloff has agreed to allow the use of fund balance that is available in that fund to continue with the project. The budget amendment will allow for sufficient funds needed to complete the project to meet the dedication ceremony by utilizing an additional \$700 in donations specifically for the Fire Service Memorial and \$58,400 in Fund Balance from the Parkland Dedication Find. Any use of the Park Dedication fund balance will be reimbursed by the future donations from the Foreign Fire Insurance Board within the next three (3) fiscal years. Staff will bring back any additional items, if needed, to award the work in the future.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Bloomington Firefighters Local 49, Bloomington Normal Firefighter Retirees Association, citizens through Social Media

**FINANCIAL IMPACT:** If approved, a Budget Amendment for \$59,100 will be executed for the Park Dedication – Other Capital Outlay account (24104100-72190). The Park Dedication fund will be reimbursed by the Foreign Fire Insurance Board in whole over the course of the next three (3) fiscal years for any fund balance that has to be used to complete the project. Park Dedication



funds are payments received from developers to provide park facilities when a subdivision is developed. Please see Budget Amendment Exhibit 1 for specific account details.

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Brian M. Mohr, Fire Chief  
Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Interim Finance Director  
Water/Community Dev. Review By: Katie Simpson, City Planner  
Legal Review By: Jeffrey Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- Ordinance
- Exhibit



**CONSENT AGENDA ITEM NO. 70**

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Public Works

**SUBJECT:** Consideration of:

- (a) An Ordinance amending the Fiscal Year 2019 Budget to reallocate \$30,000 from the Engineering General Fund to the Capital Improvement Fund, and
- (b) A Resolution authorizing a Change Order, in the amount of \$30,000, to the Fiscal Year 2019 Sidewalk Vertical Displacement Repair Program Contract awarded to Gildner, Inc. on April 23, 2018, as requested by the Public Works Department.

**RECOMMENDATION/MOTION:** Approving:

- (a) The Ordinance amending the FY19 Budget to reallocate \$30,000 from the Engineering General Fund to the Capital Improvement Fund, and
- (b) The Resolution authorizing a Change Order, in the amount of \$30,000, to the FY19 Sidewalk Vertical Displacement Repair Program Contract awarded to Gildner, Inc. on April 23, 2018, and
- (c) The Mayor and City Clerk be authorized to execute the necessary documents.

**STRATEGIC PLAN LINK:** Goal 1. Financially Sound City Providing Quality Basic Services; Goal 2. Upgrade City Infrastructure and Facilities; Goal 4. Strong Neighborhoods; Goal 5. Great Places—Livable, Sustainable City.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 1d. City services delivered in the most cost effective, efficient manner; Objective 2a. Better quality roads and sidewalks; Objective 4c. Preservation of property/home valuations; Objective 4d. Improved neighborhood infrastructure; Objective 5b. City decisions consistent with plans and policies.

**BACKGROUND:** Public Works is recommending an ordinance amending the FY 2019 budget to reallocate \$10,000 from the Engineering Administration-Engineering Services (10016210-70050) account, \$10,000 from the Engineering Administration-Other Professional Services (10016210-70220) account, and \$10,000 from the Engineering Administration-Other Purchased Services (10016210-70690) account, for a total of \$30,000, to the Capital Improvement Fund (40100100-72560). The budget amendment, along with the recommended change order resolution, will enable Public Works to make additional sidewalk saw cuts to repair sidewalks in the City of Bloomington.

A sidewalk saw cut, or “grind,” involves shaving off the top of a selected sidewalk panel so that the panel matches the adjoining panel. Displacement between the two panels is eliminated. A grind might also entail cutting along a cracked panel. Many of the displacements are caused by settlement of ground underneath the sidewalk or by heaving caused by tree roots. Typically, it costs half the amount of money or less to grind a panel rather than replacing the panel. Major displacements – generally over an inch – are ordinarily rectified with panel replacement, because the cost of the grind begins to approach replacement cost.



Periodically, the displacement contract is used to pay for patching, usually Downtown, on a time and materials basis. In the example pictured at the right, crews used patching, rather than panel replacement, because the displaced sidewalk panel was situated next to an underground building vault.

In FY 2018, Public Works procured \$20,000 for sidewalk grinds to supplement its sidewalk program. The City used the funds to improve Downtown sidewalks. Due to the cost savings, need, and positive results seen in FY 2018, the Department pursued saw cutting again in FY 2019. City staff prepared a separate, \$50,000 contract for displacements to obtain a good price and to emphasize the program. The City Council approved this contract on April 23, 2018.



Downtown remained a primary target for the FY 2019 Sidewalk Vertical Displacement Repair Program. The program also targeted established east side neighborhoods where the physical condition of concrete panels remains good, but displacements are present. The City’s contractor completed approximately 400 sidewalk grinds at east side locations through early August.

With the Council’s continued support, Public Works could make its neighborhood grinding program into a more systematic and integral part of its sidewalk improvement efforts. Working with contractors, the City could target entire neighborhoods, rather than select locations where citizens complain about the condition of the sidewalk. For example, contractors performed this summer for the entire second and third additions of Oakridge subdivision.

The contract has exhausted the budgeted funding for the Sidewalk Vertical Displacement Repair Program. The Department wishes to allocate an additional \$30,000 for grinds. It would do so by repurposing money within the Public Works Engineering Administration budget. The additional money for grinds would primarily target the following areas:

- Downtown, especially along East Street. This will essentially complete core Downtown improvements that can be achieved through grinding, rather than sidewalk replacement.
- East side neighborhoods. The Department will continue grinding in east side neighborhoods, such as Eagle Crest, so that neighborhoods are systematically inspected and improved.
- Southwest neighborhoods. Southwest neighborhoods, such as Pepper Ridge, are facing the same sidewalk issue as established east side areas like Oakridge. These Southwest areas should be addressed in a similar manner: grind where appropriate and replace panels where necessary, as sidewalk replacement funds become available.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** George Gildner, Inc. management has agreed to extend the contract.

**FINANCIAL IMPACT:** If approved, the Engineering Administration-Engineering Services (10016210-70050) account will be lowered by \$10,000, the Engineering Administration-Other Professional Services (10016210-70220) account will be lowered by \$10,000, and the Engineering Administration-Other Purchased Services (10016210-70690) account will be lowered by \$10,000. The General Fund Transfers-To Capital Improvement account (40100100-72560) raised by \$30,000 and a transfer to Capital Improvement Fund processed. The full accounting can be seen on the attached Budget Amendment. As these funds were projected to be used, this results in a net zero effect on projected fund balances and allows additional work to facilitate sidewalk repair. Stakeholders can locate the Engineering Budget in the FY 2019 Budget Book titled “Budget Overview & General Fund” on page 331.

**COMMUNITY DEVELOPMENT IMPACT:** The Neighborhoods, Housing, Downtown, and Health chapters of the City’s Comprehensive Plan 2035 (Adopted August 24, 2015) includes multiple goals and objectives related to sidewalks:

***N-1. Ensure the compact development of the City through denser, mixed-use developments and reinvestment in the established older neighborhoods***

N-1.4 Identify opportunities to gradually transition the low density residential developments in the Stable Areas into mixed use, walkable neighborhoods that appeal to all residents

***H-2. Ensure reinvestment in the established older neighborhoods and compact development of the City.***

H-2.1 Improve transportation and land use coordination to ensure denser and walkable neighborhoods

***D-5. Continue to develop a multi-modal transportation network in Downtown.***

D-5.2 Enhance the walkability and bikability within and to Downtown and facilitate access to car-sharing and bicycle sharing services in the Downtown district.

***HL-3. Ensure a healthy environment and accessibility of parks and open spaces.***

HL-3.1 Eliminate barriers that discourage people from walking and biking to parks and recreational facilities

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY**  
**CONSTRUCTION: N/A**

Respectfully submitted for Council consideration.

Prepared By: Stephen Arney, Engineering Technician  
Michael Hill, Miscellaneous Technical Assistant

Reviewed By: Kevin Kothe PE, City Engineer

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Interim Finance Director

Water/Community Dev. Review By: Bob Mahrt, Community Development Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- Ordinance
- Resolution
- Map
- Exhibit



**CONSENT AGENDA ITEM NO. 7P**

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Public Works

**SUBJECT:** Consideration of an Ordinance (1) providing for the Vacation of a Utility Easement lying within the Drury Inn Subdivision and (2) approving a Final Plat of Resubdivision of Lots 3 & 4 in the Drury Inn Subdivision so Aldi, Inc. can prepare for a future grocery store location on Maple Hill Road, as requested by the Public Works Department.

**RECOMMENDATION/MOTION:** The Ordinance (1) providing for the Vacation of a Utility Easement lying within the Drury Inn Subdivision and (2) approving the Final Plat of Resubdivision of Lots 3 & 4 in the Drury Inn Subdivision, and the Mayor and City Clerk be authorized to execute the necessary documents.

**STRATEGIC PLAN LINK:** Goal 3. Grow the Local Economy.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 3a. Retention and growth of current local businesses.

**BACKGROUND:** Public Works is recommending an ordinance that will provide for the vacation of a utility easement within Drury Inn Subdivision and approve the final plat of resubdivision of lots 3 & 4 in Drury Inn Subdivision. The easement vacation plat and final plat are a result of petitions from Aldi, Inc. in order for the company to prepare for a future grocery store location on Maple Hill Road, east of the existing Bob Evans (see image on next page).

The subject final plat consists of two lots, adjusts the property line between the two lots, and vacates several easements that were previously dedicated. It complies with City engineering standards (Manual of Practice and Chapter 24 of City Code), and City staff has no objections to the plan. The City charged tap-on fees for the properties when they were originally final platted.



No additional tap-on fees will be due. The final plat qualifies for submission under the Expedited Final Plat submission process, Chapter 24, Section 3.5.6 of the Bloomington City Code, which means that a preliminary plan is not required.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Aldi, Inc.

**FINANCIAL IMPACT:** There will be no financial impact to the City. Aldi, Inc. paid for all survey and plat costs.

**COMMUNITY DEVELOPMENT IMPACT:** ED-1.1 Focus on retention and expansion of existing businesses  
ED-4 Enhance the image of Bloomington as a business friendly community  
ED-4.2 Prioritize infill and redevelopment to spur growth and reinvestment in the City.

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Anthony J. Meizelis PE, Civil Engineer  
Michael Hill, Miscellaneous Technical Assistant

Reviewed By: Kevin Kothe, PE, City Engineer

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Interim Finance Director

Water/Community Dev. Review By: Katie Simpson, City Planner

Legal Review By: George D. Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- Ordinance And Legal Description(s)
- Easement Vacation Petition
- Easement Vacation Utility Letters
- Final Plat Petition
- School District Certificate (Not Notarized)
- Final Plat County Clerks Certificate
- Drainage Statement
- Owner's Certificate

- Final Plat Checklist
- Council Map And Plat





## CONSENT AGENDA ITEM NO. 7Q

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Public Works / Police

**SUBJECT:** Consideration of an Ordinance amending Chapter 38 of the Bloomington City Code to increase the fines for interfering with Traffic Control Devices and further defining same, as requested by the Public Works and Police Departments.

**RECOMMENDATION/MOTION:** The Ordinance amending Chapter 38 of the Bloomington City Code to enact a not less than \$250 nor more than \$500 fine for interfering with Traffic Control Devices be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.

**STRATEGIC PLAN LINK:** Goal 4. Strong Neighborhoods; Goal 5. Great Place – Livable, Sustainable City.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 4a. Residents feeling safe in their homes and neighborhoods; Objective 5b. City decisions consistent with plans and policies.

**BACKGROUND:** The Public Works Department and Police Department are recommending the City Code be updated to enact \$250 to \$500 fine for unauthorized people who intentionally interfere with traffic control devices such as barricades, barrels, cones, and signs.

The current City Code includes a \$10 to \$50 fine for interfering with “any red light or flare,” but does not include traffic control devices. This includes altering, defacing, knocking down, removing, and/or moving the devices. Staff from both departments agree that the local ordinance is the only way to enforce local rules against interfering with the traffic control devices. The fine would be in the form of an ordinance violation. The ordinance will be printed on a sticker that will be placed on traffic control devices to make it clear that a penalty exists and to aid in prosecution of the offense.

The Department wants to ensure City employees and contractors are protected from traffic while they are at or near a job site and ensure that the public are protected from hazards at a job site. Traffic control devices have been defaced, knocked down, or moved at City sewer digs, street patches, and other job sites. This creates a danger to workers and the public. It could also create damage to work that is in progress, which could create significant setbacks for an ongoing project.

People have also interfered with these devices at block parties and other special events and have created potentially life-threatening situations for attendees. At many of these events, people are participating in an activity on a street that is supposed to be closed to traffic. When people remove these traffic control devices without authorization, vehicles may drive onto these closed streets

and create a hazard to anyone who is in the street. In order to accommodate special events, permit applicants will be able to designate specific people that will be able to move barricades. Using the permit application process, the City will authorize the specific people, designated by the permit applicant, to move barricades for vendor access. Those people will be required to move the barricades back to their original position as soon as access is no longer required.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** Increased revenues may result from this increase. Ordinance Violations revenue is included in the FY2019 Adopted Budget under the Non-Departmental Ordinance Violations account (10010010-55030). Stakeholders can locate this in the FY2019 Adopted Budget Book titled “Budget Overview & General Fund” on page 122.

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Michael Hill, Miscellaneous Technical Assistant

Reviewed By: Kevin Kothe, PE, City Engineer  
Clay Wheeler, Chief of Police

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Interim Finance Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- Ordinance



## CONSENT AGENDA ITEM NO. 7R

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Water Department

**SUBJECT:** Consideration of a Petition for the Lake Bloomington Lease Transfer of Lot 20 in Peoria Point from Cathleen C. Haas to Lake Bloomington K-20, LLC, as requested by the Water Department.

**RECOMMENDATION/MOTION:** The Lake lease transfer be approved and the Mayor and City Clerk be authorized to execute the necessary documents within six (6) months of Lake lease transfer approval, subject to completion of the following contingencies:

- (1) the proposed lessee enter into a supplemental attachment to the lot lease incorporating the following as terms into the lease:
  - a) the new lease holder will apply for permits, including an electrical permit, for existing non-leased marginal land and reservoir improvements;
  - b) upon repair or replacement of the septic system the tank size will be brought up to Code;
  - c) upon repair or replacement of the septic system the alarm for the pump system will be removed from the garage and installed in the residence; and
  - d) if the septic system fails, the new lease holder is responsible for all costs associated with repair or replacement of the system;
- (2) any and all lease and refuse fees due to the City are paid in full; and
- (3) the City is provided with documentation of the sale of house located on the property.

**STRATEGIC PLAN LINK:** Goal 1. Financially sound City providing quality basic services

**STRATEGIC PLAN SIGNIFICANCE:** Objective 1a. Budget with adequate resources to support defined services and level of services.

**BACKGROUND:** On July 17, 2018 the McLean County Health Department issued a sewage disposal system letter regarding the subject property noting the following:

1. The septic tank is a minimum of 125 gallons too small. This may remain as is until the septic system is repaired or replaced.

2. The septic tank does need to be pumped at this time. This department recommends the septic tank be pumped every three to five years. If the tank is not properly pumped to remove accumulated solids, the solids will start to bypass the baffles in the tank and cause rapid failure of the septic system.
3. Tree roots were observed in the outlet baffle of the septic tank. The roots were removed following the evaluation.
4. The alarm for the pump system is located in the garage. This may remain as is until the septic system is repaired or replaced.

To date, the septic system has been pumped and the tree roots have been removed from the outlet baffle of the septic tank. The remaining outstanding issues, the tank being undersized and the alarm being relocated into the residence, have been included in the supplemental attachment to be executed by the proposed lessee. These items must be remedied upon the septic system needing repaired or replaced, whichever happens first.

The septic system was installed in 1968 and is now approximately fifty (50) years old. The McLean County Health Department considers the average life expectancy of a septic system to be 20-25 years. However, this can be affected greatly by usage patterns of the premises (seasonal versus full time occupancy) and system maintenance. Though useful life of a sewage disposal system can extend past the average life span noted by the McLean County Health Department, staff cannot accurately estimate the useful life remaining in the existing system. With this in mind, the supplemental attachment also includes language that if the system were to fail, the proposed lessee will be responsible for all costs associated with repair or replacement of the system and understands that there is a possibility, based on the size of the leased lot, that the lessee would not have any viable repair/replacement options. Currently, a City owned sanitary sewage collection system does not exist at Lake Bloomington and, therefore, the City is not in a position to assist the resident in the event of septic system failure.

Further, Staff has reviewed the lot and found that dock and seawall improvements for this lot have been constructed on the City's reservoir and non-leased marginal land. Staff performed a search of permits and found that permits have been issued to this lot. City Code Chapter 23, Section 53, provides that permits shall not be transferable, and that all benefits which may be derived therefrom shall accrue only to the person to whom the permit is originally issued. The supplemental attachment includes language requiring the proposed lessee apply for new permits. In order to be granted a permit, the current improvements must meet City Code, rules and regulations.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** The City will continue to receive an annual rent of \$612.91 for Lot 20 based on its EAV of \$153,228 under the current lease rate of \$0.40 per \$100 EAV, as well as receive \$128.28 annually for garbage collection. Lease revenue is posted into the Water Lake Maintenance Lease Income account (50100140-57590). Stakeholders can locate this in the FY 2019 Budget Book titled, "Other Funds & Capital Improvement" on page 131. The PIN # for this property is 08-06-301-002.

**COMMUNITY DEVELOPMENT IMPACT:** UEQ-1 Provide quality public infrastructure within the City to protect public health, safety and the environment.

Link to Comprehensive Plan/Downtown Plan Goals: UEW-1.5 Reliable water supply and distribution system that meets the needs of the current and future residents.

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Joseph M. Darter, Property Manager

Reviewed By: Robert Yehl, P.E. Water Director  
Steve Rasmussen, Deputy City Manager

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Interim Finance Director

Water/Community Dev. Review By: Bob Mahrt, Community Development Director

Legal Review By: George D. Boyle, Asst. Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- Current Lease
- Clerk Memo
- Petition
- MCHD Letter
- Proposed Lake Lease Agreement
- Supplemental Attachment
- Location Map
- Camp Kickapoo Unrecorded Plat Map
- Structures on Marginal Land Map
- Marginal Land/Reservoir Existing Structures Photographs



**CONSENT AGENDA ITEM NO. 7S**

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** City Clerk's Office

**SUBJECT:** Consideration of an Ordinance Suspending Portions of Section 701 of Chapter 31 and Section 26(d) of Chapter 6 of the City Code for a Wedding Reception at Davis Lodge at Lake Bloomington on September 15, 2018, the request from Montgomery Pomeranke and Tiffany Haberbush to allow moderate consumption of alcohol, as requested by the City Clerk's Office.

**RECOMMENDATION/MOTION:** The Ordinance Suspending Portions of Section 701 of Chapter 31 and Section 26(d) of Chapter 6 of the City Code for a Wedding Reception at Davis Lodge at Lake Bloomington on September 15, 2018 be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.

**STRATEGIC PLAN LINK:** Goal 5. Great place – livable, sustainable City.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 5.d. Appropriate leisure and recreational opportunities responding to the needs of residents.

**BACKGROUND:** The applicants submitted an application to serve beer and wine on a City Owned Property on August 16, 2018 to the City Clerk's Office. Because of the date of the event, there was not sufficient time to bring this item to the Liquor Commission. The application has been approved by Mayor Renner with a positive recommendation and is being brought to the City Council for further approval.

The catering will be done by Budget Liquors located at 200 S. Linden St., Normal, IL 61761. They are currently active with the City of Bloomington for a Class W Catering License, and have all necessary documentation submitted.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** N/A

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By:

Ashley Lara, Legislative Assistant

Reviewed By:

Cherry L. Lawson, City Clerk

Finance & Budgetary Review By:

Chris Tomerlin, Budget Analyst  
Scott Rathbun, Finance Director

Legal Review By:

George D. Boyle, Assistant Corporation Counsel

Recommended By:



Tim Gleason  
City Manager

**Attachments:**

- Ordinance
- Application



## CONSENT AGENDA ITEM NO. 7T

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** City Clerk's Office

**SUBJECT:** Consideration of the request by Keg Grove Brewery, located at 712 E. Empire Street, Bloomington, to remove from its license the condition that only beer made on the premises can be served or sold, in order to allow for the sale and serving craft beers produced off of the licensed premises, as requested by the City Clerk's Office.

**RECOMMENDATION/MOTION:** The request by Keg Grove Brewery, located at 712 E. Empire Street, Bloomington, to remove a condition on its liquor license to allow for types of craft beer to be served and sold on the premises other than those made on the premises be approved.

**STRATEGIC PLAN LINK:** Goal 5. Great place – livable, sustainable City.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 5.d. Appropriate leisure and recreational opportunities responding to the needs of residents.

**BACKGROUND:** The licensee currently has a condition on its license that prevents it from selling any beer not made on the premises. The licensee would like to change that to allow for it to serve locally made beers made by other local brewers.

Commissioner Renner convened a hearing regarding the request on July 10, 2018. Commissioners Bataoel and Powell were not present. Commissioner Renner asked whether there were any citizens who wished to speak for or against the presented item.

Jeff Moroz and Mike Phuff provided testimony for the record. Mr. Moroz stated they are not looking at doing any major changes with the Brewery that basically HB 4897 had passed and awaiting signature at this time. They are seeking one craft beer tap that will serve beer manufactured off premise.

Mr. Phuff stated it just helps other craft breweries to help one another. If they want to bring in another Central Illinois brewery from Springfield or the Champaign area, they could have another small craft brew on tap.

Commissioner Renner opened the meeting to receive comments from those persons who are in support or oppose this item.

David Groenmyer, 11 White Place, lives a little more than a block from Keg Grove. He expressed concern that it may be progressing into a bar type setting as opposed to a low-key



establishment. He does not have an objection to this request, as it is staying within the boundaries of a craft brewery. He is president of the White Place Association.

Kate Minninghoff, residing at 7 White Place, stated her garage is five feet from the brewery, across from the alley. She expressed concern and hope that granting this request does not become more than Keg Grove initial business plan had indicated. She does not understand why the request for change at this time other than the law changing. They have had extra traffic down the alley. It is her hope that this does not become a neighborhood bar, as it is a historic district.

Commissioner Renner asked whether there had been any incidents since that time – the opening. Ms. Minninghoff stated there had not been, just people walking down the alley.

Commissioner Renner stated to the requestors that there are neighbors that are concerned, and they do understand the business model of Keg Grove. There were no incidents during its opening weekend at that location. He asked Assistant Chief Greg Scott whether there were any issues that he or the department was aware of with Keg Grove. AC Scott stated there had not been any issues that he is aware of.

He asked both Mr. Jeff Moroz and Mr. Mike Phuff if they had anything further to add that would ease the concerns of their neighbors. Mr. Moroz stated they are not attempting to change its business model as they are a Class 1 brewery in the State of Illinois. At this time Class 1 breweries are only allow to sell its own beers under the current law. The change in the law has now afforded them and others the opportunity to apply for the change in its license. They are interested in taking advantage of it; however, are not looking to change its current business model.

Mr. Boyle stated most places that have this type of beer and wine license does not have this condition. This condition was applied voluntarily when they applied for their license. There is not too much of a difference to the public in terms of use of alcohol on whether it originates from on premises from a craft brewery or off premises.

Commissioner Renner stated for the record that Keg Grove Brewery is not making any physical changes to its structure or business model that the request is just for the allowance to have a craft beer tap added to its business; swapping one of their for another. Commissioner Renner stated that he would positively recommend this item to the City Council for its consideration at an upcoming future meeting.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** The Agenda for the July 10, 2018 Meeting of the Liquor Commission was placed on the City's web site. There also is a list serve feature for the Liquor Commission.

**FINANCIAL IMPACT:** N/A

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Ashley Lara, Legislative Assistant

Reviewed By: Cherry L. Lawson, City Clerk

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Finance Director

Legal Review By: George D. Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- Request for Liquor License Amendment
- Public Hearing Notice for Change of Conditions 06-27-18

# REGULAR AGENDA



## REGULAR AGENDA ITEM NO. 8A

FOR COUNCIL: August 13, 2018

**SPONSORING DEPARTMENT:** Legal Department

**SUBJECT:** Consideration of an Ordinance amending Chapter 6 of the Bloomington City Code to create a new Liquor License Classification allowing the retail sale of packaged beer and wine for consumption on or off the premises where sold and Amending Chapter 6 Section 7B to impose a fee for the new License Classification, as requested by the Legal Department.

**RECOMMENDATION/MOTION:** The Ordinance amending Chapter 6 of the Bloomington City Code creating a new Liquor License Classification allowing the retail sale of packaged beer and wine for consumption on or off the premises where sold and amending Chapter 6 Section 7B to impose a fee for the new License Classification be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.

**STRATEGIC PLAN LINK:** 3. Grow the Local Economy.

**STRATEGIC PLAN SIGNIFICANCE:** a. Retention and growth of current local businesses. d. Expanded retail businesses.

**BACKGROUND:** The City's liquor code currently requires that packaged liquor can only be consumed off of the premises where it is sold. The proposed ordinance would create a classification of liquor license that would allow a licensee to sell packaged beer or wine to be consumed either on or off the premises where sold.

The proposed ordinance also would amend Section 7B to provide for an annual license fee of \$1,000.00 for the remainder of 2018, \$1,100.00 for calendar years 2019 and 2020 and \$1,200.00 for calendar years 2021 and thereafter. This fee is at a level that is commensurate with other fees for liquor licenses in the code.

At the City Council meeting on August 13, some Council Members expressed concerns that the general description of the classification would lead to a proliferation of applications for this type of license. There was a general consensus that these kinds of licenses would not be preferable in stores that primarily sold alcohol or functioned mainly as convenience stores/gas stations.

The revised ordinance has two sentences added. The first sentence states that this classification of license shall be available only to establishments where the sale of food is the primary source of revenue. The second sentence excludes from eligibility for this classification of license all establishments that sell motor vehicle fuel. At present, 23 establishments have licenses that allow the sale of motor vehicle fuel and packaged liquor.

If this classification is added to the 24 classifications already existing, applicants would still need to show that they are eligible for a license as provided in Chapter 6, Section 4B of the Bloomington City Code. That section states that in order to create a license, the Council must find that creation of a license is necessary for the public convenience of residents of the City and is in the best interest of the City. That finding is to be made by applying the several criteria set forth in the section, which include the character and nature of the proposed establishment; the general design, layout and contents of the proposed establishment; and the location of the proposed establishment and probable impact of a liquor establishment at the location upon the surrounding neighborhood or the City as a whole. Other considerations the Commission takes into account are the experience of the applicant in handling alcohol, the control of the product, the places in the premises where the alcohol will be sold and whether the establishment has the appropriate amount of Dram Shop insurance.

This classification was requested by a local business that functions primarily as a co-op grocery store. The store has cooking classes in a separate area from the rest of the store and also has a deli area. There has also been some discussion that they may serve outside on a small patio, but the details of this last arrangement would need to be worked out at a hearing involving creation of a license allowing the sale of packaged beer and wine on the premises, in the event Council passes this ordinance and such a classification becomes available.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Creation of this license was discussed at the Liquor Commission regular monthly meeting on June 12, 2018, and July 10, 2018. A representative of Green Top Grocery spoke in favor of the change on June 12, 2018. No one spoke against the proposed classification at either Commission hearing. Draft minutes of the hearing are attached to this memorandum.

**FINANCIAL IMPACT:** Currently, Green Top Grocery pays \$800 annually for their current Class PB liquor license and \$500 annually for Sunday sales. The new license designation, if approved, would increase the license fee as explained in the background section. The revenue for liquor licenses is recorded in the Non-Departmental-Liquor License account (10010010-51010). Stakeholders can locate this in the FY 2019 Adopted Budget Book titled “Budget Overview & General Fund” on page 119.

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: George D. Boyle, Assistant Corporation Counsel

Reviewed By: Jeff Jurgens, Corporation Counsel

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Finance Director

Legal Review By:

Jeff Jurgens, Corporation Counsel

Recommended by:

A handwritten signature in black ink, appearing to read 'T. Gleason', with a stylized flourish at the end.

Tim Gleason  
City Manager

**Attachments:**

- Ordinance



**REGULAR AGENDA ITEM NO. 8B**

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Administration

**SUBJECT:** Consideration of an Ordinance amending Chapter 2 Section 15 of the Bloomington City Code changing the start time of Regular City Council meetings from 7:00 p.m. to 6:00 p.m., changing the start time of the Committee of the Whole meetings from 5:30 p.m. to 6:00 p.m., and approving a change to the Annual Schedule of Meetings, as requested by City Administration.

**RECOMMENDATION/MOTION:** The Ordinance amending the City Code Provisions on the Timing of City Council Meetings and a change to the Annual Schedule of Meetings be approved, and the Mayor and City Clerk authorized to execute the Ordinance.

**STRATEGIC PLAN LINK:** Goal 1: Financially Sound City Providing Quality Basic Services

**STRATEGIC PLAN SIGNIFICANCE:** Objective 1c. Engaged residents that are well informed and involved in an open governance process; Objective 1d. City services delivered in the most cost-effective, efficient manner

**BACKGROUND:** In an effort to minimize the number of special meetings held by the City and create efficiencies, the City Administration is recommending that the regular City Council meetings start at 6:00 p.m. If any closed sessions are necessary, they will be held at the end of the regular meeting. Similarly, to maintain consistency, the Committee of the Whole will also begin at 6:00 p.m.

To effectuate the change, an ordinance was prepared amending the City Code to change the start times. In addition, the City Clerk will publish notice of the change to the City's annual schedule of regular meetings.

The new schedule will be effective for the first meeting in September.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** N/A

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By:

Jeffrey R. Jurgens, Corporation Counsel

Recommended By:

A handwritten signature in black ink, appearing to read 'T. Gleason', with a stylized flourish at the end.

Tim Gleason  
City Manager

**Attachments:**

- Ordinance





## REGULAR AGENDA ITEM NO. 8C

FOR COUNCIL: August 27, 2018

**SPONSORING DEPARTMENT:** Water / Public Works

**SUBJECT:** Presentation, discussion, and direction regarding additional evaluation and implementation of several Proposed Insurance Programs for private residential water and Sewer Leak Protection, Water Service Line Protection, and Sewer Lateral Protection, as requested by the Water Public Works Departments.

**RECOMMENDATION/MOTION:** The City Council provide staff direction regarding additional evaluation and implementation of several proposed insurance programs for Private Residential Water and Sewer Leak Protection, Water Service Line Protection, and Sewer Lateral Protection.

**STRATEGIC PLAN LINK:** Goal 1. Financially Sound City Providing Quality Basic Services. Goal 4. Strong Neighborhoods.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 1d. City services delivered in the most cost-effective, efficient manner. Objective 4e. Strong partnership with residents and neighborhood associations. Objective 4f. Residents increasingly sharing/taking responsibility for their homes and neighborhoods.

**BACKGROUND:** The Water and Public Works Departments are seeking direction regarding additional evaluation and implementation of several proposed insurance programs for private residential water and sewer leak protection, water service line protection, and sewer lateral protection. Staff from both departments spend considerable time talking with property owners about who is responsible for these three items. These discussions often include finalizing the details of each repair and explaining financial responsibilities.

The Bloomington City Code, rate studies, master plans, and departmental practices have shaped the policies surrounding private water and sewer leaks, water service lines, and sewer laterals. In most cases, property owners are responsible for all of these issues. This responsibility often leads to an unexpected financial burden for the property owner that can be thousands of dollars. For example, the Water Department receives numerous requests for leak adjustments each month. The Department estimates that the requested leak adjustment amounts break down as follows –

- Under \$100: 35%
- Between \$100 and \$500: 25%
- Between \$500 and \$1,000: 20%
- Between \$1,000 and \$2,500: 15%
- Over \$2,500: 5%

Working with the Administration Department, the Water Department found that Sunbelt Insurance Group in Chattanooga, Tennessee offers a program called ServLine. This program includes a water and sewer leak protection program. The Water Department has been unable to locate another firm that offers a similar insurance program for water and sewer loss charges.

The Water Department also found that the ServLine program could include insurance for repairs to residential water service lines and sewer laterals. Unlike water and sewer leak protection, this type of insurance is offered by other companies such as State Farm, Ameren, HomeServe, and Nicor. However, the advantage of the ServLine program is that those who are enrolled in one or all of the coverage options will be charged for the coverage on their monthly City services bill.

With each of these options, the City collects the premiums, tracks the number of customers, and provides other background information directly to ServLine. The City remits the payments, minus the administrative charges, and sends the number of customers to Sunbelt Insurance Group each month. Customers who are enrolled in ServLine will be able to call Sunbelt Insurance Group directly, using a phone number unique to the City of Bloomington, in order to discuss insurance claims and additional coverage information. The private residential programs offered through the ServLine program are outlined below.

#### Primary Coverage – Water & Sewer Leak Coverage Combined

The water and sewer leak program covers excess water, sewer, Bloomington Normal Water Reclamation (BNWRD) charges, and utility tax charges that result from a residential customer's water leak.

#### Limit of Insurance

- Option 1 - \$500 (per occurrence; once per year); \$0.95 (Servline charge) + \$0.10 (City administrative fee / 10%) = \$1.05 / residential account / per month
- Option 2 - \$1,000 (per occurrence; once per year); \$1.20 (Servline charge) + \$0.12 (City administrative fee / 10%) = \$1.32 / residential account / per month
- Option 3 - \$2,500 (per occurrence; once per year); \$1.40 (Servline charge) + \$0.14 (City administrative fee / 10%) = \$1.54 / residential account / per month

All residential customers will be enrolled in the Water & Sewer Leak Coverage program with an option to opt-out by calling Servline and requesting to be removed from the program.

See the attached Servline sample insurance policy documentation and City of Bloomington Leak Adjustment Policy within Servline's proposal for additional information, inclusions and qualification information.

#### Enhanced Coverage – Residential Water Line Coverage

The residential water line program covers repairs to private water service lines. This program limits the coverage to \$10,000 per occurrence and includes limitations related to landscaping and restoration of private paved surfaces.

The rate for the water line coverage is \$4.40 (Servline charge) + \$0.44 (City administrative fee / 10%) = \$4.84 / residential account / per month. There are optional coverages related to thawing water service lines that can be added to the rate. This optional coverage, if selected by the City, will apply to all customers who desire to enroll in the water line program.

Customers must request Water Line Coverage by calling the ServLine number, because it is optional. The customer must be enrolled in the Water & Sewer Leak Coverage program to be eligible to add Water Line Coverage to their account.

See the attached Servline sample insurance policy documentation for additional information, inclusions, and qualification information.

#### Enhanced Coverage – Residential Sewer Lateral Coverage

The residential sewer lateral program covers repairs to private sewer laterals. This program limits the coverage to \$10,000 per occurrence and includes limitations related to landscaping and restoration of paved surfaces.

The rate for the sewer lateral coverage is \$6.00 (Servline charge) + \$0.60 (City administrative fee / 10%) = \$6.60 / residential account / per month.

Customers must request Sewer Lateral Coverage by calling the ServLine number, because it is optional. The customer must be enrolled in the Water & Sewer Leak Coverage program to be eligible to add Sewer Lateral Coverage to their account.

See the attached Servline sample insurance policy documentation for additional information, inclusions and qualification information.

City staff discussed the ServLine program with multiple municipalities that use ServLine. These municipalities have been well-received by each community. Each municipality agrees that these coverages provide necessary protection to their customers and have been well received by the community.

Water Department staff is reviewing the effort and scope required to add these additional services to the City's billing software, incorporate the process into the work flow, and include the charges in City services bills. Though additional review and coordination is necessary, it is anticipated that it will take 2 to 4 months of preparatory effort before City systems are ready to manage these programs.

Further, it is anticipated that after receipt of Council direction, staff will work with ServLine to advertise the program(s) and educate our residents through informational meetings, utility bill inserts, and website and social media information.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Various existing municipalities utilizing Servline insurance services.

**FINANCIAL IMPACT:** Overall cost to participants varies based on programs, options, and administration fees selected. The City could experience savings related to Staff time currently devoted to leak cost resolution.

**COMMUNITY DEVELOPMENT IMPACT:** UEW-1 Provide quality public infrastructure within the City to protect public health, safety and the environment.

Link to Comprehensive Plan/Downtown Plan Goals UEW-1.5 Reliable water supply and distribution system that meets the needs of the current and future residents. UEW-1.7 Reliable and efficient collections systems (sanitary sewer, combined sewer, and storm water sewer) to protect public health, safety and the environment.

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Robert Yehl, PE, Water Director  
Michael Hill, Miscellaneous Technical Assistant

Reviewed By: Steve Rasmussen, Assistant City Manager

Finance & Budgetary Review By: Chris Tomerlin, Budget Analyst  
Scott Rathbun, Interim Finance Director

Water/Community Dev. Review By: Bob Mahrt, Community Development Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- Servline Proposal
- Servline Sample Policy Information / Terms & Conditions
- Servline Program Frequently Asked Questions
- Servline Promotional Sample Flier
- Recapturing Revenue From Water Loss
- Private Sewer Issues