



Cultural District Commission
Meeting Notes: November 9, 2017

Call to Order

Commission Chair Kellie Williams called the meeting to order at 7:34 am. Commission members were instructed to create name tents for use during meetings to assist in relationship building.

Roll Call

Commissioners In attendance: Kellie Williams, Scott Koets, Ryan Huette, Loreto Delgado III, Carole Ringer, Niki Richards, Emily Vignieri, Jessie Lee Hinshaw, Angelique Racki, Ron Crick, Jamie Mathy.

Staff In attendance: Ann-Marie Dittmann, Nick Niemerg, Eric Veal, Jay Tetzloff, Tricia Stiller, Steve Rasmussen

Guests: Carol Baker

Public Comment:

Guest Carol Baker stated she was attending for the purpose of learning more about the Venue Works management proposal.

Approval of Minutes:

After review, Emily requested an amendment to the minutes, to reflect that she was in attendance at the meeting on October 12. Jamie moved to approve the minutes as amended. The motion was seconded, and approved unanimously.

Staff Report:

Interim City Manager Steve Rasmussen reported that the topic of Venue Works as management of the BCPA was on the City Council Agenda for Monday, November 13. He encouraged commissioners to attend the council meeting. PRCA Director Jay Tetzloff stated the rules for offering public comment during council meetings is as follows: Arrive 20 minutes before the meeting and fill out a comment card. There are only 30 minutes allotted for Public Comment, and all comments are kept to three minutes. Commissioner Mathy encouraged everyone to reach out to the Mayor and Council via email to share thoughts and concerns. Carole stated that she has shared her frustrations with council. Jay clarified that the Creativity Center Creativity Center building would remain in use regardless of the Venue Works decision, but it would be used for recreation programs, depending on the staffing. Niki asked for clarification. Jay explained that his current Parks staff has no capacity to take on management of the facility. If no BCPA staff were retained to manage it, the Creativity Center building would be closed.

Carole then restated that all funds raised through private donors for the specific purpose of renovating the Creativity Center will need to be returned to those individuals.

Steve continued his report, following up on the Building Safety Assessment report which was attached in to the meeting packet. Work to remedy the discrepancies noted is ongoing.

Ann-Marie reported that the US Army Bands Concert was completely sold out, but explained that there is a stand-by queue, and seats will be re-opened if/when they become available. The US Army Band performs at no cost, so the concert is FREE, though advance registration was required.

New Business:

Kellie discussed Commissioner Terms and will be checking the accuracy of the city website posting. Scott Koets was nominated to serve as her co-chair. Carole seconded, and the motion carried unanimously.

Meeting times were discussed. In order to further the goals and objective of the commission, it was recommended that meeting times be increased to twice a month. Ryan asked about the future of the Commission, should the council opt to move in favor of the Venue Works management proposal. Kellie explained that the commission would remain dedicated to serving the Cultural District; its definition and development. Ann-Marie added that the commission should develop a broader view to serve the City as a whole.

Steve will check with the legal department regarding the need for an amendment to the ordinance by which the commission was created. Ryan and Jamie suggested structuring the 2nd meeting as more of a work session to focus on specific tasks. These could involve smaller groups, rather than the full commission. Kellie and Scott will work together to outline outcomes in order to make the best use of everyone's time.

Staff recommended offering a conditional motion to approve the proposed bi-monthly meeting schedule as presented, pending clarification from legal regarding a needed ordinance amendment. Carole so moved, restating the intent to designate the 2nd meeting as work session. Emily seconded the motion, which carried unanimously.

Kellie thanked everyone for their attendance and engagement. Scott moved to adjourn, which Ryan seconded. The meeting adjourned at 8:37 am.

Respectfully submitted: Tricia Stiller, Downtown Division Manager, Community Development