

***City Manager's
Monthly Report***

January 2011



Executive Summary

January 2011 Monthly Activity Report

City Clerk

Type of Proceeding	Total Approved Calendar Year (CY) 2010
Proceedings	61
Work Sessions	7
Executive Sessions	10
Retreats	1
Citizen Voice	2
Total	81

Fire

- Total Fire Responses for January 2011 – 147
- Total Structure Fires for January 2011 – 13
- Total Estimated Dollar Loss (Property & Contents) for January 2011 - \$124,135
- Total EMS Responses for January 2011 - 606
- Total EMS Patients for January 2011 – 736
- Total EMS Transports for January 2011 – 467
- EMS takes up 80% of the run volume

Information Services

- MUNIS – ERP work focused on further defining roles and responsibilities by developing a detailed project plan, finalizing implementation plan for Phase I, scheduled dates for analysis, training and reviews for each of the modules.

Legal

- Total Ordinance Violation dollars collected in January 2011 - \$26,203
- Total Ordinance Violation dollars collected Fiscal Year to Date - \$218,525

Parks, Recreation, & Cultural Arts

- 14 zoos (that did not have a major exhibit opening) in the US reported an average 4.8% decrease in attendance for the year. Miller Park Zoo is currently down 8.4% compared to this time last fiscal year. Keeping in mind that FY 2010 was the 2nd best year in the Zoo's history.
- Winter/Spring Program registration began January 4th for Bloomington residents and January 11th for non-residents. The number of programs being offered this session is about the same as the Winter/Spring 2010 session.
- There were 25 different activities at the BCPA in January and 4,408 patrons attended these events.
- Park Maintenance used sawmill services to make lumber out of ash and oak tree logs. 3,800 board feet were cut. These boards will be used all over the City for parks projects and saved the City a considerable amount. An example of the cost savings are the dugout benches that will be built with the lumber, the cut lumber will equate to \$744 per dugout. To purchase cut lumber to make the same dugout benches would cost \$1,800. This is a savings of \$1,056 per dugout.
- Park Maintenance partnered with Friends of the Trail to plant trees and shrubs at the new Oakland Ave bridge on the Constitution Trail. Staff designed and planted the area with 19 shrubs and 26 trees at no cost to the City.

Planning and Code Enforcement

- New Home Permits issued for January 2011 – 5, as compared to 14 in January 2010.
- A kick-off meeting for the Main Street Transportation Improvement Feasibility Study was held in January. The project is being overseen by the McLean County Regional Planning Commission with a steering committee.

Police

- Street Crimes Unit (SCU)
 - Tow fees - \$3,330
 - Ordinance Violation fees - \$2,350
 - Warrants served – 18
 - Actively involved in calls for service (self-initiated and dispatch) - 583
 - Arrests made – 30
 - Drugs seized
 - 98.8 grams of cannabis
 - 0.3 grams of heroin
- Vice
 - Cases opened – 11
 - Cases closed – 8
 - Arrests made – 11
 - Search warrants served – 5
 - Money seized - \$22,930.20
 - Value of property seized - \$12,000
 - Weapons seized – 5
 - Vehicles seized - 1
 - Drugs purchased/seized
 - 37 grams of crack cocaine seized
 - 22.7 grams of crack cocaine purchased
 - 8471.90 grams of cannabis seized
 - 1575 grams of cannabis purchased
- US Marshals Service
 - Cases opened – 37
 - Cases closed – 27
 - Felony arrests made – 16
 - Misdemeanor arrests made – 3
 - Arrests made by other US task forces based no leads provided by our task force – 4

Public Works

- Fleet realized an approximate \$9,900 increase in fuel costs compared to January 2010. The average fuel cost in January 2011 was approximately 39 cents more than January 2010 and the City used 848 less gallons of fuel.

Water

- From a water supply standpoint at this time of year, the City's position is good. Lake Bloomington's reservoir is slowly dropping and is currently about 5.3 feet below the spillway. Evergreen Lake reservoir is dropping as well and is about 1.6 feet below its spillway.
- The City pumped around 10.1 million gallons per day (MGD) with a peak day of 11.3 MGD on January 24, 2011.
- Water crews tagged about 350 fire hydrants during the month of January 2011. The heavy duty metal tags add to the proper identification of the fire hydrants in the field. Approximately 1,000 (25%) hydrants have been tagged.
- 17 water main breaks were repaired. Twelve were on 6" water mains, four on 4" water mains, and one on a 12" water main. Historically, 94% of the City's water main breaks occur on mains smaller than 8" in diameter.
- Application to the Illinois Department of Natural Resources (IDNR) for a modification to the City's dam permit for Evergreen Lake Dam has been granted. The modification to the fish barrier will be in compliance with IDNR regulations once the project is complete this spring.

- The City has been selected to construct a nitrate removal wetlands at some location in our watershed. The City was selected because of the lead staff person's (Rich Twait) years of work on watershed management and the great program he has put together for the City.

Compliments to City Staff

- **Police Department – From McLean County Adult Court Services:** “Just wanted to let you know that our office had a very positive outcome with Bloomington Dispatch yesterday. We had a suicidal client on the phone with one of my officers and the client would not give her location. We thought her to be in Bloomington, so I called your center. I spoke with Jon Cook beginning around 3:00 pm. He assisted over the course of the next 41 minutes, while my officer spoke to the client and fed me information via e-mail. It turned out the client was calling from Decatur and Jon was able to locate her via her cell phone and get Decatur police to her, and she was transported to the hospital. Jon even called me back after Decatur got to our client and made sure I knew about it. This might be something you folks do every day, but it is the first time we have coordinated with you on something like this. I wanted to let you know this situation was handled with the utmost of professionalism and we are thankful that you were there. Please pass our appreciation on to Jon.”
- **Public Works Department – From Resident:** Phone Conversation with Cheryl Wood who resides at 411 E Mill St. Cheryl had noticed Julie markings in her front lawn and had called Ameren, Nicor, Public Works and Julie in order to determine why the marks were in her yard. I was able to determine that Water had requested the Julie to fix a leaking water service. She was disappointed in how she was treated by Julie and Nicor personnel, but was thrilled with the response she received from Katie. Cheryl told me "it was refreshing to talk to someone who really seemed to care about what the customer wants." Cheryl further stated "the City should be glad to have an employee like her (Katie) that wants to help those she comes into contact with."
- **Water Department – From Alderman Sage:** Recently Mr. Marx called me with questions about his water bill. Yesterday I talked with him and while all the questions haven't been fully answered, this does appear to be moving forward. He had good things to say about both Molly and the Technician who did a quick inspection at his home.

Utility Bill Inserts

- In the memo box on the utility bills it will read for the month of January:
 - “Looking for a job with the City of Bloomington? Visit us at www.cityblm.org/employment.”

City Council Proceedings Completed and Approved by Council

January 10, 2011
December 10, 2010
October 27, 2010
September 27, 2010

Work Session Minutes Completed - 0

Liquor Commission Minutes Completed – January 11, 2011

Bids Opened Completed - 3

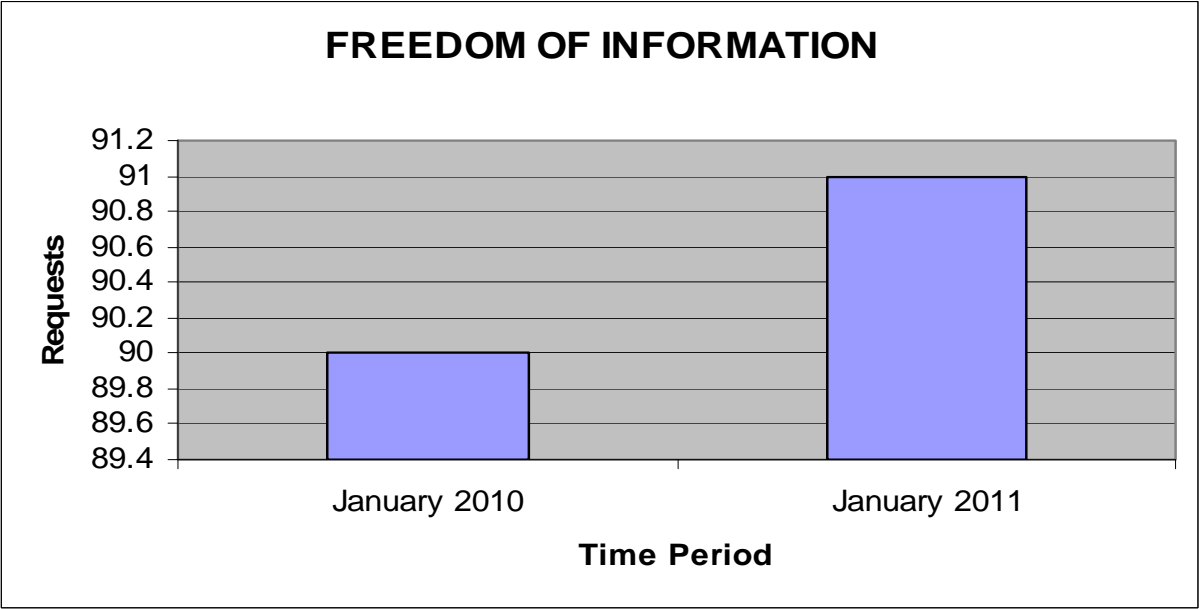
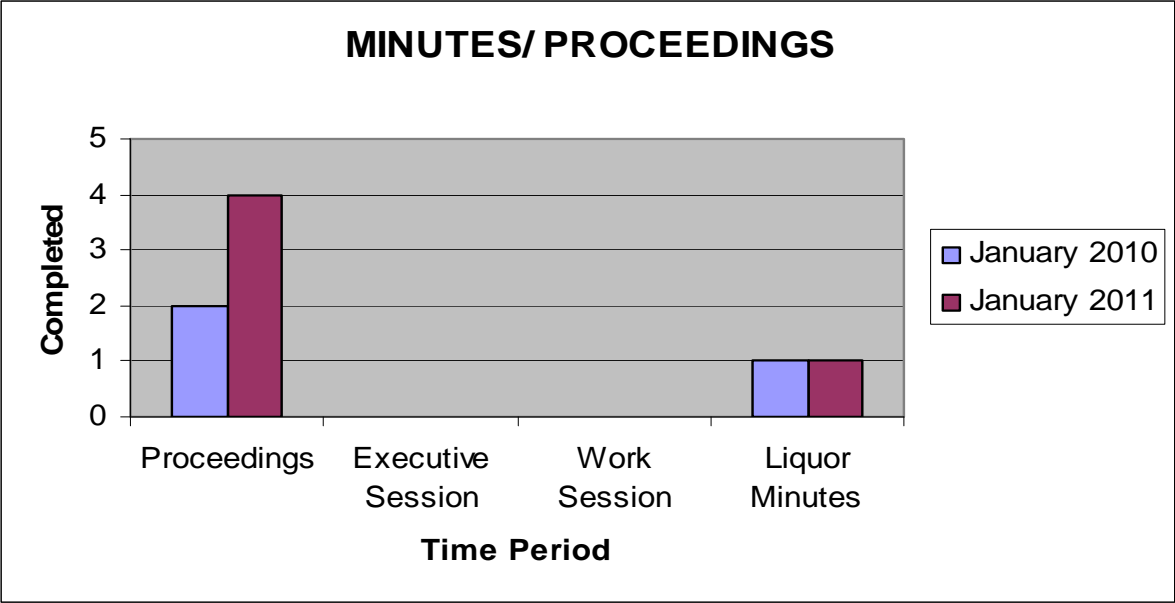
Contracts Established - 9

Outgoing Mail processed in City Hall – unable to provide count due to Administrative Error.

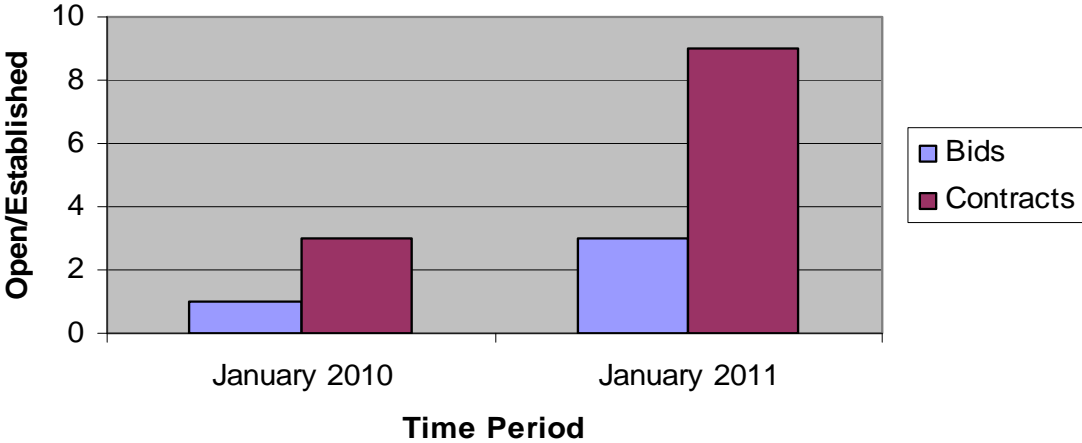
Outstanding Council Proceedings

2007	1
2008	0
2009	0
2010	2
2011	1
TOTAL	4

- Major focus of this office is compliance with Local Records Acts, the Open Meetings Act, and Freedom of Information.



BIDS & CONTRACTS



Approved
January 1, 2010 – January 1, 2011

Approved
January 1, 2011 – December 31, 2011

Proceedings:

2007	7
2008	17
2009	19
<u>2010</u>	<u>18</u>
Total	61

2010	3
<u>2011</u>	<u>1</u>
Total	4

Work Sessions:

2008	1
2009	1
<u>2010</u>	<u>5</u>
Total	7

Executive Sessions:

<u>2010</u>	<u>10</u>
Total	10

Retreats:

<u>2009</u>	<u>1</u>
Total	1

Citizen Voice Meetings:

<u>2010</u>	<u>2</u>
Total	2

Approved:

Proceedings	61
Work Session	7
Executive Session	10
Retreat	1
<u>Citizen Voice</u>	<u>2</u>
Total	81

FOIA Requests between 01/01/11 and 01/31/11

	Date	Requested By	Memo
1	01/03/2011	Matthew Savotzky	Copy of police report regarding misappropriation of company funds and merchandise by _____ at K-Mart on September 6, 2008
2	01/04/2011	Bryan Dant	Incident Report - Rebecca & Jay Ansher, 1707 Sweetbriar Dr., break in and theft, 12/21/2010
3	01/04/2011	Bryan Dant	Incident Report Backyard Pool & Patio, _____ liter, 2401 1/2 E. Empire, stolen laptop, 12/07/2010
4	01/04/2011	Donald Behle	Interview with _____ report 201008546 regarding automobile accident that occurred on 06/12/2010
5	01/04/2011	Phillip L. Cochran	Full narrative report and incidentals for incident occurring on Sept. 14, 2010 involving _____
6	01/04/2011	Romel Sartin	1.) Why was signature redacted from certificate? 2.) Why was certifying signatures redacted from 2009 training records, & time not to exceed on final test results? 3.) Did K-9 Leo train on 03/03/2010? 4.) No training records for K-9 Leo from 2006 - 2008?
7	01/04/2011	Ron Guuger	Incident Report regarding call to 312 E. Mulberry, Upper Unit Apt. around 3 a.m. on 12/26/2010
8	01/04/2011	Scott Raper	Incident Report 2010 19039, occurred on 12/30/2010 involving self & _____
9	01/04/2011	Tom Preston	One month of electric bills relating to municipal roadway lighting, including both supply and delivery charges. Include any bills related to street lighting
10	01/04/2011	Whitney Butikoter	Incident Report involving self dated 12/17/2010
11	01/05/2011	Bryan Dant	Incident Report 2010 18592, Auto Theft, _____ 12/18/10
12	01/05/2011	Deb Polzin	Council Proceedings for November 22, 2011
13	01/05/2011	Deb Polzin	Liquor license listing
14	01/05/2011	Ronald Biddle	Full narrative of 20108858 & 20104364
15	01/07/2011	James M Crowley	Any and all records, documentation, narratives or reports pertaining to all calls, complaints, disturbances, dispatch communications, investigations or arrests of _____ from 9-13-09 to present.
16	01/07/2011	James M Crowley	Any and all records, documentation, narratives or reports pertaining to all calls, complaints, disturbances, dispatch communications, investigations or arrests at 2004 Rainbow Ave Apt 4 from 9-13-09 to present.
17	01/07/2011	Jamilan Bell	Full incident report of 1/6/11 involving the requestor and a wallet stolen _____
18	01/07/2011	Jessica Dumyahh	Police report involving _____ and a person named _____ on or around August 28, 2010 or August 30, 2010 and battery charges
19	01/10/2011	Chris Eschen	Fire report from 12/26/10 at TA Truck Stop involving _____ and his 2001 Peterbilt 379 semi truck.
20	01/10/2011	Meranda Simmons	Full narrative including pictures of 201120101

Date	Requested By	Memo
21 01/10/2011	Robert Hendricks	Police report filed Dec. 30, 2010 involving at 414 E. Mulberry St.
22 01/11/2011	Antionette Rodgers	Full narrative report for incident reported on 1-9-11 involving
23 01/11/2011	Barbara Gaglione	Full narrative of accident on 6/12/10 involving including all addendum reporting and photos.
24 01/11/2011	Bob Buck	Copy of the original purchase order, lease of current mail equipment
25 01/11/2011	Bryan Dant	Full narrative of vandalism on 12/31/10 at 626 W Oakland
26 01/11/2011	Bryan Dant	Incident Report 2010 18465, William Feist, 402 S. Mercer Ave, Theft/burglary on 12/14/2010
27 01/11/2011	Crystal Camper	Full narrative report for #201120170 - theft occurring at 402 Turnberry Dr. Apt. A on January 11, 2011 - the home of Trevor Sharp.
28 01/11/2011	James M. Crowley	Any and all records, documentation, narratives or reports pertaining to all calls, complaints, disturbances, dispatch communications, investigations or arrests at 2004 Rainbow Ave., Apt. 4, from 9-13-2009 to present.
29 01/11/2011	Jim Pearson	Strategic Plan
30 01/12/2011	Helen Jacobs	City Code Chapter 28, Section 53
31 01/12/2011	Robert Hendricks	Full narrative report for 201120104
32 01/12/2011	Ronald Biddle Jr.	Incident Report 2010 18858, Incident Report 2010 14364 and Records regarding well child check on 01/07/2011
33 01/13/2011	Amy Ward	all emails between Chief McKinley, Lt. Siron, Lt. Williams, Lt. Butcher & Lt. Stanesa during employment as Property & Records Manager from 04/13/2009 until present include 2 party communications email between Lt. Williams & Lt. Siron regarding civilian employee directing uniformed personnel report detailing A. Chief Siron's acces to Long Term Evidence & Primary Evidence Storage Rooms, include dates and times from 08/01/10 until present
34 01/13/2011	Angela Bicknell	Full narrative report #200713995 involving her son
35 01/14/2011	Bryan Dant	Incident Report 2010 19055, Theft Burglary, 308 Woodrig Rd., 12/30/2010
36 01/14/2011	Bryan Dant	Incident Report 2011 20101, Theft Burglary, 3 Stortz Dr., 01/05/11
37 01/14/2011	Kim & Donna Brunner	Home blueprints for 4 Smokey Court in Hawthorne Hills
38 01/14/2011	Ryan Ortega	Fire report for the loss that occurred on 1-12-11 to the Miller Properties building located at 1108 S. Main St.
39 01/14/2011	Venkata Kishore	Copy of occupancy permit for 2010 Sinclair Ct., Bloomington
40 01/18/2011	Anastasia Perschall	Full incident report including all records pertaining to occurrence involving requestor and on 1/14/11
41 01/18/2011	Gerald S Thomas	All records pertaining to incident that occurred on 6/18/10 vandalism on requestors vehicle address at the time was 5 Clobertin Ct #102.

Date	Requested By	Memo
42 01/18/2011	Gerald S. Thomas	1/17/11 between 5 & 6 p m. call made to PD from witness that saw car tire being slashed, additional call made by requestor via 911, 3rd call made by requestor directly to PD, Officer showed recorded incident and spoke with requestor who remains anonymous and requesting all records including time and recordings of incident
43 01/18/2011	Gerald Thomas	Police calls on 01/17/2011 (believes that there are 3) regarding self, tires slashed on car while at Game Time Gym Incident Report regarding same
44 01/18/2011	Kiva Natt	Reports or documents received by Scott Oglesby at Stevenson School on 12/21/10 made be requestors son including any other officer who had contact with after 12/21/10
45 01/18/2011	Tony Adekoya	Incident report of 201120339
46 01/19/2011	Dave Wochner	Annexation Agreement for Hawthorne Commercial Park Subdivision - Bielfeldt/Kelly - 11/26/2001 Council Proceedings regarding same Annexation Hawthorne Commercial Park Subdivision - Bielfeldt/Kelly - 04/08/2002 Council Proceedings regarding same
47 01/19/2011	James Baker	Copy of Letters of interest for ward 3 seat and copy of Tischler Bice Report
48 01/19/2011	Judy Stearns	Water Bill for 408 E. Monroe
49 01/19/2011	Mary Ann Ford	List of FOIA requests made from January 12, 2011 to January 19, 2011 with requestors name, information requested and date requested.
50 01/19/2011	Stephen L. Perschell	Full narrative of 201120662
51 01/20/2011	Bryan Dant	Incident Report 201120291, 111 S. Williamsburg Dr., break in/theft
52 01/20/2011	Gina Wood	Any and all BPD reports in regard to any incident involving on or about January 6, 2011.
53 01/20/2011	Matt Kinate	Incident Report 201019050 for date of loss 12/19/2010
54 01/20/2011	Mboka Mwilambwe	Retreat Minutes from 2009
55 01/21/2011	Deb Polzin	All written and email correspondances to City Council members from Mayor Stockton regarding Tailwinds, Deli News and Gifts from October 1, 2010 to January 21, 2011
56 01/21/2011	Deb Polzin	All email correspondances to City Council members from Mayor Stockton regarding liquor licenses from December 1, 2010 through 1-21-2011
57 01/21/2011		Fire report for fire at 509 N. Oak St. on January 10, 2011
58 01/24/2011	Jaimini Amin	Incident Report 2011 - 20840 dated 01/21/11
59 01/24/2011	Kevin Simpson	BPD Internal Investigation conducted by Sgt. G. Cyrulik. Filed report 10/19/20 alleging Office M. Ashmore manufactured testimony during court hearing. Sgt. Cyrulik's report was completed in Dec. 2010 and forwarded to Police Administration. Informed matter has been administratively closed. Include but not limited to redacted transcribed copies of all witness statements & documented evidence during course of Cyrulik's investigation.

Date	Requested By	Memo
60 01/24/2011	Kevin Simpson	Incident Report taken by Officer A. Chambers on 01/18/11 on behalf of self. Informed on 01/19/11 that the matter was administratively closed.
61 01/24/2011	Kevin Simpson	CD copy of PBD front lobby video taysp on 01/18/11 between the hours of 6:30 - 8:00 p m., evidence of presence filing a police report
62 01/24/2011	Kevin Simpson	BPD Complaint No. 10 - 25 filed 09/11/10 & related evidence, documents &/or redacted interviews part of any investigation into complaint
63 01/24/2011	Kevin Simpson	BPD Complaint No. 10 - 036 filed 12/13/2010 & any related evidence, documents and/or redacted interviews conducted as part of investigation into complaint
64 01/24/2011		Fire report for fire at 1108 S. Main St. on January 12, 2011 for insured Otis Pate
65 01/24/2011	Wanita Thompson	Alarm call records/Police Response for 2010 for the Towanda Ave. Banking Center at 1218 Towanda Ave.
66 01/25/2011	Andrew Ledebuer	Copy of police report related to case #2003CF000395. Allegation of criminal sexual assault to _____ by her father, _____ - report made some time between late January 2003 and November 2003.
67 01/25/2011	Bridget & Greg Mote	Records of the ordinance violation which was received in the mail from July 8, 2010 - false alarm records in 2010
68 01/25/2011	Ellen Sklar	A copy of the example bond provided to liquor license applicants
69 01/25/2011	Joyce Westfall	Full narrative of accident on 12/15/10 at corner of Washington & Center Street
70 01/25/2011	Kevin Simpson	copies of nonemergency and emergency calls from 217/248 - 2112 &/or 217/323 - 4238, between 9:40 - 9:55 a m. on 09/25/10. Calls for service to 107 Fairview Ave. Copies of nonemergency & emergency calls from any other telephone #s related to 107 Fairview Ave. between 9:40 - 9:55 a m. on 09/25/10 copies of Officer M. Ashmore's radio communications between himself & Officer K Shriver & BPD Dispatch between 9 - 9:50 a m. on 09/25/10
71 01/25/2011	Kevin Simpson	copies of emergency & nonemergency calls from 309/530 - 3364 13908/28/2010, 9:09 a m., 000-000-0911 14008/28/2010, 9:10 a m., 000-000-0911 on 08/28/10 calls to service to 107 Fairview Ave
72 01/25/2011	Larry Werner	Fire report for Snapdragon Ln on 1/21/11 reference van fire
73 01/25/2011		Fire report for fire at 104 Camelot Drive on January 17, 2011.

Date	Requested By	Memo
74 01/25/2011	Margaret A Dalton	<ol style="list-style-type: none"> 1. Number of accidents that occurred at Eastland & Hershey for 2008, 2009, 2010 and January 2011. 2. Amount of time between green light arrow, yellow light arrow, full green light, yellow light and red light. 3. Amount of time between green light arrow, yellow light arrow and full green light. 4. Percent of incline on south bound Hershey Lns from Empire to Eastland. 5. Percent of decline on south bound Hershey from top of incline to traffic light at Eastland & Hershey. 6. Indication of traffic (vehicles) being seen at intersection of Eastland at S Hershey - would vehicles be seen at the top of the incline coming down the ecline in the south lanes. When are vehicles first seen from the south bound Hershey lane coming from Empire. 7. Records of the sensors proving green arrow on 1/20/11 and the times the green arrow was given and length of the green arrow.
75 01/25/2011	Phillip Brotzman	Report of visitation interference on Dec 26, 2010, Jan 9, 2011 and Jan 23, 2011 search on requestors name
76 01/26/2011	Kate McMurray	Any records pertaining to the Hendricks murders that happened at 313 Carl Dr., Bloomington in November 1983.
77 01/27/2011	Aolinar Sotelo	Copy of police report regarding identity theft of Apolinar Sotelo
78 01/27/2011	John Braucht	List of false alarm records including disposition for 2010
79 01/27/2011	Nick Hager	Fire report and photos for fire at TA Truck Stop on 12/26/10 driver is
80 01/27/2011		Any and all police reports regarding _____ and _____ for an incident that happened on January 22, 2011
81 01/28/2011	*Vin*	
82 01/28/2011	Amy Ward	All emails sent between Lt. Williams and AC Siron from December 2009 until May 2010. To include the email referring to "not needing a civilian telling us what to do", wordage may vary some. All emails that pertain to myself or the Property & Records Division
83 01/28/2011	Robert Willey	Could you provide us with a summary of your recommendations made January 26 at the Planning Commission meeting reference the 4 house lots prosed for the Lauher Property on Six Points Rd
84 01/28/2011	Tammy Schultz	Full narrative report including photographs regarding domestic violence incident involving _____ in August 2010 or thereabouts
85 01/31/2011	Catherine J. Lowry	Full narrative report for 201121264
86 01/31/2011	Darius Venys	Incident Report 2010 9949, dated 07/13/2010, involving
87 01/31/2011	Jennifer Bierman	Full narrative report for incident that occurred at 809 E. Jefferson Apt. 1 on January 29, 2011
88 01/31/2011	Jessica Thompson	Incident Report 201120484
89 01/31/2011	Joshua J. Muench	Illinois Traffic Crash report concerning a December 19, 2007 motor vehicle accident involving Terrance Parks (Ruffin), occurring at the intersection of College Avenue.
90 01/31/2011		Car fire at 13 Snapdragon Lane. Insured party:

Date	Requested By	Memo
91 01/31/2011		Fire at 2922 Fox Creek Road on January 23, 2011. Insured Party:

FOIA Requests between 01/01/11 and 01/31/11

Month	Number of Requests	Average Time Per Request (Minutes)	Total Time (Hours)
January 2011	91	38	57.75
Overall:	91	38	57.75

Summarize Liquor Licenses with Fees

From 01/01/11 to 12/31/11

Liquor License Group	Number of Vendors	Number of Licenses	Total Received	Penalties / Fees	Invoiced
Catering	15	15	\$750.00	\$0.00	\$750.00
Clubs	8	8	\$6,160.00	\$0.00	\$6,160.00
Convenience Store	27	27	\$26,182.50	\$0.00	\$26,182.50
Package Sales	26	27	\$28,344.40	\$33.58	\$28,327.50
Restaurant	79	80	\$81,385.25	\$55.25	\$84,660.00
Tavern	33	33	\$19,102.50	\$0.00	\$19,102.50
Total	188	190	\$161,924.65	\$88.83	\$165,182.50

Summarize Amusement and Misc Licenses with Fees

From 01/01/11 to 01/31/11

License Group	Number of Vendors	Number of Licenses	Total Received
AMUSEMNT	8	8	\$2,267.00
MISCLIC	19	21	\$2,497.50
Total	27	29	\$4,764.50

Fire and EMS Response Reports

The following is a brief description of the Fire and EMS response reports for the month of January, 2011. This portion of the monthly report contains the following reports;

1. Monthly Fire Response Report
2. Structure Fire Spread Report
3. Monthly EMS Response Report
4. Fire/EMS Response Time Analysis

Monthly Fire Response Report

This report gives the total number of Fire dispatches for the month, including responses for reported structure fires. The total estimated dollar loss for the month is also included. The most prevalent call types for this period are listed in order of occurrence.

Structure Fire Spread Report

The Structure Fire Spread report takes all actual structure fires for the given month and indicates the level of fire spread from its origin. The less the fire spreads, the more successful the Department was in responding to, locating, containing and extinguishing the fire.

Monthly EMS Response Report

This report gives the total number of EMS dispatches for the month, including total number of patients contacted. The total patients transported to a Healthcare Facility for the month is also included. The most prevalent call types for this period are listed in order of occurrence.

Fire/EMS Response Time Analysis

This report displays the averages for the different benchmarks we look for, call time to dispatch, dispatch to enroute time and the overall time it takes from creation of the call until the unit arrives on scene. This report only gives the averages for the response of all Fire/EMS calls.



City of Bloomington Fire Department

Monthly Fire Response Report

Alarm Dates Between **01-January-2011** And **31-January-2011**

Total Fire Responses	147
Total Structure Fires	13
Total Estimated Dollar Loss (Property & Contents) . . .	\$ 124,135.00

Top 5 Fire Response Types

- **611: Dispatched & cancelled en route**
- **745: Alarm system activation, no fire - unintentional**
- **611: Dispatched & cancelled en route**
- **735: Alarm system sounded due to malfunction**
- **622: No Incident found on arrival at dispatch address**

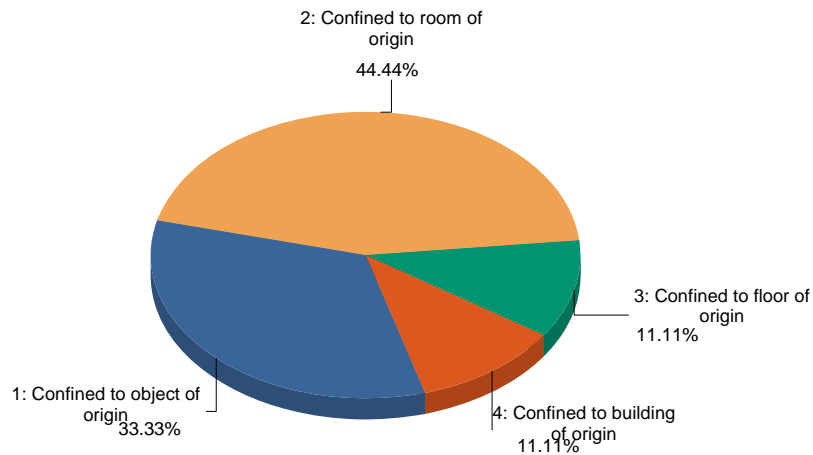


City of Bloomington Fire Department

Structure Fire with Fire Spread Report

Alarm Dates Between **January 01, 2011** And **January 31, 2011**

<u>Incident Number</u>	<u>Alarm Date</u>	<u>Alarm Time</u>	<u>Address</u>	<u># of Personnel Responded</u>	<u>#</u>	<u>Percentage</u>
1: Confined to object of origin					3	33.33%
11-0000221	01/11/2011	17:19:13	49 BROOKSHIRE GRN	11		
11-0000499	01/22/2011	12:42:10	2001 S MORRIS AVE	3		
11-0000564	01/24/2011	16:23:18	10 YOTZONOT DR	10		
2: Confined to room of origin					4	44.44%
11-0000539	01/24/2011	02:48:09	2922 FOX CREEK RD	15		
11-0000369	01/17/2011	17:17:05	104 CAMELOT DR	12		
11-0000228	01/11/2011	20:13:38	817 W WASHINGTON ST	10		
11-0000235	01/12/2011	07:34:34	1108 S MAIN ST	21		
3: Confined to floor of origin					1	11.11%
11-0000357	01/16/2011	22:26:56	3 CHEVIOT CT	14		
4: Confined to building of origin					1	11.11%
11-0000205	01/11/2011	00:55:24	509 N OAK ST	17		
					9	100.00%





City of Bloomington Fire Department

Monthly EMS Response Report

Alarm Dates Between **01-January-2011** And **31-January-2011**

Total EMS Responses 606

Total Patients 736

Total Transported 467

Top 3 EMS Response Types

- **Accident (29-B-1) Injuries**
- **Breathing Problems (6-D-2)**
- **Sick Person(Non Spcf)(26-A-01)**

**Bloomington Communications Center
Fire/EMS Response Time Analysis
January 2011**

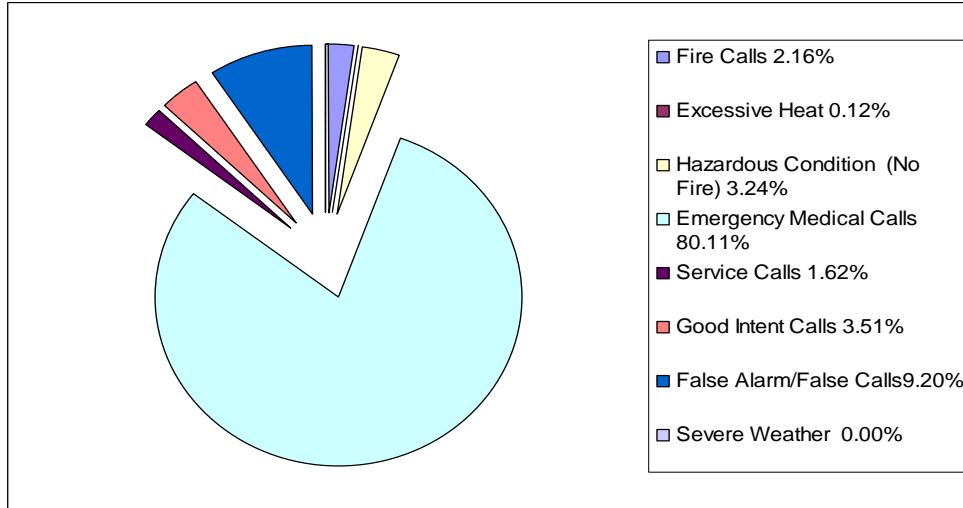
Call Creation to Dispatch FIRE	0:43
Dispatch to Enroute FIRE	1:38
Enroute to Arrive FIRE	4:11
Call Creation To Arrive FIRE	6:29

Call Creation to Dispatch EMS	0:48
Dispatch to Enroute EMS	1:04
Enroute to Arrive EMS	4:09
Call Creation to Arrive EMS	5:58

Emergency Medical Dispatch	
Average time to Dispatch	1:10
Average time on Case Entry	0:36
Average time on Key Questions	0:39

Times are in minutes/seconds.

Operations



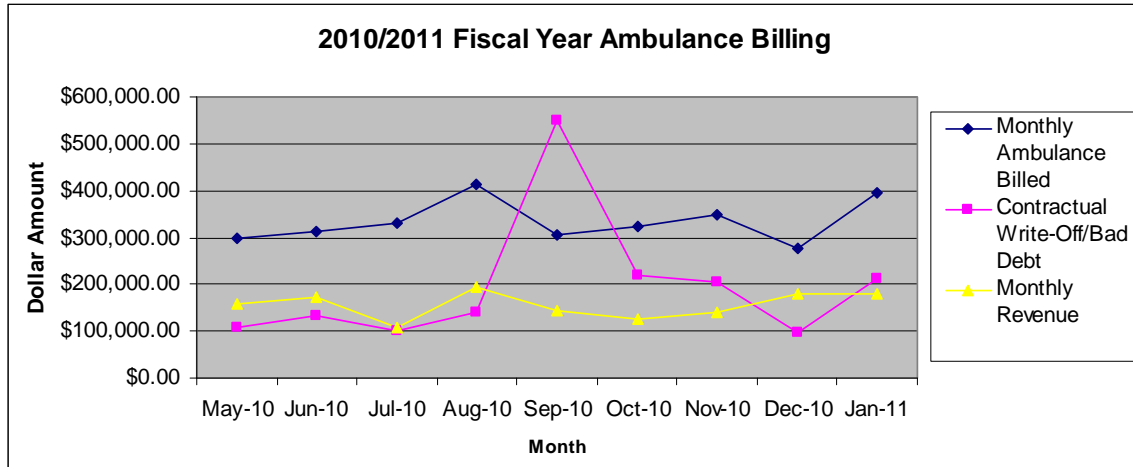
In the month of January the Department responded to 739 calls for service. Out of all the calls two of these were structure fires with significant damage estimated at \$116,600. As with all months EMS continues to take up 80% of the run volume. The extreme cold weather did not have a major effect on the Departments operations. Snow and ice always increase the potential for injury and fortunately we have not had any significant rise in the injury rates due to slips trips and falls.

EMS Billing

The following information is a summary of the Bloomington Fire Department ambulance activities for Fiscal Year 10/11. This information is intended to provide an overall picture for your reference.

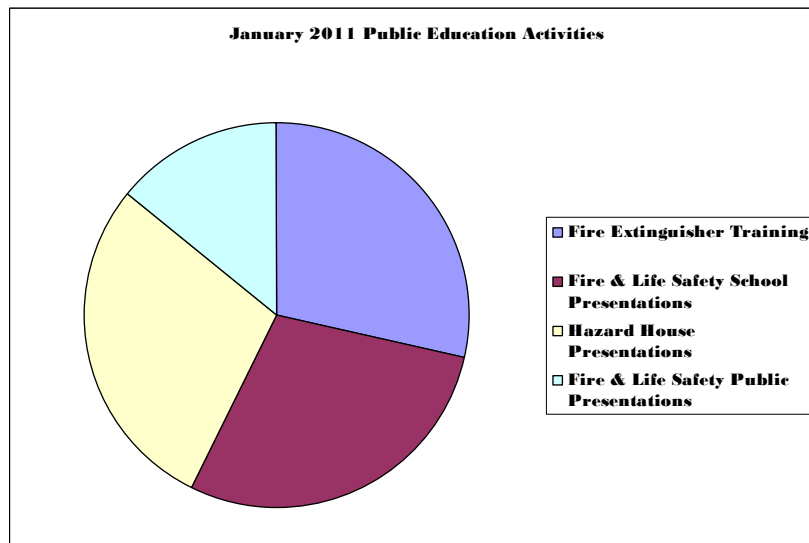
Explanation of graph:

- Monthly Ambulance Billed - **Blue** – This represents the charges our billing agency billed for emergency transports, intercepts, and ambulance standbys.
- Contractual Write-Off/Bad Debt – **Pink** – This is a combination of Contractual Write-Offs and Bad Debt. Contractual Write-Offs are mandatory write offs on Medicare and Medicaid charges. Bad Debt write offs consists of other write offs such as Financial Hardship, Bad Debt, Bankruptcy, Small Balance, Workers Compensation and Incarcerated Patients.
- Monthly Revenue – **Yellow** - This represents the revenue that was collected for the month.



Public Education Office

The following represents the Public Education Officer Activities for the month of January, 2011



Fire Extinguisher Training – Two training sessions were held for the staff at Westminster Village, using the Digital Fire Extinguisher Training Equipment. Fifty-seven staff received training during these sessions.

Fire & Life Safety Presentations for Schools – Programs on Bullying were presented to two groups of older children at the La Petite Academy.

Hazard House Presentations – Two groups of Cub Scouts participated in the Hazard House Presentation on two separate occasions; covering home fire and life safety information held at Station 6.

Fire & Life Safety Presentations for the Public – A Hazard House Display and Presentation was also given during the Oakland Elementary Health Fair. Numerous families received valuable fire and safety information during these presentations.

Monthly Activity Report
January 2011

HUMAN RESOURCES

- Ongoing work with ERP Committee
- Processing FOIAs
- Continuation of job analysis project
- Began implementation work for Fire Department Testing approved on 12/13 council
- Process salary increase and insurance changes for Support Staff
- Process salary increase and insurance changes for Parking Attendants
- Active negotiations with Lodge 1000 (Water)
- Continue work on FY 11/12 budgeting process for Human Resources Budget
- Continue work on FY 11/12 budgeting of salary and benefits for all budgets
- Seasonal wage reevaluation project
- Concluded compilation of data for actuary working on the City's GASB 45, OPEB analysis
- Responded to issues and demands from the snow emergency at the end of the month

Full-time	525
Part-time	14
Seasonal	404
Library	79
Total Current Staff on City Payroll	1022

Department	Authorized FTEs	Employees currently on payroll
Fire-sworn	106	101
Police-sworn	123	119

Positions Accepting Applications/Bids	
Internal Only	2
Internal and External	2

Number of FT Applications Received	257
Number of Internal Bids Received	29
Number of Seasonal Applications Received	157
Number of interviews conducted for Full-time positions	16

Positions filled (Full-time & Part-time)	1
Positions filled (Seasonal)	12

Separations Full-time (Voluntary)	2
Separations Full-time (Involuntary)	0
Exit Interviews	0

Step III Grievance Meetings	3
Arbitrations	0

Community Relations Case Activity	
Open Cases	2
New Cases	2
Conciliations	0
Fact Findings	1
Cases for Public Hearing	0
Cases sent to Commission for resolution	1

Training/Wellness Classes	
Seasonal Orientation	3
CPR/AED	3
First Aid	1
Blood Pressure Checks	0
Ergonomic Assessments	0
Lunch & Learns	0

Testing	
Telecommunicators	0
Police	0
Fire	0

City Employees	Number of Full-time Employees	Number of Part-time Employees	Expiration Date	Current Status
Support Staff Local 362	29	0	4/30/09	Requested to bargain
Parking Attendants Local 362	4	0	4/30/09	Requested to bargain
Fire Local 49	94	0	4/30/09	Arbitration 11/17-19/10
Water Lodge 1000	35	0	4/30/10	Negotiating
Inspectors Local 362	15	0	4/30/11	Current
Police Unit 21	95	0	4/30/11	Requested to bargain
Sergeants & Lieutenants	20	0	4/30/11	Requested to bargain
Public Works & Parks 699 AFSCME	107	0	4/30/12	Current
Telecommunicators (TCMs)	16	0	N/A	Mediation 12/2/10
Subtotal	415	0		
Classified	110	4		
Legislative		10		
Grand Total	525	14		

Library Employees	Number of Full-time Employees	Number of Part-time Employees	Expiration Date	Current Status
Library 699 AFSCME	30	32	4/30/10	Negotiating
Library Classified	12	3		
Grand Total	42	35		

Current Positions	Position Status
Support Staff IV-Water	Filled-Diana Martinez 2/1/11
Police Officer	Filled-Michael Pool 1/10/2011
Police Officer	Filled-Luke Maurer 1/10/2011
Fire Fighter	Filled-Jason Murphy 1/31/2011
Fire Fighter	Filled-James Lanhardt 1/31/2011
TCM	Filled-Kerney, Leann 1/31/2011
Property, Records & CSO Manager	In process
Support Staff IV-Parks, Recreation & Cultural Arts	In process
Laborer - Parks, Recreation & Cultural Arts	In process

Enterprise Resource Planning (ERP) Project - Munis

Work on the Munis project in January focused on further defining roles and responsibilities by developing the detailed project plan. Staff worked with our Tyler Technologies Project Manager to finalize the implementation plan for phase 1, which includes most of the financial applications within the system. Scheduled dates for analysis, training and reviews for each of the modules were also finalized.

Meetings were also held between staff, the ClientFirst consultants and the Tyler project manager to finalize details of system modifications and conversion of legacy data called for in the contract.

Staff also began pre-work necessary to restructure the Chart of Accounts. This work is scheduled to be completed in March. In February, staff will begin analysis sessions for the COA and other financial modules (i.e. G/L, A/P, Project and Grant Accounting, Budget, Purchasing, etc.).

Below are general schedules for Phase1 (Financials) and Phase2 (HR/Payroll). Phase 2 will begin in March/April. Milestone dates for this phase will be set during the implementation planning process, which will be part of the March/April activities.

Phase 1 Name	Date Range
Project Planning	January – February
Structural Foundation	December '10 – June
Knowledge Transfer	February – April
Static Environment Test by Module	March – April
Team Training	May – June
Table Set-up & Data Conversion	March – November
Testing	July – September
End User Training	September – October
Go Live	November 1, 2011

Phase 2 Name	Date Range
Project Planning	March - April
Structural Foundation	TBD
Knowledge Transfer	TBD
Static Environment Test by Module	TBD
Team Training	TBD
Table Set-up & Data Conversion	TBD
Testing	TBD
End User Training	TBD
Go Live	April 1, 2012

In January, staff also began the process of selecting a time and attendance vendor. Within the overall ERP project budget, Council approved a budget of \$400,000 for time keeping and advanced scheduling and rostering for our public safety departments.

The project is on time and on budget.

City Internet Site Redesign

Staff is close to completing the RFP for the redesign of the City's website. It will be released sometime in February with a goal of bringing a vendor recommendation to Council in April. Goal for going live with the new site should be sometime during late summer.

City-wide Upgrade to Microsoft Office 2010

The upgrade to Microsoft Office 2010 is progressing smoothly. Information Services staff spent some time in January fine tuning the automated installation process. This work is complete, so staff will now begin to systematically upgrade the software, offering training covering the differences between the old and new versions as employee groups receive the upgrade.

Deployment and Use of Microsoft's System Center Configuration Manager (SCCM)

Information Services staff has been working to install and configure the Microsoft SCCM management environment for some time. We have now begun to use this environment for remote control of user desktops (keeping I.S. staff from having to go to the user's desk), collecting asset management information from desktop computers, deploying Microsoft security patches and deploying software updates.

Staff is still learning all the features of this new environment, but the current level of implementation has already increased our efficiency significantly. The centralized management approach made possible by this system is the trend within the industry. It will allow I.S. staff to do more with less.

Deployment and Use of Microsoft's Key Management Services (KMS)

Staff has setup, configured and tested the Microsoft Enterprise KMS host service to activate Windows 2008 Servers (and higher), Windows 7 clients and Office 2010 clients using our volume license KMS key.

This service allows us to automatically activate these products without having to manually activate each install with Microsoft using what are called Multiple Activation Keys (MAK keys). Having this service in place will greatly ease the deployment of both Office 2010 and Windows 7 clients, and is simply another piece of the puzzle to allow us to manage our computing environment as centrally as possible.

Upgrade of the City's VMWare Environment

Information Services staff has upgraded the City's VMWare environment to version 4.1, which is currently the latest version. This upgrade has been performed on both our internal VMWare environment and our DMZ VMWare (Internet-facing) environment. This upgrade will better prepare us for implementation of the Munis software that will support the City's internal operations and provide information to our citizens.

Reports Generated in January 2011

- Human Resources
 - Developed two reports for GASB 45 valuation based on Laurie's request.
 - Developed a report for Lodge 1000 wages as of 8/31/2010 (Angie had an existing report that pulled current wages, but she needed to know what wages were at the specific date).

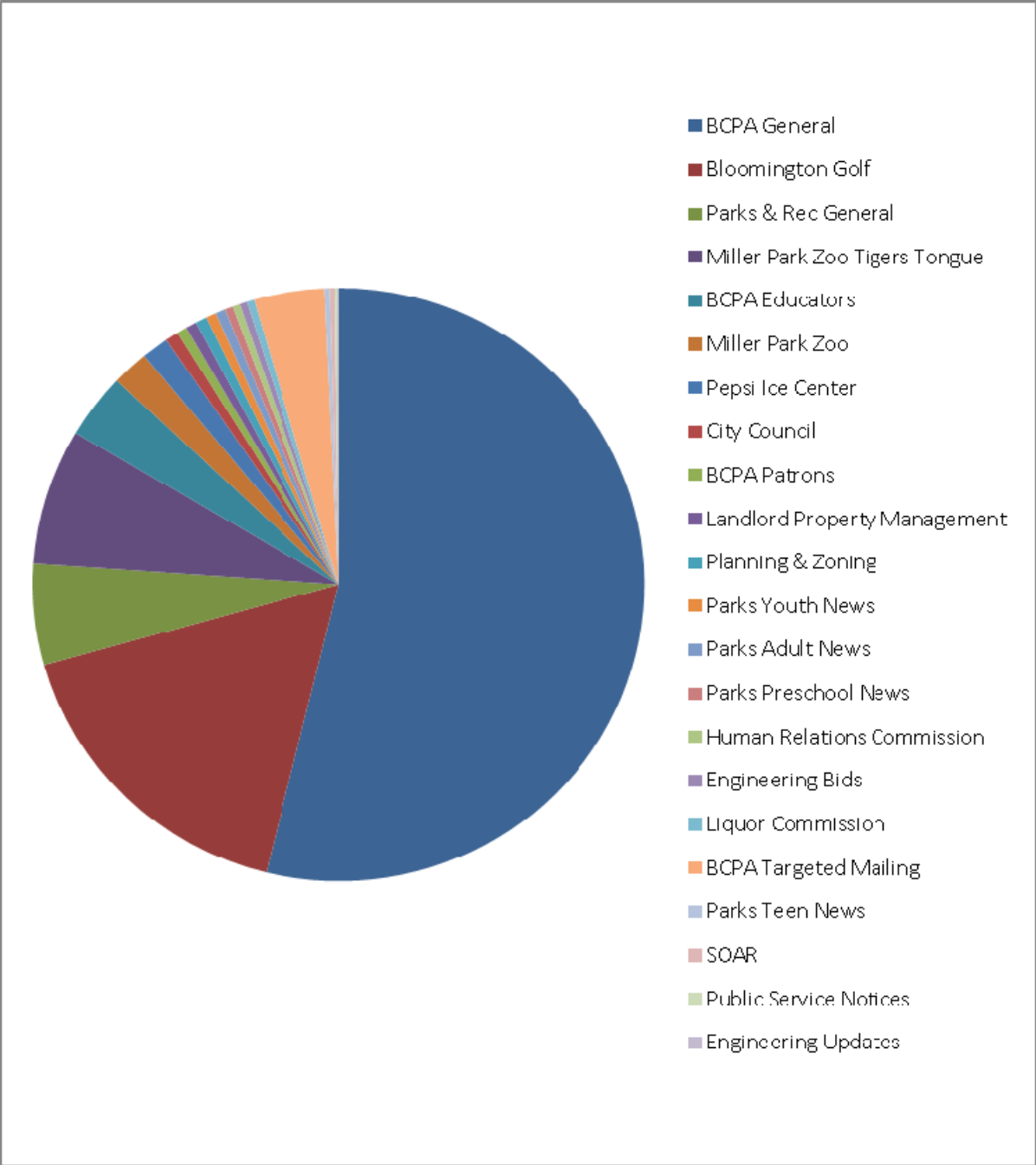
Service Requests for January 2011

Information Services staff has logged the following number/types of service requests during the month of January.

Problem Type	Total calls	Closed	Open	Pending
Consulting	0	0		
Development	16	10	5	1
E-Mail	67	66	1	
Hardware	79	68	6	5
Meeting	10	10		
Network	71	67	1	3
Other	33	32	1	
Reports	23	21	2	
Software	115	99	9	7
Supply	17	17		
Telephone	38	38		
Training	1	1		
Web	22	21	1	
Total	492	450	26	16

Lyris List Server Information – The following information details the current list server subscribers and activity. Anyone can subscribe to these lists by clicking on the “Subscribe Here” button on the homepage of the City’s website.

List Name	Member Count	Change
BCPA General	13856	+24
Bloomington Golf	4327	+
Parks & Rec General	1412	+8
Miller Park Zoo Tigers Tongue	1911	+49
BCPA Educators	909	+
Miller Park Zoo	502	+
Pepsi Ice Center	365	+
City Council	180	+2
BCPA Patrons	136	+44
Landlord Property Management	150	+3
Planning & Zoning	154	+2
Parks Youth News	139	+
Parks Adult News	136	+1
Parks Preschool News	110	+
Human Relations Commission	100	+1
Engineering Bids	101	+6
Liquor Commission	103	+1
BCPA Targeted Mailing	966	+
Parks Teen News	71	+
SOAR	66	+1
Public Service Notices	35	+
Engineering Updates	15	+2
Total	25,744	+144



Collections

Small Claims

- 20 cases were set on January 6, 2011
- 4 cases were set on January 13, 2011
- 11 cases for use tax were paid prior to the court date – Total collected \$2,624.22
- 4 alias summons requested for February 24, 2011
- 4 default judgments were entered – Total amount due \$1,532.70
- 6 cases were filed for use tax collection – court date 3-3-11

Collection letters sent

- 40 letters sent for use tax – total collected \$1,996.67 – YTD \$1,996.67
- 1 letter for NSF check – total collected \$58.00
- Collected \$840.82 for a pavement cut repair
- Collected \$6,500.00 for weed and water liens

Nuisance Parking

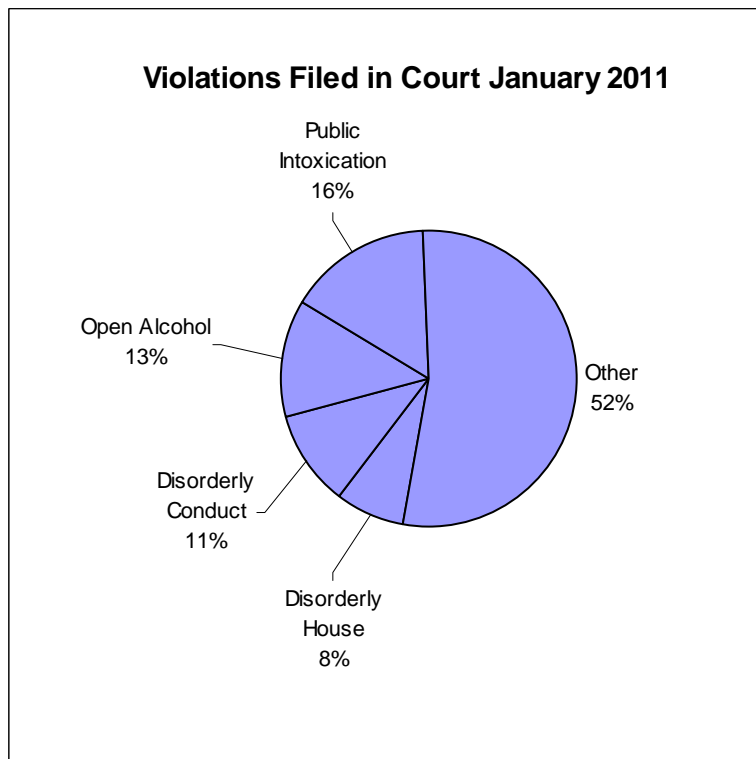
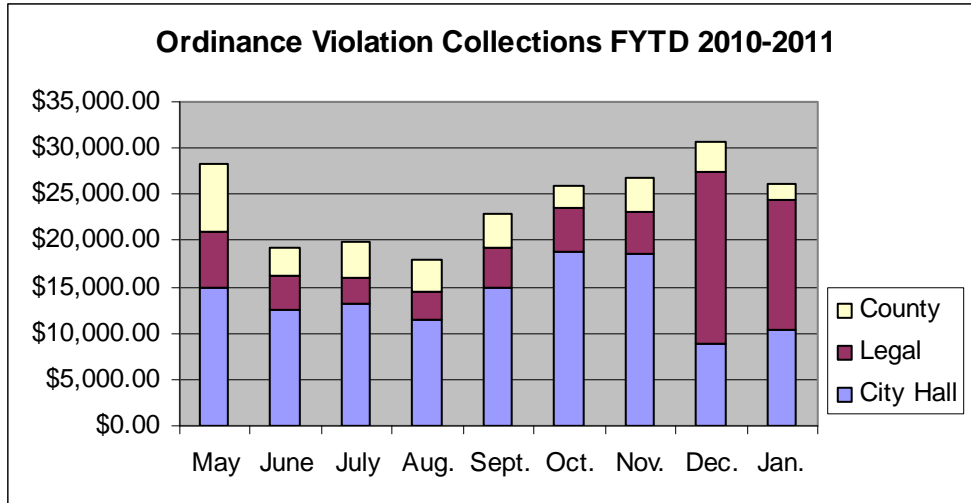
- 4 letters sent
- 3 Tow Notices have been given to the process server
- Monthly Parking Ticket Payment Agreements – total collected \$1,055.00

Freedom of Information Act Requests

- FOIA: 58 FOIA requests were processed through the Legal Department
- Total time spent 23.75 hours

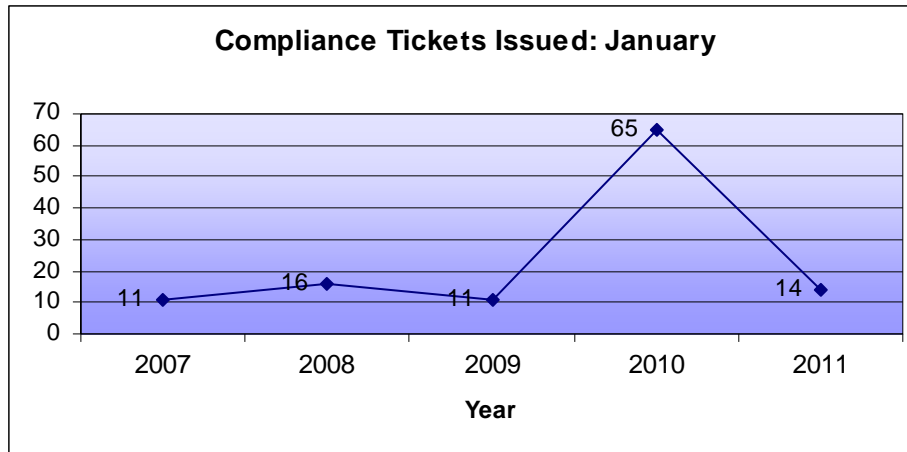
Ordinance Violation Activity

- Fines received at City Hall before filing: \$10,300.00/\$123,750.00 Fiscal Year to Date (FYTD)
- Fines paid at City Hall after filing: \$14,055.04/\$61,990.04 FYTD
- Post judgment fines received: \$1,848.00/\$32,785.00 FYTD
- Total: \$26,203.00/\$218,525.04 FYTD
- Ordinance Violations Paid at City Hall – 83
- Ordinance Violation Cases filed: 108
- Summons prepared: 41
- Total cases scheduled for court – 424
- Trials scheduled – 18
- Post Judgment cases scheduled– 141



Unregistered/Inoperable Vehicle Compliance

- Legal continues to work with the Police Department to send out compliance tickets for vehicles that are unregistered and/or inoperable throughout the City.
- Vehicle Compliance Tickets sent this month: 14



Ordinances Drafted

- Drafted Pension Reform Resolution
- Drafted Property Maintenance Review Board Ordinance
- Drafted Text Amendment to Liquor Code providing for tastings of spirits
- Drafted Revisions to Vehicle for Hire Ordinance
- Drafted Ordinance changing City Council Meeting Times
- Drafted changes to Neighborhood Preservation Ordinance
- 5 new ordinances were prepared for publication both in a hardcopy and on the internet
- 2010-48 – changes to vehicles for hire
- 2010-55 – allowing removal of illegal signs from right of way without prior approval
- 2011-02 – amending the wine and beer tasting ordinance to include spirit tasting
- 2011-06 – enacting the Rental Property Inspection ordinance

Contracts/Agreements

- Reviewed Personal Service Contracts for BCPA
- Reviewed Neipagen Annexation Agreement
- Reviewed Client Agreements for 2011 Health Care Insurance Plans
- Drafted proposed collection services contract and intergovernmental agreement
- Drafted Staff memo re State Farm Assessment Agreement

Personnel/Human Resources

- Meeting with ASC - Claims Review on Workers' Compensation and General Liability Claims
- Meeting with HR and Police regarding personnel matter (Employee 1)
- Meeting with staff regarding changes to proposed Neighborhood Preservation Ordinance
- Met with County officials regarding implementation of ordinance violation collection procedures

Litigation

- Drafted Memo to City Council regarding settlement of WC claims
- Negotiated settlements with property owners regarding property maintenance cases
- Negotiated settlement of liquor ordinance violations
- Drafted Sentencing Order for Liquor Commissioner

Monthly Meeting Participation

Attended

- City Council meetings and work sessions
- Monthly Liquor commission meeting
- Board of Fire and Police Commissioners meeting
- Meeting of Taxi/Vehicle for Hire Owners
- Special Use and Land Development Committee meetings
- PACE/Police/Legal meeting
- Police Community Focus Group meeting
- Meetings of Staff Planning and Land Development Committee
- Department Head Staff Meetings
- Department Head Luncheon
- Weekly meetings of SPALD (Staff Planning and Land Development) committee
- Meetings regarding State Farm Assessment settlement
- Attended and spoke at Special House Committee on Workers' Compensation Reform

Participated in

- Nuisance abatement discussions

Research

- Drafted memo regarding whether Public Library is independent entity
- Researched Vacancies in Office
- Drafted memo regarding proposed revisions to Illinois Workers' Compensation statute
- Researched issues relating to bankruptcy and utility service

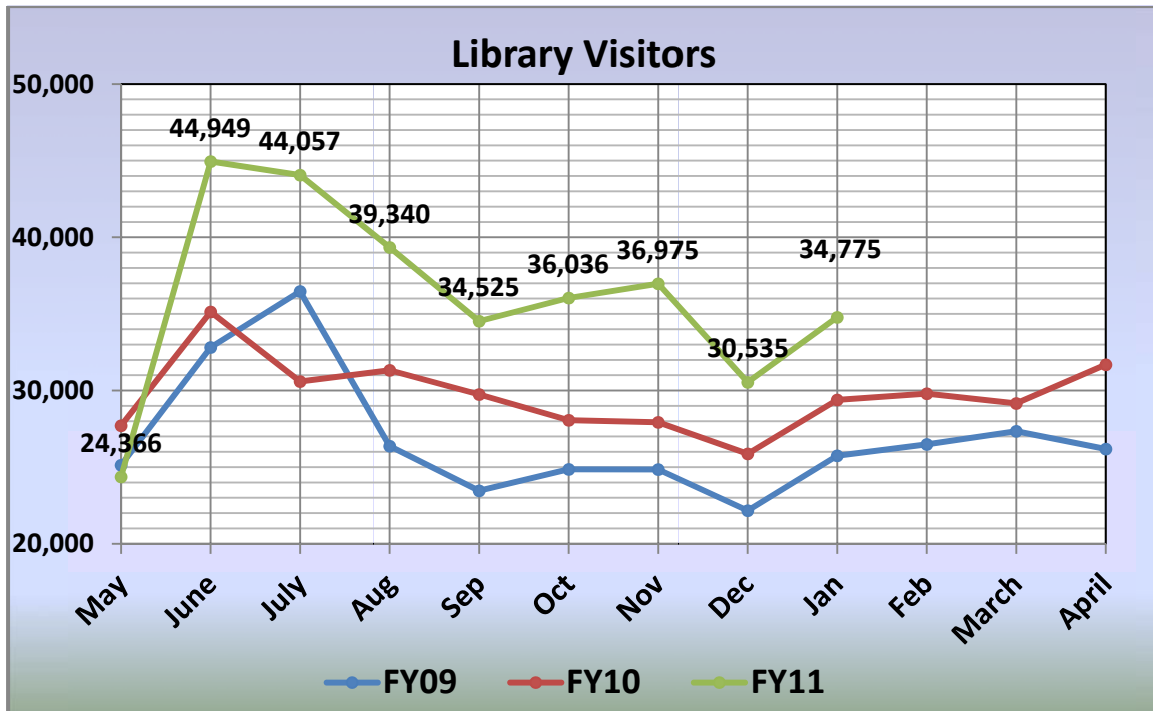
Miscellaneous/Other

- Numerous responses to City Departments on Miscellaneous Legal Questions
- The Legal Department received 374 inbound calls that exceeded 9 hours of time. Calls typically involve but are not limited to citizen's questions, concerns, complaints, payments over the phone, as well as answering legal questions from other City Departments.
- Met with downtown business owner (JK) regarding condition of City alley behind business

- Drafted Letter to Government Center and Public Building Commission regarding Intergovernmental Agreement Amendments
- Drafted letter to landlord of nuisance property
- Negotiated with prospective purchasers of distressed properties
- Prepared Legal Dept. budget for 2011-2012
- Research into Freddie Mac/Fannie Mae policies on ground lease mortgages
- Attended board meetings of BNPTS
- Meeting with representatives of Lake Bloomington
- Negotiations with representatives of Comcast regarding franchise agreement
- Meeting with Lyle Sumek regarding City Priorities
- Attended Citizen Summit
- Drafted memo to City Manager regarding Spring Ridge Annexation Agreement

1. GOAL - To expand and strengthen the Library's visibility within the community

34,775 customers visited the Library and the bookmobile in January continuing our trend of increased use from 25,743 visitors in FY09 and 29,386 visitors in FY10.

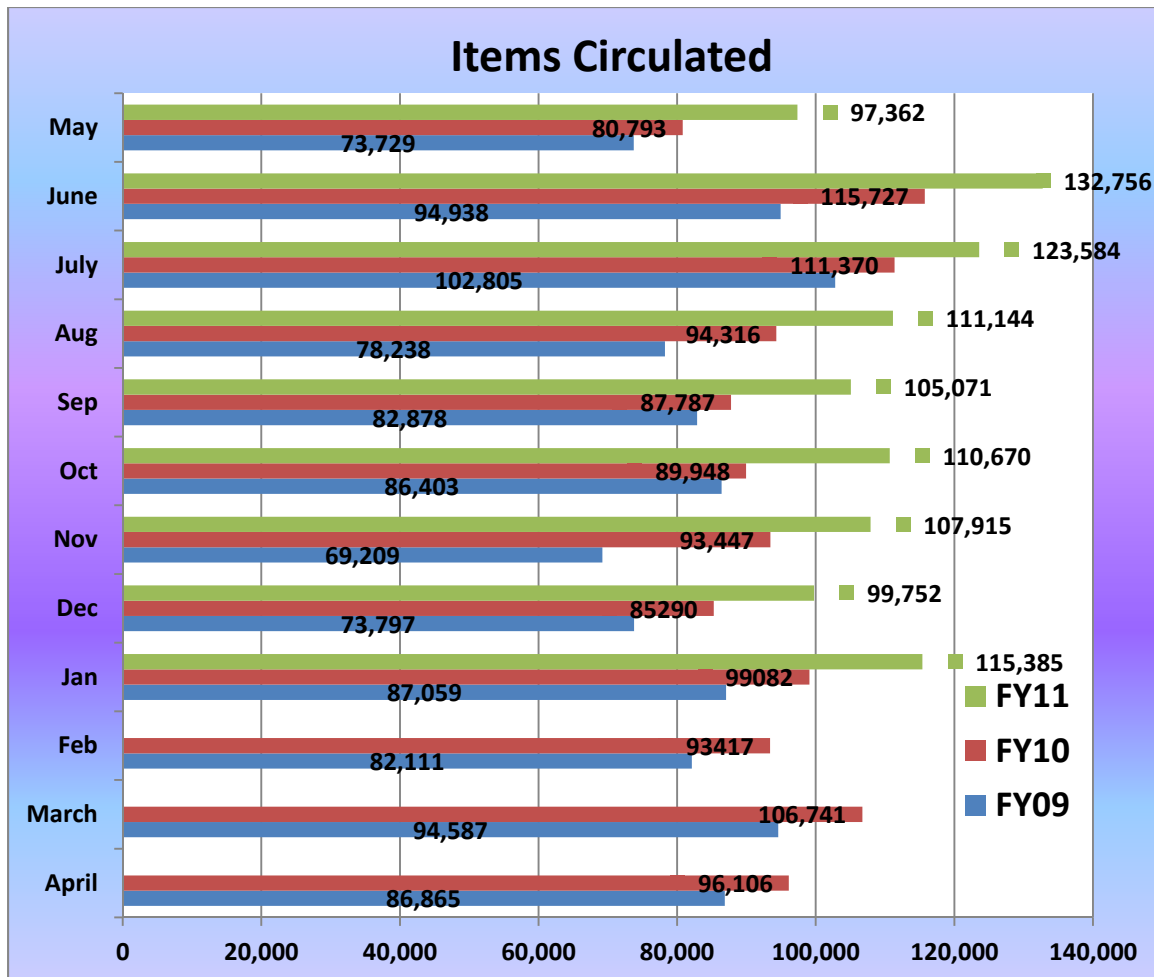


2. GOAL – To become a customer-focused Library with a highly qualified, friendly and trained staff

Staff answered 5712 questions from customers this month.

3. GOAL - To provide a wide range of materials, in a variety of formats, and in sufficient quantities to meet the needs of people in the community

115,385 items were borrowed in January 2011, a 16% increase over January 2010.



4. GOAL - To develop traditional and innovative library programs that reinforce the mission and role of the Library

Children’s programs and attendance during the month of January:

- | | |
|--|----------------|
| American Girl Doll Party | 200 attended |
| Family story time | 17 attended |
| 2 nd Monday Story Club | 6 attended |
| Preschool story time – 4 sessions | 120 attended |
| Toddler story time – 3 sessions | 100 attended |
| Mr. Stamps Club | 10 attended |
| Eastland Mall story time | 52 attended |
| Sheridan K visit | 46 attended |
| Cub Scouts tours (2 packs) | 28 attended |
| Head Start Fun Club visit | 189 attended |
| Craft for no school days | 50 crafts made |
| <ul style="list-style-type: none"> My First Reading Program (incentive program for babies and toddlers) began | |

Teen Programs and Attendance:

Teens

Teen Book Brags	5 participants
Teen GameFest	18 participants
Anime Now 1/11	9 attendees
Anime Now 1/25	7 participants
Kingsley booktalk	204 attendees
Chiddix booktalk	61 attendees

Adults

Esther Williams Classic Movie – 1/12	23 attendees
Esther Williams Classic Movie – 1/19	21 attendees
Esther Williams Classic Movie – 1/26	23 attendees
NonFiction Book club	9 participants
Mystery Book club	7 participants
Fiction Book club	<i>no info available</i>
Professional Women’s Book club	8 participants
Open Lab for Computer Assistance –1/3	2 attendees
Open Lab for Computer Assistance –1/11	4 attendee
Open Lab for Computer Assistance – 1/19	4 attendees
Open Lab for Computer Assistance – 1/27	4 attendees
New Release Movie Night – 1/5	13 attendees
New Release Movie Night –1/12	4 attendees
New Release Movie Night – 1/19	15 attendees

5. GOAL - To better serve the customer and work more efficiently through the use of technology

The Library is planning to upgrade its network and wireless infrastructure to better serve our customers.

6. GOAL - To administer a cost effective public library responsive to all segments of the community

Putt with the Prose, the Library’s fundraising event for families, featuring mini golf in the Library will be held Sunday, February 13th from 1 to 5 pm.

Golf Division

January is a month with little activity at the clubhouse cash registers. However, staff stays busy reviewing and updating policies and procedure manuals, repairing equipment and developing new programs to increase course rounds and revenues for the upcoming season.

The month of January did have an exciting start as Highland Park hosted the 38th Annual Snowbird Open. Despite wind chills in the single digits, we still had 54 brave souls come out to play. This event has become a New Years tradition for many and we typically see several groups that come to play from outside McLean County.

Staff is working diligently gathering information for proposed equipment purchases for much needed golf maintenance equipment for all three courses and golf carts for Prairie Vista. We hope to have all the information gathered so that formal bids can go out in March or early April. The clubhouse staff is developing a manual of new policies and procedures for all of our season pass holders which should alleviate some issues we have had in previous seasons.

January Cost Saving Measures

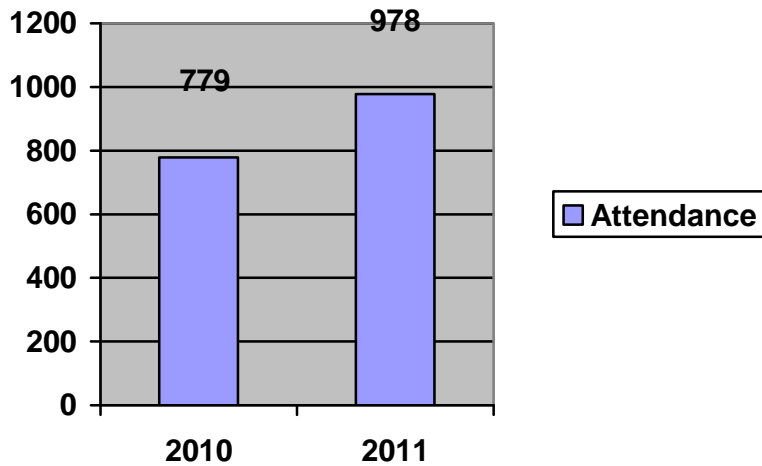
- Set temperatures in the clubhouses to lowest comfortable setting to save energy costs.
- Repaired all maintenance repairs in-house to save on high outside labor costs.

Combined	Jan '10	Jan '11	Last Fiscal Year	Current Fiscal Year
Rounds Played	17	54	67572	66965
Total Revenue	\$6,953.00	\$4184.00	\$2,149,684.44	\$2,195,284.12
Rev Per Round	N/A	N/A	\$32.35	\$33.31

Combined	Jan '10	Jan '11
Shotguns Held	0	0
Additional Outing/Tournament Rounds	0	0
Seasonal Man Hours	404	395

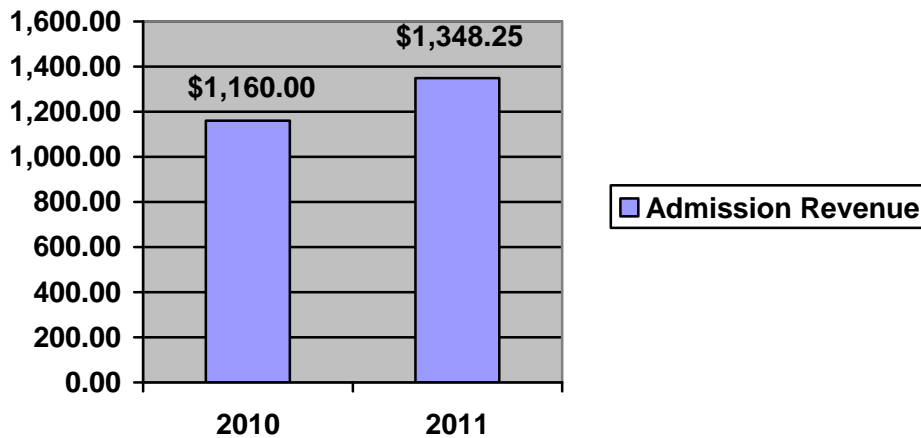
ZOO DIVISION

January Attendance



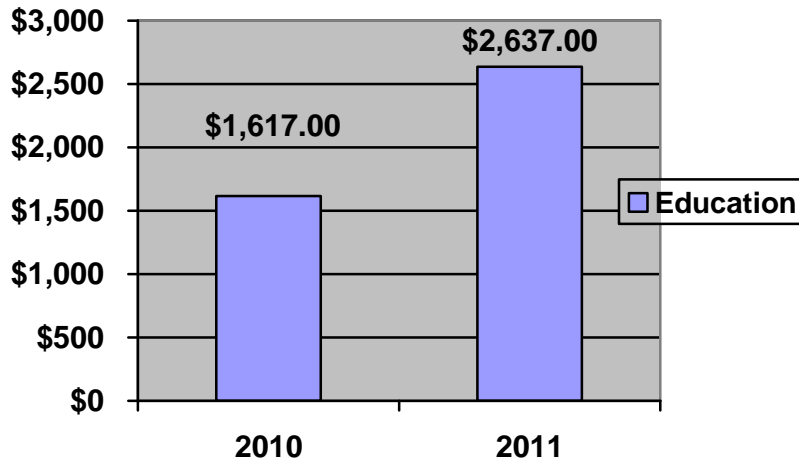
A cold, snowy month hurt numbers for this month. In a recent informal survey, 14 zoos (that did not have a major exhibit opening) in the United States reported an average 4.8% decrease in attendance for the year. The Miller Park Zoo is currently 8.4% down for the fiscal year compared to last year's attendance numbers. It needs stating that the 2010 fiscal year was the 2nd best year in the Zoo's history.

January Admission Revenue

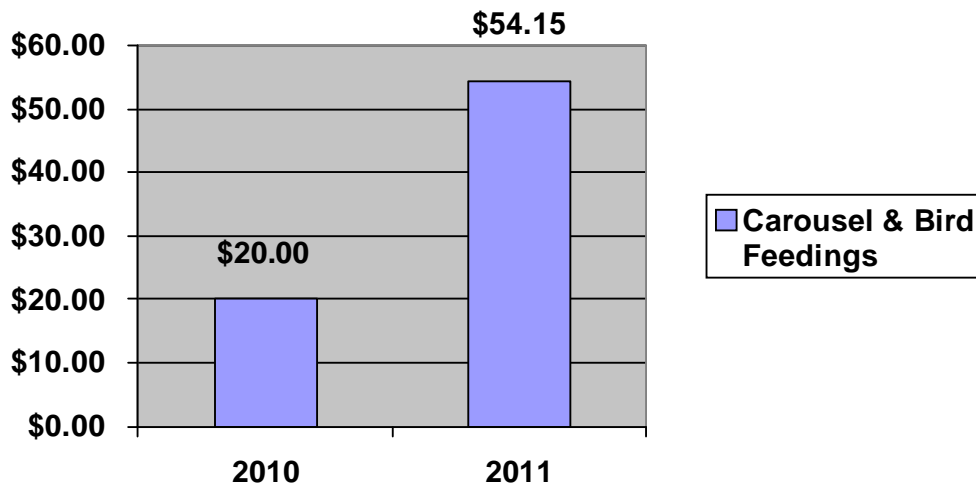


The Miller Park Zoo is currently 7.8% down for the fiscal year compared to last year's attendance numbers. It needs stating that the 2010 fiscal year was the best year in the Zoo's history.

January Education Revenue



January Carousel and Bird Feedings



Animal Collection

- Dispositions—animals removed from collection by transaction or death
 - 1 female Japanese Silkie Chicken
 - 1 Budgerigar

Staff

- Worked on animal transactions (14 pending)
- Attended budget preparation meetings with Finance and Administration staff.
- Zoo Superintendent assisted Western University (California) in compiling Institute for Museum and Library Sciences (IMLS) grant for Snow Leopard research. The Miller Park Zoo is the holding institution for the Snow Leopard Species Survival Plan (SSP). The Zoo Superintendent is the Snow Leopard SSP Coordinator.

Notes

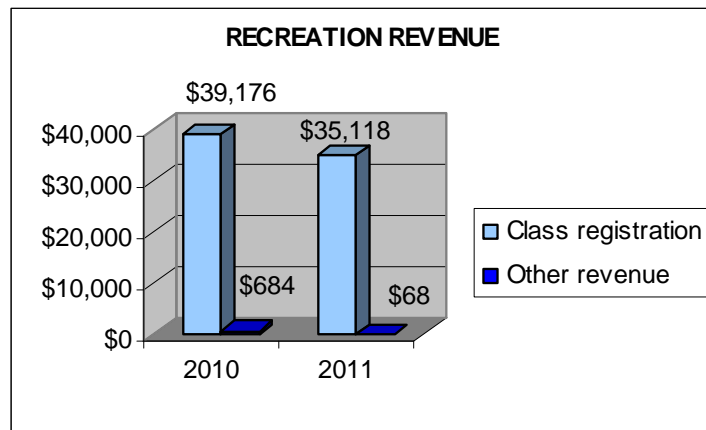
- Proposals were received and reviewed from firms wishing to conduct Zoo's master and strategic plans

Recreation Division

Registration for Winter/Spring Programs began January 4th for City of Bloomington residents and January 11th for non-residents. This is always a smaller registration than summer and fall since the weather causes more issues with programs and people have just spent a lot of their discretionary income in December.

The number of programs offered is about the same as in 2010. We are down \$4000 in revenue. One contractual music program that accounted for \$1000 in revenue in January 2010 was not offered this year due to the instructor deciding to stop teaching. The lower revenue could also be due to people not registering as early for programs that start in March and April.

Programs slowly started up with dance classes beginning the 3rd week of the month and the majority of the rest of the January programs starting the last week of the month. After-school basketball, gymnastics, preschool special interest, and youth art were some of the programs that began in January. There are about 950 participants in the various fitness and sports programs that started this month. One special event, Princess Tea Party, was scheduled for January but was cancelled due to low registration.

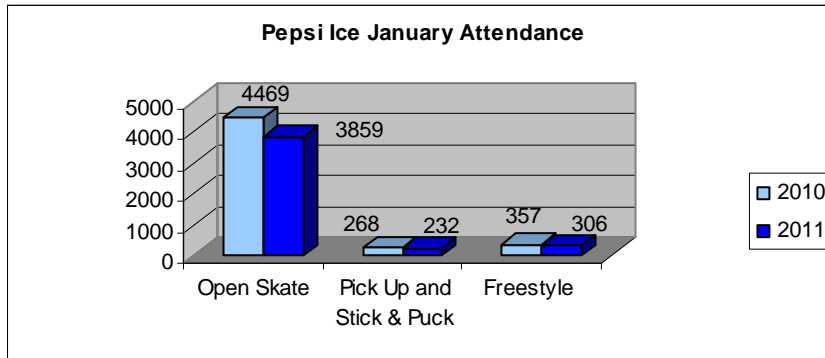
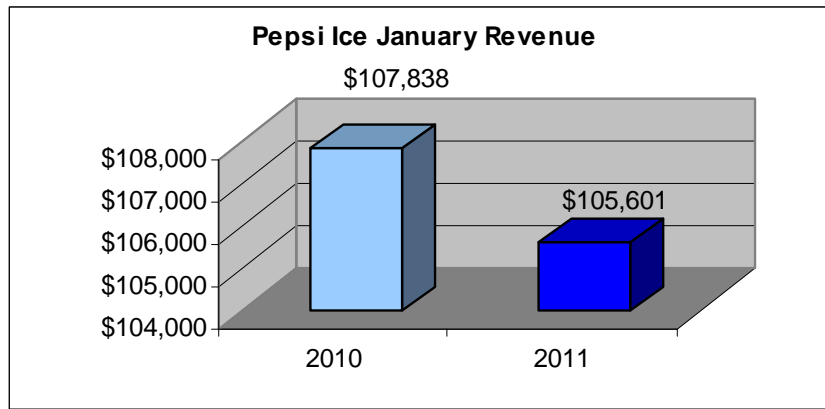


Pepsi Ice

Pepsi Ice revenue was down about \$2,000 compared to 2010. When the total of December 2009 plus January 2010 is compared with December 2010 plus January 2011, there is about a \$1,000 increase for 2010/2011. Registration for January programs starts in December. In 2009/2010 more money was received in January than in December. The reverse occurred for January 2011 and December 2010 which led to lower revenue in January.

Concession revenue was up by \$1,400 and ice rental up by \$10,000 compared to 2009. Learn to Play and Learn to Skate revenue was down. Last year the first session was a 6-week class session, but this year it's a 5-week session due to having to be closed for some Coliseum events. This causes lower revenue for the same number of participants.

The Open Skate numbers were down in January so revenue was down. There were good numbers for Open Skate, but each session must have been a little smaller than in 2010 which resulted in an overall drop.



Special Opportunities Available in Recreation (S.O.A.R.)

Special Olympics

Three of the S.O.A.R. basketball teams competed in the District Special Olympics Basketball Tournament at Shirk Center on January 15. Two received gold medals so they will advance to the State Tournament.

Special Events

Three special events were held in January: XR Game Zone trip for ages 8 – 21, XR Game Zone trip for those 21 & older, and a trip to see the Blue Man Group.

Weekly Programs

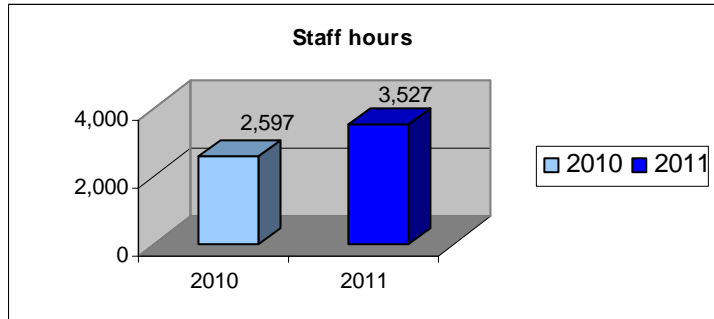
January was a slow month as registration was held for Winter/Spring programs throughout the month. Winter Crafts, All Around Fitness II, Potpourri, and Open Fitness were new programs held on Wednesdays throughout the month that were advertised in the Fall program guide.

Staff Hours

This includes all of the Recreation Division (S.O.A.R., Pepsi Ice, Recreation, and Aquatics). Staff hours increase by about 900 compared to 2009. Some of the areas with increases:

- Pepsi Ice is now paying Zamboni drivers as employees rather than as contractual workers through the Coliseum. Unlike the contractual Coliseum drivers, the Zamboni drivers on payroll will also perform additional duties when they aren't behind the wheel. This will lead to a huge savings overall even though it increases payroll. The payroll cost is not as much as the contractual labor.

- The Learn to Play Hockey and Learn to Skate programs started earlier than in 2009 so there was an increase in payroll for these programs.
- The dance program grew so an additional instructor was hired.



Volunteer Hours

Pepsi Ice uses a large number of volunteers in their youth hockey program as coaches. The Learn to Skate program also has quite a few who assist with classes and others who assist during freestyle time with the music.

S.O.A.R. has students as well as parents who assist in programs. Six of the volunteers helped one on one with the S.O.A.R. for Starters and Move and Groove Programs. These programs are for the young athletes. January was a slow time for programs so there were few volunteers due to few programs.

Two parents are volunteering as coaches for the Afterschool Basketball program which started the last week of January.

<u>Area</u>	<u># individuals</u>	<u># hours served</u>
Hockey	12	425
Ice skating	15	40
Afterschool Basketball	2	6
S.O.A.R.	8	17.5
TOTAL	37	488.50

Bloomington Center for the Performing Arts (BCPA)

Events

The BCPA welcomed 4,408 people to the Center with 25 different events and activities in January.

BCPA Mainstage and Spotlight Events

The Very Hungry Caterpillar

The BCPA kicked off programming on **Sunday, January 16**, with a Family performance of *The Very Hungry Caterpillar*. 514 people attended the play performed by Mermaid Theater of Nova Scotia, which was sponsored by Country Financial. 300 audience members also participated in pre-show activities in our ballroom, sponsored by A Shining Star Learning Center in Normal. The pre-show included face painting by the Zoo Crew, as well as numerous crafts and activities.

Eric Bibb and Ruthie Foster

Blues stars Eric Bibb and Ruthie Foster performed at the BCPA on **Saturday, January 22**. The two played separately then together, delighting an audience of almost 300 with their signature blues sounds. This was Ruthie Foster's second appearance at the BCPA, having performed as the first artist in the Center's Underground Series in October 2008. The event was sponsored by John Elterich and Karen Schmidt.



John Elterich, Karen Schmidt and their family and guests with Bibb/Foster

I Have a Dream

Almost 600 K-12 students attended the **Monday, January 24** performance of *I Have a Dream*. A dramatic look at Martin Luther King, Jr's historic speech in Washington and his role in the Civil Rights Movement, the show was selected to help teachers address Illinois Learning Standards on Fine Arts, English Language Arts, History, and Social/Emotional Learning.

Church Basement Ladies 2: A Second Helping

Following up on the success of last year's production of *Church Basement Ladies*, the BCPA welcomed its sequel for two performances on Wednesday, January 26. Over 1,400 people attended the two shows, arriving in busloads from churches around the region for the 2 pm and 7:30 pm productions.

Hip Pocket

Local favorites Hip Pocket presented their "Last Shuffle" farewell concert on Friday, January 28. The evening began with a performance by Blackwater FOE, then Hip Pocket took the stage, delighting the audience of 600 people, who filled the dance floor at the front of the auditorium, then stayed for a piece of cake provided by the band in the lobby following the show.



Patrons take to the dance floor at the Hip Pocket show

Other January Events/Activities

- January 3 – Kiwanis meeting
- January 8 – Vance/Walker Wedding Reception
- January 10 – Kiwanis/Kiwanis Board meeting
- January 15 – Jeni Lynn Photography
- January 17 – Kiwanis Meeting
- January 24 – Kiwanis/Kiwanis Board Meeting
- January 25 – City of Bloomington Citizen’s Voice Summit meeting
- January 29 – Municipal Clerks meeting
- January 31 – Kiwanis Meeting

- *The variety of performances in January highlights the BCPA’s wide range of community programs and supports the growth of a vibrant downtown.*

Other Activities

1. Performing Arts Manager Joel Aalberts was a guest speaker at the Golden K Kiwanis meeting in Bloomington on January 16.
2. BCPA staff met with architects from the Farnsworth Group to discuss continued work on the Creativity Center on January 21.
3. The BCPA technical staff did some in-house repairs of the soundboard, saving \$1,300 over the cost to send the board out for repair.
4. The crew also built a new light board table in the theater, saving several hundred dollars over the purchase price of a new one.
5. The BCPA provided Emily Kuchenbrod, a freshman at Illinois State University, an opportunity to job shadow our front of house employees. Emily is interested in a career in arts administration, and has become a volunteer at the BCPA following her positive job shadowing experience.
6. The BCPA experienced a first for the January 8 Vance/Walker wedding. A golf cart was brought inside the theater to convey the bride to the altar via the couple’s favorite recreational form of transportation

Parks Maintenance Division

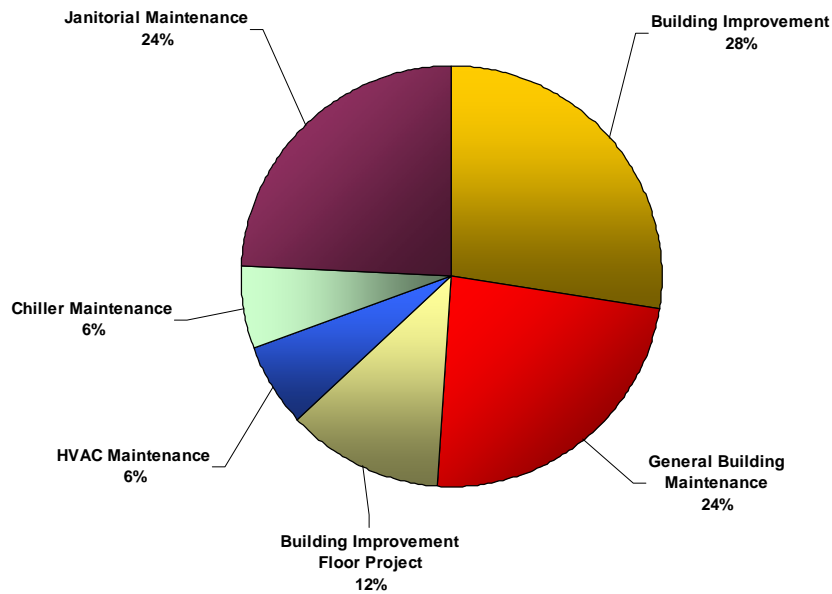
Park Maintenance was very busy during the month of January. Our most interesting project was utilizing the services of portable sawmill operator John Carroll to make lumber out of ash and oak tree logs. John spent a total of 17 hours sawing and generated 3,800 board feet of lumber. Our total cost, with our labor, totaled 56 cents per board foot and a total cost of \$2,128 dollars. Wood from this year's sawmill project will be used in a variety of ways including park benches, picnic tables, softball and baseball dugout benches and dugout roofs. We will also use it at the Miller Park Mini Golf Course for a shelter roof. Staff has already made benches for McGraw Park softball and baseball dugouts. Each dugout bench is 24 feet long, costing \$31 per foot for a total of \$744 per dugout. If benches of this type and size were purchased they would cost roughly \$75 per foot for a total of \$1,800 per dugout. Total cost savings for this project was \$4,624. Some other projects in January were:

- Replaced storm drain pipe at Eagle Crest Park
- Installed new drainage at Walt Bittner Park. This will correct a water problem on the south edge of the Park.
- Replaced a seal on the snow pit pump at the Coliseum
- Completed all monthly HVAC checks at the Coliseum
- Repaired a light and fixed a stove at the BCPA
- Installed new outlets at in the office at The Den
- Replaced furnace blower motor at Park Maintenance building
- Added new thermostats and dampers to quarantine rooms at the Miller Park Zoo. This will allow each room's temperature to be controlled independently of each other
- Installed new fence at the Zoo's Snow Leopard exhibit
- Installed new foul poles at McGraw Park's softball and baseball fields
- Refurbished 63 broken barricades
- Installed new kick plates and rubber at Pepsi Ice Center bleachers
- Repaired overhead heaters at Pepsi Ice Center
- Had fire extinguishers inspected at all City locations
- Installed new shelves at Lincoln Leisure Center kitchen
- Replaced counter tops in the bathrooms at Miller Park Pavilion
- Installed new carpet in the Senior Center entrance at Miller Park Pavilion
- Sanded and sealed hardwood floor in Miller Park Pavilion
- Repaired wall and installed new ceiling in computer room at Miller Park Pavilion
- Repaired top step on stairs leading to main floor of Miller Park Pavilion
- Utility and Horticulture staff revised yearly maintenance calendar

Partnered with The Friends of the Trail on tree and shrub planting at the new Oakland Avenue bridge on the Constitution Trail. Staff designed and planted the area with 19 shrubs and 26 trees at no cost to the City of Bloomington.

January 2011 Forestry Work		
	Sites	Trees
Ash Trees	11	17
Removals	8	10
Consults	6	6
Stumps Removed	13	13
Trim Maintenance	7	31
Preventive Maintenance	104	148
Park Maintenance	0	0
Storm Damage	0	0
Safety Trim	0	0

January 2011 Building Maintenance (565 Hours Total)



The following information is a summary of Planning and Code Enforcement (PACE) activities for the month of January, 2011. This information is intended to provide an overall picture of projects and activities in each of the divisions involved. It is not intended to be all inclusive.

Building Safety Division

The first month of 2011 is not showing any promise of a better year than 2010. However, it would not be prudent to make projections for an entire year based on one month's statistics; especially, a month as unpredictable as January.

**Building Permits Issued
For the month of January 2011**

	Jan 2011	Jan 2010	Y-T-D 2011 (1)	Y-T-D 2010
# of Construction(2) Permits	253	276	253	276
(Inc.) Building (3) Permits	77	102	77	102
New Homes Built	5	14	5	14
Duplexes Built (4)	0	0	0	0
Multi Family Built	0	0	0	0
Construction Valuation	\$2,126,619	\$3,652,927	\$2,126,619	\$3,652,927
Permit Fees Collected	\$47,895.21	\$67,549.87	\$47,895.21	\$67,549.87

- (1) Total of permits issued for Calendar Year to Date.
(2) Includes all permits issued.
(3) Only Building Permits (Residential & Commercial).
(4) Dwelling Units.

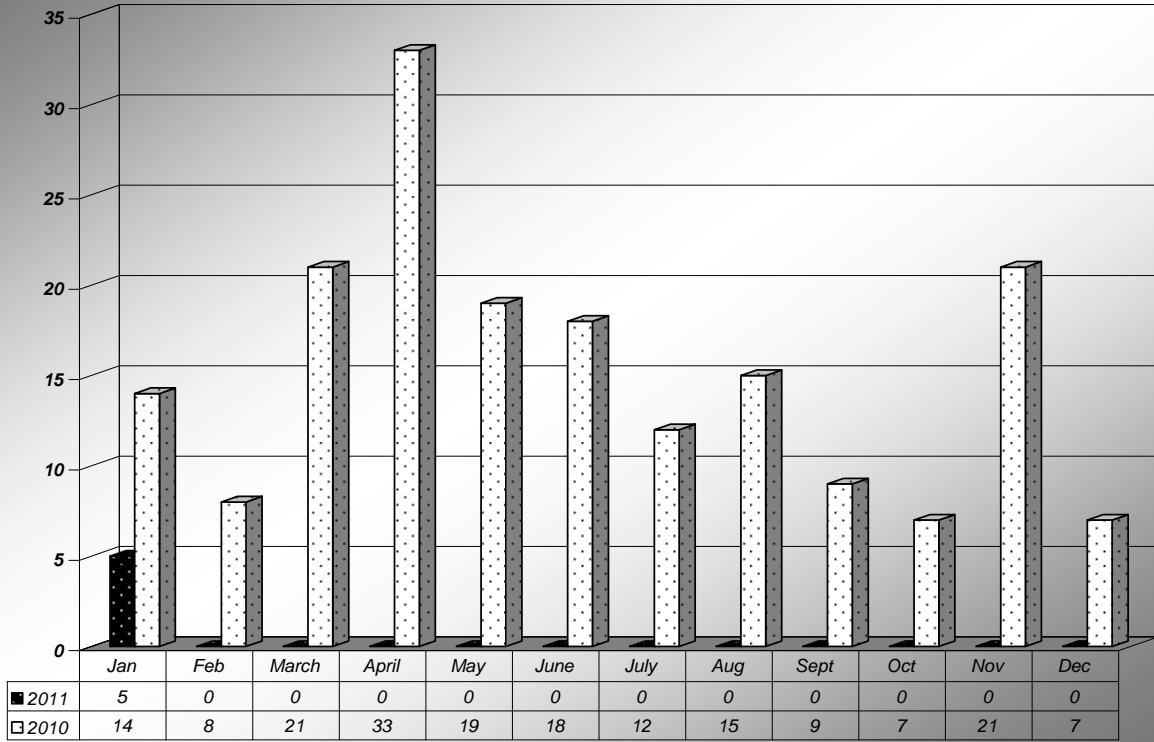
Construction Projects \$1,000,000 or Higher

Building/Project Description	Address	Value
	NONE for January 2011	

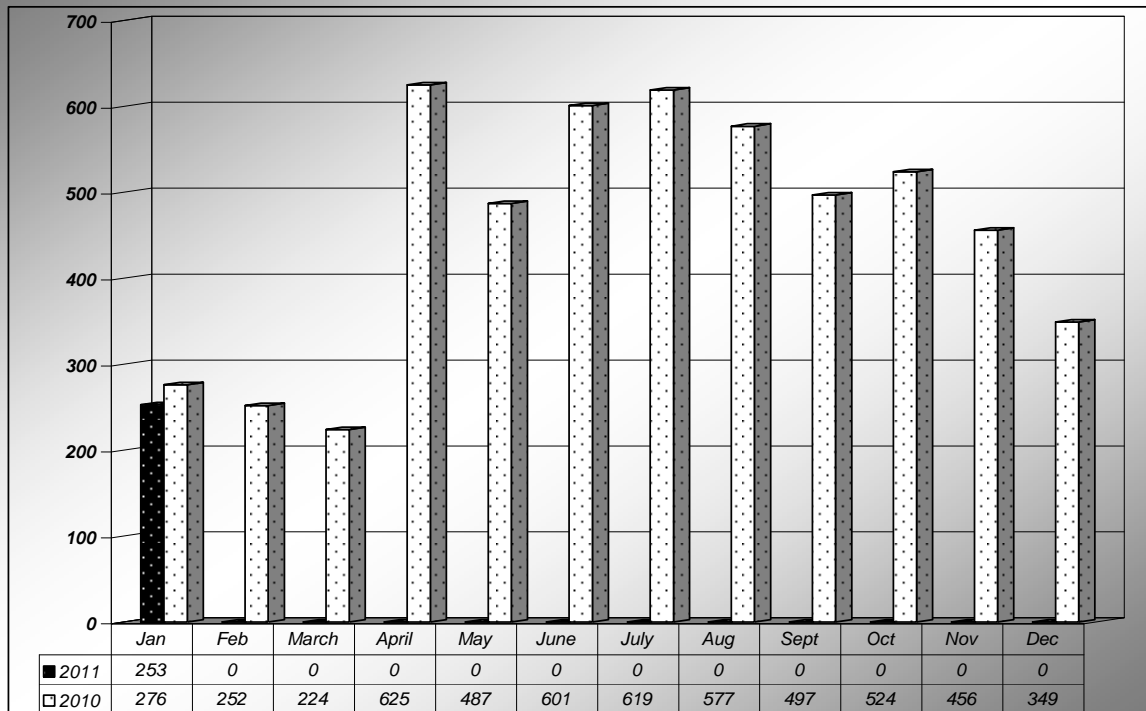
Notable Plan Reviews Received

Building/Project Description	Address	Value
Washington School	1201 E. Washington St	\$700,000.
Bloomington High School	1202 E. Locust St	\$500,000.

New Home Permits



All permit activity



Code Enforcement Division

The following table summarizes the activity of the Code Enforcement and Community Development staff for the month of January, 2011.

	January 2011	January 2010	2011 YTD	2010 YTD
Residential Loan Activity (CDBG)				
Initial Rehab Inspections	6	15	6	15
Work Write-ups Completed	3	15	3	15
Loans Approved	3	0	3	0
Progress Inspections	12	35	12	35
Water Services	3	0	3	0
Sewage Ejection Systems	0	0	0	0
Total Houses Demolished	0	0	0	0
Total Garages Demolished	0	0	0	0
Code Enforcement Division				
Complaints Received	65	76	65	76
Inspections Completed	96	61	96	61
Garbage, Weed, Junk, Insp.	41	25	41	25
Graffiti Complaint Inspections	2	2	2	2
Housing Complaint Insp.	9	15	9	15
Condemned Properties	0	0	0	0
Tickets Issued	0	2	0	2

Historic Preservation Activity

- A. Case BHP-05-10 Review the application submitted by Justin and Janessa Orwig requesting a Certificate of Appropriateness for windows, a rear door, a front door, front porch and a rear porch for the property located at 1001 Elder Street in S-4 Historic Preservation District Zoning.
- B. Discussion of McLean County Historical Society – Greg Koos

Planning Commission Activity

Case Number	Petitioner and Address	Request	Action
PS-01-11	Illinois Wesleyan University and James A. Shirk	Requesting the approval of an Expedited Final Plat for the IWU/Shirk Subdivision with the following exemption: minimum lot size in an R-1A, Single-Family Family Residence District, for the property which is located west of Country Club Place and East of Bloomington Country Club. (Ward 8)	passed by a vote of 6 to 0
Z-01-11	Forrest Deane Lauher and Forrest Deane Lauher and Jeanne Marie Lauher as Co-trustees of the Forrest Deane Lauher and Jeanne Marie Lauher Revocable Living Trust dated November 14, 1991, Forrest B. Lauher, Valerie Sue Mudd and Douglas Mudd	Requesting the approval of the Annexation Agreement and Petition for Annexation, for the property commonly located south of Steeplechase Dr., north of Six Points Rd., and west of Sweetbriar Dr. and Timber Ct., consisting of approximately 15.59 acres. (Ward 2)	Recommended for approval by a vote of 7 to 0
Z-02-11	Forrest Deane Lauher and Forrest Deane Lauher and Jeanne Marie Lauher as Co-trustees of the Forrest Deane Lauher and Jeanne Marie Lauher Revocable Living Trust dated November 14, 1991, Forrest B. Lauher, Valerie Sue Mudd and Douglas Mudd	Requesting the approval of a Rezoning from A, Agricultural to District to R-1A, Single Family Residence District, for the property commonly located south of Steeplechase Dr., north of Six Points Rd., and west of Sweetbriar Dr. and Timber Ct., consisting of approximately 15.59 acres. (Ward 2)	Recommended for approval by a vote of 7 to 0
PS-02-11	Forrest Deane Lauher and Forrest Deane Lauher and Jeanne Marie Lauher as Co-trustees of the Forrest Deane Lauher and Jeanne Marie Lauher Revocable Living Trust dated November 14, 1991, Forrest B. Lauher, Valerie Sue Mudd and Douglas Mudd	Requesting the approval of a Preliminary Plan for the Lauher Family Subdivision for property commonly located south of Steeplechase Dr., north of Six Points Rd., and west of Sweetbriar Dr. and Timber Ct., consisting of approximately 15.59 acres. (Ward 2)	Recommended for approval by a vote of 6 to 1

Zoning Board Activity

No meeting was held in January.

Items/Activities of Note

- Work continues on adoption of the 2009 series of code standards. Included with be fee modifications as presented for the 2010-11 Building Safety budget. It is anticipated that the provision for fire sprinkler systems in new single family homes will be well debated.
- PACE, Police and Legal staff has been holding a series of meetings related to the Neighborhood Preservation ordinance looking for input from the City's residents. The basic ordinance seems to be getting good reviews to date. We expect the proposed ordinance to be before the Council in March, 2011.
- Council approved development of a property maintenance review board. Staff is currently talking to citizens who may be interested in participating on the Board.
- Work is underway for a proposal to increase parking fees in the downtown parking facilities. Staff hopes to have a fee proposal and several other related changes to the Council by February 28, 2011.
- Expect to see demolition activity on the old GTE Building at any time. Demolition permits have been issued and the recycling efforts of the interior materials are nearly complete. The contractor hopes to have recycled approximately 95% of the building by the time the project is complete.
- A kick-off meeting for the Main Street Transportation Improvement Feasibility Study was held in January. The project is being overseen by the McLean County Regional Planning Commission with a steering committee including: City of Bloomington, Town of Normal, Bloomington-Normal Public Transit, Illinois Department of Transportation, and McLean County Regional Planning.

Engineering Division

CITY OF BLOOMINGTON PROJECTS	STATUS
Street & Alley Repair, 2011-12	In Design (25% Complete)
General Resurfacing, 2011-12	In Design (25% Complete)
Tanner St Reconstruction	In Design (99% Complete)
Morris Ave Reconstruction, Fox Hill to Fire Station	In Design (40% Complete)
2011 Maintenance Contracts (Street, Utility, Grading, Traffic Signals)	In Design (1% Complete)
Regency Pump Station Improvement	In Design (20% Complete)
Eagle Crest East Pump Station Improvements	In Design (10% Complete)
Locust Colton CSO Elimination, Phase 1	In Design (80% Complete)
Lafayette St Reconstruction, Maple to Morrissey	In Design (40% Complete)
Sump Pump Drain Line 2010-11	In Construction (0% Complete)
CDBG Westside Redevelopment - Sidewalks	Finalized (100% Complete)
Lincoln & Ireland Grove Resurfacing – ERP Funds	In Construction (95% Complete)
Kickapoo Creek Stream Restoration, Phase II	In Construction (99% Complete)
Hershey & College Traffic Signals	In Construction (99% Complete)
Hamilton Rd Reconstruction, Timberlake to Main	In Construction (80% Complete)
Constitution Trail - Grove to Croxton	Punch List Items
50/50 Sidewalks & Handicap Ramps 2010-11	In Construction (65% Complete)
MFT Resurfacing, 2010-11	In Construction (70% Complete)

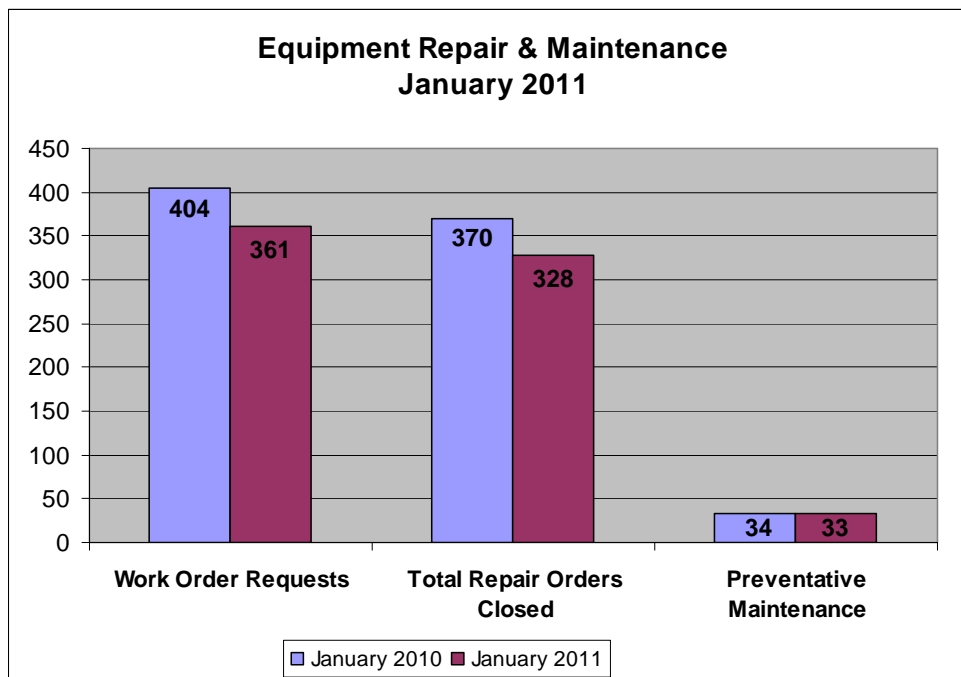
PRIVATE DEVELOPMENT PROJECTS	STATUS
Commercial Site Plans	8 Plan Sets Reviewed
Grove Subdivision, 3 rd Addition	In Construction (99% Complete)
Grove Subdivision, 2 nd Addition	In Construction (99% Complete)
Cedar Ridge Elementary School	Punch List Items
Benjamin Elementary School	Punch List Items
George Evans Middle School	In Construction (95% Complete)
Cedar Ridge Subdivision	Punch List Items
Wingover Apartments	In Construction (99% Complete)
Morrissey Drive Trunk Sewer (Unit 5 Schools)	Punch List Items
Harvest Pointe – Phase II	Punch List Items
Ireland Grove Rd Trunk Sewers Extension (Grove Sub)	Accepted (100% Complete)
Links at Ireland Grove	Punch List Items
Loeske Sanitary Sewer	Punch List Items
Morrissey Dr (US 150) at Evans Jr High School Signal	Punch List Items
Ireland Grove Rd Left Turn Lane at Black Oak Blvd	Punch List Items

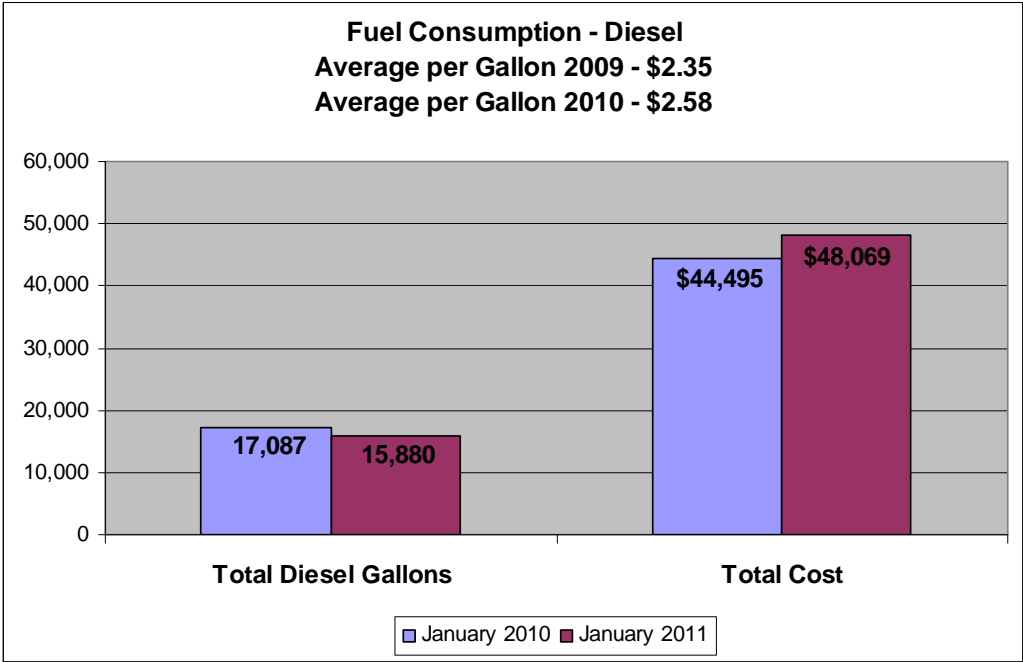
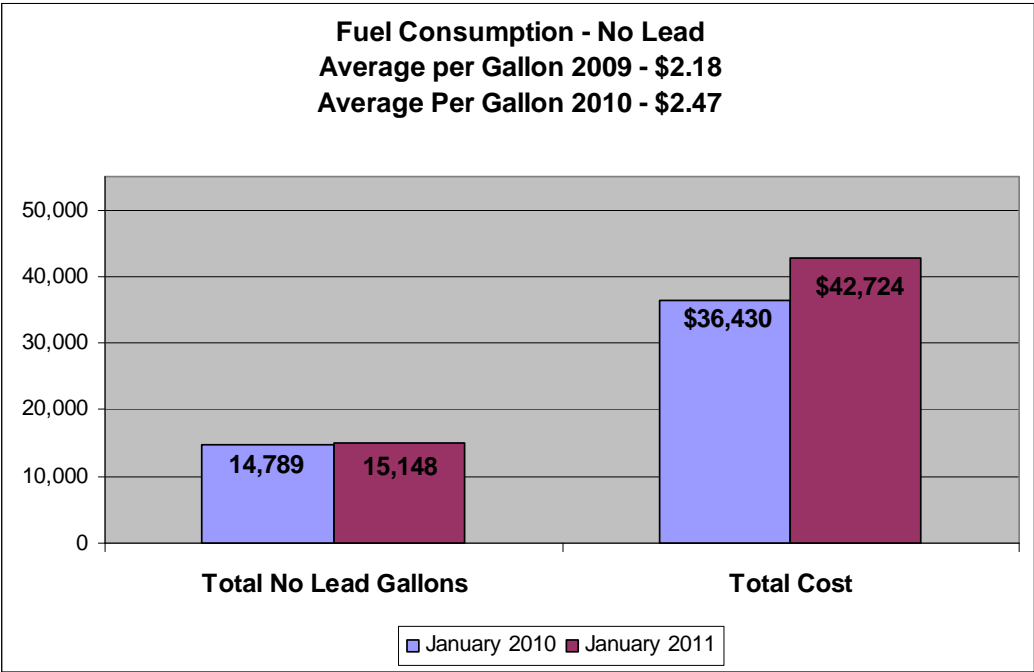
VILLAGE OF DOWNS PROJECTS	STATUS
Kickapoo Trunk Sewer, Pump Station & Force Main	In Construction (65% Complete)

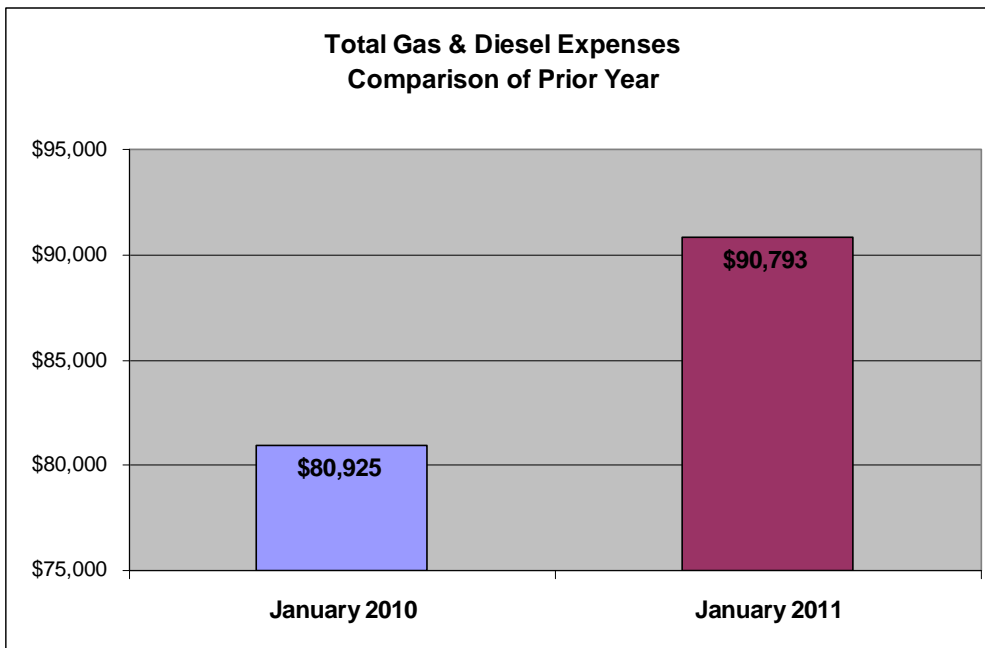
IL DEPARTMENT OF TRANSPORTATION PROJECTS	STATUS
Veterans Pkwy/Morris Ave/Six Points Rd/Greenwood Ave	Jan 2011 Letting

Permits	
January 2011 Curb Cuts	10 Permits Issued (Value \$350)
January 2011 Erosion Control	11 Permits Issued (Value \$385)
January 2011 Excavation	27 Permits Issued (Value \$920)
January 2011 Water Meter Fees	Value = \$5,364
January 2011 Street Cut Deposits	Value = \$815
January 2011 Traffic Control	1 Permits Issued (Value \$25)
January 2011 Dumpsters	2 Permits Issued (Value \$50)
January 2011 Overweight Loads	10 Permits Issued (Value \$673)
Customer Service Calls	
January 2011 Call Center	1,085 inbound calls
January 2011 Public Works Office	33 in-person assistance contacts
Erosion Control/Complaints Inspection Report	
New/Maintenance Erosion/Storm Water Management Inspections	108
Erosion/Storm Water Management Complaints	0
Inspection Files Closed	2

Fleet Management



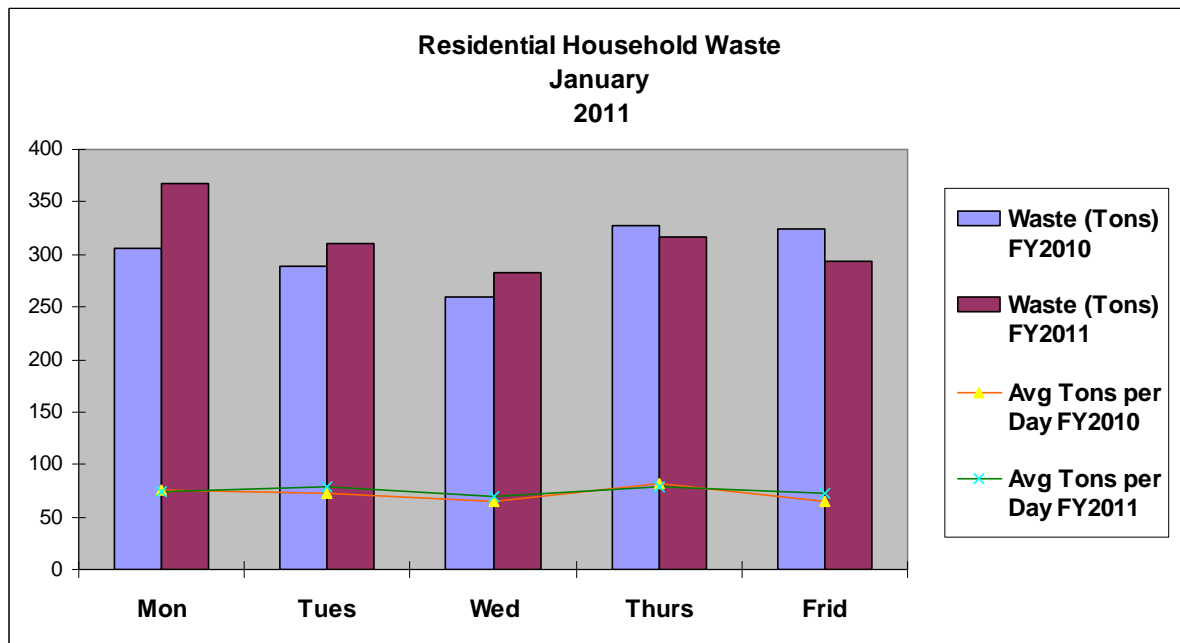


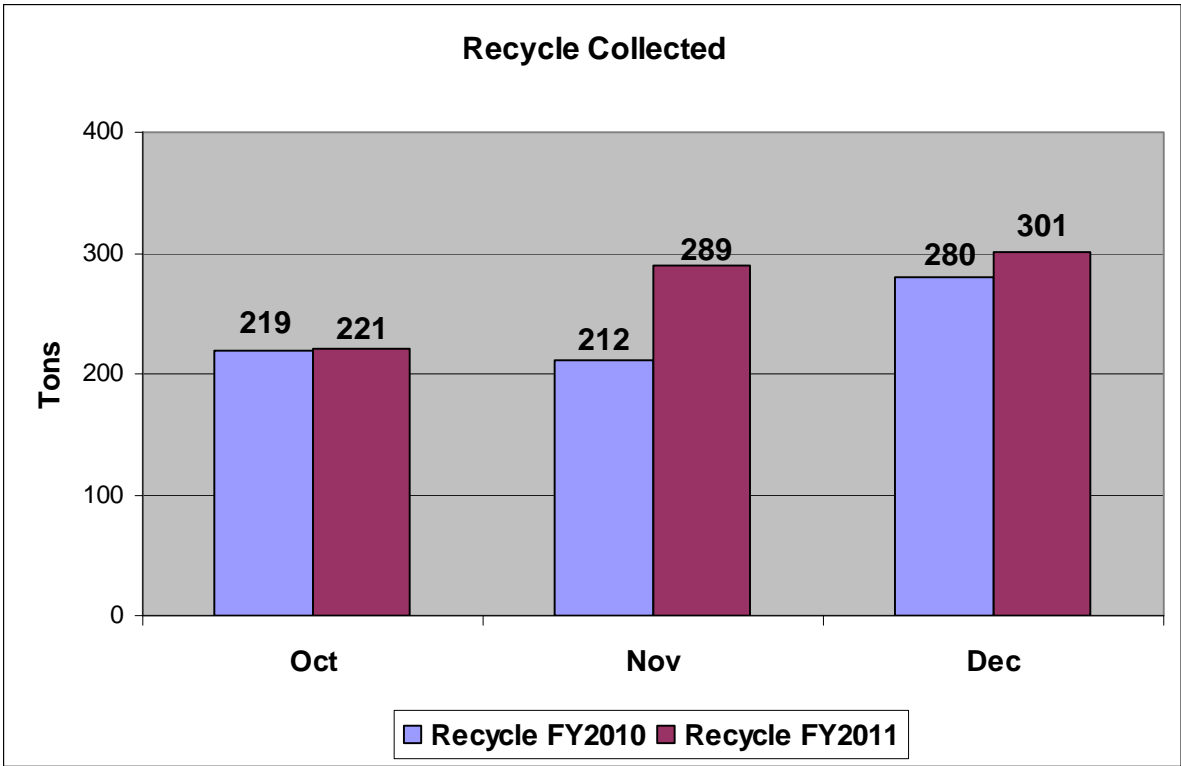


Fleet realized an approximate \$9,900 increase in fuel costs compared to the prior fiscal year month of January. The average fuel cost in January 2011 was approximately 39 cents more costly than the prior year at this time and the City used 848 less gallons of fuel.

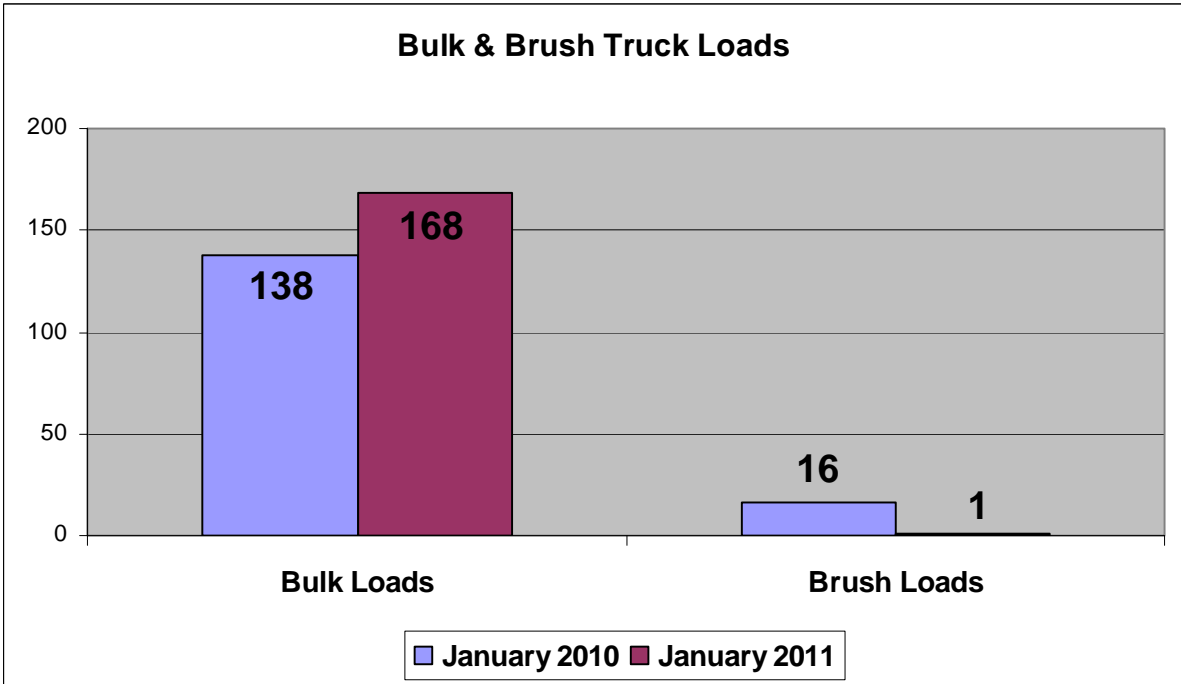
Waste Management

Approximately 25,500 residences are serviced weekly and an average of 29.3 pounds of household garbage was picked up each week at these locations. A total of 1,570 tons or approximately 3.14 million pounds of household waste was collected in January as well as 628,000 pounds of bulk and 1 truck load of brush.





*Note – Recycle is lagged one month due to billing information.



Ecology Action Center – 4th Quarter Recycling Report

Fourth Quarter Report: October - December 2010

- The Ecology Action Center has completed the following items in fulfillment of the Solid Waste and Waste Reduction Education Program agreement of January 1, 2008.

Bloomington

- Earth Schools Recycling and Waste Reduction 4th grade Presentations at St Mary's School, Northpoint School, Benjamin Elementary and Sheridan School (11 programs, 311 participants)
- Waste Reduction Game Show for Junior High at St Mary's School (3 presentations, 55 participants)
- After school programs at Western Avenue Community Center and Boys & Girls Club (6 programs, 135 people)
- Informational booth on recycling and other topics at Bloomington Farmer's Market (60 people) and at Ropp Farm Fest (20 people)
- Re-use message and crafts at Catholic Social Services Halloween event (237 people) and at YWCA sponsored Peace Camp (50 people)

Normal

- Earth Schools Recycling and Waste Reduction 4th grade Presentations at Grove, Colleen Hoose, Glenn, Prairieland, Oakdale and Sugar Creek Schools (18 programs, 491 participants)
- After School Recycling Activities Program at Unity Center (5 programs, 148 participants)
- Vermi-composting program at Hammitt School (1 class, 10 people)
- Waste Reduction/Recycling program for Green Scouts (13 participants)
- Presentation including recycling information for adults at First United Methodist Church (25 people)
- Assisted IWU student in research into possible block recycling for Uptown Normal businesses

McLean County

- Earth Schools Recycling and Waste Reduction educational program presented at fourth grade classes at Carlock Elementary School (1 program, 28 participants)
- EAC participated in America Recycles Day event at Children's Discovery Museum with over 300 people making grocery sacks out of reclaimed t-shirts. EAC also had informational table about recycling and presented awards for the annual inter-school recycling competition and the waste reduction art contests.
- Presentations for two biology classes at Heartland Community College including discussion of waste reduction and recycling issues (52 people)
- Information table including recycling and waste reduction at ISU Horticulture Center Autumnal Festival (46 people), Sugar Grove Nature Center Autumn Festival (75 people), and ISU Wellness Fair (145 people)
- Interview on local radio station WJBC on vermicomposting and upcoming vermicomposting workshop
- Holiday waste reduction and recycling promoted by EAC via press release and Facebook; story covered by Bloomington Pantagraph and WMBD TV News.
- Presentations at McLean County COMPACT Career Fair on environmental topics including waste management (6 presentations, 41 people)
- Assisted IWU student with research into improving outreach to minority populations within our community
- Facilitated Solid Waste Technical Committee meeting and subsequent actions including coordination of recycling grants program for McLean County Schools

- Ongoing EAC Executive Director participation in the statewide Illinois Recycling Association Board of Directors
- Ongoing participation as Solid Waste Coordinator in permitting process of Henson Disposal Recycling Center Pollution Control Facility
- Ongoing administration and promotion of Compact Fluorescent Lamp (CFL) recycling program with 4 drop-off points in Bloomington and Normal
- Quarterly EAC paper newsletter produced featuring solid waste issues among other topics. Mailed to approximately 250 households and made available as free download on EAC website.
- Ongoing administration and promotion of Household Battery recycling program in conjunction with Interstate Batteries, Batteries Plus, and Springfield Electric (6395 pounds recycled in this quarter)
- Ongoing administration of Illinois Plastic Pot Recycling Program in cooperation with the McLean County Master Gardeners

Administration and promotion of McFreecycle, a free listserv on the internet for the free exchange of materials in McLean County to avoid disposal of useable items. EAC staff recently facilitated migration of entire McFreecycle listserv from Yahoo Groups to the more functional custom built Freecycle.org site (4490 current members with an average of 600 messages exchanged monthly). Updated county-wide recycling information at www.ecologyactioncenter.org and www.Earth911.com Answered phone calls and other inquires about the disposal of household hazardous waste and recycling (120 inquiries about recycling/waste disposal, 110 inquiries about Household Hazardous Waste, and 105 inquiries about electronics recycling)

Streets & Sewers

Work Type	Jobs Completed
Cold Mix	8
Mailbox	16
Water	1
Water Ditch	2
TOTAL	27

Work Type	Average Age (days from received to completed)	Average Completion - (days from start to finish)	Avg Billable Hours Worked
Backfill	10.33	0.00	1.67
Brick Repair	190.00	12.00	45.00
Cold Mix	10.29	0.03	1.42
Contractor	55.92	16.00	17.42
Drain Tile	193.00	179.00	27.50
Drainage	0.83	0.17	9.83
Graffiti	0.00	0.00	6.00
Hauling	0.00	0.00	91.00
Inlet Lead Repair	124.33	5.67	84.00
Inlet Repair	145.17	10.91	35.45
Mailbox	8.17	4.73	0.60
Main Repair	135.69	9.62	47.04

Work Type	Average Age (days from received to completed)	Average Completion - (days from start to finish)	Avg Billable Hours Worked
Manhole Repair	99.71	5.57	67.42
Misc	96.50	0.25	5.00
Pavement Repair	36.25	1.25	24.63
Perm Patch	161.51	7.91	94.17
Raise Manhole	9.00	0.00	21.00
Service Repair	168.83	13.73	38.10
Shoulders	195.00	25.80	19.80
Sidewalks	255.00	6.00	18.48
Skim Coat	91.17	0.00	5.63
Sump Line Repair	44.75	32.38	41.69
TV	91.00	0.00	2.50
Water	27.35	7.98	16.41

Work Type	Jobs Remaining
Backfill	1
Brick Removal	1
Cave In	7
Cold Mix	34
Contractor	3
Culvert	5
Curb	61
Drainage	3
Erosion	1
Hot Asphalt	1
Inflow/Infiltration	3
Inlet Lead Repair	1
Inlet Repair	54
Lower Manhole	5
Mailbox	225
Main Repair	23
Manhole Repair	5
Misc	1
Pavement Repair	26
Perm Patch	21
Raise Manhole	2
Service Repair	27
Shoulders	8
Sidewalks	24
Snow Plow	1
Street Maint.	1
Sump Line Repair	5
Traffic Calming	1
TV	1
Water	102
TOTAL	653

Stormwater Education and Public Participation Program 4th Quarterly Report

October 1 – December 31, 2010

- The Ecology Action Center has completed the following tasks as part of the Stormwater Education and Public Participation program:
- Education Programs
- Clean Water programs for 3rd Grade classes at Parkside and Northpoint Elementary Schools (6 programs, 178 people)
- Clean Water program for Green Scout Group (1 program, 13 people)
- Presentation for First United Methodist Church including clean water issues – 25 participants
- Presentation for LeRoy Prep Academy including stormwater issues – 20 participants
- Presentations for Heartland College Biology classes about stormwater issues – 52 participants
- Informational Events and Presentations
- Informational booth at Bloomington Farmer’s Market including clean water information (60 people) and ISU Wellness event including clean water issues (145 people)

Yard Smart program

- Completion of stormwater strategies demonstration site at Davis Lodge on Lake Bloomington including rain garden and rain barrels. Interpretive signage has been designed and will be installed in the spring.
- Answered 40 inquiries about YardSmart program, rain barrels, and stormwater issues

Other efforts

- Facilitation of McLean County Greenways Coalition as Chair
- Ongoing participation in Watershed Plans Implementation Committee
- Ongoing development of local watersheds forum website to act as a clearinghouse of local information on watershed issues
- Creation of stormwater runoff educational video hosted on YouTube.com and featured on EAC Facebook page
- EAC stormwater education efforts featured in Bloomington Pantagraph front page article; stormwater pollution prevention strategies emphasized including rain garden and rain barrels (approximately 107,000 readers)
- Storm drain stenciling: A total of 63 volunteers spent 126 hours painting 177 stormwater inlets and distributing information on stormwater runoff pollution and ways to reduce this pollution to 856 homes in Bloomington, Normal, and McLean County areas
- EAC sponsored and promoted Bloomington-Normal screening of Sandra Steingraber’s documentary film *Living Downstream* focusing on clean water issues.
- EAC participated in taping of WGLT program “Uncommon Knowledge” as topic matter expert on clean water issues, specifically stormwater runoff and susceptibility of surface water supplies
- Assisted IWU student with research into improving outreach to minority populations within our community

Public Works Department Successes

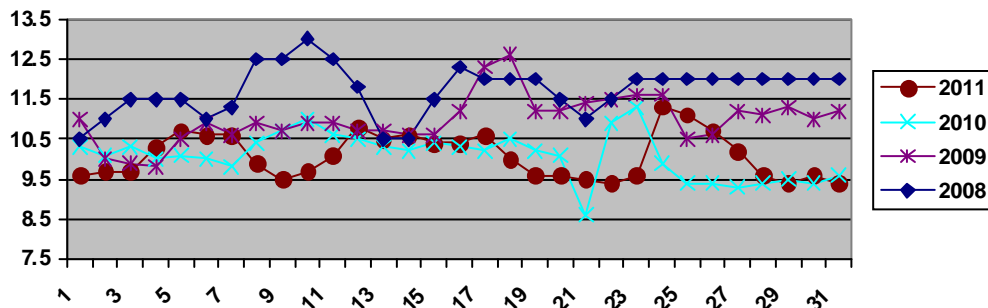
1. Fuel Strategy has been created for the City's fuel purchases.
2. Water ditch work completed for the Water Department is within the seven (7) day performance measure response window.
3. Pavement Marking Program - see complete details in the Streets & Sewers section.
4. Grass and sod disposal costs have been eliminated due to a partnership with the Water.
5. Department utilizing Lake Bloomington property.
6. Updated the mailbox ordinance per Council direction.
7. Fleet Management held their first online auction and successfully sold numerous vehicles realizing slightly over \$25,000.
8. After 6 months of construction, Hamilton Road was opened the day before Thanksgiving to through traffic. Construction will continue in the spring with an anticipated completion date in June 2011.
9. Engineering successfully completed the following projects:
 - Street & Alley Contract FY2011
 - General Resurfacing FY2011
 - Firestation #2 Pavement Repair
 - Lincoln Street from Bunn to Morrissey
 - Parkway village Phase 1 - Accepted

Reservoir Conditions

1. With the relatively dry month of January, the Lake Bloomington reservoir and the Evergreen Lake reservoirs did not discharge over their respective spillways during the month. We did receive some precipitation early in the month, as snow, that did not run off to the reservoirs until the rainfall and warmer days later in the month. We are pumping from the Lake Bloomington reservoir and it was slowly dropping and was about 5.3 feet below the spillway while the Evergreen Lake reservoir was about 1.6 feet below its spillway. We have gained about 2 feet between the two reservoirs during the month. From a water supply standpoint at this time of year, our position is good.

Pumpage

1. Our pumpage in January was more normal than the last two years. We pumped around 10.1 million gallons per day (MGD) with a peak day of 11.3 MGD on January 24, 2011. The January average for 2011 can be compared to the average daily pumpage during January 2010 of 10.1 MGD, 11.0 MGD in 2009 and 11.7 MGD in 2008.



Water delivered to customers - January of 2008-2011

Infrastructure

1. The bidding of the Morris Avenue/Veterans Parkway reconstruction project was completed on November 5. The water mains in this area of work were included in the bid. Due to the poor performance of these water mains, this was the highest priority construction project for the Water Department in FY 2010/11. The overall project is an Illinois Department of Transportation project. The Water Department will pay for the water infrastructure in the work zone to be replaced. We have learned that IDOT has rejected the November bids and the project will be bid again in January 2011. The Water Department had budgeted \$750,000 total for this project of which \$442,000 is committed to the Greenwood Avenue portion of the project. At this time we still believe this project will impact our 2010/11 budget although the timing of the bid award in 2011 will have a major influence on this issue. **(Relates to: Strategic Plan Goal #2 – Upgrade City Infrastructure and Facilities, Objective #5- Investing in the City’s future through a realistic, funded capital improvement program.)**
2. The first phase of the Morris Avenue project, the replacement of the water main on Greenwood Avenue, is proceeding well. A public meeting was held on October 7 and the project started shortly thereafter. The project was bid during June and the low bidder was George Gildner, Inc. at \$442,000. The engineer’s estimate for this project

was \$612,000. This project has completed the bore and jacking of a casing pipe under the off ramp from northbound Veterans Parkway on to South Main Street, the connection to the water main on South Main Street is done, the connection at the west end on to Morris Avenue is complete and the pipe is being laid from both directions to meet somewhere in the middle. The project is approximately 90% complete at this time. The project was budgeted at \$750,000 in FY 2010/11 budget and was scheduled to be at substantial completion by December 31, 2010. **(Relates to: Strategic Plan Goal #2 – Upgrade City Infrastructure and Facilities, Objective #5- Investing in the City’s future through a realistic, funded capital improvement program.)**

3. In January, we have been working on fire hydrants with problems that would be described as minor. We have mostly been putting extension kits on hydrants to raise the breakaway flange higher above the ground. For the month, we serviced 33 hydrants. We also replaced 2 hydrants during the month. This brings the fiscal year total to 214 hydrants serviced and 59 hydrants that have been replaced. As of the end of January, we have no hydrants out of service as a result of our annual hydrant testing that we are working to repair/replace.

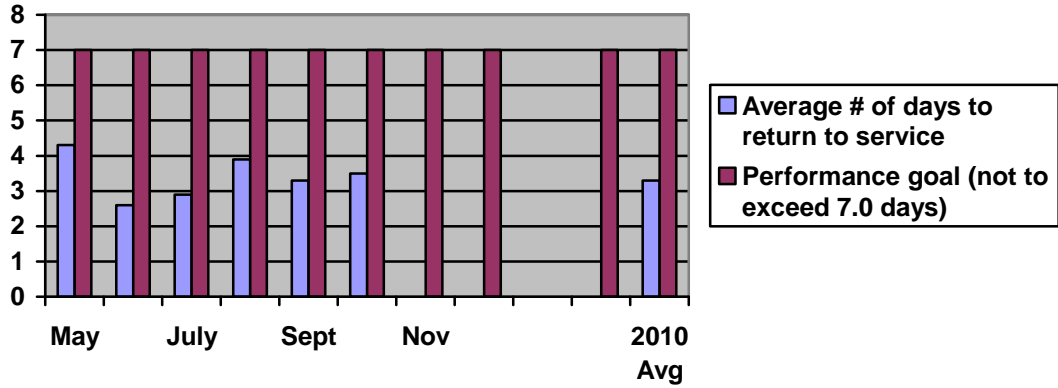
Hydrant Repairs and/or Replacements by FY

	FYE 2011 – To Date	FYE 2010	FYE 2009	FYE 2008
Total # of hydrants *	4180	4000 +/-	3900 +/-	3800 +/-
Total # out of service	0	13	100+	600 +
Total # of hydrants serviced	214	185	381	543
Total # of hydrants replaced	59	59	75	23
% of hydrants in service	100	99.7	97.4	84.8

* Please note the number of hydrants is changed at the end of each fiscal year to reflect the growth in the system. The number for FYE 2011 reflects a sizable increase, not all related to growth. Since the hydrant testing program was started four years ago, numerous hydrants that existed in the system but were never on maps or had never been tested were added to the records. FYE 2010 had scores of hydrants added in this fashion. Thus the start of FYE 2011 reflects that fact.

4. With the 59 replacement hydrants that have been installed to date this FY, about 45 of those were funded through our Operations and Maintenance account. The others were part of water main replacement projects and thus came from a capital account. With the hydrants funded by the O & M account, we have spent approximately \$175,000 on their installation at approximately \$3,500 per hydrant. This line item in our O & M, Transmission and Distribution Division budget was \$75,000 so we will need to find savings in other areas of our budget to compensate for this overage.
5. During January, no fire hydrants were called out service. The overall fiscal year average for the time it takes to return a fire hydrant back to service after it has been called out of service stands at 3.2 days. Our performance measure for FY 2010/11 is a return-to-service time of not-to-exceed 7.0 days.

Average # of Days to Return Fire Hydrants to Service – by Month

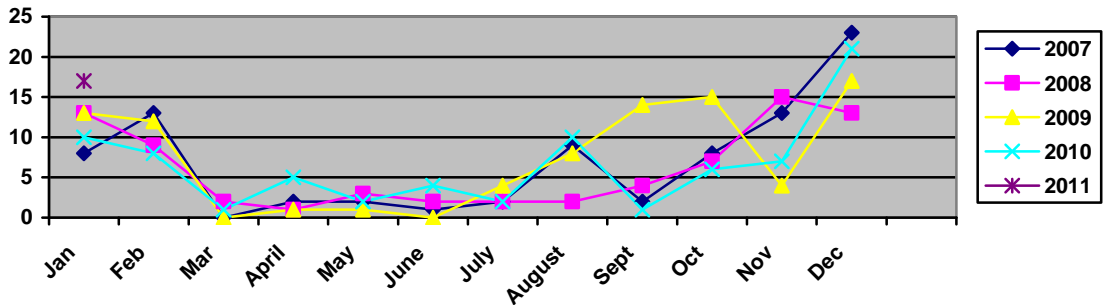


6. Our crews tagged about 350 fire hydrants during the month. These heavy duty metal tags add to the proper identification of the fire hydrants in the field. We will continue the tagging process throughout the winter and into the spring. Currently, about 1,000 hydrants have been tagged or around 25% of our total hydrants.

7. As part of a negotiated settlement with a third party grease manufacturer that supplied grease for their hydrants, the manufacturer of Waterous brand fire hydrants has started repairing certain fire hydrant parts that were potentially damaged by corrosive grease that was used on hydrants that we purchased from 1999 to 2004. We have a total of about 2,200 Waterous hydrants in the City. Of that number, we are unsure exactly how many fall into that date range. We are in the process of determining the date of manufacture for every Waterous brand hydrant in our system. The collection of the date of manufacture data for each hydrant, this has been a fairly time intensive endeavor for us to locate each hydrant within this date range, but with our ongoing fire hydrant operational testing program as well as hydrant painting and maintenance has made the collection of the data somewhat simpler. 200 have been repaired to date.

8. During the month, we repaired seventeen water main breaks. Most of the main breaks were on 6” water mains. Twelve breaks were on 6” water mains and four on 4” water mains. One break was on a 12” water main. As is our history, the vast majority, (94%) of our water main breaks for the month occurred on water mains smaller than 8” in diameter.

Water Main Breaks by Month



Water Main Breaks by Month

	CY 2011	CY 2010	CY 2009	CY 2008	CY 2007
Jan	17	10	13	13	8
Feb		9	12	2	13
March		1	0	9	0
April		5	1	1	2
May		2	2	3	2
June		4	0	2	1
July		2	4	2	2
Aug		11	9	4	9
Sept		1	14	4	2
Oct		6	7	7	8
Nov		7	15	15	13
Dec		21	25	13	23
CY thru Jan	17	10	13	13	8
CY TOTAL	17	79	102	75	83

9. We made three valve repairs during the month of January.
10. During January, we replaced/repared 33 water service lines/curb stops. Most of these were very old lead (the metal) service lines. Any time that we can remove lead from our water system, it is a good thing.
11. We installed another 51 Radio Frequency (RF) meters during the month. When completed, the meter change-out program will eliminate the need for Meter Readers and those positions (currently the department has two Meter Readers) will be eliminated within 3-5 years. **(Relates to: Strategic Plan Goal #1 – Financially Sound City Providing Quality Basic Services, Objective #4- City services delivered in the most cost effective, efficient manner.)**

Radio Frequency (RF) Meter Installations

	FYE 2011 installs	Overall Total for FY 2010/11 installs	Overall Total for RF meters in system	Total # of meters in system	RF as % of total meters	FYE 2010 installs
May	346	346	6,242	29,816	20.9	N/A
June	579	925	6,821	29,852	22.9	N/A
July	662	1,587	7,483	29,885	25.0	N/A
Aug	627	2,214	8,110	29,894	27.1	N/A
Sept	475	2,689	8,585	29,915	28.7	191
Oct	493	3,182	9,078	29,930	30.3	131
Nov	335	3,517	9,413	29,965	31.4	96
Dec	83	3,600	9,496	29,989	31.7	131
Jan	51	3,651	9,545	29,997	31.8	136
Feb						247
Mar						346
Apr						112
TOTAL	3,651					1,390

Financial

1. The monthly tracking of the financial condition of the Water Department as compared to the FY 2010/11 budget is as follows: **(Relates to: Strategic Plan Goal #1 – Financially Sound City Providing Quality Basic Services, Objective #1- Budget with adequate resources to support defined services and level of service.)**

	Budgeted revenue	Actual revenue	Difference - budget versus actual revenue	Budgeted expenses	Actual expenses	Difference - budget versus actual expenses
May	\$1,200,304	\$1,033,951	\$(166,353)	\$1,139,363	\$825,568	\$313,795
Jun	\$1,342,627	\$1,311,941	\$(30,686)	\$1,139,363	\$1,112,170	\$27,193
July	\$1,632,313	\$1,261,148	\$(371,165)	\$1,139,363	\$1,587,628	\$(448,265)
Aug	\$1,337,347	\$1,510,743	\$173,396	\$1,139,363	\$896,988	\$242,375
Sep	\$1,336,587	\$1,472,623	\$136,036	\$1,139,363	\$947,464	\$191,899
Oct	\$1,336,587	\$1,489,984	\$153,397	\$1,139,363	\$795,516	\$343,848
Nov	\$1,190,764	\$1,501,293	\$310,259	\$1,139,363	\$1,429,639	\$(290,276)
Dec	\$1,190,764	\$1,178,390	\$(12,374)	\$1,139,363	\$837,099	\$302,264
Jan	\$902,018	\$1,310,679	\$408,661	\$1,139,363	\$1,431,238	\$(291,874)
Feb						
Mar						
Apr						
FY	\$11,469,311	\$12,066,391	\$597,080	\$10,254,269	\$9,863,309	\$390,960

2. Although we are under our budgeted revenue for the year, we are also below our budgeted expenses. Thus, our overall position is that we are positive in actual net income by \$2,203,082 at the end of January.
3. We continue to track our delinquent customers closely and will use the last resort of a shut-off if the customer does not respond to requests for payment of the past due amount or by entering into a payment plan.

Shut-offs by Billing Cycle and Date

Billing cycle	1/26	1/19	1/11	1/6	1/5	12/14	12/7	12/1
1				75				70
2			45				66	
3		34				36		
4	24				23			

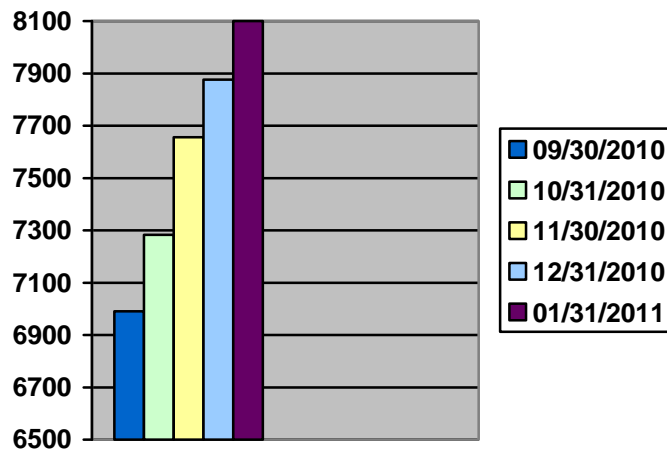
Miscellaneous

1. We changed out one Unitized Measuring Elements (UME's) on a large meter in the system. The UME is the part of the meter that has the moving parts that are subject to wear and is critical to keep in good repair. This is part of our large meter testing and maintenance program.
2. Our application to the Illinois Department of Natural Resources for a modification to our dam permit for the Evergreen Lake Dam has been granted. The modification to the

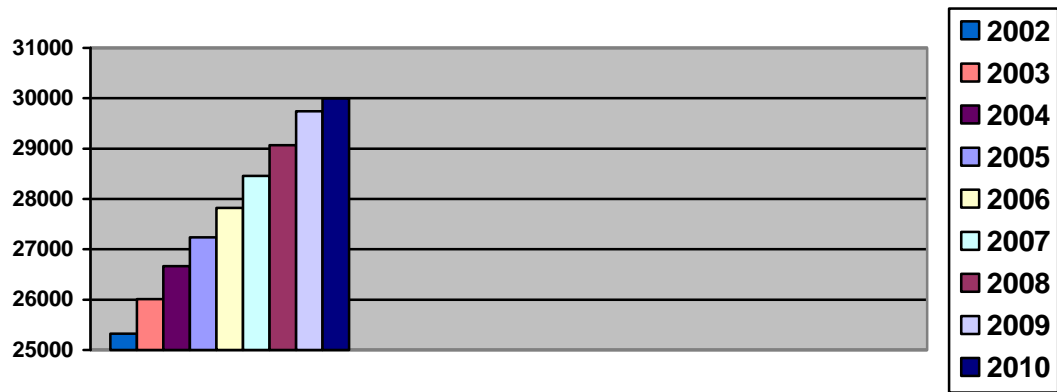
fish barrier will be in compliance with IDNR regulations once it is modified in the spring.

3. We will be collaborating on a new Water Research Foundation (WRF) project that will be investigating the impacts of reduced pressure in water mains when water mains break. Our work will mostly involve data collection of which we do most of already in attempting to use best practices when repairing water main breaks. Rick Twait has been instrumental in working with WRF on this project.
4. Rick Twait has also been working with numerous partners, the lead “agency” being the Nature Conservancy on a plan to construct nitrate removal wetlands at some location in our watershed. The City of Bloomington was selected as one of the partners because of Rick’s years of work on watershed management and the great program we have in place for the City.
5. The replacement and off-site reactivation of our Granular Activated Carbon (GAC) is underway at the Water Treatment Plant. The last batch of GAC has been removed from the new plant filters and will be replaced in 3-4 weeks. The filters in the old plant will be completed in the early spring.
6. Our on-line bill payment option continues to attract new enrollees. As of the end of January, we have 8,099 customers signed up for this service. We added 223 customers for the month. We will continue to track the number of participants monthly and express the number of customers with this service as a number and % of total customers. 8,099 customers are about 27% of our customer base. **(Relates to: Strategic Plan Goal #1 – Financially Sound City Providing Quality Basic Services, Objective #4- City services delivered in the most cost effective, efficient manner.)**

On-line customers



7. We continue to see overall customer growth continue in 2011 although it has slowed tremendously as compared to years in the recent past. For the month of January, we had a small gain of 8 customers bringing us to 29,997 customers.



Customer growth per year

Personnel

1. We continue to manage around several vacancies in the Water Department below our authorized staffing.
2. We had a Support Staff IV employee transfer to the Fire Department. Interviews of candidates took place during the month. We expect to have a replacement start in February.

Compliments to City Staff

Water Department

Craig, recently Mr. Marx called me with questions about his water bill. Yesterday I talked with him and while all the questions haven't been fully answered, this does appear to be moving forward. He had good things to say about both Molly and the Technician who did a quick inspection at his home. I knew you'd want to hear the good feedback about two of your team members. David, Mr. Marx also appreciated the time you took to visit with him. As this continues going forward please keep me in the loop. Thanks, Dave Sage

Human Resources

The City of Bloomington receives award from the American Heart Association. In recognition of its commitment to employee health and wellness, the City of Bloomington has attained the prestigious Platinum Fit-Friendly status in the American Heart Association's Start! Fit-Friendly Companies program. Companies are recognized for implementing programs and activities that encourage, among other wellness initiatives, physical activity, nutrition and culture enhancements, and preventative health measures.

Public Works

Mike Fischer called and wanted to compliment the snow plow crew for the work done on 800 Walnut. He believes using the smaller truck really did the best job ever.

Just a quick note to let you know how much I appreciated all of the efforts during the recent snow removal. I live on Seville, and as such, I expect to have my street cleared on a tertiary basis. It was plowed just a day after the snow! Besides my street, it was easy to get around Bloomington, courtesy of the Public Works Department. Thanks to the troops for the great job -- and kudos to you for overseeing such a great group of workers! Have a great weekend, Jim! Talk to you later! Kris

Phone Conversation with Cheryl Wood who resides at 411 E Mill St. Cheryl had noticed Julie markings in her front lawn and had called Ameren, Nicor, Public Works and Julie in order to determine why the marks were in her yard. I was able to determine that Water had requested the Julie to fix a leaking water service. She was disappointed in how she was treated by Julie and Nicor personnel, but was thrilled with the response she received from Katie. Cheryl told me "it was refreshing to talk to someone who really seemed to care about what the customer wants." Cheryl further stated "the City should be glad to have an employee like her (Katie) that wants to help those she comes into contact with."

Jim - Just wanted to let you know that the snow removal plow working our street today, Dunraven Road, did an outstanding job and I would like you to thank him for his consideration when he saw me doing mine and my neighbors driveways. He saw I had completed 99% of the job and slowed down when he

passed so as not to throw snow way up into the driveway. I appreciate his consideration and thank him for being such a good, professional steward of our city. Thanks again to you and this specific driver.
Mike Fitzgerald - Ward 8

809 E Walnut - The resident called to say Thank You for plowing/salting. She said the crews did a wonderful job!

8 Brownstone - resident called to say Thank You for fixing her mailbox. She said the crew was very quick, very polite and she really appreciated it

701 E Front - resident called today to thank the garbage men for collection last Wednesday. She was very appreciative that the crews still picked up in the craziness of the weather.

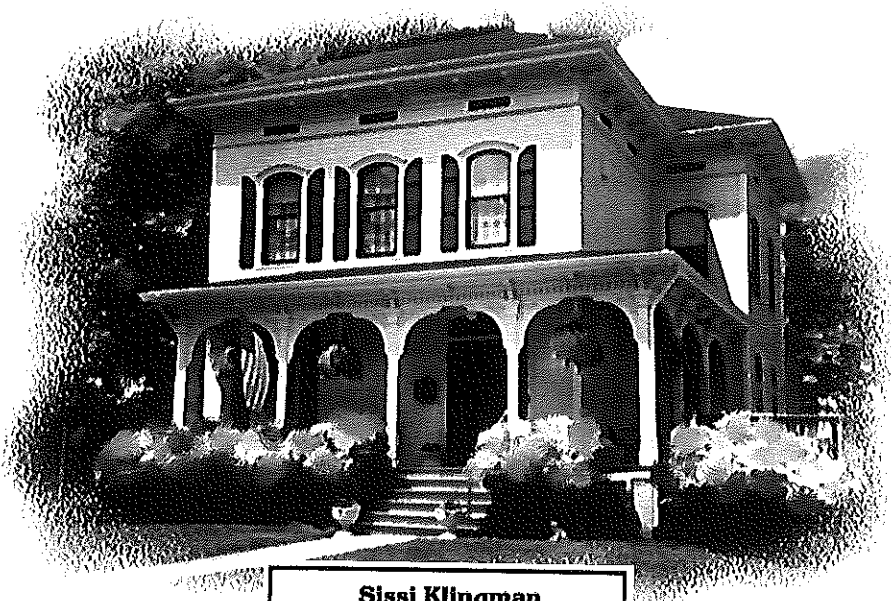
City Clerk's Office

Thank you very much for sending the Resolution of Appreciation for the efforts of the Abraham Lincoln Bicentennial Commission of McLean County. I will include the one I received in the archival collection of Lincoln Bicentennial documents that will be donated to the McLean County Museum of History. I understand Marcia Young plans to frame and display the one you sent to her so visitors to the David Davis Mansion will see it, too. Thanks to you and your staff for your own good work. -Ruthie Cobb

Police

Officer Krylowicz was commended for his professionalism during a spot check of officer performance. Officer Krylowicz also submitted fingerprint lifts that came back to a suspect. From the public, Officer Krylowicz received compliments on his genuine concern for a domestic violence victim. After obtaining the basic information from the victim, he then took steps to maximize her safety.

From McLean County Adult Court Services: "Just wanted to let you know that our office had a very positive outcome with Bloomington Dispatch yesterday. We had a suicidal client on the phone with one of my officers and the client would not give her location. We thought her to be in Bloomington, so I called your center. I spoke with Jon Cook beginning around 3:00 pm. He assisted over the course of the next 41 minutes, while my officer spoke to the client and fed me information via e-mail. It turned out the client was calling from Decatur and Jon was able to locate her via her cell phone and get Decatur police to her, and she was transported to the hospital. Jon even called me back after Decatur got to our client and made sure I knew about it. This might be something you folks do every day, but it is the first time we have coordinated with you on something like this. I wanted to let you know this situation was handled with the utmost of professionalism and we are thankful that you were there. Please pass our appreciation on to Jon."



Sissi Klingman
1202 E Grove St.
Bloomington, IL 61701

Jim Karch,

We have noticed a great improvement in the traffic flow, with the new regulation on state street.

Thank you
Sissi Klingman



Mr. Donn Klingman
1202 E Grove St
Bloomington, IL 61701-4213