

# City of Bloomington

## City Manager's September 2011 Monthly Report



*Bridge over Oakland Ave for Constitution Trail, September 2011*



**CITY OF BLOOMINGTON**

## **City of Bloomington Elected Officials**

Mayor: Steve Stockton

Ward 1 Alderman: Bernard Anderson

Ward 2 Alderman: David Sage

Ward 3 Alderman: Mboka Mwilambwe

Ward 4 Alderwoman: Judith Stearns

Ward 5 Alderwoman: Jennifer McDade

Ward 6 Alderwoman: Karen Schmidt

Ward 7 Alderman: Steven Purcell

Ward 8 Alderman: Robert Fazzini

Ward 9 Alderman: Jim Fruin

## **City of Bloomington Administration**

City Manager: David A. Hales

Deputy City Manger: Barb Adkins

City Clerk: Tracey Covert

Corporate Counsel: Todd Greenburg

Director of Finance Department: Tim Ervin

Director of Human Resources Department: Emily Bell

Director of Information Services Department: Scott Sprouls

Director of Parks, Recreation, and Cultural Arts Department: John Kennedy

Director of Planning & Code Enforcement Department: Mark Huber

Director of Public Works Department: Jim Karch

Director of Water Department: Craig Cummings

Police Chief: Randall McKinley

Fire Chief: Mike Kimmerling

Library Director: Georgia Bouda

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## Executive Summary

### Police Department

- Chief McKinley is pleased to announce we are currently at full staff on sworn personnel in the Police Department with the hiring recently of five new officers in September. Fifteen officers are currently in training either in the Field Training Officer program or at Illinois State Police Academy.
- There was a total of 166 Property and Violent Crimes reported in September 2011, there is a decrease of 15% since August. Of the 166 crimes reported, 127 were Property Crimes (down 21% from August) and 39 were Violent Crimes (up 13% from August).

### Water Department

- The Water Department continued to see an increase in water pumping rates at the water plant. September 2011 ranked as the second highest September among the past four September months.
- The Water Department repaired seven water main breaks in September. Previously the water department had averaged five water main breaks in the month of September over the past 4 years.

### Parks, Recreation, and Cultural Arts Department

- City Council approved a contract with WDM Associates for a Master Plan for Miller Park Zoo. All but \$10,000 of this \$126,230 contract will be funded by the Miller Park Zoological Society.
  - This master plan will serve as the road map for the future enhancements and improvements to the Miller Park Zoo.
- The month saw the end of the pool season with the closing of Holiday pool after Labor Day.
  - Both pools saw an increase in attendance and revenue during the 2011 summer over the previous 2010 summer.

### Planning & Code Enforcement Department

- Construction activity in the City continues to be sluggish with all year-to-date indicators continuing a downward trend from 2010.

<u>Month to Month</u>	<u>Year to date</u>
• New home starts – up 11%	Down 28%
• Building permits – down 14%	Down 18%
• All construction permits – down 14%	Down 14%
• Fees collected – up 20%	Down 17%

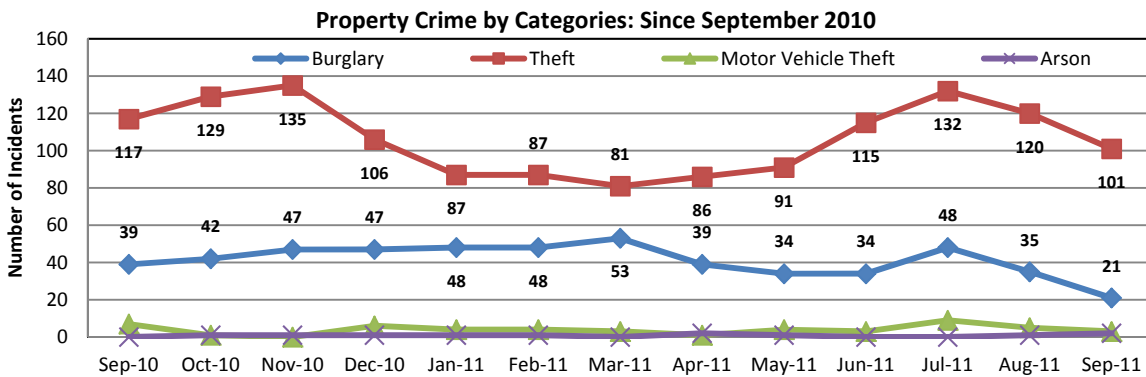
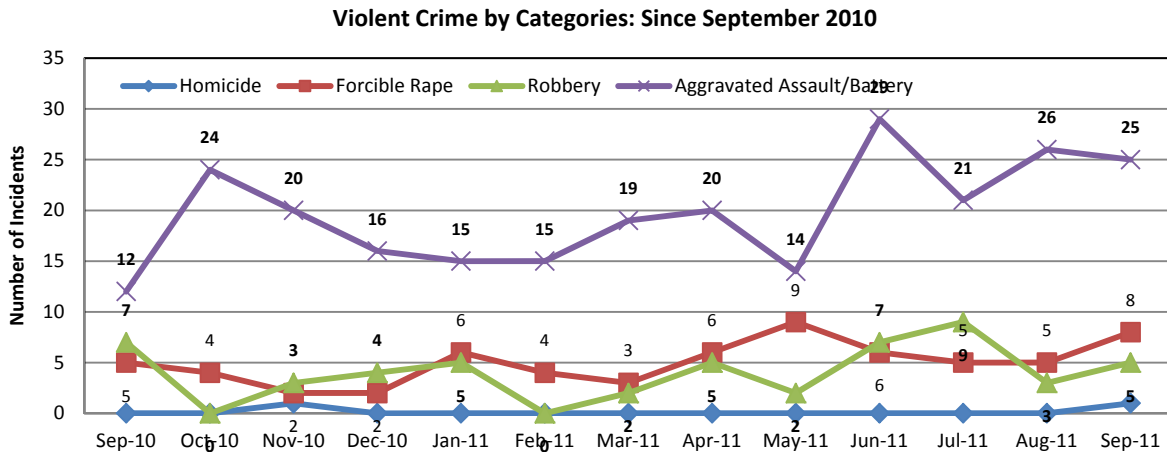
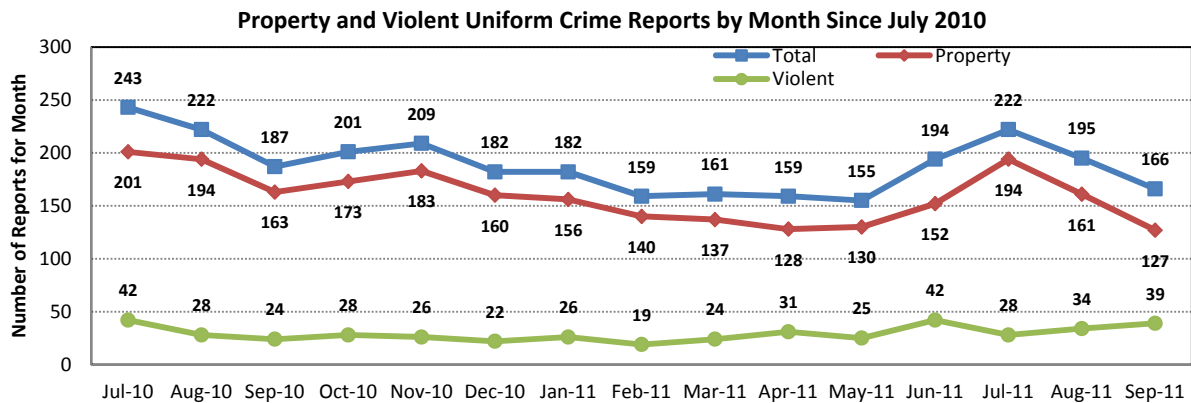
### City Clerk

- City Clerk staff have reduced the amount of City Council Outstanding Proceedings all the way down to 2.
- Freedom of Information Act Request (FOIA) have begun to become steady at an average between 70-95 monthly request.

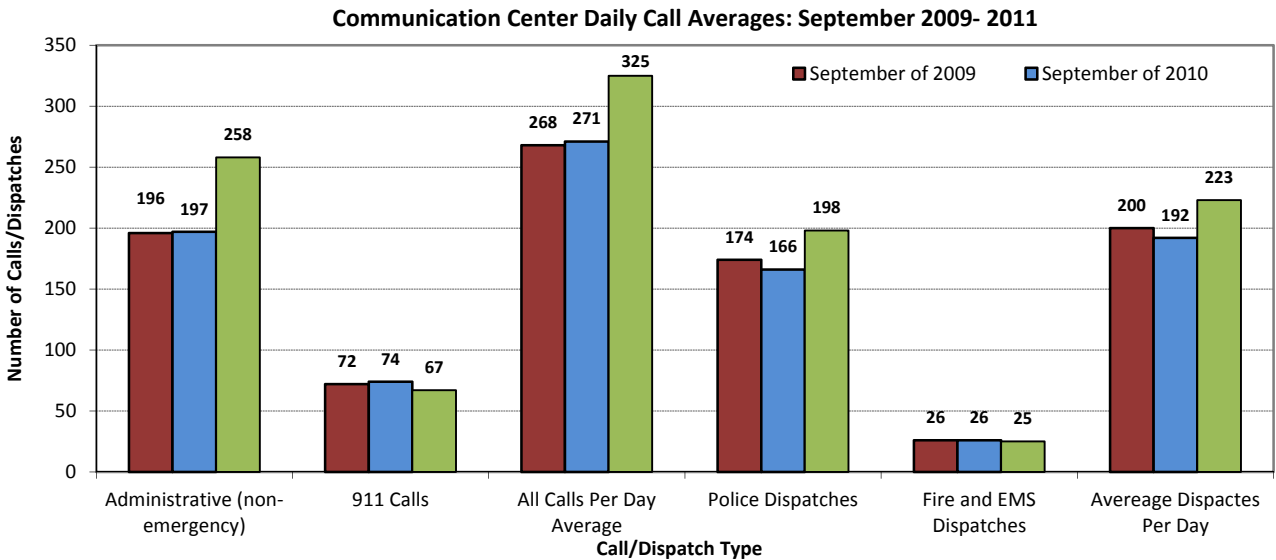
## Police Department

### Administration

Chief McKinley is pleased to announce we are currently at full staff on sworn personnel in the Police Department with the hiring recently of five new officers in September. Fifteen officers are currently in training either in the Field Training Officer program or at Illinois State Police Academy.

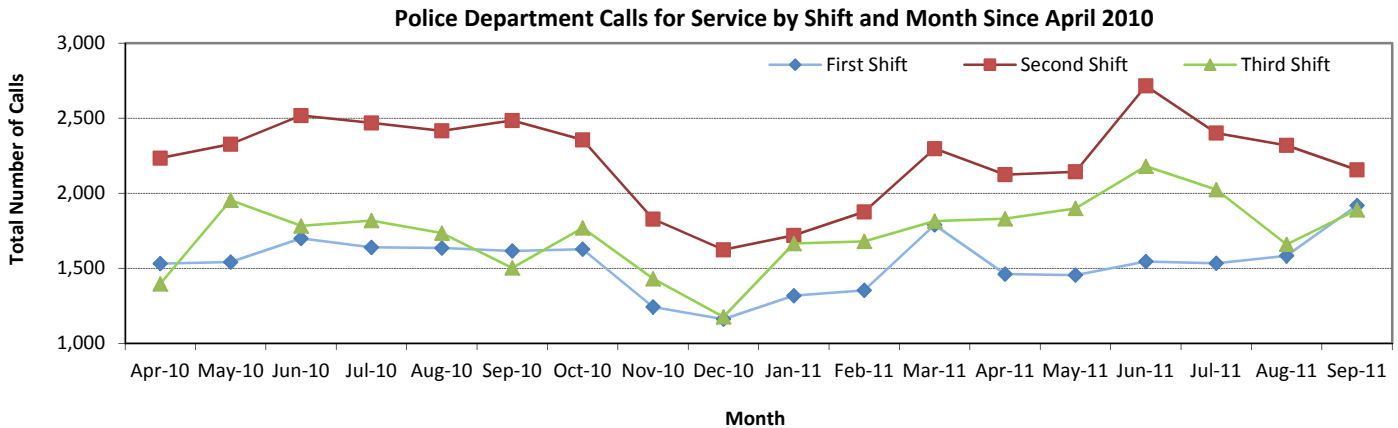


**Communications**



**First Shift (7 A.M. - 3 P.M.)**

First shift completed daily traffic enforcement at North Point School during the mornings with several citations issued. Periodic traffic enforcement at Oakland School, Bent School, Washington School, Sheridan School and Stevenson School resulted in approximately 55 citations issued for speeding, cell phone use in a school zone, and disobeying a traffic control device. Approximately 100 owners of vehicles were issued ordinance violations for inoperable or unlicensed vehicles in the city.



**Second Shift (3 P.M. - 11 P.M.)**

In September, the US Navy Sea Cadets conducted their Search and Rescue training at the Police Department range. One officer from 2<sup>nd</sup> shift and one from CID (both snipers) recreated the political shooting that occurred in Norway. The sea cadets were able to demonstrate an understanding of a terrorist incident while receiving excellent training.

Second shift also had three new hires in the FTO program and a new sergeant. Two officers attended a week of Honor Guard Training in Elmhurst.

**Third Shift (11 P.M. - 7 A.M.)**

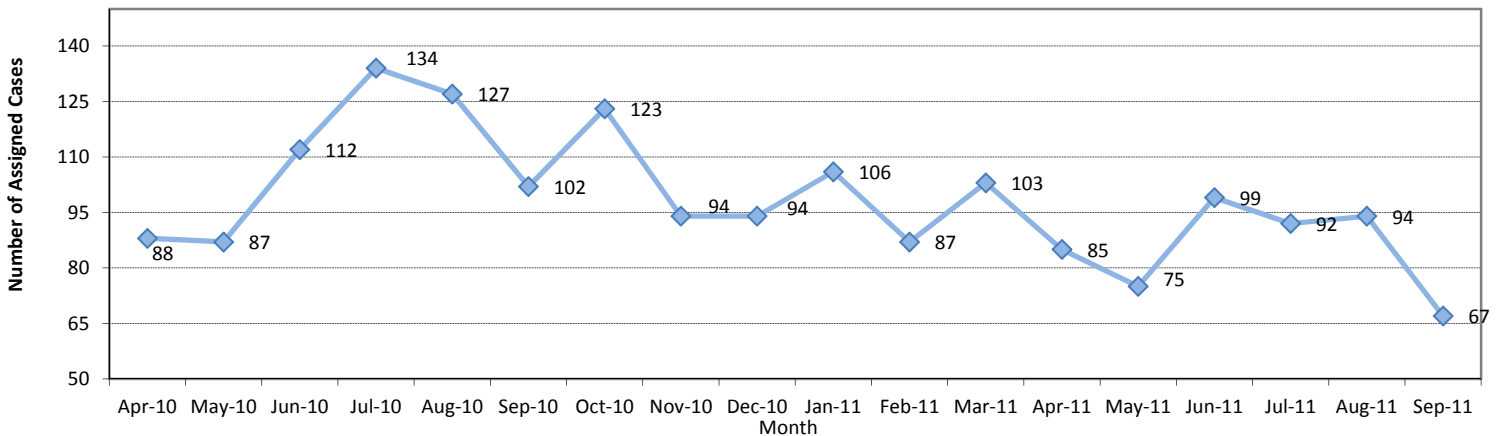
On September 1, third shift responded to an incident involving someone setting fire to two cars resulting in two counts of arson and domestic battery. On September 12, two suspects were arrested for burglary. On September 25, a mother attempted to kill her baby. A 3<sup>rd</sup> shift officer pulled the baby to safety and cared for the baby until rescue arrived.

**Criminal Investigation Division (CID)**

Lt. Wheeler has been selected for promotion to Assistant Chief starting November 1. CID will once again experience leadership changes.

CID assigned 67 cases to be investigated in September; 7.5% were cleared by arrest; 65.7% remain pending, and 20.9% were administratively cleared. Detectives currently have 44 cases assigned to them. One hundred twenty-one domestic violence cases were reviewed by CID in September.

**Criminal Investigation Division Assigned Cases Since April 2010**



Detectives were advised of a missing person from another jurisdiction thought to be in Bloomington. She was found to be murdered in Bloomington and her body was discovered in Will County. Another major case involved the attempted murder of a newborn infant.

CID continued to pro-actively work with the ATF (Alcohol, Tobacco and Firearms) agents as part of a strategic gun violence reduction and tracing program. During the month of September this on-going investigative initiative led to the resolution of an unsolved armed home invasion that took place in July 2008. During this case, suspects forced their way into a private residence and robbed the homeowners at gunpoint of 22 handguns and rifles. Over the course of 2010, BPD detectives working with an ATF agent began interviewing subjects who had been arrested in possession of some of the stolen weapons and who now face federal gun charges. Several subjects were linked to the transfer of the stolen firearms and two main subjects were identified and arrested. In September they were both convicted.

**Police Department Appendix Continues on Page 30.**

## Fire Department

### Fire Suppression

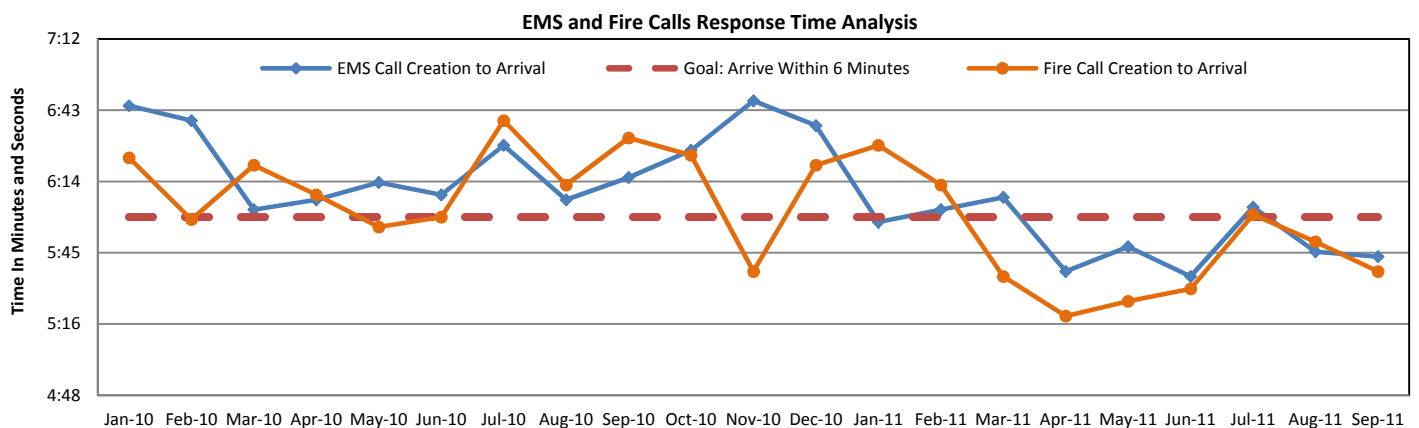
Fire Response Data: September 2011		
Fire Response Type	Previous 12 Month Average	September of 2011
Fire Responses	152	147
Structural Fires	9	2
Estimated Dollar Losses (Property & Contents)	\$365,336	\$13,800

Top 5 Fire Response Types for September 2011	
Rank	Response Type
1.)	744: Detector Activation, no fire - unintentional
2.)	700: False alarm or false call, Other
3.)	745: Alarm system activation, no fire - unintentional
4.)	743: Smoke detector activation, no fire - unintentional
5.)	424: Carbon monoxide incident

### Activity Summary

During September, the Department responded to 147 calls of which 2 were confirmed structure fires. The 200 calls comprised 19.2% of the volume for the month. The two structure fire incidents resulted in a dollar loss estimated at \$13,800.00.

Average response time from time of call to arrival for Fire Suppression emergency calls was within the 6 minute benchmark at 5:38 during September.



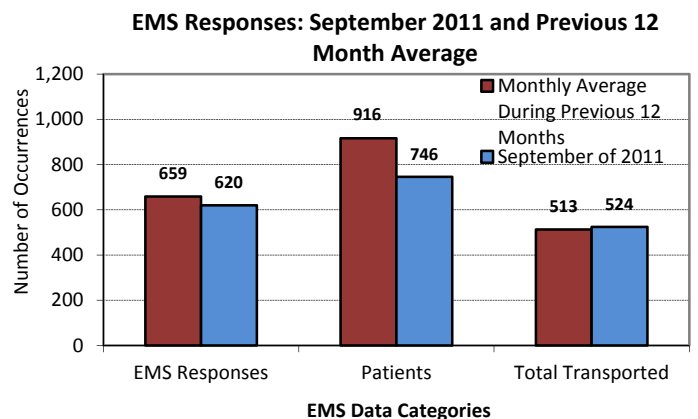
### Training Summary

Self Contained Breathing Apparatus (SCBA) and Forcible Entry were the formal monthly training programs for September

### Emergency Medical Services (EMS)

#### Activity Summary

EMS responses for September totaled 620. This represents 80.8% of the monthly call volume. From these responses the Department provided aid to 746 patients. The three leading EMS response types during September were Sick Person, Traffic Accident and Falls. Average response time from time of call to arrival for EMS emergency calls was within the 6 minute benchmark at 5:44 during September.



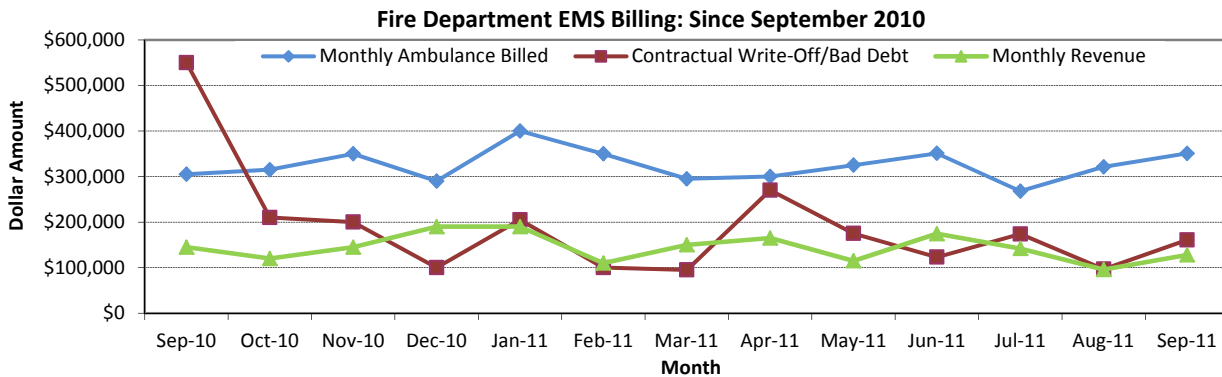


**Training Summary**

The formal training programs for September in EMS were Airway Management/Respiratory Emergencies and Documentation.

**Billing Revenue Summary**

Ambulance billing contains three areas, Revenue, Charges, and Contractual-Write offs. Revenue is the actual amount received by the City for the month. Charges are the total amount billed for the month. Contractual-Write offs consist of the portion of the charges not received as a result of either Federal or State carriers (Medicare and Medicaid) not allowing for EMS services, or write offs for financial hardship, bad debt accounts not collected (these are passed to a third party debt collection agency), bankruptcies, etc. The September total for revenue was \$160,852.54. The total September billing charges were \$350,807.94. The Contractual-Write offs total for September was \$127,907.93. Bad Debt transferred to third party collections was \$72,553.27.

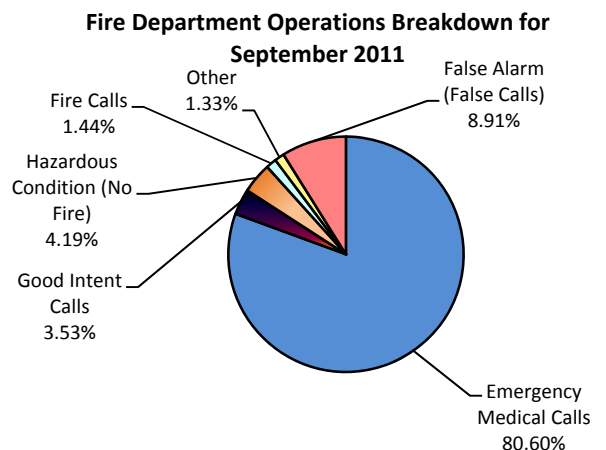


**Operations**

In the Month of September the Bloomington Fire Department responded to 763 calls for service. As in most months 80% of the calls were for medical services. Structure fires were down this month with a \$10,000 dollar loss at one fire. The Hazmat team responded to the Town of Normal for a fuel spill that occurred underground at a gas station. The Team helped control the contamination to Sugar Creek and assisted Normal Fire with notifications to the State EPA. There was also one response to the Central Illinois Reg. Airport that resulted in no problem found.

Along with the fire calls and training the Department finished up the hydrant inspections with a total of 5530 hydrants checked this year. This is by far the most we have done and the most comprehensive accountability of the hydrants, due to the hard work of the Water Department in tagging the hydrants so we do not have the duplication of efforts as we have had in the past years.

**Fire Department Appendix Continues on Page 32.**



## Public Works Department

### Engineering Division

#### Engineering Projects September 2011 Status Updates

##### City of Bloomington Projects

Project Description	Status
Street & Alley Repair, 2011-13	In Construction (95% Complete)
General Resurfacing, 2011-13	In Construction (95% Complete)
Tanner St Reconstruction	In Construction (40% Complete)
Morris Ave Reconstruction, Fox Hill to Fire Station	In Design ( 40% Complete)
2012 Maintenance Contracts (Street, Utility, Grading, Traffic Signals)	In Construction (10% Complete)
Regency Pump Station Improvement	In Design ( 80% Complete)
Eagle Crest East Pump Station Improvements	In Design ( 10% Complete)
Locust Colton CSO Elimination, Phase 2	Awarded
Lafayette St Reconstruction, Maple to Morrissey	In Design ( 95% Complete)
Sump Pump Drain Line 2010-12	In Construction (10% Complete)
Kickapoo Creek Stream Restoration, Phase II	Completed
Hamilton Rd Reconstruction, Timberlake to Main	Punch List Items
Constitution Trail - Grove to Croxton	Punch List Items
50/50 Sidewalks & Handicap Ramps 2011-13	In Construction ( 65% Complete)
2012 Detention Basin Improvements	In Design (6% Complete)

##### Private Development Projects

Project Description	Status
Commercial Site Plans	9 Plan Sets Reviewed
Grove Subdivision, 3 <sup>rd</sup> Addition	Punch List Items
Grove Subdivision, 2 <sup>nd</sup> Addition	Punch List Items
Cedar Ridge Elementary School	Punch List Items
Benjamin Elementary School	Punch List Items
George Evans Middle School	Punch List Items
Cedar Ridge Subdivision	Punch List Items
Wingover Apartments	In Construction ( 99% Complete)
Morrissey Drive Trunk Sewer (Unit 5 Schools)	Punch List Items
Harvest Pointe – Phase II	Punch List Items
Links at Ireland Grove	Punch List Items
Loeseke Sanitary Sewer	Punch List Items
Morrissey Dr (US 150) at Evans Jr High School Signal	Punch List Items
Ireland Grove Rd Left Turn Lane at Black Oak Blvd	Completed
Kickapoo Creek Stream Restoration, Phase III	In Construction (90% Complete)

##### Village of Downs Projects

Project Description	Status
Kickapoo Trunk Sewer, Pump Station & Force Main	In Construction (95% Complete)

##### Illinois Department of Transportation Projects

Project Description	Status
Veterans Pkwy/Morris Ave/Six Points Rd/Greenwood Ave	In Construction (25% Complete)

**Street & Alley Repair**

This annual project involves minor repairs to City streets and provides for milling/resurfacing of City alleys.

**General Resurfacing**

This annual project includes the milling and resurfacing of existing City streets.

**Tanner Street Reconstruction**

Tanner Street will be reconstructed from a new round-a-bout at Lake Drive to line up with Butchers Lane at Morris Avenue.

**Locust Colton CSO Elimination – Phase 1**

This is the start of a multi-year and multi-phase project to separate combined sewers leading to the CSO - Combined Sewer Overflow at Locust Street and at Colton Avenue.

**Lafayette St. Reconstruction from Maple to Morrissey**

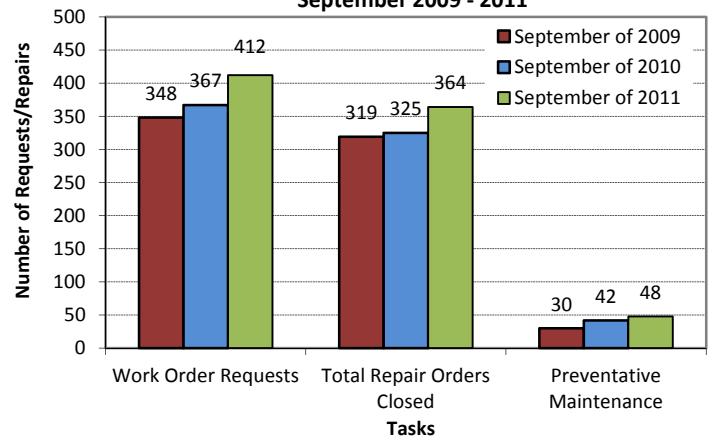
Lafayette Street will be reconstructed as a 3 lane city street with a center two way left turn lane and sidewalk on the north side.

**Fleet Services**

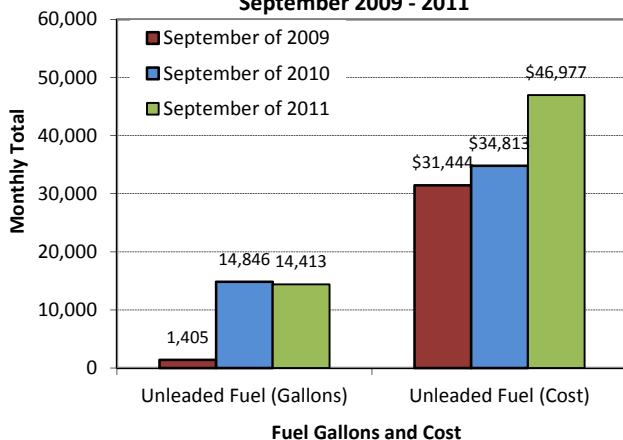
Fleet realized an approximate \$18,632 increase in fuel costs compared to the prior fiscal year month of September due to higher cost of fuel. The average fuel cost in September 2011 was approximately 82 cents more costly than the prior year at this time.

Engineering Department Tasks Completed: September 2010 and 2011		
Permit Type	September of 2010	September of 2011
Curb Cuts	9 Permits Issued (Value \$315)	11 Permits Issued (Value \$385)
Erosion Control	10 Permits Issued (Value \$370)	8 Permits Issued (Value \$280)
Excavation	36 Permits Issued (Value \$1,260)	34 Permits Issued (Value \$1,190)
Water Meter Fees	Value = \$7,709	Value = \$5,675
Street Cut Deposits	Value = \$1,10	Value = \$945
Traffic Control	8 Permit Issued (Value \$225)	0 Permits Issued (Value \$0)
Dumpsters	5 Permits Issued (Value \$200)	5 Permits Issued (Value \$175)
Overweight Loads	12 Permits Issued (Value \$1,117)	20 Permits Issued (Value \$1,643)
Customer Service Calls		
Call Center	1,253 inbound calls	1,081 inbound calls
Public Works Office	76 in-person assistance contacts	64 in-person assistance contacts
Erosion Control/Complaints		
New/Maintenance	184	152
Erosion/Storm- Water		
Inspections	12	14
Inspection Files Closed	43	17

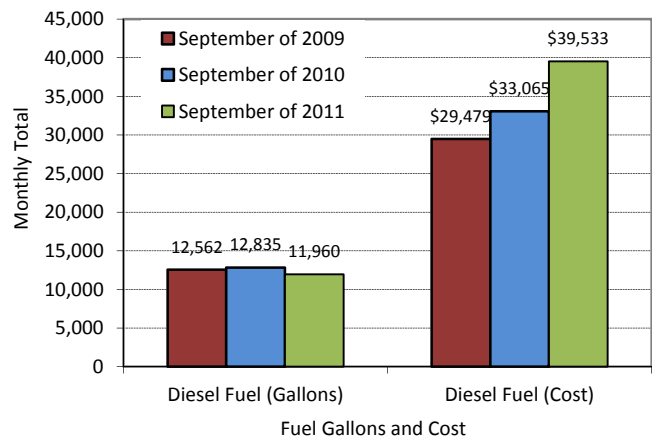
**Fleet Management Equipment Repair & Maintenance: September 2009 - 2011**



**City Unleaded Fuel Consumption: September 2009 - 2011**



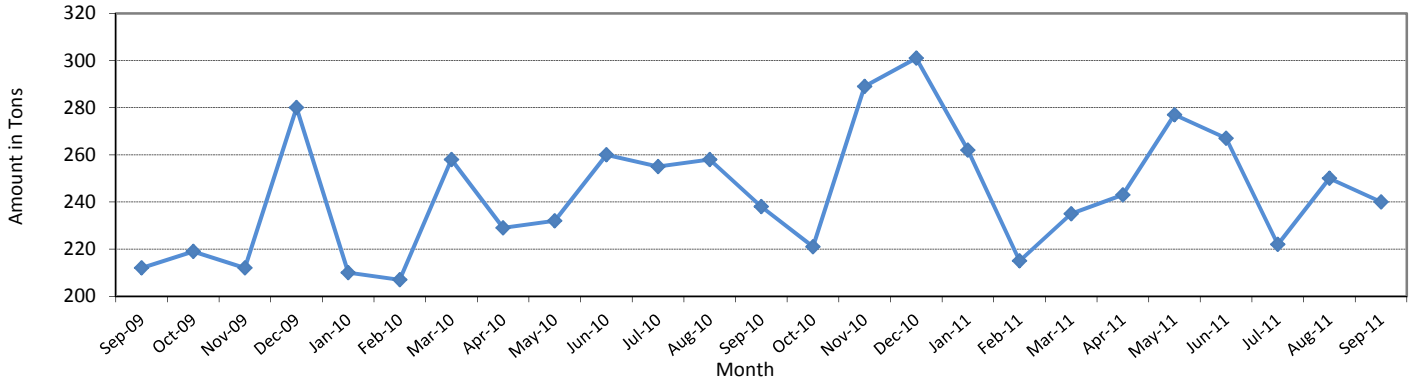
**City Diesel Fuel Consumption: September 2009 - 2011**



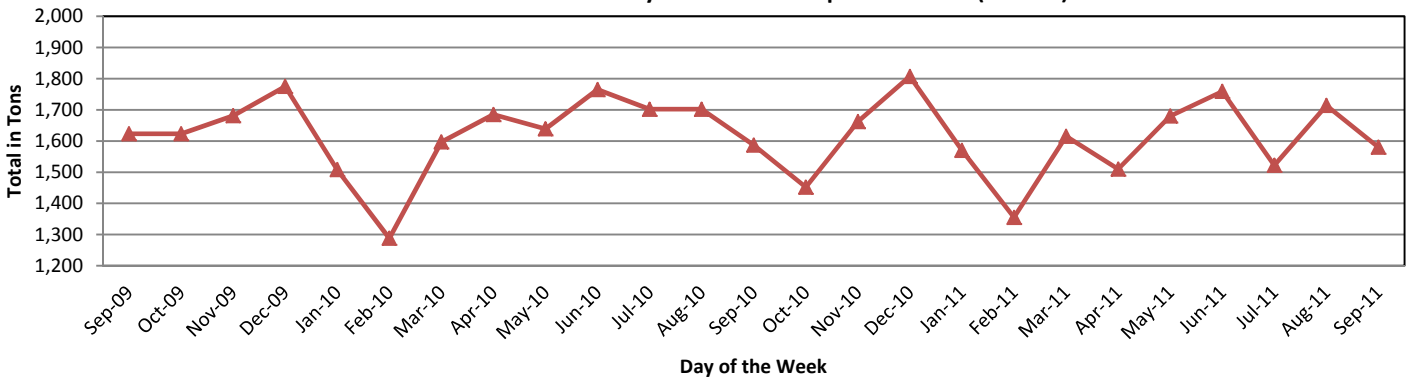
### Waste Management

Approximately 25,500 residences are serviced weekly and an average of 28.16 pounds of household garbage was picked up each week at these locations. A total of 1,580 tons or approximately 3.16 million pounds of household waste was collected in September as well as 938,000 pounds of bulk and 193 truckloads of brush.

**Recyclables Collected (In Tons) by Month: Since September 2009**

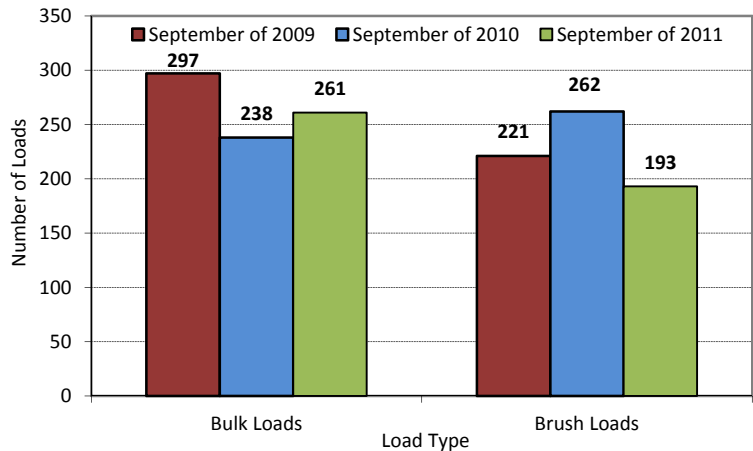


**Household Waste Collected by Month Since September 2009 (In Tons)**



Working both day and night shifts, 919 miles of streets were swept. The Division also performed weed control and provided gravel and maintenance for 2 alleys throughout the City.

**Bulk & Brush Loads: September 2009, 2010, 2011**



**Streets & Sewers**

**Streets and Sewers Jobs Completion Average (In Days)**

Work Type	Average Age (days from received to completed)	Average Completion - (days from start to finish)	Average Billable Hours Worked
Cave In	66	0.5	22.75
Contractor	25.83	13.09	16.17
Drainage	6	0	10
Drainage Tile	1	12.5	26
Hot Asphalt	9	3	222.5
Inlet Repair	126.56	6.5	148.89
Lower Manhole	218.5	94	29
Mailbox	110.54	70.24	1.58
Main Repair	324.4	96.4	48.9
Manhole Repair	132.33	0	42.67
Permanent Patch	11.75	15	115.88
Service Repair	284.43	86.8	45.86
Sidewalks	380.88	205.25	14.72
Water	49.97	12.77	17.18

**Street and Sewers Job Tasks Completed:  
September 2010 and 2011**

Job Task	September of 2010	September of 2011
Backfill	1	0
Cold Mix	94	13
Contractor	4	0
Drainage	1	0
Inlet Repair	9	2
Lower Manhole	0	1
Main Repair	4	0
Manhole Repair	4	0
Permanent Patch	4	1
Raise Manhole	1	0
Service Repair	1	3
Sump Line Repair	1	0
Water	20	16

**Streets and Sewers Outstanding Jobs:  
September 2010 and 2011**

Work Type	September of 2010	September of 2011
Backfill	0	2
Brick Repair	1	0
Cave In	10	4
Cold Mix	19	26
Contractor	2	2
Culvert	5	3
Curb	59	50
Drainage	2	2
Drainage Tile	0	1
Hot Asphalt	0	1
Inflow/Infiltratio	2	2
Inlet Lead Repair	0	2
Inlet Repair	60	43
Lower Manhole	3	3
Mailbox	1	2
Main Repair	17	7
Manhole Repair	8	2
Miscellaneous	2	2
Pavement Repair	26	19
Permanent Patch	21	27
Raise Manhole	2	0
Service Repair	33	4
Shoulders	8	5
Sidewalks	28	3
Snow Plow	0	1
Storm Sewer	0	1
Sump Line Repair	6	6
Traffic Calming	1	0
Televising	1	1
Water	24	26

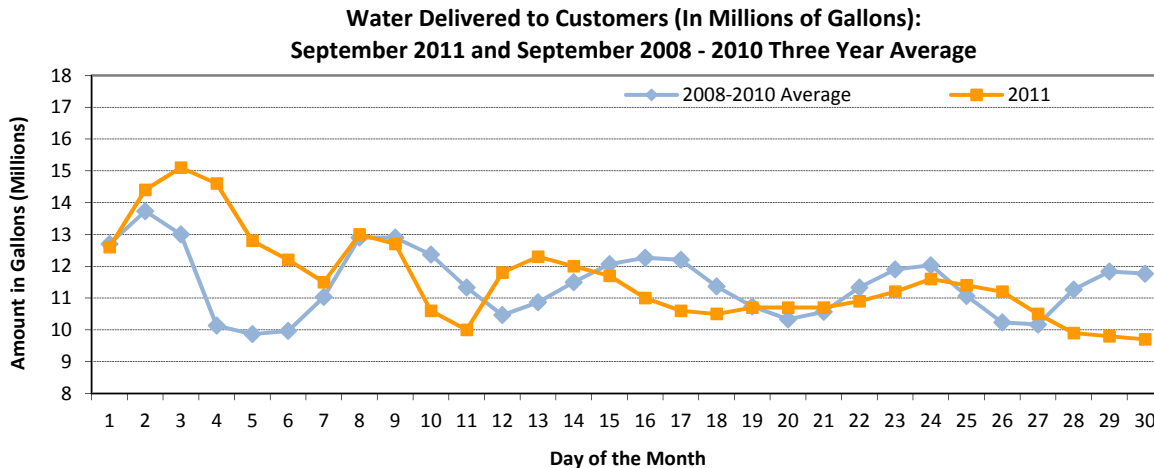
## Water Department

### Reservoir Conditions

1. With the month having very little precipitation, the Lake Bloomington and Evergreen Lake reservoirs are both below their respective spillways. We are no longer pumping from the Evergreen Lake reservoir and it is about two feet below the spillway. We switched to the Lake Bloomington reservoir early in September and at the end of the month it was about one foot below its spillway. From a water supply standpoint at this time of year, our position is excellent.

### Pumpage

1. The Water Department pumped an average of around 11.6 million gallons per day (MGD) in September with a peak day of 15.1 MGD on September 3, 2011. The September average for 2011 can be compared to the average daily pumpage during September 2010 of 12.2 MGD, 11.0 MGD in 2009 and 11.2 MGD in 2008. Therefore of the last four years, this has been the September with the second highest pumpage.

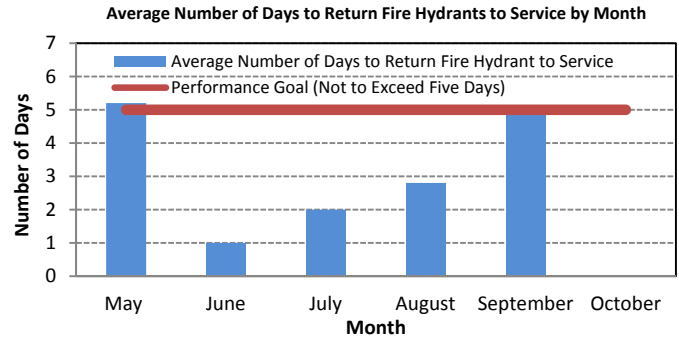


### Infrastructure

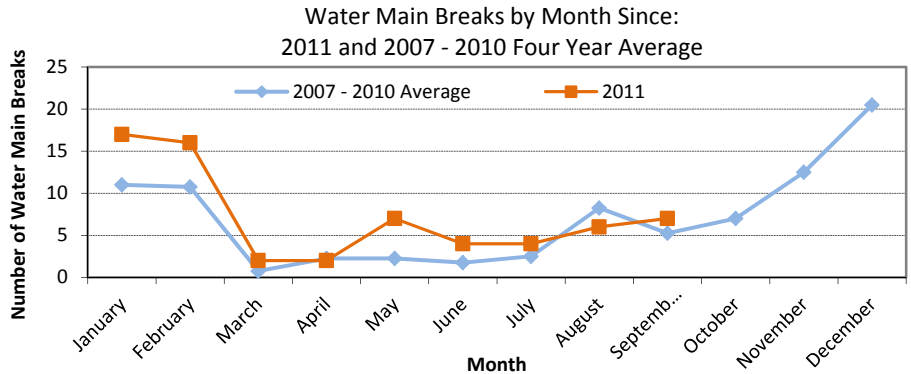
1. The Morris Avenue/Veterans Parkway reconstruction project was started in March with some electric and gas utility relocations. The Water Department had budgeted \$750,000 total for this project. The portion that the Water Department must fund is about \$603,000. Stark Excavating, the successful bidder, connected the existing customers to this new water main during the month. The next section to be installed will be along the new alignment of Springfield Road to Six Points Road. As part of this project, due to the depth of the water main feeding the Goose Creek Apartment complex, we asked Stark to realign and replace the water main at a shallower depth, this water main which will cause a change order to this project.
2. During the month, we verified the work to be done on the remaining Waterous fire hydrants as a result of a lawsuit won by Waterous against a grease manufacturer. The grease used from the subject company was found to be corrosive to brass components of a fire hydrant and Waterous has been replacing all the parts that could be affected (whether they have been or not) on hydrants manufactured from 1999 through 2004. Since we did not have all the years of manufacture for our Waterous hydrants, it has taken us some time and research

to get to the point where we have identified this subset of Waterous hydrants. The Company handling the repairs has about 40 hydrants yet to repair of a total of 820.

3. We contracted with a specialty fire hydrant maintenance firm to machine the barrels of 10 hydrants around the City. These hydrants were installed too high. We could have excavated and removed the hydrants, then reinstalled a shorter hydrant but this would have been much more expensive than cutting and machining the barrel from the topside without any excavation necessary. This firm will be addressing several other hydrants that are too high, over the next several months. The concern with hydrants that are too high is that the traffic flange (a machined part that is designed to fail when hit by a car) is generally above the typical impact area and the hydrant will fracture below ground instead of at the designed breakaway point that spares greater damage to the hydrant.



4. During the month, we repaired seven water main breaks; five were on six inch water mains and one was on a ten inch main and one was on a four inch water main.



**Water Treatment Plant (Major Projects)**

1. The installation of the direct injection carbon dioxide equipment is underway. This project involves the installation of a new access hatch for our sludge blow down pumps as well the installation of the carbon dioxide equipment. The access hatch is nearly complete and the carbon dioxide equipment has been ordered. This project is approximately 25% complete. This is a \$500,000 capital project.
2. The replacement of the lime dust collection system is well underway. The initial cleaning of the lime room has been scheduled for mid-October, the major equipment has been ordered and the installation of the overhead door to allow for the more efficient movement of equipment is complete. The temporary lime feed system (built in-house) is completed and has been tested. This will cause some increase in our chemical costs for FY 2012 as we use this more expensive form of lime while our dry system is being renovated. This project is approximately 10% complete at this time. This is a \$200,000 capital project.
3. The Granular Activated Carbon (GAC) replacement is scheduled to start in October. New contracts for the GAC regeneration have been signed and the filter sand is currently being specified and ordered. This project will take about two months to complete. This is a \$150,000 operations and maintenance project.

**Water Department Appendix Continues on Page 34.**

## Parks, Recreation, and Cultural Arts Department

September was a busy beginning of the renovated BCPA's sixth performance season. Including all events for the thirty days in the month, the Center hosted thirty-one (31) events attended by 5,427 people. Ricky Skaggs and Kentucky Thunder opened the 2011-2013 Mainstage season while the nation's premiere Beatles tribute band – American English – closed the 2011 CEFCU Summer Stage concert series. In an effort to improve the financial performance at the BCPA, alcohol sales were brought in-house with training and service beginning on September 9<sup>th</sup>.

The department became a truly international staff with the addition of David McGrouther as the Pepsi Ice Center's Skating Director. Mr. McGrouther comes to us from Liverpool, England. He performed as a professional figure skater around the world with the show *Holiday on Ice*. This position had been vacant since the end of May.

City Council approved a contract with WDM Associates for a Master Plan for Miller Park Zoo. All but \$10,000 of this \$126,230 contract will be funded by the Miller Park Zoological Society. A resolution thanking the MPZS was read and presented by the Mayor during the September 12, 2011 City Council meeting. This master plan will service as the road map for the future enhancements and improvements to the Miller Park Zoo. September is also the month for the annual ZooDo – a Miller Park Zoological Society fundraising event held on the grounds of the Zoo. Early estimates from Society members show net proceeds of approximately \$35,000.

The month saw the end of the pool season with the closing of Holiday pool after Labor Day. This pool was then sandblasted by Tri-County Sandblasting to prepare it for painting by our Park Maintenance staff. Painting was completed the last week of the month.

September is the beginning of many fall recreation programs as well as our After School Sports programs at many elementary schools in Bloomington (both Unit 5 and District 87 buildings).

Additional highlights from September

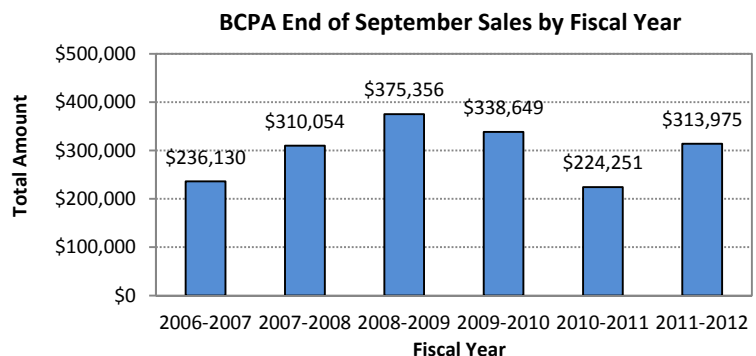
- S.O.A.R. Special Olympics teams advanced to state competition.
- Golf Division hosted local high school golf teams at all three golf courses.
- Interviewed five candidates for the newly created Zoo Curator position

### Bloomington Center for the Performing Arts

The BCPA welcomed 5,427 people to the Center for 31 different events and activities in September.

#### 2011-2012 SEASON

The BCPA's 2011-2012 continues to sell well. Sales at the end of September were at \$313,975 for 13,842 tickets sold. You'll see below the sales numbers reflect very favorably to previous season sales.

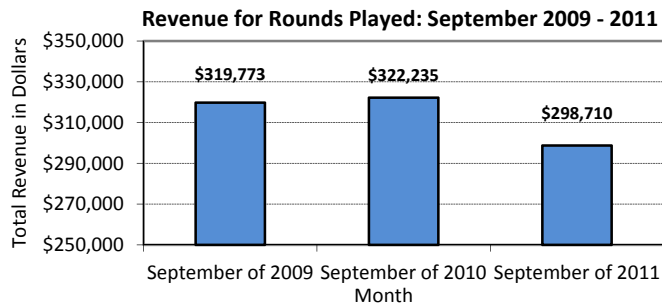




## Golf Division

The month of September brings us officially into the shoulder season. After Labor Day, many golfers put the clubs away for the year.

This month's cooler weather brought some much needed relief to both the courses and the staff. However, this September's weather proved to be both a relief and a hindrance. The cooler and rainier weather allowed the course turf to recover from the brutal heat we experienced; while at the same time the rainier weather (10 days of measurable precipitation) caused us to see a decrease in the amount of playable days.

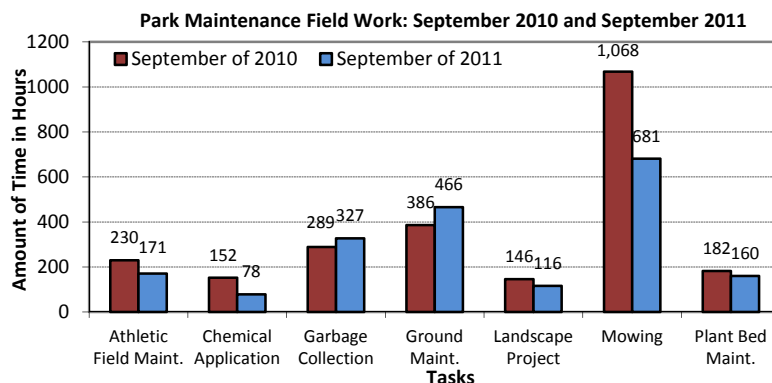


Course play was down 12% with revenues down 7%. Apart from the weather, rounds and revenue in the fall months are difficult to maintain as families adjust to their kids being back in school and weekends become busier with kids sporting activities combined with pro and college football returning to the television. On a bright note, revenue per round continues to stay at an improved rate with revenue per round up 5% for the month and 6% for the Fiscal Year.



## Park Maintenance Division

September was another busy month for Parks Maintenance. Staff completed the second chemical application at all City parks. We also started aeration of all irrigated areas and will continue aeration until all parks have been completed. Staff concentrated a lot of their efforts this month to ground and plant bed maintenance. Most all beds were cleaned and mulched, sidewalks were edged and shrubs were trimmed. Two areas concentrated on were Miller Park Zoo grounds and the front lawn of the BCPA. The entire Zoo area was re-mulched and trimmed for the Zoo Do on September 10. At the BCPA front lawn, all plant beds were edged with pavers and re-mulched.

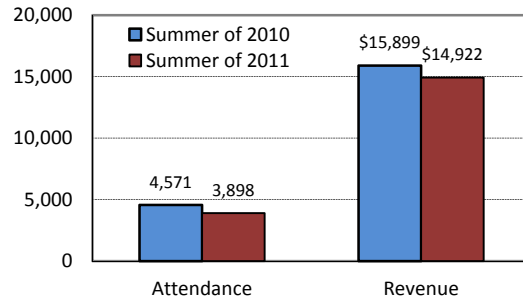


## Recreation Division

As summer programs began to wrap up fall program registration began on Sept. 2 for City of Bloomington residents and Sept. 9 for non-residents. Many fall sport programs started the second week of September including tennis, Zumba Fitness, Co-Rec Volleyball Leagues, Yoga, and Zumba Gold. The Co-Rec Volleyball had 30 teams register, compared with 24 in 2010. The After School Volleyball with 186 youth at nine (9) out of eleven (11) Bloomington elementary schools started practice the last week of September.

The Miller Park Miniature Golf course closed for the season on Sept. 18. The total revenue for mini golf for 2011 was down from 2010. It was a hot, dry summer so people wanted to be out getting wet in the spray ground and other areas, rather than standing in the heat playing golf. We did bring in almost \$5,000 of the mini golf revenue in September.

Miniature Golf Figures: Summer 2010 and 2011

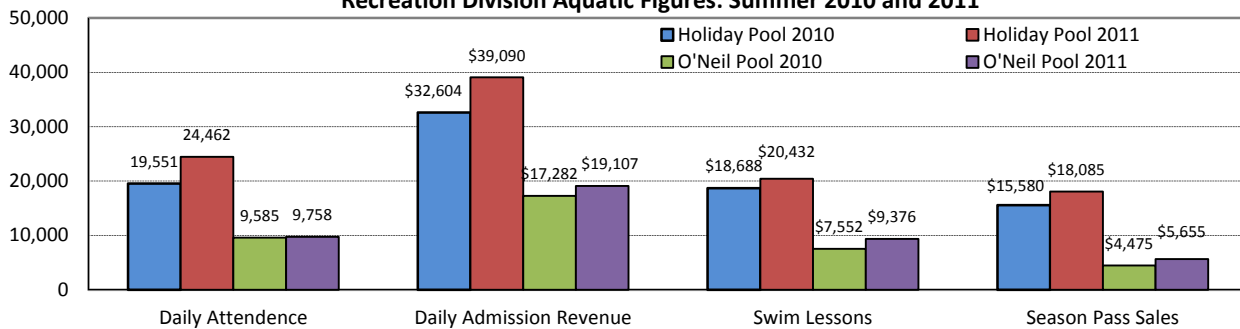


## Aquatics

Holiday Pool closed for the summer on Labor Day. The Saturday of Labor Day weekend was warm and beautiful. A large number of people were at the pool since the rest of the weekend forecast was cool. On Labor Day itself the temperature was in the 60's.

Summer 2011 was even hotter and dryer than 2010. There were very few days when the pool closed due to weather. This was good swimming weather which was reflected in our overall attendance increase of 14%. (Boats were deleted from the comparison since they were only open for 3 weekends due to the lowering of the lake for dam repairs.) For the FY 2011 aquatics season, Holiday Pool was open May 29 through August 15, while O'Neil Pool was open May 29 through September 6. We rotate each year which pool stays open longer.

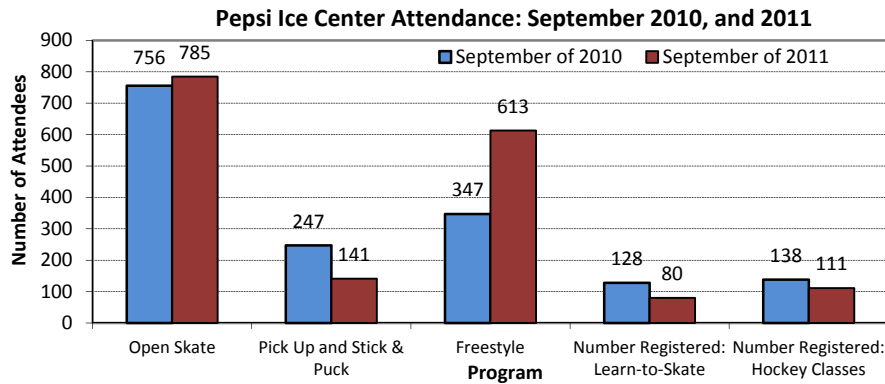
Recreation Division Aquatic Figures: Summer 2010 and 2011



Overall revenue was up by 17% if you don't include boats and 15% if you do include boats. All areas (admission, pass sales, swims lessons, etc.) were up except for concessions and locker rentals at O'Neil which were 21% down from 2010 (\$216). Detailed information about the aquatics revenue and attendance by facility will be released in the FY 2012 Pool Report later this fall.

### Pepsi Ice Center

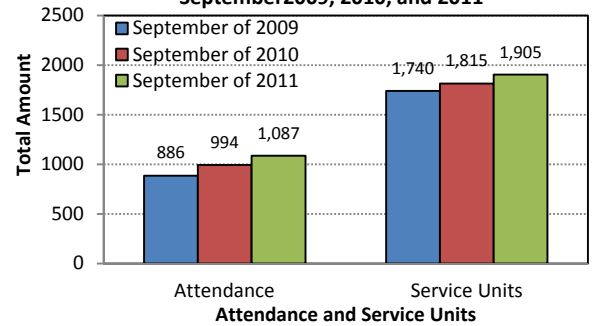
Open skate attendance is about the same as September 2010. Stick & Puck and Pick-up hockey are down, but fewer sessions were offered this year. Freestyle almost doubled, but the number of sessions offered also almost doubled. There had been many complaints about the small amount of ice for freestyle so it was increased while there is still space. This won't be possible once hockey is in full swing.



### Special Opportunities Available in Recreation (S.O.A.R.)

**Weekly programs:** Fall weekly programs started the week of September 12. It includes a mix of arts & crafts, fitness, cooking, games, music, book club, 4-H club, and a teen club.

**S.O.A.R. Program Attendance and Service Units: September 2009, 2010, and 2011**

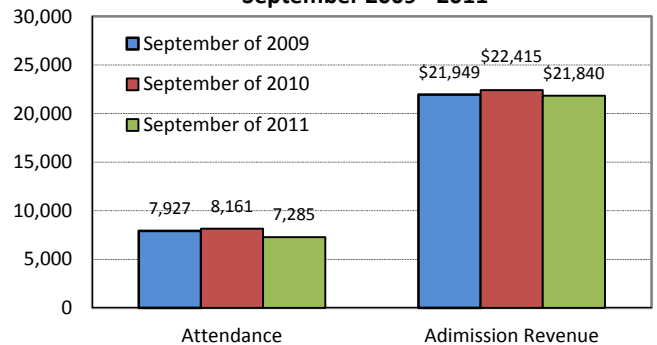


### Zoo Division

Attendance is 0.83% up for the current fiscal year compared to last year's attendance. Attendance was less in September in 2011 than in 2010 due to cooler temperatures and the Miller Park playground being closed for safety concerns.

Revenue from the gate admission is 2.02% up for the current fiscal year compared to last year's revenue. September of 2011 was the fourth highest level of admission revenue on record.

**Miller Park Zoo Revenue and Attendance: September 2009 - 2011**



**Parks, Recreation, and Cultural Arts Department Appendix Continues on Page 38.**

**Planning & Code Enforcement Department**

**Building Safety Division**

Construction activity in the City continues to be sluggish with all year-to-date indicators continuing a downward trend from 2010. While the numbers of permits continue to lag behind last years the value of permits and fees were ahead of September of 2010. The following statistics reflect September 2010 to September 2011 and year to date.

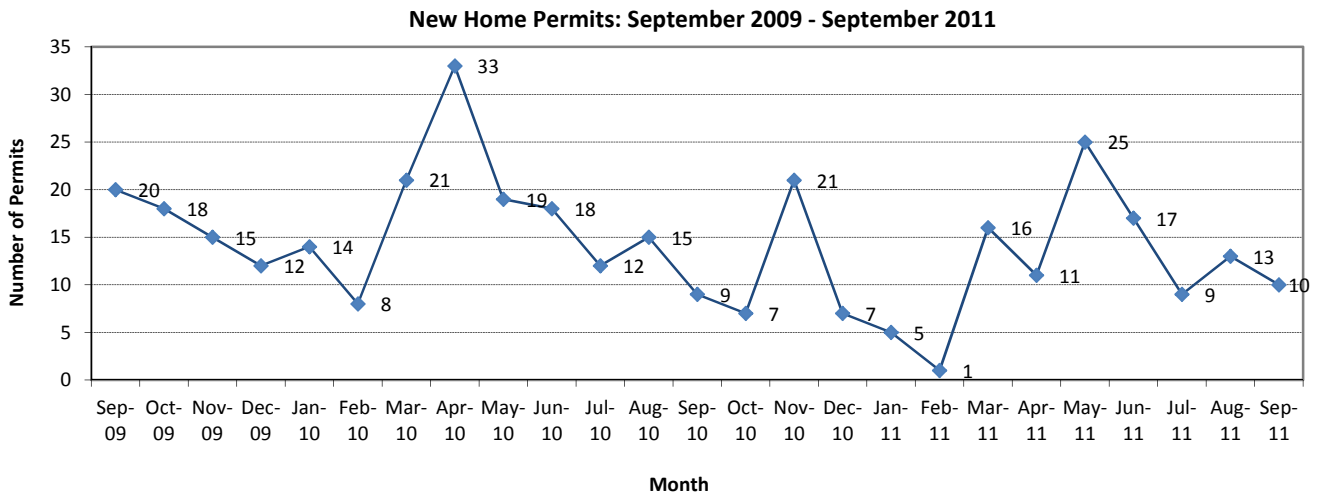
<u>Month to Month</u>	<u>Year to date</u>
• New home starts – up 11%	Down 28%
• Building permits – down 14%	Down 18%
• All construction permits – down 14%	Down 14%
• Fees collected – up 20%	Down 17%

**Building Permits Issued and Fees Collected: September 2009, 2010, and 2011**

Type of Permit Issued	September of 2009	September of 2010	September of 2011
Number of Construction Permits (All Permits)	594	497	429
Incorporated Building Permits*	307	269	231
New Homes Built	20	9	10
Duplexes Built**	0	0	0
Multi Family Built	0	0	2
Construction Valuation	\$6,344,628	\$7,025,045	\$9,342,038
Permit Fees Collected	\$116,485	\$73,257	\$85,418

\*Only Building Permits (Residential & Commercial)

\*\* Dwelling Units



**Construction Projects \$1,000,000 or Higher Received in September 2011**

Building/Project Description	Address	Value
Brookridge Apartments	1806 Pier Way	\$1,000,000
Leman Chevy City	1602 Morrissey Dr.	\$3,000,000

**Notable Plan Reviews Received in September 2011**

Building/Project Description	Address	Value
Gerig Ct. Apts.	3204 Gerig Dr.	\$4,250,000
Zeschke's Septic	915 Avalon Way	\$680,000
New Office Building	2401 E Empire St	\$960,000

**Code Enforcement Division**

The following table summarizes the activity of the Code Enforcement and Community Development staff for the month of August, 2011.

**Items/Activities of Note:**

- Work continues on the Main Street Transportation Improvement Feasibility Study. Funded by the Illinois Department of Transportation (IDOT), this study is looking into building on previous planning efforts to improve safety and revitalize businesses on Main Street. It also will serve as a basis for a possible Phase I study of the roadway. A related open house was held on September 29, 2011, at the ISU Alumni Center.
- The City is still in need of board members for the Planning Commission, Zoning Board of Appeals, and the Property Maintenance Review Board. Please direct citizens to the statement of interest form available on the City's web site.
- Negotiations for a new contract with Laborers 362, Inspectors continues.
- Public hearings will be held with the Mechanical Review Board, Property Maintenance Board of review, and the Construction Board of Appeals in October and November. The primary focus of the meetings will be the adoption of the 2009 editions of the Building and related codes. Watch your mail boxes for dates, times and locations.

**September 2011 Planning Commission Activity**

Case Number	Petitioner	Request	Action
Z-06-11	Ryan Scritchlow	Requesting approval of rezoning from R-1C Single-Family Residential, to B-2, General Business for the property commonly located at 1906 S. Morris Avenue. (Ward 1)	Recommended approval to the City Council by a vote of 5 to 0.

**September 2011 Zoning Board Activity**

Case Number	Petitioner	Request	Action
Z-13-11	Micha Cutter	Petitioned to allow the construction of a fence with two variances as follows: a. Increase the fence height in the front yard along Marion Street. b. Increase the fence height in a visibility triangle. Both variances are for the property located at 1401 Eastholme Avenue. Zoned R-1C, Single-Family Residence District. (Ward 7).	a. APPROVED. Vote: 5 Yes, 0 No. b. DENIED Vote: 0 Yes, 5 No.
Z-014-11	Marsha and Garry Beeler	Petition submitted to allow the construction of an accessory structure with two variances as follows: a) Exceed the ground floor area of the house. b) Increase the 1,000 square foot maximum floor area allowed. Both variances are for the property located at 1315 S. Koch. Zoned R-1C, Single-Family Residence District. (Ward 1)	Both variances APPROVED, Vote: 5 Yes, 0 No
SP-04-11	Illinois Wesleyan University	Requested approval of a special use permit to allow a parking lot for a college/university for the property located at 112 Beecher Street. Zoned R-2, Mixed Residence District. (Ward 7).	Condition: that the fence be setback a minimum of 3' from the property line. Approved Vote: 4 Yes, 0 No, 1 Abstained.

## Legal Department

### Collections

#### Small Claims:

- 4 cases were set on September 1, 2011
- 4 cases for use tax were paid prior to the court date – Total collected \$185.25
- 2 cases had default judgments entered – Total due \$319.75
- 14 cases were filed for use tax collection – court date 10-6-11

#### Collection letters sent:

- 62 letters sent for use tax – total collected \$4,164.65 – FYTD \$18,735.31
- 8 letters sent for Sex Offender Registration Fees

#### Nuisance Parking:

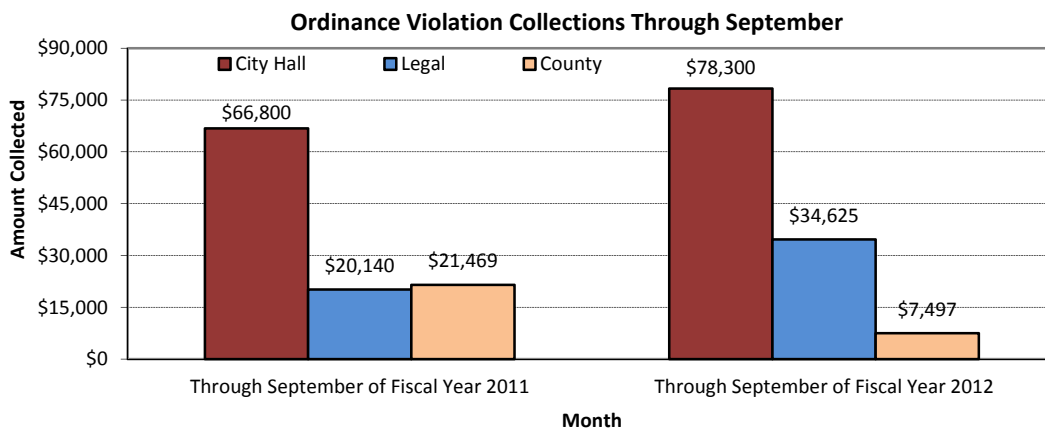
- 7 letters sent
- 5 Tow Notices have been given to the process server
- Monthly Parking Ticket Payment Agreements – total collected \$1,630.00
- 1 Vehicle was towed – total collected \$460.00

#### Freedom of Information Act Requests

- FOIA: 55 FOIA requests were processed through the Legal Department
- Total time spent 16.25 hours

#### Ordinance Violation Activity

- Fines received at City Hall before filing: \$22,300/\$78,300 Fiscal Year to Date (FYTD)
- Fines paid at City Hall after filing: \$4,740/\$34,625 FYTD
- Post judgment fines received: \$2,495/\$7,497 FYTD
- Total: \$29,535/\$120,422 FYTD



- Ordinance Violations Paid at City Hall – 165
- Ordinance Violation Cases filed: 240

- Summons prepared: 61
- Total cases scheduled for court: 240
- Trials scheduled: 15
- Post Judgment cases scheduled: 10

#### Unregistered/Inoperable Vehicle Compliance

- Vehicle Compliance Tickets sent this month: 107

#### Ordinances Drafted

- Drafted Demolition Permit ordinance

#### Contracts/Agreements

- Reviewed Personal Service Contracts for BCPA
- Reviewed Client Agreements for 2011 Health Care Insurance Plans
- Drafted Corn Belt Energy Evergreen Lake Road Agreement
- Drafted documents for Snyder Parking Garage sale

#### Personnel/Human Resources

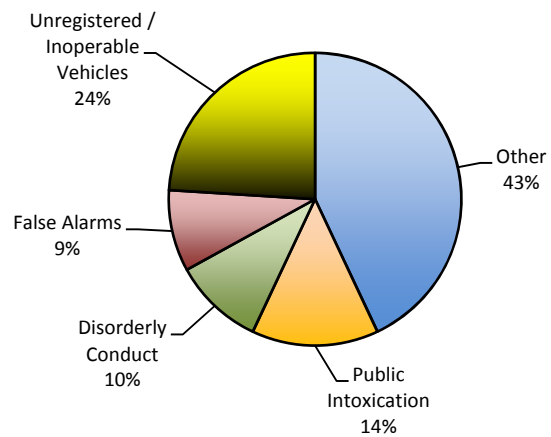
- Meetings with HR and outside counsel re Collective Bargaining

#### Litigation

- Negotiated CIRBN contract
- Drafted letter to contractor regarding Holiday Pool sandblasting
- Negotiated Easement Agreement regarding Locust-Colton Combined Sewer Project
- Reviewed various memos regarding home rule authority on payday loans
- Drafted Memos to City Council re settlement of WC claims
- Negotiated settlements with property owners regarding property maintenance cases
- Negotiated settlements of liquor ordinance violations
- Obtained Preliminary Injunction regulating the number of animals and containment of vicious dogs
- Attended court hearings in repair/demolish cases
- Represented City at trial seeking injunction for clean up of illegal junk yard and fines

**Legal Department Appendix Begins on Page 43.**

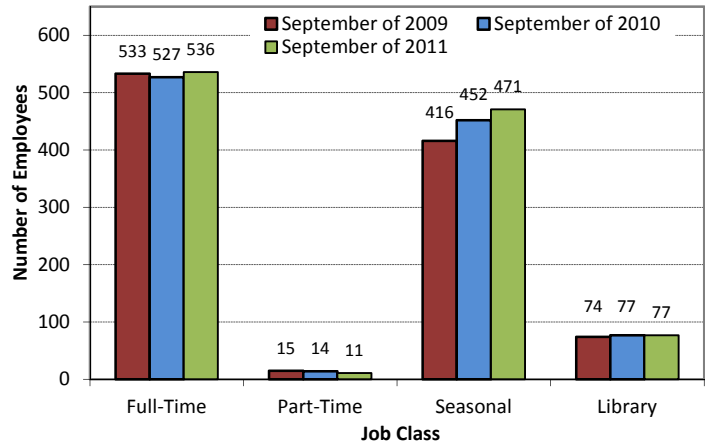
**Violations Filed in Court During September 2011 by Percentage of Overall Cases**



**Human Resources Department**

- Continued implementation of the Tyler/Munis software and Empower Time and Attendance systems.
- Continued work to develop position descriptions and set salary grades for new positions approved in the FY11/12 budget.
- Active negotiations with Lodge 1000 (Water). Local 362 Support Staff, Local 362 Parking Attendants, Local 362 Inspectors, Unit 21 and Telecommunicators.
- Began job analysis project.
- Finalized contracts for Blue Cross Administration for health and dental, stop loss, Health Alliance HMO and Clemens and Associates. Prepared Council memo for the November 8<sup>th</sup> agenda.
- Finalized EAP Council memo for the November 8<sup>th</sup> agenda.
- Submitted request for and received Retiree Drug Subsidy of \$31,970
- Submitted application for 2011 Retiree Drug Subsidy program.

**Active Number of City Employees:  
September 2009, 2010, and 2011**



**City of Bloomington Bargaining Unit Employees Contract Status**

City Employees	Full-time		
	Employees	Expiration Date	Current Status
Support Staff Local 362	30	4/30/2009	Negotiating
Parking Attendants Local 362	4	4/30/2009	Negotiating
Water Lodge 1000	36	4/30/2010	Negotiating
Inspectors Local 362	15	4/30/2011	Negotiating
Police Unit 21	103	4/30/2011	Negotiating
Sergeants & Lieutenants	19	4/30/2011	Requested to bargain
Fire Local 49	94	5/30/2012	Current
Public Works & Parks 699	104	4/30/2012	Current
Telecommunicators (TCMs)	15	N/A	Mediation 05/18/211

**City of Bloomington September Vacant Full Time Position**

Current Positions Position	Status
Patrol Officers (5)	Trenton Hovland, Ryne Donovan, Ben Gilbert, Paul Jones and Justin Childers
Refuse Truck Driver	Jay Wilson
Truck Driver Refuse	Larry Walsh
Support Staff V - CSO	Brenda Morrell
Ice Center Skating Manager	David McGrouther
Procurement Specialist	Misty Shafer
Performance Auditor	In process
Telecommunicators (2)	In process
Zoo Curator	In process
Utility Worker - Water	In process
Property and Records Technician	In process
Economic Development Coordinator	In process
Laborer Parks & Recreation	In process
Water Meter Crew leader	In process
Administrative Assistant – Public Works	In process



**City Clerk**

City Council Proceedings Completed and Approved by Council

March 12, 2007

August 22, 2011

September 12, 2011

Other Minutes Completed

- Executive Session – 2
- Work Session - 0
- Liquor Commission – September 8, 2011

**Approved Work Sessions and Proceedings**

	2010 Calendar Year	2011 Calendar Year
Proceedings	61	22
Work Sessions	7	7
Executive Sessions	10	8
Retreats	1	-
Citizen Voice Meetings	2	1
Liquor Commission Meeting	-	1
Special Meetings	-	2
<b>Total</b>	<b>81</b>	<b>41</b>

**Outstanding Council Proceedings**

Council Report Year	September of 2010	September of 2011
2007	1	0
2008	0	0
2009	0	0
2010	10	1
2011	-	1
<b>Total</b>	<b>11</b>	<b>2</b>

**Time Spent Gathering Information for Freedom of**

Month	Number of Requests	Average Time per Request (Minutes)	Total Time (Hours)
Jan-11	91	41	62.75
Feb-11	55	39	35.3
Mar-11	95	39	62.4
Apr-11	70	43	49.7
May-11	76	53	67.55
Jun-11	88	58	84.75
Jul-11	78	70	91.5
Aug-11	67	55	61.75
Sep-11	74	38	46.25
<b>Overall</b>	<b>694</b>	<b>48</b>	<b>561.95</b>

**Calendar Year to Date (January 2011 - September 2011)**

**Amusement and Miscellaneous Licenses with Fees**

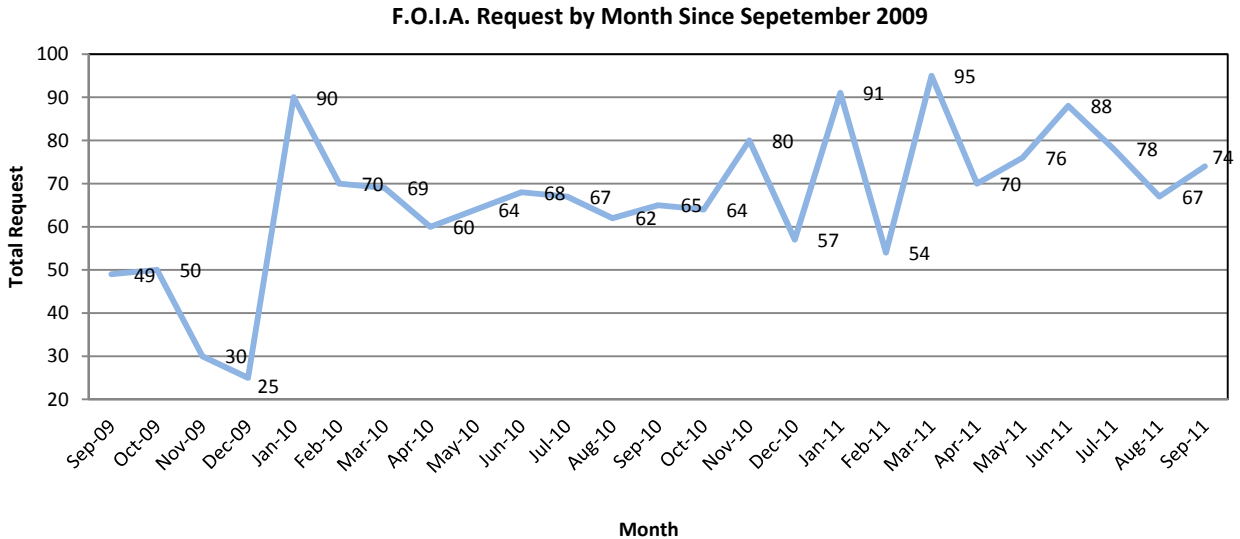
License Group	Number of Vendors	Number of Licenses	Total Received
Amusement	18	34	\$18,668
Miscellaneous	47	80	\$7,889
<b>Total</b>	<b>65</b>	<b>114</b>	<b>\$26,557</b>

**Calendar Year to Date (January 2011 - September 2011) Liquor Licenses and Fees**

Liquor License Group	Number of Vendors	Number of Licenses	Total Received	Penalties/Fees	Invoiced
Clubs	6	18	\$7,920	\$0	\$7,920
Convenience Store	7	21	\$6,397	\$30	\$6,368
Package Sales	8	17	\$6,670	\$104	\$6,583
Restaurant	54	124	\$61,249	\$194	\$60,963
Tavern	37	91	\$50,127	\$309	\$49,818
<b>Total</b>	<b>112</b>	<b>271</b>	<b>\$132,363</b>	<b>\$636</b>	<b>\$131,650</b>

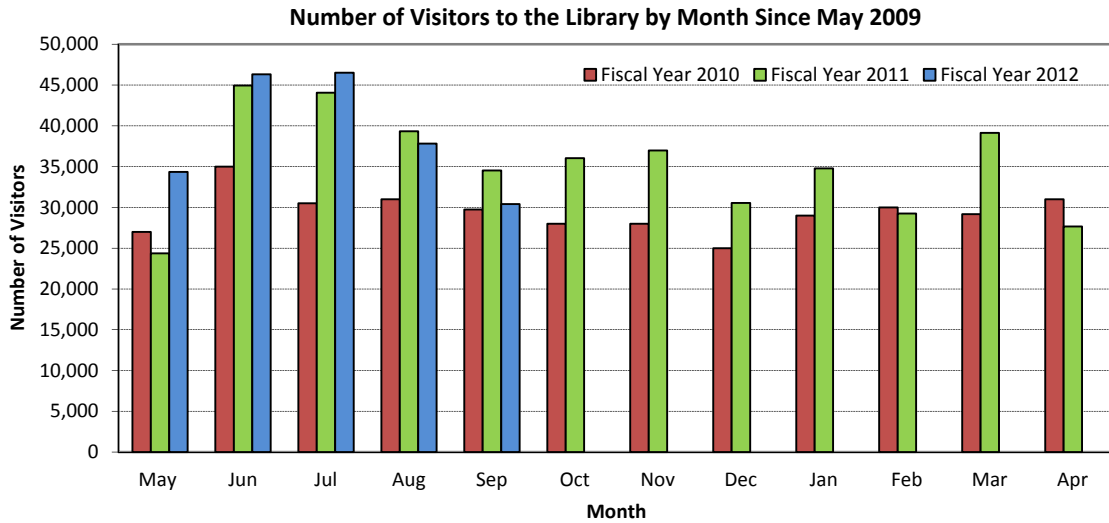
Other Items of Note

- Major focus of this office is compliance with Local Records Acts, the Open Meetings Act, and Freedom of Information.
- Bids Opened Completed - 3
- Contracts Established - 13
- Outgoing Mail processed in City Hall – 6409
- Phase 1 –data entry archival prep for code changes – 1008 entries.



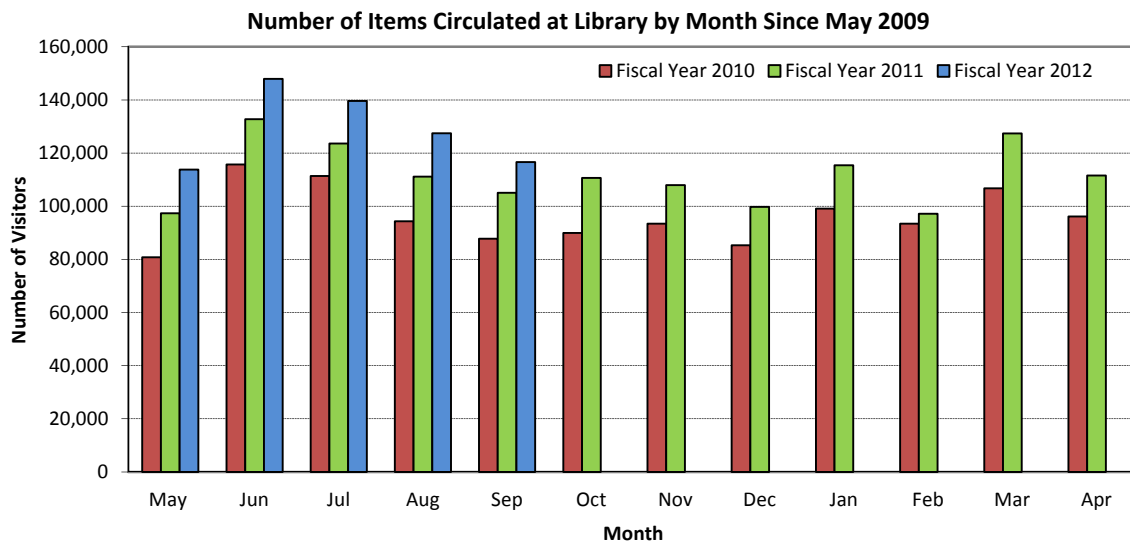
## Library

### Attendance



Even though there were fewer visitors in the month of September than last year, the number of items borrowed rose 6% from 105,071 last year compared to 111,617 items borrowed this September.

### Items Circulated



- Staff answered 6366 questions in the month of September.

## Program Attendance in September

- **Children's programs and attendance:**
  - Wiggle Giggle evening story time – 18 attended
  - Toddler story time – 4 sessions – 191 attended
  - Lapsit story time – 8 sessions – 192 attended
  - Preschool story time – 8 sessions – 291 attended
  - Tails for Tales (reading to dogs program) – 22 attended
  - Mr. Stamps Club – 7 attended
  - Head Start Fun Club library field trip – 158 attended
  - Visit to Little Jewels Daycare – 50 attended
  - Normal West Special Needs tour – 11 attended
  - Cedar Ridge GREEN Day – 220 attended, 18 library cards made
- **Teen Programs and Attendance:**
  - Teen Advisory Board – 1 session – 6 attended
  - Anime Now – 2 sessions – 27 attended
  - Angry Birds Live – 1 session – 6 attended
- **Adult Programs and Attendance:**
  - Mystery Book Discussion – 1 session – 10 attended;
    - *Author Carol Higgins Clark joined in by phone!*
  - Fiction Book Discussion – 1 session – 14 attended
  - Non-Fiction Book Discussion – 1 session – 5 attended
  - Professional Women's Book Discussion – 1 session – 4 attended
  - Master Gardeners – 1 session – 15 attended
  - Open Lab computer assistance – 4 sessions – 14 attended
  - Nearly New Movies – 3 sessions – 21 attended
  - Louisa May Alcott Documentary film and speaker – 1 session – 29 attended
  - Civil War Postal History – 1 session – 7 attended

## Information Services Department

### Enterprise Resource Planning (ERP) Project - Munis

Munis Project Accomplishments for September 2011 were as follows:

- Financials
  - Data Conversions
    - FY10, FY11, FY12 Budget Conversions Proofed
    - Open PO Conversion Proofed
  - Competency Testing for Phase I (Financial) Functional Leads
  - Tyler Forms Signoff for General Billing Invoices & Statements and Accounts Receivable Receipts
  - 26 End User Training Documents & 7 Agendas Developed & Tested
  - 96 End Users Scheduled for 34 Training Classes in October
  - End User Training Handouts Developed
    - COA Cross Reference by Dept
    - Budget Rollup codes by Dept
    - Charge Codes by Dept
    - Commodity Code List
    - MUNIS Helpful Hints
    - TCM Instructions & Attachments by Module
    - Policies
  - Security Roles & Workflow Rules Defined, Created & Tested
  - Modifications Delivered from Tyler
    - P-card Reconciliation Import
    - AP Check Reconciliation Import
    - AP Positive Pay Export – Accepted by Bank
  - Go Live Workshops Scheduled 11/1-11/3; 11/8-11/9
  - Received 5 non-billable Training Days from Tyler in exchange for substituting a new Trainer for End User Training
    - Finance AP Training – 1 day
    - Post Go Live Assistance – 3 days
    - Reserved for Future – 1 day
- HR/Payroll
  - Training
    - Personnel Actions
    - Employee Self Service
    - Applicant Tracking
    - Case Management
    - Employee Maintenance
    - 834 Benefit Provider Export File
    - Security & Workflow
    - Manual Time Entry & Processing
  - Employee Master, Deduction, Job Linking Training
  - TCM Analysis – Define All Documents To Be Stored in the Document Management System

- Data Conversions
  - Employee Master Signoff & Loaded to LIVE
  - Deduction Master Signoff & Loaded to LIVE
- Employee Newsletter
  - Munis Project newsletter article for September was created and included in the “Inside the City” monthly newsletter

**Downtown Surveillance Cameras**

During September, staff continued testing of the initial wireless network and video surveillance system. Tests are being generated to determine how the network will perform and what quality of video will be possible. More cameras were also installed for a total of five test cameras. The Police department was involved in positioning of cameras and setup of the video management system (VMS). Testing of the VMS continued to determine the features and functions the City will require relative to archival and retrieval of the video.

Information Services September 2011 Service Request						
Problem	Total Hours	Total Calls	Closed	Percent		
				Closed	Open	Pending
Development	13	12	10	83%	1	1
E-Mail	10	38	38	100%	-	-
Hardware	71	67	62	93%	3	2
Meeting	0	0	0	-	-	-
Network	14	32	30	94%	-	2
Other	44	35	35	100%	-	-
Reports	3	4	4	100%	-	-
Software	44	88	76	86%	4	8
Supply	3	10	10	100%	-	-
Telephone	12	34	34	100%	-	-
Training	0	0	0	-	-	-
Web	8	15	15	100%	-	-
<b>Total</b>	<b>222</b>	<b>335</b>	<b>314</b>	<b>92%</b>	<b>8</b>	<b>13</b>

**Lyris List Server Information** – The following information details the current list server subscribers and activity. Anyone can subscribe to these lists by clicking on the “Subscribe Here” button on the homepage of the City’s website.

City of Bloomington List Server Data

List Name	Total Member Count	September 2011 Increase	Increase Over Past Year
BCPA General	13,995	16	1,177
Bloomington Golf	6,656	3	2,332
Miller Park Zoo Tigers Tongue	2,380	79	1,053
BCPA Targeted Mailing	1,740	0	1,577
Parks & Rec General	1,469	4	87
BCPA Educators	909	0	0
Miller Park Zoo	516	2	20
Pepsi Ice Center	376	2	16
City Council	201	4	35
Planning & Zoning	172	4	28
Landlord Property Management	174	12	33
Parks Youth News	150	2	14
Parks Adult News	149	3	19
BCPA Patrons	136	0	0
Parks Preschool News	117	2	8
Engineering Bids	122	0	2
Liquor Commission	117	2	21
Human Relations Commission	112	1	16
Parks Teen News	78	2	11
SOAR	74	2	9
Public Service Notices	35	0	0
Engineering Updates	24	1	7
<b>Total</b>	<b>29,702</b>	<b>141</b>	<b>6,465</b>

## Compliments

I just wanted to let you know how impressed I am with the gentlemen working on our new park. My home backs up to the park and I have watched the progress over the past few weeks. They have made amazing progress especially with there only being two of them. My boys love coming home everyday after school to see what is new!

We (the families in Eagle Crest) appreciate all their hard work!

Kimberly Dodd  
3216 Eagle Crest Road

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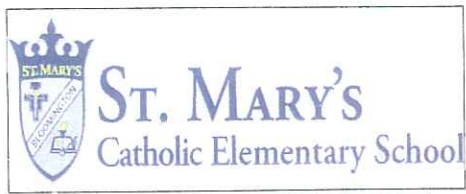
Subject: Storm drain replacement @2208 Hedgewood drive

I am sending this email to express that I am extremely impressed with the storm drain replacement that has been performed in front of my residence at 2208 Hedgewood drive. Scott Brown and his crew did an excellent job. They were very professional and the quality of the work is great. Scott and his crew are an asset to the city of Bloomington and I am glad to see city workers doing these projects. Please feel free to contact me if you have any questions.

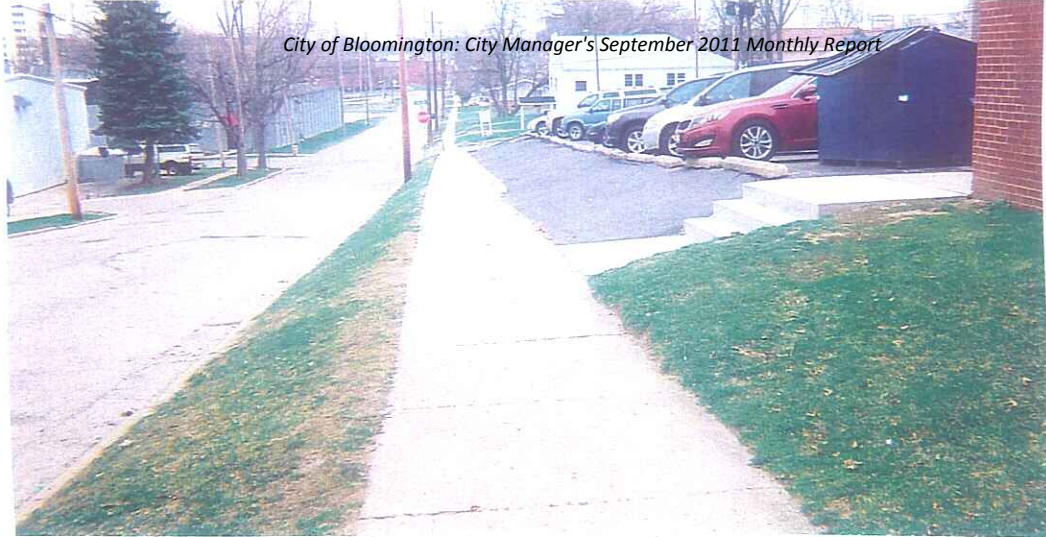
Glenn L. Watson  
2208 Hedgewood drive

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Love, Live, Learn



Three Stars  
mean a lot.  
Thank You!



City of Bloomington  
Engineer  
Kerin Kothe  
Ryan + Otto



United Way  
of  
McLean Co.  
Gary Leake

Laber International  
Tony Penn



Mr. Kaufman  
McLean  
County  
Concrete Co.





## **Police Department Appendix**

### **Administration**

School Resource Officer (SRO) Arnold made 2 arrests for disorderly conduct, located one runaway, completed 9 reports, completed three grade school visits, spoke with six parents, and spoke with four students on various issues. SRO Evans made various service calls including seven theft issues, six order of protection checks, nineteen disorderly conduct issues, nine child custody issues, ten truancy issues, seven fights. He also held six crisis drills, had fifty school visits, and attended extracurricular events. SRO Hirsch spoke with eighteen parents, assisted school counselors with a truancy issue, spoke and assisted with principals' interviews with 30 students on issues including bullying, battery, theft, locker room and classroom behavior, and vandalism. He also assisted with five incidents of aggressive students, worked a school dance, made two presentations on law enforcement; worked Sheridan back to school parade, located a missing student, reviewed three hours of video for thefts and fights, reviewed two hours of bus video for disorderly conduct, broke up two fights, broke up six verbal confrontations during lunch hours, investigated four thefts (all items returned with no charges pressed). SRO Wagehoft processed a battery report, unlawful restraint, battery and disorderly conduct reports, helped with fire drills and an evacuation drill, conducted a home visit with principal for suspended student, helped Gateway to Technology students make a film on video piracy, had 33 student contacts, ten parent meetings.

Public Affairs Officer White attended the Sheridan back to school parade, printed agents at State Farm, attended Career Expo luncheon, presented Cons, Frauds and Scams at the Mission, attended several meetings, led a bank robbery class, and attended several events with Explorers.

### **Communication**

\$11,700 in ordinance violations have been issued this year to date.

The Police Department building Uninterruptable Power Supply was replaced without incident. Most temporary power solutions have been removed. Portable uninterruptable power supplies will be removed from radio and phone systems in October. Two candidates for full-time telecommunicator positions have been accepted. Seasonal candidates are still pending. Manager attended Illinois Emergency Management Conference in Springfield.

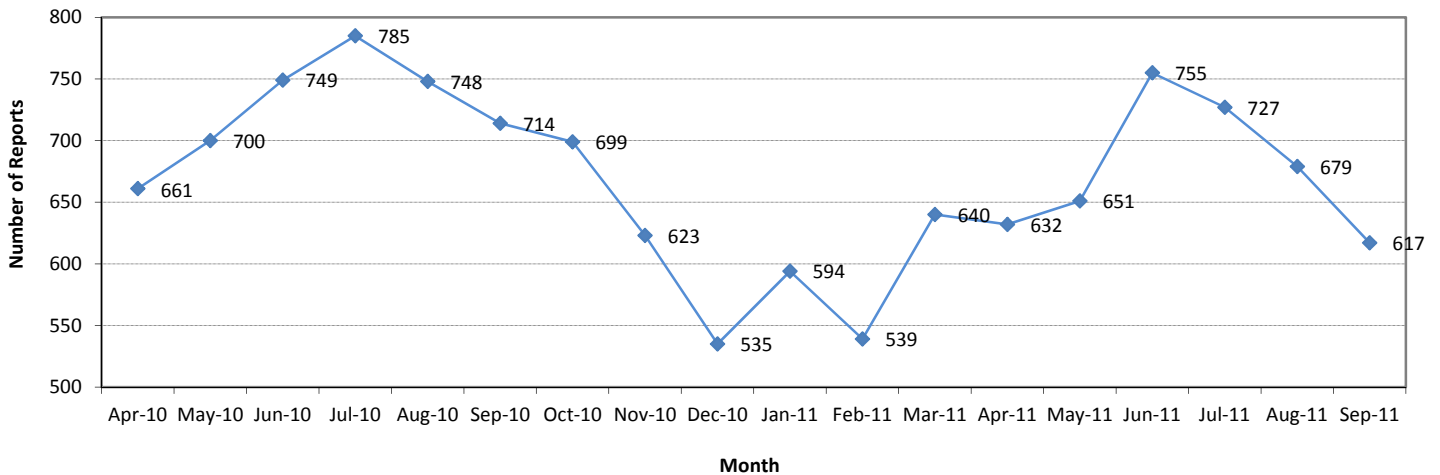
### **Crime Intelligence and Analysis Unit**

During the month of September, CIAU began a new project with Computer Services to create new electronic forms used in the collection of traffic stop data. This project is the result of changes going into effect in 2012 regarding the Illinois Traffic Stop Study. CIAU staff completed a project for the Police Executive Research Forum regarding gun crime enforcement in our jurisdiction as well as provided 3 hours of gang identification training to new officers. CIAU also provided investigative support to detectives working a homicide and continued working with the Administrative Lieutenant and Computer Services to work through the logistics of the downtown camera project.

### Cyber Crimes

The Cyber Crime unit continued to operate under the United States Secret Service in September. The Unit handled four child pornography cases, conducted nine cell phone examinations, one Network Intrusion, and assisted a Federal Agency with an additional cybercrime investigation.

**Total Police Reports by Month Since April 2010**



### Street Crimes Unit (SCU)

The following activity was generated by the division in September: \$7,010 in tow fees; \$1,350 in ordinance violations issued; \$2,593 seized; six warrants arrests made; 32 non-warrant arrests made. Drugs seized include 90.5 grams of cannabis; 26.42 grams of crack cocaine; 0.01 grams of heroin. SCU was actively involved in 457 calls for service during the month. This number represents both self-initiated and dispatched calls.

### Vice

The following activity was generated by the Vice unit: twelve cases opened; eleven cases closed, fifteen arrests made; one search warrant executed; \$1,005 seized; property seized valued at \$4,353.58. The following drugs were seized/purchased: 20 grams crack cocaine seized; 14.5 grams crack cocaine purchased; 17 grams cannabis seized; 75 grams of cannabis purchased; 32 ecstasy pills purchased; one firearm seized; four vehicles seized pending forfeiture proceedings.

### United States Marshals

The US Marshals opened 31 cases and closed 24; 19 hands on felony arrests; four misdemeanor arrests; three arrests made by other USMS district based on leads sent to them by our local task force; four self-surrender arrests after subjects learned the task force was actively searching for them. The task force officers also attended a week long USMS training session which took place at the Police Range.

## **Fire Department Appendix**

### **Aircraft Rescue and Firefighting (ARFF)**

#### Activity Summary

One response during September. An aircraft coming in with one engine out, stand by during landing. Plane landed without incident.

#### Training Summary

The ARFF Training subject for September was Airport Emergency Communications

### **Hazardous Materials**

#### Activity Summary

1 response during September. One call for assistance from Normal FD for an odor investigation and leak detection.

#### Training Summary

The formal training program for September was Personal Protective Equipment (PPE)

### **Department Activities for September**

- Hydrant inspections continued during the month of September
- The Department hosted a Hazardous Materials Technician B Certification Course. This is a 40 hour intensive hands on training program for HazMat team members.
- Hands on Auto Extrication training was conducted for personnel
- Public Education was conducted on fire/halloween safety, extinguisher training, stranger danger, anti-bullying, and evacuation drills. A total of 1428 children and 241 adults participated in these events during September.

### **Public Education Office**

The following represents the Public Education Officer Activities for the month of September, 2011:

#### **Fire & Life Safety**

- Fire & Life Safety Events were held at the following locations:
  - Heritage Manor
  - Fox Creek Elementary
  - Benjamin Elementary
  - Washington Elementary
  - Oakland Elementary
  - Northpointe Elementary
  - Noah's Ark Pre-school
  - Cedar Ridge Elementary
  - St. Joseph Hospital

- Heritage Manor
- The Red Cross

**Participants:**

- **Fire Safety & Halloween Safety:**
  - 32 adults
  - 125 children
- **Fire Extinguisher Training:**
  - 147 adults
- **Anti-Bullying Presentations:**
  - 27 adults
  - 574 children
- **Stranger Danger Presentations:**
  - 32 adults
  - 660 children
- **Hazard House Presentations:**
  - 3 adults
  - 69 children

**Fire Evacuation Drills**

- Benjamin Elementary
- Oakland Elementary
- Holy Trinity Elementary
- Holy Trinity Junior High
- Frontier – Downtown Building
- Westminster Village
- Sheridan Elementary

**Community Events**

- Sheridan School Back-to-School Parade
  - Sparky the Firedog
- Toys 'R Us Grand Re-Opening event
  - Sparky the Firedog
  - Dusty the Dragon/Tucker the Turtle – Fire Safety & Halloween Safety Presentations
  - Fire Safety Handout Materials Provided

**Fire Department Training Report for September, 2011**

For the month of September, 2011 the fire department held 148 training classes which totaled 2,172.5 class hours. The class topics have been grouped into six categories. They are Administrative, ARFF, Driver, EMS, Fire, and Hazmat. The chart below represents the proportion of classes held in these six categories for the month of September.

**Major training subjects during this month included:**

- Driver/Operator
  - Fire Apparatus Engineer Certification Course

- General Driver and Maintenance
- Engineer Practical
- Fire/Rescue
  - Vehicle Extrication
  - Self-Contained Breathing Apparatus
  - Forcible Entry
- Hazardous Materials
  - Personal Protective Equipment
  - Hazardous Materials Technician B Certification Course
- EMS
  - Airway Management/Respiratory Emergencies
  - Documentation
- ARFF
  - Airport Emergency Communications
  - Airport/Aircraft Familiarization

**Water Department Appendix**

**Reservoir Conditions**

1. The area to the west/southwest of our watersheds is currently experiencing a moderate drought. The City of Decatur has been more severely impacted and has moved to mandatory restrictions.
2. This is the time of year that the nitrate content of the raw water supply in the reservoirs remains low. As of the end of the month, the nitrate levels were around 3 mg/l from the Evergreen Lake and Lake Bloomington Reservoirs.

**Infrastructure**

1. In September we have continued working on fire hydrants with problems. However, due to personnel shortages during the month, we were not able to provide as much emphasis on hydrant repairs during the month. For the month, we serviced 3 hydrants. We also replaced 4 hydrants during the month. This brings the fiscal year total to 180 hydrants serviced and 43 hydrants that have been replaced. As of the end of September, we have no hydrants out of service as a result of our annual hydrant testing that we are working to repair/replace.

**Hydrant Repairs and/or Replacements by Fiscal Year**

<u>Category</u>	<u>FYE 2008</u>	<u>FYE 2009</u>	<u>FYE 2010</u>	<u>FYE 2011</u>	<u>FYE 2012 To Date</u>
Total Number of Hydrants	3,800 +/-1	3,900 +/-	4,000 +/-	4,205	4,221
Total Number out of Service	600+	100+	13	0	0
Total Number of Hydrants Serviced	543	381	185	261	180
Total Number of Hydrants Replaced	23	75	59	72	43
Percentage of Hydrants in Service	84.80%	97.40%	99.70%	100%	100%

2. The 43 replacement hydrants have been funded through our Operations and Maintenance account. Any hydrants that are part of water main replacement projects will be funded from a capital account. With the hydrants funded by the O & M account, we have spent approximately \$140,000 on their installation at approximately \$3,500 per hydrant. The budget line item for hydrants is \$75,000 in the FY12 budget. We have made adjustments in other accounts to cover the hydrant account.
3. During September, 3 fire hydrants were called out service by the Fire Department. The overall fiscal year average for the time it takes to return a fire hydrant back to service after it has been called out of service stands at 3.7 days. Our performance measure for FY 2012 is a return-to-service time of not-to-exceed 5.0 days as measured as an annual average.
4. During September, the 2012 Water/Fire Department collaborative hydrant testing program completed testing on approximately 250 hydrants. The total of hydrants tested this year is about 96% of the total # of fire hydrants.
5. Our crews tagged a few fire hydrants during the month. These heavy duty metal tags add to the proper identification of the fire hydrants in the field. Currently, about 4,200 hydrants or 99.95% of our total hydrants are tagged. The only hydrants yet untagged are those associated with construction projects that will be tagged when the City takes over the water main/hydrants.
6. We made nine valve repairs during the month of September.
7. During September, we replaced/repared sixteen water service lines/curb stops. Most of these were very old lead (the metal) service lines. Any time that we can remove lead from our water system, it is a good thing.
8. We received our "drive-by" radio reading receiver in May and have been testing the unit with the radio frequency meters we have already installed. This testing will probably take a couple of more months to complete. The total amount of radio units being read will be reported in future months.
9. We installed another 727 Radio Frequency (RF) meters during the month. Our goal for this Fiscal Year (FY12) is 6,000 units. Currently we have installed 2,830 meters this fiscal year and this puts us about 47% toward our goal. When completed, the meter change-out program will eliminate the need for Meter Readers. Since this is a multi-year project, those positions (currently the Department has two Meter Readers) will be eliminated within 3-4 years.

**Radio Frequency (RF) Water Meter Installation During 2012 Fiscal Year**

Month	Fiscal Year 2012 Installations	Overall Total Number of RF Meters in System	Total Number of Meters in System	RF as a Percentage of Total Meters	Fiscal Year 2011 Installations
May	595	10,658	30,063	35.45%	346
June	516	11,174	30,092	37.13%	579
July	309	11,483	30,111	38.14%	662
August	683	12,166	30,144	40.36%	627
September	727	12,893	30,155	42.76%	475

**Financial**

1. We continue to track our delinquent customers closely and will use the last resort of a shut-off if the customer does not respond to requests for payment of the past due amount or by entering into a payment plan.

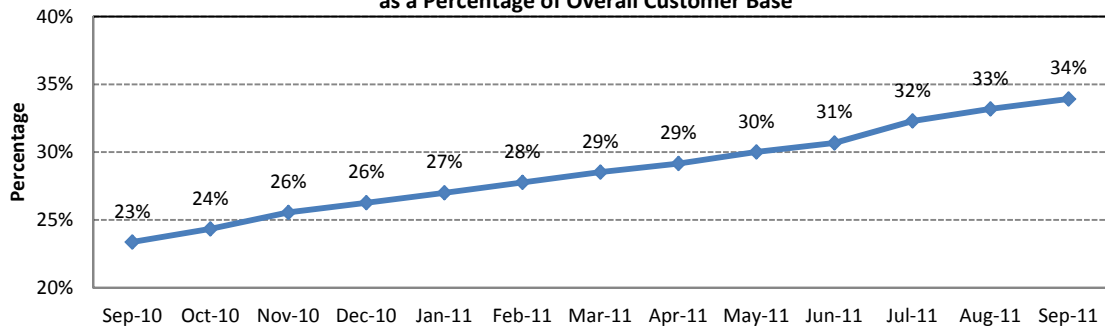
**Shut-Offs by Billing Cycle and Date**

Billing Cycle	3-Aug	10-Aug	17-Aug	26-Aug	1-Sep	8-Sep	14-Sep	26-Sep
1	68				120			
2		34				74		
3			28				19	
4				24				34

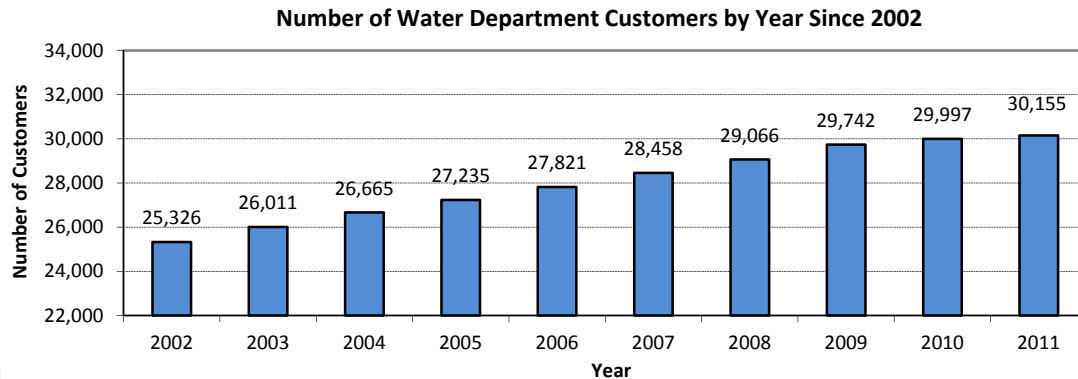
**Miscellaneous**

1. We have received the results for our triennial Lead and Copper testing from customer’s homes. Every three years we must test 30 homes in Bloomington, during the warmest months, to determine if we have a problem with lead and copper leaching into the water from a customer’s plumbing. These samples must be taken first thing in the morning from homes that either have lead service lines or copper internal plumbing joined with lead solder (constructed before 1986). We had very favorable results again and are well within the “Action Level” for the rule. Our measurement at the 90<sup>th</sup> percentile was 2.6 parts per billion (ppb), well below the limit for lead of 15 ppb. Our copper results were 0.076 parts per million (ppm), also well below the copper “Action Level” of 1.3 ppm. We will again be granted a waiver to avoid annual testing and will be able to test once every three years. We must maintain strict compliance to certain water quality parameters to minimize the leaching of lead and copper into a customer’s water in their home from their internal plumbing.
2. We changed out four Unitized Measuring Elements (UME’s) on large meters in the system. The UME is the part of the meter that has the moving parts that are subject to wear and is critical to keep in good repair. The UME change-outs are part of our large meter testing and maintenance program.
3. Our on-line bill payment option continues to attract new enrollees. As of the end of September, we have 10,229 customers signed up for this service. We added 225 customers for the month. We will continue to track the number of participants monthly and express the number of customers with this service as a number and % of total customers. 10,229 customers are about 33.9% of our customer base.

**Customers Signed up for On-Line Water Bill Payment as a Percentage of Overall Customer Base**



4. In a related metric for the number of customers accessing their accounts on-line, we now have 1,148 customers who have signed up for the recurring payment option whereby their bill is paid each month without any action on their part. That is an increase of 91 customers as compared to last month.
5. We continue to see overall customer growth continue in CY 2012 although it has slowed tremendously as compared to years in the recent past. For the month of September 2011, we had a small gain of 11 customers bringing us to 30,155 customers. This is a calendar year gain of 113 customers or a 0.3% growth rate.



**Personnel**

1. We are sad to report that a 20 year employee of the Department, Scott Alwood, passed away in September following a lengthy fight with leukemia. Scott was a Crew Leader in the Meter Services Division and was a well-liked and respected employee. His positive work ethic and pleasant disposition will be greatly missed.
2. A Support Staff employee is out on maternity leave and should return some time after the first of the year.

**Communications**

1. We conducted an interview with the ISU channel 10 TV concerning the Locust Colton project.
2. We also provided some information to the Pantagraph concerning the local drought conditions and how those conditions were affecting the City's water supply.

**Bloomington Parks, Recreation, and Cultural Arts Department**

**Bloomington Center for the Performing Arts**

BCPA Mainstage Events

**Ricky Skaggs and Kentucky Thunder, "Treasure Chest" Tour**

Bluegrass and Country music legend Ricky Skaggs entertained an audience of 511 people on Friday, September 9. Mr. Skaggs also met with the BCPA's Arts Partners at a post-show reception, a much-appreciated perk for the members of that group.

**American English on the CEFCU Summer Stage**



The BCPA concluded its outdoor summer concert series with a performance of Beatles tribute band American English on Saturday, September 17. Local band 100 Year Picnic opened the show, which had an audience of 821. It was a successful and fitting end to the summer season.

At the event the BCPA participated in a special meet-and-greet opportunity for Lucy, a local child who is fighting cancer. More information about her special night with the Beatles can be found at: <http://2kidsatacoandcancer.blogspot.com/2011/09/beatles.html>

### **Los Pinguos**

The BCPA partnered with Illinois State University's University Housing Services to present Argentinian musicians Los Pinguos on Sunday, September 25. This is the first time a BCPA mainstage event has been presented outside of the theater, but it proved a good way to build on the Center's multicultural programming and partner to reach out to new audiences. About 100 people attended the public performance, which was the first of three days of activities for the band in Bloomington. On Monday and Tuesday the band participated in six education performances for K-12 students. The group did workshop performances at Bent, Sheridan, and St. Mary's Elementary Schools, as well as a matinee performance at the BCPA.

### **Stuffed and Unstrung**

Henson Alternative, the arm of the Jim Henson Company charged to develop programming outside of the company's extensive children's programs, brought their well-reviewed improv comedy show "Stuffed and Unstrung" to the BCPA on Thursday, September 29. Five hundred people attended the event, which was co-sponsored by John Elterich and Karen Schmidt and the Ronda Glenn Law Firm.

### **Alcohol Sales**

The BCPA began its own alcohol sales at the September 9 performance by Ricky Skaggs. The BCPA has always worked with an outside vendor for its alcohol sales and has taken on the responsibility of sales as a way to increase revenue and provide a more effective, lower cost service to BCPA patrons.

### **Midwest Arts Conference**

Performing Arts Director Joel Aalberts attended the Midwest Arts Conference in Minneapolis, September 7-10. The annual conference is an opportunity for Midwest performing arts presenters to meet with agents and audit showcase performances of acts they might book into their theaters in the 2012-13 season.

### **Other major events in September:**

**Heartland Community College** presented their "**Evening of Dreams**" fundraiser at the BCPA on Thursday, September 8.

The BCPA was also the home for the two-day **Illinois District of the Barbershop Harmony Society's Fall Convention**. The September 23-24 event featured two days of competition, including quartets and choirs, with finals on Saturday evening.

### **Other September Activities**

Usher training for the 2011-12 season continued in September with a training session on September 6 and a STEPS alcohol server training program on September 22.

**Also in September**

- September 3 – Schuler/Patride wedding reception
- September 10 – Lechtenberg/Bell wedding reception
- September 12 – Area Arts Roundtable Collaboration Workshop
- September 12 – Kiwanis meeting
- September 19 – Kiwanis meeting
- September 26 – Kiwanis meeting
- September 28 – City of Bloomington Boards and Commissions Reception
- September 30 – Illinois Wesleyan University Wind Ensemble

The variety of performances in September highlights the BCPA’s wide range of community programs and supports the growth of a vibrant downtown.

**Golf Division**

The courses served as host to several large outings over the month to include: FBI Agents, McLean County Seniors, Central Illinois Senior Tour, Madison Insurance Agency, Southern Wine and Spirits, Grand Café & Selective Insurance Agency. Course staff does an excellent job providing great service to these outings to ensure their expectations are met.

**Bloomington Golf Course Data: September 2009, 2010, and 2011**

	September of 2009	September of 2010	September of 2011
Shotguns Held	6	3	3
Outing/Tournament Rounds	550	440	425
Average Green Speeds - Highland	107"	106"	98"
Average Green Speeds - Prairie Vista	126"	136"	122"
Average Green Speeds - The Den	117"	123"	125"
Seasonal Man Hours	6,199	4,949	4,360

Highland Park golf course continued to be well utilized during the month hosting various community golf teams as they practice and play their matches at the course. For the month, 381 complimentary high school golf rounds were played at Highland Park.

The golf maintenance staff was busy aerifying the courses. Staff did an excellent job getting the courses back in playing condition in a short amount of time. We hear daily how our courses are in great condition compared to many other courses throughout the state.

As we look ahead, the maintenance staff will be busy prepping for the IHSA State Golf Finals, at Prairie Vista and The Den on October 13 – 15.

**Park Maintenance**

Projects completed in September:

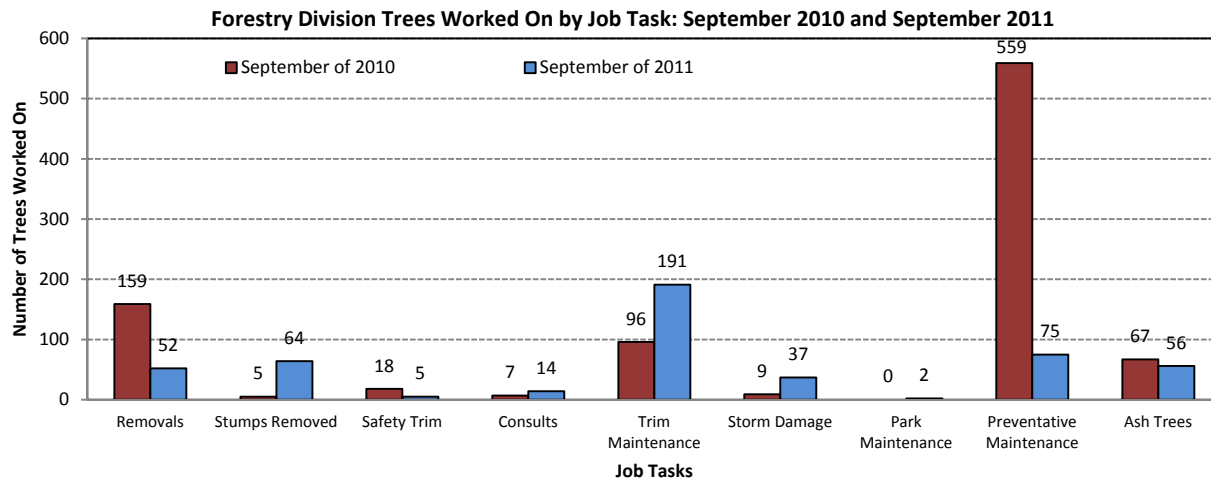
- Completed the winterization of O’Neil Pool
- Sandblasted and repainted the entire main pool at Holiday Park
- Rebuilt the grates at Holiday baby pool to become Virginia Graeme Baker Act compliant
- Rebuilt the feature pump at Miller Park spraygrounds
- Completed the first of four required building inspections
- Started the tear out and reinstallation of a new playground at Eagle Crest Park. Playground will be



**ay Pool**

completed in October

- Installed 2 new basketball hoops at Eagle Crest Park
- Pulled all the docks at Miller Park due to vandalism
- Installed 6 new grills at various parks: Miller, Tipton, Holiday, Ewing II, Brookridge and PJ Irvin
- Completed the third of 6 required park and trail inspections
- Repaired guard rail on Constitution Trail along GE Road.
- Repaired timer problem with BHS tennis court lights
- Completed scheduled filter changes, roof top unit and hood inspections at U.S. Cellular Coliseum
- Completed oil change of all 3 compressors at U.S. Cellular Coliseum
- Completed start up for new ice at U.S. Cellular Coliseum
- Completed 4th light check and repair at all City parks.
- Partnered with Benjamin Franklin Plumbing to repair a hole in the warm brine pipe at Pepsi Ice Center.
- Replaced a compressor at Zoo HVAC unit.
- Completed monthly HVAC checks of all roof top units at the Coliseum.



**Recreation Division**

**Staff Hours - Pepsi Ice, Recreation, and S.O.A.R.**

September staff hours in 2011 increased by about 150 over staff hours in September 2010. Hours for aquatics were up 186 due to warmer weather plus Holiday is a busier pool than O’Neil and it was the only one open in September this year. The Pepsi Ice building hours were up by 60, mostly due to the Zamboni drivers. Hours for sports staff were down 50 due to Afterschool Volleyball starting a week later than in 2010 and dance was down since we now have a contractual arrangement with a dance company rather than hiring instructors.

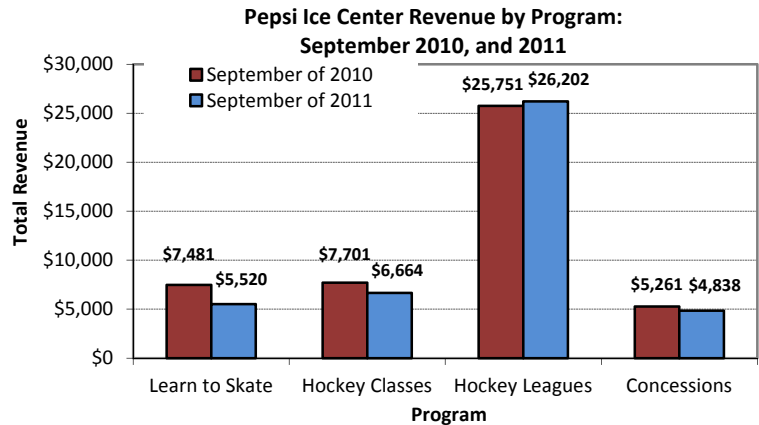
**Recreation Division Staff Hours**

	September of 2009	September of 2010	September of 2011
Staff Hours	2,448	2,429	2,579

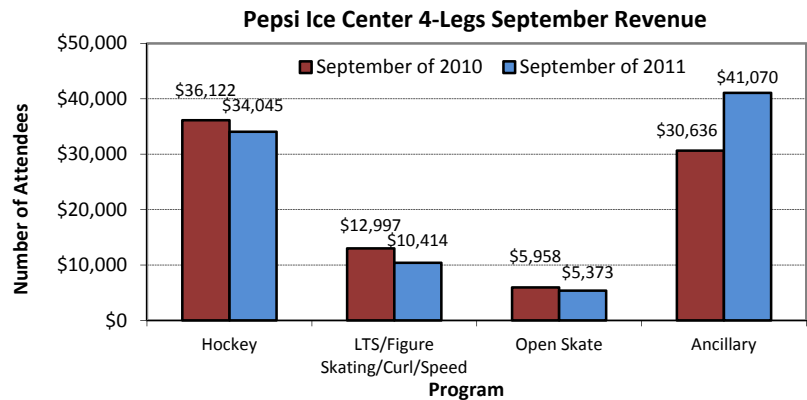
**Pepsi Ice Center**

David McGrouther, the new skating director for the Pepsi Ice Center, started on September 6. David is from Liverpool, England. He has performed as a professional figure skater around the world with the show *Holiday on Ice*. He now prefers coaching. His primary goal is to grow the Learn-to-Skate program. Pepsi Ice has been without a skating director for over 3 months.

Many of the revenue accounts are about the same as last year with some up and some down. Learn to Skate is down about \$2,000. Part of this decrease is because the registration for synchro skate is not included in the total. Learn to Play is also down. This program fluctuates as players gain enough skills and move out of the program onto a hockey team. Ice rental always varies by when the renters pay their fees. Curling is up by almost \$1,000 over 2010.



Illinois State University hockey started games earlier this year than they did in 2010. They are using Pepsi Ice almost every weekend. There will be less ISU money in future months as opposed to last year due to this earlier schedule. The Bloomington Youth Hockey tryout rental money was collected last year in August, but this year in September. Year to year this varies, which causes monthly totals to vary.



**Special Opportunities Available in Recreation (S.O.A.R.)**

**Special Olympics:** The S.O.A.R. Softball Team participated in the Illinois Special Olympics Outdoor Sports Festival on September 10 & 11. They placed first in their division. The 2 traditional and the 2 unified Special Olympics volleyball teams participated in the Special Olympics Area Volleyball Qualifier on September 17 in LaSalle/Peru. The two unified teams placed and advance to the state tournament. The Special Olympics basketball teams started practice in September. There are enough individuals registered to form 5 teams this year.

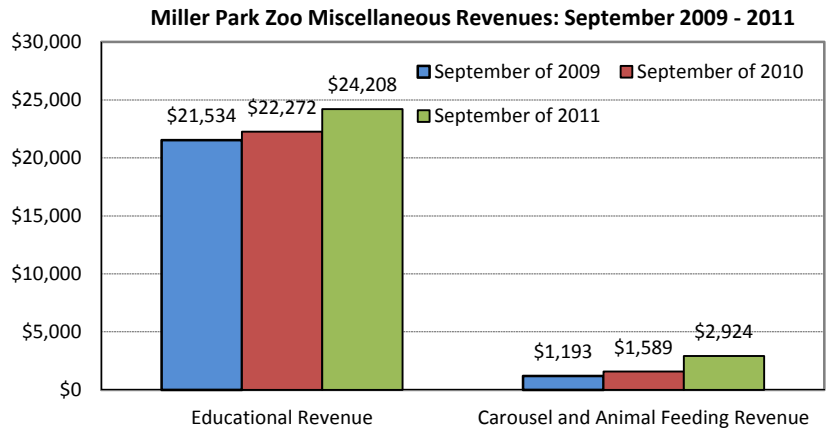
**Special Events:** Special events in September included the American English Concert, an ISU Football game, and a trip to Peoria to see the Ringling Bros. & Barnum & Bailey Circus. It was a mix of in and out-of-town events. S.O.A.R. staff and families helped with the Knights of Columbus annual tootsie roll drive. S.O.A.R. is a beneficiary each year from this campaign.

**Miller Park Zoo**

Revenue from Concessions, Carousel, and Animal Food Sales is 38.04% up for the current fiscal year compared to last year's numbers. Carousel prices were raised starting May 2011. Also, animal feeding opportunities were increased in the last year. Concessions (which includes carousel) have already exceeded budget revenues for the fiscal year.

**Animal Collection**

- Acquisitions—animals added to collection by transaction or birth/hatch
  - 1 male, 2 female Short-Tailed Opossum
  - 1 male, 1 female African Hedgehog
- Dispositions—animals removed from collection by transaction or death
  - 3 Budgerigar
- 1 Colorado River Toad cleared quarantine and was moved to an exhibit in Zoo Lab.



**Staff**

- Worked on animal transactions (21 pending).
- Jay Tetzloff, Zoo Superintendent, attended Association of Zoos and Aquariums (AZA) National Conference in Atlanta, GA. Jay gave two presentations at this year’s conference.
- Jay Tetzloff was elected to the Tiger Species Survival Plan (SSP) Steering Committee after a national election was conducted.
- Conducted interviews for newly created Zoo Curator position.
- Assisted Miller Park Zoological Society at Farmer’s Market.
- Jay Tetzloff spoke at International Women’s Group.
- Hosted Miller Park Neighborhood meeting.
- Assisted Miller Park Zoological Society with their annual fundraiser, Zoo Do.

**Notes**

- City Council approved hiring WDM Design and Schultz and Williams to perform the Zoo’s master plan. This plan will have a business strategic plan as well as give the Zoo a roadmap for the future development of the Zoo.
- Great thanks go to The Miller Park Zoological Society as this group has agreed to provide all but \$10,000 of the total cost of \$126,230 for this project.

**Legal Department Appendix**

**Monthly Meeting Participation**

- Attended International Municipal Lawyer’s Association Annual Conference in Chicago, IL.
- Attended City Council meetings and work sessions.
- Participated in nuisance abatement discussions.
- Attended Board of Fire and Police Commissioners meeting.
- Attended SPALD meetings.
- Attended Board of Fire and Police Commission meeting.
- Attended Special Use and Land Development Committee meetings.

- Attended PACE/Police/Legal meeting.
- Attended Department Head Staff Meetings.
- Meeting with City Manager regarding Ward Redistricting.
- Meeting with Comcast Representatives regarding renewal of franchise agreement.

#### **Research**

- Researched various issues for Fire Department (re: bad debt policy, collection procedures, bankruptcy).
- Researched demolition permit practices in other municipalities.
- Researched specified nuisance abatement activities.
- Drafted memo to City Manager regarding onsite detention/fee in lieu of detention issue.

#### **Miscellaneous/Other**

- Prepared report to City Council on Structural Integrity of Buildings.
- Prepared report to City Council on Comcast Franchise Renewal.
- Drafted opinion letter to IEPA re Ordinance Authorizing Borrowing of Funds for Public Water Supply Loan.
- Reviewed Agreement with Midwest Fiber, Inc. regarding recycling contract.
- Prepared "Talking Points" memo to City Council regarding payday loan regulations.
- Conferred with Collection Agency regarding implementation of ordinance violation collection.
- Numerous responses to City Departments on Miscellaneous Legal Questions.
- The Legal Department received 628 inbound calls that exceeded 23 hours of time. Calls typically involve but are not limited to citizen's questions, concerns, complaints, payments over the phone, as well as answering legal questions from other City Departments.
- Negotiated with prospective purchasers of distressed properties.
- Attended Small Claims hearing.
- Continued to move forward demolition permits and activities for old Howard Johnson's site.
- Trained new support staff.
- Researched addresses for notices to be sent prior to hearing on new liquor license applications.
- Drafted Repair/Demolition Orders.
- Reviewed Property Maintenance Review Board procedures.
- Reviewed revisions to CIRBN fiber optic agreement.
- Attended International Municipal Lawyers Association Annual Conference in Chicago, IL.