

Public Safety Citizen Relations Board
Osborn Conference Room
305 S East St; 2nd Floor, Bloomington, IL 61701
Wednesday, March 14, 2018; 3:30pm

1. Call to Order

The meeting convened in the Osborn Room, Bloomington Police Department at 3:30pm, Wednesday, March 14, 2018. The meeting was called to order by Arthur Taylor.

2. Roll Call

Mr. Taylor called the roll and the following members answered present:

Robert Bosquez, Surena Fish, Jeffery Woodard, Sally Rudolph

Members Absent: William Bennett, Jan Lancaster

Let the record show that Member Bennett joined the meeting at 3:34pm and Member Lancaster joined at 3:36pm.

Staff present: Chief Brendan Heffner, Assistant Chief Clay Wheeler, Greg Moredock, Nora Dukowitz, Michael Hurt

3. Public Comment

There were no comments offered.

4. Consideration of approving the Meeting Minutes of February 14, 2018

Member Fish offered two corrections to the minutes, one indicating she had been asked to work with AC Wheeler on the brochure/poster and another that Chairman Taylor was going to reach out to various groups about the Quarterly Meeting.

Member Taylor requested a motion to approve the minutes as corrected.

Motion by Member Rudolph, seconded by Member Bosquez to approve minutes of the meeting for February 14, 2018.

Ayes: Members Bennett, Bosquez, Fish, Lancaster, Rudolph, Taylor, Woodard

Nays: None.

Motion carried.

5. Discussion of Pending Citizen Complaints received

Chief Heffner reported five complaints have been received in 2018. Three are pending, two resolved. None of them have been directed to the PSCR. AC Wheeler reported that closure letters were now being sent by

certified mail. After some discussion, it was decided that a regular letter and a certified letter should be sent to help ensure delivery to the recipient. The Board is open to ideas from the public on how to make sure closure letters are received by complainants.

6. Discussion and Action on Public Safety Community Relations Board Brochure

Chairman Taylor opened discussion and thanked Member Fish for her work with AC Wheeler. The group reviewed the draft brochure and suggested changes to AC Wheeler. There was discussion regarding how the public can get their complaints to the PSCRB. Complaints must make their way to the Police department, City Legal, or public comment at a PSCRB meeting. Individual board members should not receive complaints to avoid a potential conflict of interest. AC Wheeler will send a new draft of the brochure with revisions out to the Board soon, and a draft brochure will be available at the Quarterly Meeting for public input.

7. Discussion of Quarterly Meeting Agenda and discussion points (March 21, 2018)

Chairman Taylor gave suggestions on how to conduct the Quarterly Meeting. Discussion of possible agenda topics and how to present them ensued. Chairman Taylor has or will contact various stakeholder groups to invite them to the meeting. The following agenda topics/discussion points were generally agreed upon by the group: Call to Order, Roll Call, Public Comment, Board Member Introductions, Meeting Notes, Review of the Brochure, Question/Answer Period.

8. Discussion of possible pending departure of Chief Heffner

Chairman Taylor acknowledged Chief Heffner's recent U.S. Marshal nomination and congratulated him. Chief Heffner thanked him, noted there was no timeline, and that it will be business as usual until further notice.

9. Discussion to set Future Meeting Dates and Times

The next meeting will be the Quarterly Meeting on March 21 at 6pm. The next regular meeting will be April 11 at 3:30pm.

10. Adjournment

Motion by Member Rudolph, seconded by Member Fish to adjourn. Time: 4:44pm

Motion carried (viva voce)

Respectfully submitted,

Nora Dukowitz
Communication Manager, City of Bloomington