

**COUNCIL PROCEEDINGS
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS**

The Council convened in regular Session in the Council Chambers, City Hall Building, at 7:05 p.m., Monday, March 26, 2012.

The Meeting was opened by Pledging Allegiance to the Flag followed by moment of silent prayer.

The Meeting was called to order by the Mayor who directed the City Clerk to call the roll and the following members answered present:

Aldermen: Judy Stearns, Mboka Mwilambwe, David Sage, Robert Fazzini, Jennifer McDade, Steven Purcell, Karen Schmidt, Jim Fruin and Mayor Stephen F. Stockton.

Alderman absent: Bernard Anderson.

City Manager David Hales, City Clerk Tracey Covert, and Corporate Counsel Todd Greenburg were also present.

Alderman Fruin read the same statement that appeared on the August 23, 2010 Council meeting prior to voting.

The following was presented:

SUBJECT: Council Proceedings of March 12, 2012 and Minutes of March 12, 2012 Work Session

RECOMMENDATION: That the reading of the minutes of the previous Council Proceedings and Work Session of March 12, 2012 be dispensed with and the minutes approved as printed.

BACKGROUND: The Council Proceedings of March 12, 2012 and the Minutes of March 12, 2012 Work Session have been reviewed and certified as correct and complete by the City Clerk.

In compliance with the Open Meetings Act, Council Proceedings must be approved within thirty (30) days after the meeting or at the Council's second subsequent regular meeting whichever is later.

In accordance with the Open Meetings Act, Council Proceedings are made available for public inspection and posted to the City's web site within ten (10) days after Council approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not applicable.

FINANCIAL IMPACT: Not applicable.

Respectfully submitted for Council consideration.

Prepared by:

Recommended by:

Tracey Covert
City Clerk

David A. Hales
City Manager

Motion by Alderman Purcell, seconded by Alderman Fazzini that the reading of the minutes of the previous Council Meeting of March 12, 2012 and Minutes of March 12, 2012 Work Session be dispensed with and the minutes approved as printed.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Mwilambwe, Schmidt, McDade, Fazzini, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Bills and Payroll

RECOMMENDATION: That the bills and payroll be allowed and orders drawn on the Treasurer for the various amounts as funds are available.

BACKGROUND: The list of bills and payrolls will be posted on the City's website on Thursday, March 22, 2012 by posting via the City's web site.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not applicable.

FINANCIAL IMPACT: Total disbursements information will be provided via addendum.

Respectfully submitted for Council consideration.

Prepared by:

Recommended by:

Richard Hentschel
Interim Director of Finance

David A. Hales
City Manager

(ON FILE IN CLERK'S OFFICE)

Motion by Alderman Purcell, seconded by Alderman Fazzini that the Bills and Payroll be allowed and the orders drawn on the Treasurer for the various amounts as funds are available.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Mwilambwe, Schmidt, McDade, Fazzini, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Request to Purchase Replacement Panasonic Toughbook Computers under State of Illinois Joint Purchasing Contract

RECOMMENDATION: That the purchase of twenty-three (23) replacement Panasonic Toughbook CF-31 computers from CDS Office Technologies Inc., under the State of Illinois Joint Purchasing Contract, (contract number CMS8291640), be approved in the amount of \$88,573 and the Purchasing Agent be authorized to issue a Purchase Order for same.

BACKGROUND: Panasonic Toughbook laptops, currently deployed in Fire Department vehicles, are aging and in need of upgrade. Nineteen (19) of the twenty-three (23) Fire Department Panasonic Toughbook laptop computers are model number CF-29. These units were purchased in Fiscal Year (FY) 2007 and were originally scheduled to be replaced in FY 2011. The remaining units were purchased in FY 2008 and were planned for replacement in FY 2012.

Fire Department personnel use these computers to access the mobile Computer Aided Dispatch, (CAD), software for emergency dispatch and communication. It is critical that the computers run smoothly and are stable in operation.

These units are in need of replacement as they are underpowered for today's computing requirements. This results in slow application response times, frequently required "reboot" of the computers, and delays in communication between the dispatch center and personnel in the vehicles. The current Toughbook computers are also beginning to exhibit more frequent hardware failures. Purchasing all units at the same time also means the model number (CF-31) will be identical throughout all units. This standardization is a benefit to staff, as it simplifies the configuration and management of the units.

The Panasonic Toughbook CF-31 is a class of laptop computers termed "fully ruggedized", which means it has been tested to the military specification MIL-STD-810G for extreme harsh environments. Staff believes this type of laptop computer is required to allow the unit to withstand the operating environment of both Fire and Police vehicles.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not applicable.

FINANCIAL IMPACT: Funds for the purchase of these computers were budgeted and approved by Council in the Information Services Office and Computer Equipment Supplies account (10011610-71010) within the FY 2012 budget.

Respectfully submitted for Council consideration.

Prepared by:

Reviewed by:

Scott Sprouls
Director of Information Services

Barbara J. Adkins
Deputy City Manager

Recommended by:

David A. Hales
City Manager

Motion by Alderman Purcell, seconded by Alderman Fazzini that the purchase of twenty-three (23) replacement Panasonic Toughbook CF-31 computers from CDS Office Technologies Inc., under the State of Illinois Joint Purchasing Contract, (contract number CMS8291640), be approved in the amount of \$88,573 and the Purchasing Agent be authorized to issue a Purchase Order for same.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Mwilambwe, Schmidt, McDade, Fazzini, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Analysis of Bids for Carpeting in US Cellular Coliseum (USCC) Suites and VIP Lounge Areas

RECOMMENDATION: That the bid for carpeting, including removal and installation for all areas, plus, the suite level suites, meeting room and box office for the USCC, be awarded to Carpet Weavers, Bloomington IL, in the amount of \$83,295, and the Purchasing Agent be authorized to issue a Purchase Order for same.

BACKGROUND: Over the past six (6) years the vast majority of the carpet in the Suite and VIP areas has become worn, stained, frayed and damaged beyond repair. The existing carpet in the suite level hallways and party deck is in one piece. The entire carpet needs to be replaced.

On March 2, 2012, bids were publicly opened and read. A total of four (4) bids were received. The four (4) qualifying bids are as follows:

Company	Location	Amount of Bid
Tiles In Style	Naperville, IL	\$96,800
Tiles Specialist, Inc.	Champaign, IL	\$58,900
Carpet Weavers**	Bloomington, IL	\$57,295
Coltier Carpet	Normal, IL	\$59,963

**Recommended

If the purchase of the carpet is approved, Central Illinois Arena Management (CIAM) anticipates removal of the old and replacement of new carpet will be completed by April 27, 2012.

The bids came in substantially below the cost anticipated. Due to the fact that the price per square foot was lower than anticipated, CIAM staff requested that the lowest bidder add areas at the same price per square foot contained in their bid submittal. The original bid specifications requested vendors to price the suite hallways, party deck, VIP Entrance and elevators. We are now able to carpet the remainder of the suite level, including the suites, meeting room and box office.

Included in the specification, the lowest bidder is responsible for removal of existing and installation of the carpet squares. The carpet squares are J & J High Wire Modular #7003M; color: Breathtaking #388, will be used in the suite level, party deck, meeting room and box office. The new carpet squares for the VIP entrance and elevators will be Wall Off Tile J & J Catwalk Modular #7010M; color: Photo Op #1429.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Public notice of the bid was published in the Pantagraph on Monday, February 20, 2012. Four (4) bid packages were provided. A total of four (4) bids were received.

FINANCIAL IMPACT: Funds for the purchase of this carpet were budgeted and approved by Council in the USCC Capital Improvement account (10011610-80282) within the Fiscal Year 2012 budget.

Respectfully submitted for Council consideration.

Prepared by:

Reviewed by:

John Butler
President, CIAM

Kim Nicholson
Purchasing Agent

Reviewed by:

Recommended by:

Barbara J. Adkins
Deputy City Manager

David A. Hales
City Manager

Motion by Alderman Purcell, seconded by Alderman Fazzini that the bid for carpeting, including removal and installation for all areas, plus, the suite level suites, meeting room and box office for the USCC, be awarded to Carpet Weavers, Bloomington IL, in the amount of \$83,295, and the Purchasing Agent be authorized to issue a Purchase Order for same.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Mwilambwe, Schmidt, McDade, Fazzini, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Analysis of Bids for One (1) Self-Propelled, Airless, Truck Mounted Traffic Line Striping Machine for Public Works Streets and Sewers Division

RECOMMENDATION: That the bid for one (1) E-Z Liner Model AL220-EZ Self-Propelled, Airless, Truck Mounted Traffic Line Striping Machine mounted on a 2013 Isuzu N Series with Isuzu forty-eight (48) month/100,000 mile warranty be awarded to E-Z Liner Industries Orange City, IA., in the amount of \$173,350, and the Purchasing Agent be authorized to issue a Purchase Order for same.

BACKGROUND: The Public Works Department's Streets and Sewers Division currently has a 2000 MB Model 250 self-propelled traffic line striping machine. This machine must have the traffic line paint and pavement marking beads manually loaded which dramatically increases the employee's exposure to injury while operating this machine. Staff has reviewed the existing machine and written a bid specification which requires the pavement marking beads to be loaded mechanically and the traffic line paint to be drawn from fifty-five (55) gallon drums. These two (2) changes increased the overall price of the machine, but reduced the City's exposure to workman's compensation claims.

On March 9, 2012, the bids were publicly opened and read. A total of three (3) bids were received. The three (3) qualifying bids are as follows:

Vendor	Location	Amount of Bid
E-Z Liner Industries**	Orange City, IA	\$173,350
M-B Companies	Montgomery, PA	\$195,043
Kelly-Creswell	Springfield, OH	\$183,821

**Recommended

The E-Z Liner Model AL220-EZ Self-Propelled, Airless, Truck Mounted Traffic Line Striping Machine mounted on a 2013 Isuzu N Series with Isuzu forty-eight (48) month/100,000 mile warranty is recommended for the following reasons:

1. This machine will reduce exposure to worker’s compensation claims by modifying the means by which paint and pavement marking beads are loaded into the machine.
2. This machine is the lowest priced while meeting all of the bid specifications, without exception.
3. This piece of equipment has been demonstrated successfully for staff.

Staff respectfully requests to accept the bid from E-Z Liner Industries Orange City, IA. The current unit will be traded to E-Z Liner Industries Orange City, IA for \$4,000 per the bid specification. It will take approximately two to three (2 - 3) months to receive the new vehicle once ordered.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Public notice of the bid was published in the Pantagraph on February 20, 2012. Three (3) bid packages were provided. A total of three (3) bids were received.

FINANCIAL IMPACT: Fiscal Year 2012 had \$130,000 budgeted for replacement of this unit. The total cost to purchase the Self-Propelled, Airless, Truck Mounted Traffic Line Striping Machine is \$173,350, which will be paid from the Public Works Department’s Streets and Sewers Division 10016120D-72140. The vehicles will be financed through a five (5) year capital lease. The additional funds for this equipment will be added to the capital lease.

Respectfully submitted for Council consideration.

Prepared by:

Jim Karch
Director of Public Works

Reviewed by:

Barbara J. Adkins
Deputy City Manager

Financial review by:

Timothy Ervin
Performance Auditor/Budget Mngr.

Recommended by:

David A. Hales
City Manager

Motion by Alderman Purcell, seconded by Alderman Fazzini that the bid for one (1) E-Z Liner Model AL220-EZ Self-Propelled, Airless, Truck Mounted Traffic Line Striping Machine mounted on a 2013 Isuzu N Series with Isuzu forty-eight (48) month/100,000 mile warranty be awarded to E-Z Liner Industries Orange City, IA, in the amount of \$173,350, and the Purchasing Agent be authorized to issue a Purchase Order for same.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Mwilambwe, Schmidt, McDade, Fazzini, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Professional Services Contract for the Bloomington Center for Performing Arts (BCPA)

RECOMMENDATION: That the contract be approved and the Mayor and City Clerk be authorized to execute the necessary documents.

BACKGROUND: Staff respectfully requests approval of a contract to engage persons and/or groups represented by Paradigm to perform services in the BCPA on the date agreed by staff. Contract expenses for the contract will be \$45,000. The contract price covers the performing artist fees for a musical performance coming to the BCPA in May. For proprietary and competitive advantage reasons we do not mention the acts by name in the staff back up report. As is standard industry practice, some artist contracts require some additional expenses for items such as travel, meals and lodging that vary from artist to artist. Travel expenses and local lodging fees occur less often. However, virtually all artists are provided with meals and non-alcoholic beverages.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: The selection of these artists was coordinated with the Cultural Commission and the BCPA's Programming Advisory Committee. Staff and community advisors agree that the visiting professionals would attract broad, positive community involvement and contribute to the public service mission of the BCPA.

FINANCIAL IMPACT: Funding for these contracts will come from account X21100-70220 of the BCPA's 2011-12 budget, to be offset by future revenues from ticket sales, grants, playbills, concessions, advertising and sponsorships. These revenues are also targeted to offset the additional artist expenses for travel, meals and lodging.

Respectfully submitted for Council consideration.

Prepared by:

Reviewed as to legal sufficiency:

John R. Kennedy, Director
Parks, Recreation & Cultural Arts

J. Todd Greenburg
Corporation Counsel

Reviewed by:

Recommended by:

Barbara J. Adkins
Deputy City Manager

David A. Hales
City Manager

Motion by Alderman Purcell, seconded by Alderman Fazzini that the contract be approved and the Mayor and City Clerk be authorized to execute the necessary documents.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Mwilambwe, Schmidt, McDade, Fazzini, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Petition from FOB Development, Inc., Requesting Approval of a Final Plat for the Empire Business Park Subdivision, Second Addition, commonly located north of IL Rt. 9 and east of Airport Rd. (Ward 3)

RECOMMENDATION: That the Final Plat be approved and the Ordinance passed.

BACKGROUND: This subdivision is located south of Golden Eagle South Subdivision, west of Airport Park Subdivision, north of Empire St. (IL Rt. 9), and east of Airport Rd. The Final Plat is in conformance with the Preliminary Plan approved on February 13, 2006. The parcel is in the northeast corner of Empire and Trinity Ln., directly across from the new Advocate BroMenn Medical Office Building. A McDonalds Restaurant is planned for Lot 3 of this subdivision.

Staff recommends the Petition be accepted and the Final Plat approved subject to the petitioner paying the required tap-on fees and furnishing a performance guarantee for uncompleted public improvements prior to recording the plat.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: FOB Development Inc. and Farnsworth Group.

FINANCIAL IMPACT: The cost of all public improvements, platting, and recording will be borne by the petitioner. The future commercial property may generate revenues.

Respectfully submitted for Council consideration.

Prepared by:

Reviewed as to legal sufficiency:

Reviewed by:

Jim Karch
Director of Public Works

J. Todd Greenburg
Corporation Counsel

Barbara J. Adkins
Deputy City Manager

Financial review by:

Recommended by:

Rich Hentschel
Interim Director of Finance

David A. Hales
City Manager

PETITION FOR APPROVAL OF FINAL PLAT

State of Illinois)
)ss.
County of McLean)

TO: THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS

Now comes FOB Development, Inc. hereinafter referred to as your petitioner, respectfully representing and requesting as follows:

1. That your petitioner is the owner of the freehold or lesser estate therein of the premises hereinafter legally described in Exhibit "A" which is attached hereto and made a part hereof by this reference, is are a mortgagee or vendee in possession, assignee of rents, receiver, executor (executrix), trustee, lessee or other person, firm or corporation or the duly authorized agents of any of the above persons having proprietary interest in said premises;
2. That your petitioner seeks approval of the Final Plat for the subdivision of said premises to be known and described as: Empire Business Park 2nd Addition;
3. That your petitioner also seeks approval of the following exemptions or variations from the provisions of Chapter 24 of the Bloomington City Code, 1960: None

WHEREFORE, your petitioner respectfully prays that said Final Plat for the Empire Business Park 2nd Addition subdivision submitted herewith be approved with the exemptions or variations as requested herein.

Respectfully submitted,

By: William C. Wetzel

ORDINANCE NO. 2012 - 013**AN ORDINANCE APPROVING THE FINAL PLAT OF THE
EMPIRE BUSINESS PARK 2nd ADDITION SUBDIVISION**

WHEREAS, there was heretofore filed with the City Clerk of the City of Bloomington, McLean County, Illinois, a Petition for approval of the Final Plat of the Empire Business Park 2nd Addition Subdivision, legally described in Exhibit "A" attached hereto and made a part hereof by this reference; and

WHEREAS, said Petition requests the following exemptions or variations from the provisions of the Bloomington City Code-1960, as amended: None; and

WHEREAS, said Petition is valid and sufficient and conforms to the requirements of the statutes in such cases made and provided and the Final Plat attached to said Petition was prepared in compliance with requirements of the Bloomington City Code except for said requested exemptions and/or variations; and

WHEREFORE, said exemptions and/or variations are reasonable and in keeping with the intent of the Land Subdivision Code, Chapter 24 of the Bloomington City Code-1960, as amended.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS:

1. That the Final Plat of the Empire Business Park 2nd Addition Subdivision and any and all requested exemptions and/or variations be, and the same is hereby approved.
2. That this Ordinance shall be in full force and effective as of the time of its passage this 27th day of March, 2012.

APPROVED:

Stephen F. Stockton
Mayor

ATTEST:

Tracey Covert
City Clerk

EXHIBIT A

A part of the Southeast Quarter of Section 31, Township 24 North, Range 3 East of the Third Principal Meridian, in the City of Bloomington, McLean County, Illinois, more particularly

described as follows: Beginning at the Southeast Corner of Trinity Lane as dedicated per Empire Business Park Subdivision in the City of Bloomington, Illinois, per plat recorded January 17, 2007 as Document No. 2007-1452 in the McLean County Recorder's Office, said Southeast Corner also being a point on the North Right-of-Way Line of F.A.P. Route 693 (IL Route 9) per plans recorded as Document No. 95-5258 in said Recorder's Office. From said Point of Beginning, thence East 81.68 feet along said North Right-of-Way line to a point lying 60 feet left of Centerline Station 159+06.43 on said F.A. P. Route 693; thence East 98.98 feet along said North Right-of-Way Line which forms an angle to the right of 176°-28'-54" with the last described course; thence North 350.62 feet along a line which forms an angle to the right of 90°-00'-00" with said North Right-of-Way Line; thence West 214.64 feet along a line which forms an angle to the right of 90°-00'-00" with the last described course to the East Right-of-Way Line of said Trinity Lane, thence Southeasterly 184.36 along said East Right-of-Way Line being the arc of a curve concave to the Southwest with a radius of 945.00 feet and the 184.07 foot chord of said arc forms an angle to the right of 86°-42'-08" with the last described course to a Point of Tangency; thence South 110.14 feet along said East Right-of-Way Line which forms an angle to the right of 185°-35'-20" with the last described chord; thence Southeast 58.86 feet along said East Right-of-Way Line which forms an angle to the right of 149°-21'-49" with the last described course to the Point of Beginning, in McLean County, Illinois.

Motion by Alderman Purcell, seconded by Alderman Fazzini that the Final Plat be approved and the Ordinance passed.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Mwilambwe, Schmidt, McDade, Fazzini, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Easement Agreements for City Owned Properties Connected to the Central Illinois Regional Broadband Network (CIRBN)

RECOMMENDATION: That the Easement Agreements be approved and the Mayor and City Clerk be authorized to execute the necessary documents.

BACKGROUND: During the October 24, 2011 meeting, Council approved Participant and Colocation Agreements for the City's participation in the CIRBN network. Construction for the CIRBN network in Bloomington will start this spring. Illinois State University (ISU) is requiring signed Easement Agreements before construction can begin.

The Agreements state that as a condition of the easement the City shall not construct buildings on top of the easements, and that the grantor, ISU will restore the surface to its original condition after installation of the cables. Both of which are standard language. Fiber optic lines will be installed at the following locations: Fort Jesse Road Pump Station at 1531 Forth Jesse Rd; Bloomington City Hall at 109 E. Olive St.; the Government Center at 115 E. Washington St.; Lincoln Leisure Center at 1206 S. Lee St.; and the Parks Maintenance Building at 1813 Springfield Road. The easements also involve several of the City's Fire Stations: Fire Station #2 at 1911 E. Hamilton Rd.; Fire Station #3 at 2301 E. Empire St.; Fire Station #4 at 1705 Morris Ave.; and Fire Station #6 at 4040 E. Oakland Ave. The easements will be twenty feet (20') wide. The drawings attached to the easements show where they will be located. The staff, after consulting with Michael Kimmerling, Fire Chief, requested CIRBN representatives place the easements in locations which would not interfere with expansion of the Fire Stations if such expansion becomes necessary in the future. The CIRBN representatives agreed to that request.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: CIRBN representatives and City staff.

FINANCIAL IMPACT: Not applicable.

Respectfully submitted for Council consideration.

Prepared by:

Scott Sprouls
Director of Information Services

Reviewed by:

Barbara J. Adkins
Deputy City Manager

Reviewed as to legal sufficiency:

J. Todd Greenburg
Corporation Counsel

Recommended by:

David A. Hales
City Manager

EASEMENT (CITY HALL)

KNOW ALL MEN BY THESE PRESENTS that the Grantor, the **CITY OF BLOOMINGTON**, with principal offices at Normal, Illinois, for good and valuable consideration, the receipt of which is hereby acknowledged, does hereby grant and convey unto the **BOARD OF TRUSTEES OF ILLINOIS STATE UNIVERSITY**, of Normal, McLean County, Illinois, (the "Grantee") and to its successors and assigns, the right to enter upon the lands of the Grantor described as follows:

SEE ATTACHED LEGAL DESCRIPTION

and to place, construct, operate, repair, maintain, relocate and replace thereon and in or upon all streets, roads or highways abutting said lands an underground cable, conduit and/or handhole

from the public right of way through, under, over and upon the subject property, to be placed within ten (10) feet of the location shown on the drawing attached hereto as Exhibit A. The easement granted by this instrument shall be a total of twenty feet in width. In the event any repairs must be performed on the underground cables, wires and other facilities installed by Grantee pursuant to this easement, such repairs must be performed within said twenty foot width.

The Grantor agrees that all cable, wires and other facilities, including any main service entrance equipment installed on the above described premises at the Grantee's expense shall remain the property of the Grantee, removable at the option of the Grantee.

The Grantor covenants and agrees that no structure or building shall be placed over underground cables, wires and other facilities installed by Grantee pursuant to this Easement. In the event Grantor plans to place structures or buildings over underground cables, wires and other facilities installed by Grantee pursuant to this Easement, Grantor shall give notice of such plans to Grantee, which shall relocate such underground cables, wires and other facilities at Grantee's expense.

Grantee shall restore the surface of the subject premises to a condition equal to its condition prior to the date of this easement after any construction, repair, maintenance, relocation and/or replacement of any cable, wires and/or other facilities of Grantee.

The Grantor covenants that Grantor is the owner of the above-described lands, and that the above-described lands are free of encumbrances and liens which would interfere with Grantee's easement rights.

The Grantor agrees and acknowledges that the rights granted to the Grantee herein shall inure to the benefit of the successors and assigns of Grantee in perpetuity.

IN WITNESS WHEREOF, the Grantor has through its duly authorized officers signed and sealed this instrument this 27th day of March, 2012.

CITY OF BLOOMINGTON,

By: Stephen F. Stockton
Its Mayor

STATE OF ILLINOIS)

) SS

COUNTY OF McLEAN)

I, the undersigned, a notary public, in and for said county, in the state aforesaid, do hereby certify that Stephen F. Stockton, who is personally known to me to be the Mayor of the **CITY OF BLOOMINGTON**, and whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she signed, sealed and delivered said instrument,

for and on his/her behalf as the free and voluntary act of said **CITY OF BLOOMINGTON**, for the uses and purposes therein set forth.

Given under my hand and notarial seal this 27th day of March, 2012.

Tracey M. Sullivan-Covert
Notary Public

LEGAL DESCRIPTION

Lots 4 and 5 in Wilkins, Scott and Stevenson's Addition to the City of Bloomington, Lots One (1) and Two (2) in Wilkins, Scott and Stevenson's Addition to the City of Bloomington; Lot Seven (7), except the East Nine (9) feet thereof, in Wilkins, Scott & Stevenson's Addition to the City of Bloomington; Lot 3 in Wilkins, Scott & Stevenson's Addition to the City of Bloomington; Lot Seventy and thirty-five feet off the West side of Lot Seventy-One (70 & 71) in the Original Town of Bloomington; Lot 6 in Wilkins, Scott and Stevenson's Addition to the City of Bloomington; The West Half of the alley lying East of and adjoining Lot 6 in Wilkins, Scott and Stevenson's Addition to the City of Bloomington; Lot 9 in the Subdivision of the Southwest Quarter of Section 4, Township 23 North, Range 2 East of the Third Principal Meridian; The South 37 feet of the West 2 feet of Lot 7 in the Subdivision of the Southwest Quarter of Section 4, Township 23 North, Range 2 East of the Third Principal Meridian; the North 84.96 feet of Lot 11 in the Subdivision of the Southwest Quarter of Section 4, Township 23 North, Range 2 East of the Third Principal Meridian, all situated in McLEAN COUNTY, ILLINOIS.

PIN: 21 – 04 – 382 - 016

EASEMENT (FORT JESSE PUMP STATION)

KNOW ALL MEN BY THESE PRESENTS that the Grantor, the **CITY OF BLOOMINGTON**, with principal offices at Normal, Illinois, for good and valuable consideration, the receipt of which is hereby acknowledged, does hereby grant and convey unto the **BOARD OF TRUSTEES OF ILLINOIS STATE UNIVERSITY**, of Normal, McLean County, Illinois, (the "Grantee") and to its successors and assigns, the right to enter upon the lands of the Grantor described as follows:

SEE ATTACHED LEGAL DESCRIPTION

and to place, construct, operate, repair, maintain, relocate and replace thereon and in or upon all streets, roads or highways abutting said lands an underground cable, conduit and/or handhole from the public right of way through, under, over and upon the subject property, to be placed within ten (10) feet of the location shown on the drawing attached hereto as Exhibit A. The easement granted by this instrument shall be a total of twenty feet in width. In the event any repairs must be performed on the underground cables, wires and other facilities installed by Grantee pursuant to this easement, such repairs must be performed within said twenty foot width.

The Grantor agrees that all cable, wires and other facilities, including any main service entrance equipment installed on the above described premises at the Grantee's expense shall remain the property of the Grantee, removable at the option of the Grantee.

The Grantor covenants and agrees that no structure or building shall be placed over underground cables, wires and other facilities installed by Grantee pursuant to this Easement. In the event Grantor plans to place structures or buildings over underground cables, wires and other facilities installed by Grantee pursuant to this Easement, Grantor shall give notice of such plans to Grantee, which shall relocate such underground cables, wires and other facilities at Grantee's expense.

Grantee shall restore the surface of the subject premises to a condition equal to its condition prior to the date of this easement after any construction, repair, maintenance, relocation and/or replacement of any cable, wires and/or other facilities of Grantee.

The Grantor covenants that Grantor is the owner of the above-described lands, and that the above-described lands are free of encumbrances and liens which would interfere with Grantee's easement rights.

The Grantor agrees and acknowledges that the rights granted to the Grantee herein shall inure to the benefit of the successors and assigns of Grantee in perpetuity.

IN WITNESS WHEREOF, the Grantor has through its duly authorized officers signed and sealed this instrument this 27th day of March, 2012.

CITY OF BLOOMINGTON,

By: Stephen F. Stockton
Its Mayor

STATE OF ILLINOIS)

) SS

COUNTY OF McLEAN)

I, the undersigned, a notary public, in and for said county, in the state aforesaid, do hereby certify that Stephen F. Stockton, who is personally known to me to be the Mayor of the **CITY OF BLOOMINGTON**, and whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she signed, sealed and delivered said instrument, for and on his/her behalf as the free and voluntary act of said **CITY OF BLOOMINGTON**, for the uses and purposes therein set forth.

Given under my hand and notarial seal this 27th day of March, 2012.

Tracey M. Sullivan-Covert, Notary Public

LEGAL DESCRIPTION

The North 725 feet of the West 600 feet of the East One-Half of the Northwest Quarter, Section 26, Township 24 North, Range 2 East of the Third Principal Meridian, in McLEAN COUNTY, ILLINOIS.

Parcel No. 14 – 26 – 126 - 005

A part of the Northwest Quarter of Section 26, Township 24 North, Range 2 East of the Third Principal Meridian, McLean County, Illinois, more particularly described as: Beginning at the Northeast Corner of Lot 4 in Adolphus Dillon's Subdivision of a part of Sections 22, 23, 25, 26 and 27, in Township 24 North, Range 2 East of the Third Principal Meridian, McLean County, Illinois. From said Point of Beginning, thence South 750 feet along the East line of said Lot 4, thence East 600 feet parallel with the North line of said Section 26, thence North 645 feet parallel with the East line of said Lot 4 to a point which is 105 feet south of the North line of said Section 26, thence Southwest 427 feet to a point which is 222.10 feet East of the East line of said Lot 4 and which point is also 306.02 feet South of the North line of said Section 26, thence West 192.10 feet to a point which is 309.46 feet South of the North line of said Section 26 and which point is also 30 feet East of the East line of said Lot 4, thence North 309.46 feet parallel with the East line of said Lot 4 to the North line of said Section 26, thence West 30 feet along the North line of said Section 26 to the Point of Beginning, EXCEPT that part taken for road purposes as shown in Document No. 81-9979, in McLEAN COUNTY, ILLINOIS.

Parcel No. 14 – 26 – 126 - 003

EASEMENT (LINCOLN LEISURE CENTER)

KNOW ALL MEN BY THESE PRESENTS that the Grantor, the **CITY OF BLOOMINGTON**, with principal offices at Normal, Illinois, for good and valuable consideration, the receipt of which is hereby acknowledged, does hereby grant and convey unto the **BOARD OF TRUSTEES OF ILLINOIS STATE UNIVERSITY**, of Normal, McLean County, Illinois, (the "Grantee") and to its successors and assigns, the right to enter upon the lands of the Grantor described as follows:

Lots 13 through 23, together with the vacated alley running east and west between, and contiguous with, said lots in the Summit Addition in the City of Bloomington, in McLean County, Illinois

and to place, construct, operate, repair, maintain, relocate and replace thereon and in or upon all streets, roads or highways abutting said lands an underground cable, conduit and/or handhole from the public right of way through, under, over and upon the subject property, to be placed within ten (10) feet of the location shown on the drawing attached hereto as Exhibit A. The easement granted by this instrument shall be a total of twenty feet in width. In the event any repairs must be performed on the underground cables, wires and other facilities installed by Grantee pursuant to this easement, such repairs must be performed within said twenty foot width.

The Grantor agrees that all cable, wires and other facilities, including any main service entrance equipment installed on the above described premises at the Grantee's expense shall remain the property of the Grantee, removable at the option of the Grantee.

The Grantor covenants and agrees that no structure or building shall be placed over underground cables, wires and other facilities installed by Grantee pursuant to this Easement. In the event Grantor plans to place structures or buildings over underground cables, wires and other facilities installed by Grantee pursuant to this Easement, Grantor shall give notice of such plans to Grantee, which shall relocate such underground cables, wires and other facilities at Grantee's expense.

Grantee shall restore the surface of the subject premises to a condition equal to its condition prior to the date of this easement after any construction, repair, maintenance, relocation and/or replacement of any cable, wires and/or other facilities of Grantee.

The Grantor covenants that Grantor is the owner of the above-described lands, and that the above-described lands are free of encumbrances and liens which would interfere with Grantee's easement rights.

The Grantor agrees and acknowledges that the rights granted to the Grantee herein shall inure to the benefit of the successors and assigns of Grantee in perpetuity.

IN WITNESS WHEREOF, the Grantor has through its duly authorized officers signed and sealed this instrument this 27th day of March, 2012.

CITY OF BLOOMINGTON,

By: Stephen F. Stockton
Its Mayor

STATE OF ILLINOIS)

) SS

COUNTY OF McLEAN)

I, the undersigned, a notary public, in and for said county, in the state aforesaid, do hereby certify that Stephen F. Stockton, who is personally known to me to be the Mayor of the **CITY OF BLOOMINGTON**, and whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she signed, sealed and delivered said instrument, for and on his/her behalf as the free and voluntary act of said **CITY OF BLOOMINGTON**, for the uses and purposes therein set forth.

Given under my hand and notarial seal this 27th day of March, 2012.

Tracey M. Sullivan-Covert, Notary Public

EASEMENT (PARKS MAINTENANCE BUILDING)

KNOW ALL MEN BY THESE PRESENTS that the Grantor, the **CITY OF BLOOMINGTON**, with principal offices at Normal, Illinois, for good and valuable consideration, the receipt of which is hereby acknowledged, does hereby grant and convey unto the **BOARD OF TRUSTEES OF ILLINOIS STATE UNIVERSITY**, of Normal, McLean County, Illinois, (the "Grantee") and to its successors and assigns, the right to enter upon the lands of the Grantor described as follows:

SEE ATTACHED LEGAL DESCRIPTION

and to place, construct, operate, repair, maintain, relocate and replace thereon and in or upon all streets, roads or highways abutting said lands an underground cable, conduit and/or handhole from the public right of way through, under, over and upon the subject property, to be placed within ten (10) feet of the location shown on the drawing attached hereto as Exhibit A. The easement granted by this instrument shall be a total of twenty feet in width. In the event any repairs must be performed on the underground cables, wires and other facilities installed by Grantee pursuant to this easement, such repairs must be performed within said twenty foot width.

The Grantor agrees that all cable, wires and other facilities, including any main service entrance equipment installed on the above described premises at the Grantee's expense shall remain the property of the Grantee, removable at the option of the Grantee.

The Grantor covenants and agrees that no structure or building shall be placed over underground cables, wires and other facilities installed by Grantee pursuant to this Easement. In the event Grantor plans to place structures or buildings over underground cables, wires and other facilities installed by Grantee pursuant to this Easement, Grantor shall give notice of such plans to Grantee, which shall relocate such underground cables, wires and other facilities at Grantee's expense.

Grantee shall restore the surface of the subject premises to a condition equal to its condition prior to the date of this easement after any construction, repair, maintenance, relocation and/or replacement of any cable, wires and/or other facilities of Grantee.

The Grantor covenants that Grantor is the owner of the above-described lands, and that the above-described lands are free of encumbrances and liens which would interfere with Grantee's easement rights.

The Grantor agrees and acknowledges that the rights granted to the Grantee herein shall inure to the benefit of the successors and assigns of Grantee in perpetuity.

IN WITNESS WHEREOF, the Grantor has through its duly authorized officers signed and sealed this instrument this 27th day of March, 2012.

EASEMENT (FIRE STATION #2)

KNOW ALL MEN BY THESE PRESENTS that the Grantor, the **CITY OF BLOOMINGTON**, with principal offices at Normal, Illinois, for good and valuable consideration, the receipt of which is hereby acknowledged, does hereby grant and convey unto the **BOARD OF TRUSTEES OF ILLINOIS STATE UNIVERSITY**, of Normal, McLean County, Illinois, (the "Grantee") and to its successors and assigns, the right to enter upon the lands of the Grantor described as follows:

South 300 feet of Lot One in the Water Tower Subdivision in the City of Bloomington, in McLEAN COUNTY, ILLINOIS.

Parcel No. 21 – 15 – 276 - 010

and to place, construct, operate, repair, maintain, relocate and replace thereon and in or upon all streets, roads or highways abutting said lands an underground cable, conduit and/or handhole from the public right of way through, under, over and upon the subject property, to be placed within ten (10) feet of the location shown on the drawing attached hereto as Exhibit A. The easement granted by this instrument shall be a total of twenty feet in width. In the event any repairs must be performed on the underground cables, wires and other facilities installed by Grantee pursuant to this easement, such repairs must be performed within said twenty foot width.

The Grantor agrees that all cable, wires and other facilities, including any main service entrance equipment installed on the above described premises at the Grantee's expense shall remain the property of the Grantee, removable at the option of the Grantee.

The Grantor covenants and agrees that no structure or building shall be placed over underground cables, wires and other facilities installed by Grantee pursuant to this Easement. In the event Grantor plans to place structures or buildings over underground cables, wires and other facilities installed by Grantee pursuant to this Easement, Grantor shall give notice of such plans to Grantee, which shall relocate such underground cables, wires and other facilities at Grantee's expense.

Grantee shall restore the surface of the subject premises to a condition equal to its condition prior to the date of this easement after any construction, repair, maintenance, relocation and/or replacement of any cable, wires and/or other facilities of Grantee.

The Grantor covenants that Grantor is the owner of the above-described lands, and that the above-described lands are free of encumbrances and liens which would interfere with Grantee's easement rights.

The Grantor agrees and acknowledges that the rights granted to the Grantee herein shall inure to the benefit of the successors and assigns of Grantee in perpetuity.

IN WITNESS WHEREOF, the Grantor has through its duly authorized officers signed and sealed this instrument this 27th day of March, 2012.

The Grantor covenants and agrees that no structure or building shall be placed over underground cables, wires and other facilities installed by Grantee pursuant to this Easement. In the event Grantor plans to place structures or buildings over underground cables, wires and other facilities installed by Grantee pursuant to this Easement, Grantor shall give notice of such plans to Grantee, which shall relocate such underground cables, wires and other facilities at Grantee's expense.

Grantee shall restore the surface of the subject premises to a condition equal to its condition prior to the date of this easement after any construction, repair, maintenance, relocation and/or replacement of any cable, wires and/or other facilities of Grantee.

The Grantor covenants that Grantor is the owner of the above-described lands, and that the above-described lands are free of encumbrances and liens which would interfere with Grantee's easement rights.

The Grantor agrees and acknowledges that the rights granted to the Grantee herein shall inure to the benefit of the successors and assigns of Grantee in perpetuity.

IN WITNESS WHEREOF, the Grantor has through its duly authorized officers signed and sealed this instrument this 27th day of March, 2012.

CITY OF BLOOMINGTON,

By: Stephen F. Stockton
Its Mayor

STATE OF ILLINOIS)

) SS

COUNTY OF McLEAN)

I, the undersigned, a notary public, in and for said county, in the state aforesaid, do hereby certify that Stephen F. Stockton, who is personally known to me to be the Mayor of the **CITY OF BLOOMINGTON**, and whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she signed, sealed and delivered said instrument, for and on his/her behalf as the free and voluntary act of said **CITY OF BLOOMINGTON**, for the uses and purposes therein set forth.

Given under my hand and notarial seal this 27th day of March, 2012.

Tracey M. Sullivan-Covert
Notary Public

LEGAL DESCRIPTION

TRACT NO. 1: Lots 2, 3 9 and 10 in the Subdivision of part of Lots 14 and 15 in the Subdivision of the Southeast Quarter of Section 8, Township 23 North, Range 2 East of the Third Principal Meridian, in McLEAN COUNTY, ILLINOIS.

TRACT NO. 2: A tract of land 46' in width lying west and adjacent to Lots 9 and 10 in the Subdivision of part of Lots 14 and 15 in the Subdivision of the Southeast Quarter of Section 8, Township 23 North, Range 2 East of the Third Principal Meridian, as shown in the Office of the County Recorder in Book 13 of Plats, Page 18, in McLEAN COUNTY, ILLINOIS.

EXCEPTING THEREFORM that part of said real estate conveyed to the People of the State of Illinois, Department of Transportation, by Warranty Deed recorded July 24, 2008, as Document No. 2008-00020439, in McLEAN COUNTY, ILLINOIS.

PIN: 21 – 08 – 457 - 005

It was noted that Aldermen Mwilambwe and McDade were employed at Illinois State University. They stated their intention to recuse themselves from this item. They left the dais during the Council's discussion.

Mayor Stockton introduced this item.

David Hales, City Manager, addressed the Council. These easement agreements were related to the CIRBN (Central Illinois Regional Broadband Network) project. The City's participation included use of City facilities for the fiber optic network. City staff received the plats last week. Various City department heads involved in this project verified the placement and any impact upon City facilities.

Todd Greenburg, Corporation Counsel, addressed the Council. Two (2) provisions had been inserted: 1.) clear statement that the easement was only twenty feet (20') wide; and 2.) the fiber optics would be moved at CIRBN's expense if the City had a building necessity. This would insure that these easements would not impede the City's ability to expand its facilities. He cited the six (6) locations which would have an easement: City Hall, Fort Jesse Pump Station, Lincoln Leisure Center, Parks Maintenance Building, Fire Station #2 and Fire Station #4. There were additional buildings involved in this project which were not the City's property. He cited the urgency as Illinois State University's contractor planned to start work prior to the Council's April 9, 2012 meeting. The CIRBN project had received a federal grant. He noted the grant's requirements that easements be in place first.

Alderman Purcell questioned fiber optic installation, (boring or excavation). Mayor Stockton stated that the fiber optics would be placed in existing conduit wherever possible. In addition, JULIE locates would be required.

Mr. Hales recommended that the Council approve this item.

Motion by Alderman Purcell, seconded by Alderman Fazzini that the Easement Agreements be approved and the Mayor and City Clerk be authorized to execute the necessary documents.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Schmidt, Fazzini, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

Aldermen Mwilambwe and McDade returned to the meeting.

The following was presented:

SUBJECT: Application for Illinois Transportation Enhancement Program (ITEP) Grant

RECOMMENDATION: That Council approve submittal of an ITEP grant application based upon the project selected.

BACKGROUND: ITEP provides funding for community based projects that expand travel choices and enhances transportation experiences. This is done through improving the cultural, historic, aesthetic, and environmental aspects of a city's transportation infrastructure. The City would be the project sponsor and may be granted reimbursement for eligible project costs up to eighty percent (80%). The remaining cost would be the City's responsibility, i.e. twenty percent (20%). The ITEP Guidelines Manual contains a project listing based upon eligible categories. A project must be related to surface transportation. In prior years, McLean County has received ITEP funds for the Route 66 Bike Trail project.

In the past, this program has offered a biannual application process. City staff has heard the 2012 funding cycle may be the last one. Nothing has been announced officially. The ITEP grant application deadline is May 29, 2012.

Staff has identified two (2) possible projects that might be eligible for ITEP funding. Both projects are aligned with the Principles of the Vision 2025 as outlined in the City's Strategic Plan. The first one would be the next section of Constitution Trail and the second option would be the Beautification Committee's Gateways Plan.

OPTION 1. In 2007, the Farnsworth Group completed a Project Development Report, (PDR), for Constitution Trail from Grove St. to Hamilton Rd. Phase I engineering has been completed for the entire section as part of this PDR. The first portion of the Trail within this PDR was Grove St. to Croxton Ave., with a bridge over Oakland Avenue. In 2010, it was constructed with \$1,000,000 in federal funding and approximately \$400,000 in local matching funds. The next portion of the Trail slated for completion is Croxton Ave. to Lafayette St., with a bridge over Lincoln St. This trail project could be selected for the ITEP application. In addition, it is the

first recommendation for Trail extension as listed in the current Parks Master Plan. In city wide and departmental surveys, Constitution Trail consistently ranks as the most used and most popular park amenity within the City's park system. This portion would extend an alternative transportation section of the trail system which connects visitors and commuters to the Downtown and other areas.

Phase II engineering has not been completed. The estimated cost is \$200,000 for the entire portion from Croxton Ave. to Hamilton Rd. The preliminary construction costs estimate for Croxton Ave. to Lafayette St. is \$900,000.

OPTION 2. In 2008, the Citizen's Beautification Committee issued a Request for Proposal, (RFP), for a Gateways Plan. Its purpose was for the City to develop a master plan and design concept for the major entrances or "gateways" to the community. In support of the 2025 Vision, the Gateways Plan would serve to make the City a more attractive and economically competitive community for its citizens, visitors and potential investors.

Gateways offer an opportunity to create a stronger, consistent, visual identity. They also provide better connectivity to major destinations and attractions in the community. A combination of public space, landscaping and design elements which can include markers, special signs, monuments or sculptures would collectively create community gateways. Gateways also address physical improvements including lighting, pedestrian and vehicular safety, utilities, landscaping, streetscape, bikeways and sustainable design.

Tentatively, the four (4) major gateways were identified as follows:

- W. Market St. from Mitsubishi Motorway on the west, to White Oak Rd. on the east.
- S. Main St., (Business Rt. 51), from I - 74 on the south, to Veterans Pkwy., (Business I – 55), on the north.
- E. Empire St., (IL Rt. 9), from Towanda Barnes Rd. on the east, to Veterans Pkwy., (Business I – 55), on the west.
- Veterans Pkwy., (Business I – 55), from I - 55/I - 74 on the southwest, to GE Rd/College Ave. on the north.

The first step in this process would be to retain a consultant to create design solutions for each of the four (4) gateways. The cost for this service is estimated at \$60,000 to \$80,000. This amount was based upon information obtained in the RFP. Once a design solution is developed, an accurate construction cost could be provided. Preliminary research resulted in an implementation cost for the gateways project at close to \$1 million.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Beautification Committee and Friends of the Constitution Trail.

FINANCIAL IMPACT: The recommended Fiscal Year (FY) 2013 Capital Improvement Budget contains \$200,000 for Phase II engineering for Trail extension from Croxton Ave. to Hamilton Rd. If the ITEP grant application is approved at an eighty percent (80%) funding level, then the City's share would be \$180,000 using the \$900,000 preliminary construction estimate. No dollars have been included in the FY 2013 budget for construction.

No funds have budgeted for the Gateways Plan.

Respectfully submitted for Council consideration.

Prepared by:

Reviewed by:

Reviewed by:

John Kennedy, Director
Parks, Recreation & Cultural Arts

Jim Karch, Director
Public Works

Justine Robinson
ED Coordinator

Reviewed by:

Recommended by:

Barbara J. Adkins
Deputy City Manager

David A. Hales
City Manager

Mayor Stockton introduced this item.

David Hales, City Manager, addressed the Council. He noted the purpose of the ITEP program: to provide funding for community based projects that expand travel choices and enhances transportation experiences. ITEP addressed transportation infrastructure which fell within twelve (12) categories: 1.) pedestrian & bicycle transportation; 2.) historic preservation; 3.) rehabilitation of historic transportation facilities; 4.) landscaping & scenic beautification; 5.) scenic & historic highways; 6.) scenic easements; 7.) transportation museums; 8.) outdoor advertising control; 9.) safety education for pedestrian & bicyclist; 10) rails to trails corridor preservation; 11.) archeological planning & research; and 12.) mitigation for roadway runoff & wildlife connectivity. He cited McLean County's Rt. 66 Bike Path as an example of an ITEP grant. He noted the grant's biannual application process. This may be the last round of ITEP grants. ITEP offers coverage up to eighty percent (80%). The application deadline was May 29, 2012. Two (2) options have been presented to the Council for discussion. He recommended that the Council support City staff preparing a grant application.

The first option addressed an extension to Constitution Trail. John Kennedy, Director – Parks, Recreation & Cultural Arts, addressed the Council. The Park Master Plan labeled this extension to Constitution Trail, (Croxtton Ave. to Lafayette St., with a bridge over Lincoln St.), as the next phase. The Farnsworth Group had completed Phase 1 engineering work. Phase 2 would include engineering work at an estimated cost of \$200,000 and construction work at an estimated cost of \$900,000.

Alderman Stearns stated that the total cost for this project was \$900,000. Mr. Kennedy noted the engineering work cost, \$200,000. This work would extend the Trail all the way to Hamilton Rd. Alderman Stearns noted the total cost for this project: \$1.2 million. Mr. Kennedy reminded the Council that an ITEP grant would provide eighty percent (80%) funding. The City would be responsible for twenty percent (20%) of the total cost or \$240,000

Alderman Stearns noted that the grant might not be approved. If approved, she questioned the City's obligation. Mr. Kennedy stated that the City would enter into an agreement if the grant were approved.

Alderman Mwilambwe noted the up to eighty percent (80%). He questioned what impacted the percentage funded. Mr. Kennedy noted that there were items which were not eligible for funding. He cited easements, right of way acquisition and street lighting as examples.

Mr. Hales added that if the application was not approved that there was value to completing the engineering work. It was prudent for the City to have shovel ready projects for unforeseen grant opportunities.

Mayor Stockton stated that the City would have to adopt a see what happens attitude. He questioned if the City completed the engineering work would this cost still be subject to the eighty percent (80%) funding. He also questioned what if the City decided not go forward with the project. Mr. Kennedy noted that the City could limit the application to engineering work only. Mayor Stockton added that the City could apply for both. Mr. Kennedy noted that the City would be obligated to complete both in order to receive the grant dollars. Five (5) years was allowed for construction after the engineering work was completed.

Alderman Fruin looked at the location. He noted that Lincoln St. had been improved. The City planned to improve Lafayette St. The key direction for this option was that it was in line with the Parks Master Plan.

Alderman Purcell expressed his support for expansion of the Trail. He noted the use of this park amenity. Mr. Kennedy noted that Constitution Trail was consistently ranked as the most popular park.

Mr. Hales addressed the second option. The Beautification Committee had issued an RFP (Request for Proposal) for Gateways in 2008. He noted Gateways high visibility. This project may have a lower overall cost.

Stan Cain, 10 Barley Circle, Beautification Committee Chairman, addressed the Council. Work on the gateways started in early 2000. Gateways would enhance the attractiveness of the City's front door. Gateways were a welcome to the community. Gateways provided an economic benefit. The Gateways RFP was issued in 2008. Seven (7) RFP's were received. He believed all of the firms were located in Illinois. There was a range of costs. Each firm was interviewed and all were deemed qualified. The Beautification Committee was unable to proceed due to City's budget constraints. The Committee had narrowed its selection down to one (1) firm. Conversations have continued with this firm. The project scope included four (4) gateways: W. Market St., S. Main St., E. Empire St., and Veterans Pkwy. A good starting point may be to select a major intersection. A Master Plan was needed for these four (4) gateways. The Beautification Committee had been waiting for a grant application opportunity.

Mayor Stockton questioned the grant amount. Mr. Cain addressed design and implementation with a \$1.5 million cap. He believed that the four (4) gateways would have to be prioritized. The City would have to see how far the grant dollars could be stretched.

Alderman Stearns needed a projected cost. She expressed her support in concept. Mr. Cain noted the project involved infrastructure and landscaping. The consultant cost was estimated at \$60,000 to \$80,000. He hoped that \$1 million for construction costs would cover two (2) of the four (4) gateways.

Alderman Purcell noted his familiarity with gateways in other communities. Mr. Cain added that the consultant would determine the appropriate elements. He cited a number of examples: public space, landscaping and design elements which can include markers, special signs, monuments or sculptures. Potential gateway locations were interstate exchanges. These gateways should identify that one was in Bloomington.

Alderman Fazzini expressed his preference for the gateways project over Constitution Trail. He added that a site had been completed as part of the McLean County Chamber of Commerce's Leadership McLean County class project. It was completed at no cost with donated labor and materials. He believed that the gateways project would assist with economic development. It therefore had a higher benefit. He added that the City should apply for both.

Mayor Stockton noted the national recession that occurred in 2008. The City had seen revenue declines and it was not possible to fund the Gateways RFP.

Alderman Sage was unclear of the grant amount requested. Mr. Hales believed that it would be premature to place an amount on the gateways project. City staff wanted to bring the ITEP application process to the Council's attention. He added that the proposed Fiscal Year (FY) 2013 budget included \$200,000 for the engineering work for Constitution Trail. This project was ITEP qualified. The City may need to reduce the scope of the application due to the time available. He questioned Council's interest. He requested direction from the Council and requested specific information. He added that the Council must approve the application prior to submittal.

Alderman Sage expressed his opinion that the City's share for the gateways would not exceed \$200,000. He believed that the costs for both projects were similar. He questioned the City's commitment. Mr. Hales questioned how aggressive the Council wanted to be. The preliminary work was completed for the Constitution Trail extension. City staff would have to work with Mr. Cain and the Beautification Committee. There was not a concept plan for the gateways project.

Alderman Sage expressed his opinion that the gateways would allow the City to develop its unique branding. He added that gateways could be linked to economic development.

Alderman Mwilambwe cited branding and economic development had been mentioned. He needed more specifics. He recommended that the City work with the Town of Normal. The two (2) communities needed to be linked to each other. Mr. Cain informed the Council that the Town had been on the Beautification Committee's radar. If the Committee was given permission from the City to proceed, it was his intention to work with the Town. Collaboration with the Town was important. It would be a challenge to design and develop the gateways.

Alderman Stearns noted that the proposed FY 2013 Capital Improvement Budget contained \$200,000. Mr. Hales added that these dollars were included in the proposed budget for improvement to Constitution Trail. Alderman Stearns expressed her opinion that these dollars could be spent on any City need. She added her belief that the Parks, Recreation & Cultural Arts Department's budget was up in the air. This Department was a want and not a need. She noted her commitment to infrastructure and pension funding shortfalls.

Alderman Fruin noted that two (2) gateways had been built, (one in the City and the other in the Town). These were completed at no cost. He believed that there were six (6) remaining gateways. The City should collaborate with the Town. He added his opinion that the fourth gateway location was not a best choice. The City had until the end of May 2012. He recommended that City staff contact the Town.

Alderman Fazzini noted that the gateways project sounded like a good idea in concept. He needed specific data. City staff should report back to the Council. He believed that the maximum grant request was \$1.5 million. The City should take advantage of an eighty percent (80%) grant. He added that he would describe the two (2) current gateways as low level.

Alderman McDade expressed her interest in a balanced conversation. The City would apply for a grant and may be challenged to allocate dollars to fund its portion of same. She urged the Council to be cautious. She was interested in the growth of the community. She was also concerned about staff's ability to address projects. Grants were nice. She questioned if the Council was learning anything. She noted the timing of this request. There were various issues facing the City. She believed that infrastructure was the priority.

Alderman Schmidt questioned what this grant could address. She cited infrastructure projects as an example. Mr. Hales restated that there were twelve (12) categories. Each was related to transportation. City staff would be willing to contact the grant administrator. Alderman Schmidt expressed her support for the gateways project.

Mayor Stockton noted that the gateways project appeared to be the Council's first choice.

Alderman Sage requested that Justine Robinson, Economic Development Coordinator, address the Council. Ms. Robinson addressed the Council. She expressed

her opinion that gateways promoted economic development opportunities. Gateways provided brand identity, promote local businesses and make a first impression.

Mayor Stockton noted that the grant would provide eighty percent (80%) funding. The City would have five (5) years to complete the work. The gateways must be attractive and be an improvement to the property's value. He noted the Council's goal addressing economic development. City staff was directed to explore the gateways concept.

Mr. Hales recommended that the Council pass a motion directing him to prepare an ITEP grant application for the gateways project. He believed that the City should focus on one (1) project.

Alderman Fruin liked the idea of the gateways project. He added his preference that the Council focus on one or the other. Mr. Hales restated that based upon time he preferred that the City focus on one (1) project.

Motion by Alderman Fazzini, seconded by Alderman Fruin to direct the City Manager to prepare the Gateways project for the ITEP grant application process.

Ayes: Aldermen Mwilambwe, Schmidt, Fazzini, Sage, Fruin and Purcell.

Nays: Aldermen Stearns and McDade.

Alderman Stearns questioned the time involved. She added that at this time this project was informational only. Mr. Hales anticipated a report back to the Council in thirty (30) days. He expressed his opinion that there would be two (2) steps: Beautification Committee – gateways concept plan and ITEP grant application based upon same.

Alderman Purcell cited his willingness to support both projects. Both represented good projects.

Alderman Fruin noted that the gateways project would involve further study. The City would need to work with the Town. Materials would be needed to prepare the grant application. Mr. Hales responded affirmatively.

Mayor Stockton instructed staff to move ahead and report back to the Council for approval.

The following was presented:

SUBJECT: Presentation of the Fiscal Year (FY) 2013 Recommended Budget

BACKGROUND: The City is required by state statute to adopt an annual appropriation Ordinance by May 1, 2013. The recommended budgets will be distributed to Council in two (2) budget notebooks. The first notebook represents the City's General Fund. The second notebook

presents the Special Revenue, Debt Service, Enterprise Funds, Internal Service Funds and the proposed Capital Improvement Fund. Each budget will present the recommended budget for FY 2012 - 2013 and an estimated budget for FY 2014 to 2017.

The Council plans to hold public work sessions to discuss the FY 2013 budget. The first work session will be held Saturday, March 31, 2012 at City Hall. A second work session, if needed, is tentatively scheduled for Monday, April 2, 2012. A public hearing of the budget will be held on the Council meeting of Monday, April 9, 2012. Adoption of the budget is scheduled for Monday, April 23, 2012.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not applicable.

FINANCIAL IMPACT: The FY 2013 budget proposed expenditures for all City funds is \$165 million. In FY 2012, the total expenditures were \$166 million. The difference cannot be attributed to one area, but is made up of a compilation of increases and decreases across all City funds.

The FY 2013 General Fund budget includes proposed expenditures of \$74.5 million. This represents a 1.32% decrease in budgeted expenditures from FY 2012. Approximately \$3.5 million of this decrease is related to lower General Fund Transfers and savings from the issuance of \$8.2 million in taxable bonds for the Early Retirement Incentive.

Respectfully submitted for Council consideration.

Prepared by:

Reviewed by:

Recommended by:

Timothy L. Ervin

Barbara J. Adkins

David A. Hales

Performance Auditor/Budget Mngr. Deputy City Manager

City Manager

Mayor Stockton introduced this item. The Public Hearing on the Fiscal Year (FY) 2013 budget would be held at the Council's April 9, 2012 meeting. The Council would vote on the FY 2013 Budget Ordinance at its April 23, 2012 meeting

David Hales, City Manager, addressed the Council. The Council had been provided with a copy of the recommended FY 2013 Budget, two (2) volumes. He cited the national recession that occurred three (3) years ago. The City had made a swift financial recovery. He cited the shared sacrifices made by City staff. The ERP (Enterprise Resource Planning) project was still underway. He noted the staff time and effort given to this project. Phase 1 – Financials had been implemented. Phase 2 – Payroll was close to implementation. There was much work ahead. This was a very important project. He cited vacancies within the Finance Department. Tim Ervin, Performance Auditor/Budget Mngr., had been key to the budget process. He cited Mr. Ervin's knowledge and familiarity with the Banner system. The budget was a key part of the City's financial plan. At this time, little progress had been made in the area of managed competition. The recommended budget had been guided by the Strategic Plan. The budget and City resources had been aligned with the

sixty (60) projects listed on the Action Plan. This one (1) year financial plan would carry out these action items. Revenue projections were flat. He addressed equipment replacement. There would be increased spending on streets and sidewalks. Automated refuse collection would commence in FY 2013. There were a few fee increases: refuse collection and parking were cited.

Tim Ervin, Performance Auditor/Budget Mngr., addressed the Council. He planned to address five (5) areas: background, General Fund, Capital, Long Term Debt and Enterprise Fund. There were four (4) elements to the budget: it served as a financial document, a communication device, an operations manual, and a policy document.

Mr. Ervin addressed the Unreserved Fund Balance (UFB) which he described as a success story. The UFB has surpassed the City's Fund Balance Policy. The FY 2013 budget allocated \$1.5 million for capital projects.

Mr. Ervin also addressed the City's credit rating. He noted recent reviews by Standard Poor – March 2011 and Fitch – February 2011. The City was viewed as stable and able to meet its financial commitments. In FY 2012, the City received the Distinguished Budget Award from the Government Finance Officers Association, (GFOA). This budget provided a clear, transparent overview of the City's revenues and expenditures. He also addressed the budget format which was divided into the Operating Budget and Capital Budget. The FY 2013 Budget also contained Performance Measurement. This section of the budget had been expanded. Performance Measurement has been integrated into the budget and City Manager's Monthly Report.

Mr. Ervin informed the Council that the FY 2013 Budget allocated resources across various funds, (there were thirty funds). He cited total revenue at \$164,634,874 and total expenditures at \$165,010,557. He reminded the Council that the City was continuing to retire debt.

Mr. Ervin defined General and Enterprise Funds. He reminded the Council that the City had various departments and/or programs which are supported by Enterprise Funds. These funds serve as the primary revenue source. These revenues are budgeted to cover the operating and maintenance costs for same. He added that the Government Accounting Standards Board (GASB) introduced GASB #54, Fund Balance Reporting and Governmental Fund Type Definitions. This standard meant that there would be a new classification for fund balance reporting. There would be a presentation to the Council in the near future.

Mr. Ervin addressed General Fund revenue streams. The top three (3) sources were sales taxes, property taxes and home rule sales taxes. The dollar value of the property tax was known. Sales taxes were estimated based upon projections. General Fund expenditures were presented in three (3) categories: transfers, commodities & contractual services and salaries & benefits. He noted that overall revenue was flat. The project total revenue increase was \$80,000. He addressed changes in major revenue sources, (Property Taxes, Mandated Sales Tax, Gasoline Charges in Fleet, Local Use Tax, Income Tax and

Residential Rental Registration Fee). The \$1 million increase to the Property Tax was allocated for street resurfacing. There was a fee increase budgeted in the Residential Rental Registration Program. He noted the \$1.5 million drawdown from the UFB for capital projects.

The City's various departments had prepared departmental budgets. He addressed significant expenditures, (over \$100,000), such as Fire Department: salaries, liability insurance, capital equipment and ambulance insurance write offs, Finance Department: salaries, Planning Program: Harriet Trust Grant, Street Maintenance Program: liability insurance and Snow & Ice Program: fuel. These items were impacted by binding arbitration, claims history, equipment purchases, new positions, reestablishment of programs, etc. City department revenue versus expenditure comparison had been prepared.

Mr. Ervin compared the Major Revenue sources for FY 2012 to FY 2013, Property Taxes - \$9,428,054 and \$10,474,921; Mandated Sales Tax - \$12,500,000 and \$12,750,000; and Home Rule Sales Tax - \$13,757,379 and \$13,918,648. Sales Tax was projected to increase by two percent (2%). Home Rule Sales Tax was projected to increase by 1.2%. He added that the US Cellular Coliseum, (USCC), debt service had been moved from the General Fund to the USCC Fund. He noted the delay in receipt of state Income Tax dollars. Currently, there was a four to five (4 – 5) month delay in payment. Currently, the City was owed \$2.2 million. He did not foresee an improvement in the state's practices. The City had a strong cash flow position.

Mr. Ervin addressed expenditures. Salary and Benefits equaled fifty-three percent (53%) of total expenditures. He cited the City's ten (10) collective bargaining units which represented eighty percent (80%) of the City's employees. He noted those employee groups which had accepted a one time zero percent (0%) salary increase, (FY 2009 City department heads, Support Staff and Parking Attendants; FY 2010 library, classified employees and Telecommunicators; and FY 2011 Lodge 1000). He noted the impact of salary increases upon the budget. The budget contained new positions, (receptionist and accountant), plus the use of graduate school interns for a single year. A nine (9) year comparison of Salary and Benefits had been prepared. He cited significant events which impacted these costs. FY 2005 – addition of the Cultural District – seventeen (17) positions and Storm Water Fund – fourteen (14) positions. FY 2007 – addition of Communications Center – eighteen (18) positions. FY 2008 – upgrade to Paramedic service – seventeen (17) positions. He noted the inverse relationship between increasing staff positions and pension funding ratios. He also noted the impact of the 2008 national recession.

Mr. Ervin addressed the capital portion of the budget. A key to equipment acquisition was efficiency i.e. purchasing the right size. Three (3) departments would replace and upgrade capital equipment in FY 2013: Fire, Police and Public Works. He noted the age of the City's current fleet vehicles. He also addressed capital projects such as street resurfacing. He noted the increase funding for street resurfacing since 2001. He also addressed other Capital Projects, (Fire Training Tower construction, sidewalk replacement, Market St. Parking Garage repair Phase 2, traffic signal installation, Salt

Dome roof replacement, Franklin Park playground equipment replacement, Constitution Trail and Eagle View Park design, Downtown street lighting – 600 block of N. Main St.), which totaled \$2.1 million. In addition, the FY 2013 Motor Fuel Tax budget included \$1.2 million for two (2) projects (Morris Ave. reconstruction and Hershey Rd. extension land acquisition). The total budget for capital items was \$6.9 million.

Mr. Ervin cited Long Term General Obligation (GO) Debt. There was no statutory limit for the City. He noted the debt retirement over the last two (2) years: (FY 2012 - \$1,465,000 and FY 2013 - \$3,415,000). The total was \$4,880,000 or 6.7% of GO debt. He added that fifty-five percent (55%) of the City's current debt would be retired in the next ten (10) years. The City's actions have enhanced the City's ability to borrow. The City had refunded a portion of the USCC's bonds. The City also refinanced the ERI, (Early Retirement Incentive), Program cost. The present value of this savings was \$4 million. He presented a ten (10) year comparison of GO debt based upon total debt value and per capita.

Mr. Ervin addressed Fire and Police Pension funding. He started with the Fire Department. He cited staff growth, (FY 2003 – 89 sworn staff, FY 2012 – 106 sworn staff). The same information was presented for the Police Department, (FY 2003 – 109 sworn staff, FY 2012 – 124 sworn personnel). He restated the inverse relationship between staff size and pension funding ratio. He also addressed the Illinois Municipal Retirement Fund, (IMRF). He noted IMRF's investment return for 2011, minus five percent (5%). This loss will result in higher pension contributions.

He noted that there were challenges to the FY 2013 operating budget. He cited flat revenues and the General Funds ability to absorb expenditure increases, deferred capital equipment replacement and infrastructure expenditures. He also addressed the City's Long Term Financial Plan. The Council had approved three (3) financial policies, (Investment, Reserve and Debt Service). A five (5) year capital budget had been prepared. In addition, the City had developed and established a Performance Measurement System.

Mr. Ervin addressed Enterprise Funds. The Water Fund covered treatment facilities and distribution system. Capital projects were cited such as a secondary groundwater source with an estimated cost of \$10 million. This was a significant expenditure. He cited other FY 2013 capital projects: water main replacement on Morris Ave., Ryan, Wach and Cloud St. and Parkview Phase 3. There had been water rate increases from FY 2009 until FY 2012. A rate study and impact fee study were planned for FY 2013.

The Sanitary Sewer Fund was also cited. This fund was projected to be in the black by FY 2014. Three (3) capital projects were included in the FY 2013 budget, (sewer construction – Jackson St., emergency utility repair and replacement design – Howard Johnson Pump Station). There had been sewer rate increases from FY 2009 until FY 2012. There were a number of challenges facing this Fund, (Locust/Colton Combined Sewer Overflow/CSO Elimination, Phases 3 through 10, east side Inflow and Infiltration issues, etc.). A rate study and impact fee study were needed.

He cited the Storm Water Fund. He noted that the City had a loan which was payable to the Bloomington Normal Water Reclamation District. A rate study and impact fee study were needed. The rate had not been adjusted since 2004. Capital projects included the Locust Colton CSO. Funds were also budgeted for emergency repairs.

The Parking Fund would be consolidated into the General Fund. Parking fees do not cover costs. A rate/fee increase was recommended, (from .65 to \$1.00 per hour; from \$4.55 to \$7 per day and from \$40 to \$50 per month).

The Solid Waste Fund provided a variety of services, (household refuse, recycling, yard waste, leaf collection, bulk waste and drop off facility). In 2011, the City created Solid Waste as an Enterprise Fund. In FY 2013, the Solid Waste Fund would receive a \$750,000 subsidy from the General Fund. In 2011, an independent study of the Solid Waste Program was conducted. This study showed the actual cost of the program to be \$6.2 million (with the inclusion of direct and indirect costs). He addressed the current total cost at \$7.2 million. This cost included capital and pension costs. He noted the projected revenue for FY 2013 - \$6,342,763. The true cost would be \$29 per month per household. The FY 2013 budget included a fee increase from \$14 to \$18 per month. He cited the cost to automate refuse collection which included the costs for equipment and containers. An automated truck cost was estimated at \$290,000. Each additional \$1 to the monthly fee generated \$300,000 in revenue. Solid Waste faced challenges which included the cost for repairs, fuel, etc. This program was focused on improved efficiency and effectiveness.

Golf Operations were also addressed. It was described as a successful Enterprise Fund. The challenge was capital expenditures. A list of future projects was presented, (erosion control, golf cart fleet and irrigation system replacements, and new maintenance building – Highland Park, irrigation system replacement – Prairie Vista).

Finally, a budget time line was presented. A Budget Work Session would be held on Saturday, March 31, 2012. The Public Hearing on the Budget would be held at the Council's April 9, 2012 meeting. Adoption of the Budget Ordinance would appear on the Council's April 23, 2012 meeting agenda.

Mr. Hales readdressed the Council. He acknowledged Alex McElroy, Asst. to the City Manager, regarding the use of performance management. The City would grow this program to address cost efficiencies. The issue of managed competition was on the horizon. He noted the use of graduate school interns. These internships would be limited to one (1) year. These interns would be a low cost, great talent initiative. He described it as a win win situation. The interns would assist the department head to address the Action Plan. The City planned to purchase two (2) automated refuse collection trucks. The City needed a total of seven (7) trucks. Staff planned to phase in automated collection over a two (2) year period. Street resurfacing was a part of the City's infrastructure needs. The City needed a holistic approach. He cited aging water mains and sewer lines. He noted two (2) low cost capital projects: Eagle View Park design at \$80,000 and Downtown street lighting on the 600 block of N. Main St. at \$50,000. He reminded the Council that the grant for Eagle View Park would expire on December 1, 2012. The City could not apply for a grant

extension until summer 2012. The street lighting project would be completed utilizing General Fund revenue. He noted the City's enhanced debt capacity. A Sewer Master Plan was ongoing. He noted two (2) large projects: east side Inflow & Infiltration and Locust Colton CSO elimination. He noted the needs within the Water Department. This enhanced debt capacity might need to be tied to fee increases. The southwest well had an estimated cost over \$10 million. This would be a multiyear project.

Budget narratives addressed service level concerns. He encouraged the Council to review same. He also cited public safety needs. Public safety was expensive. He cited labor contracts and health insurance costs. The budget represented the work of City staff. The Council had an important duty to perform: consideration and adoption of the budget. The Council would still need to adopt and implement various Master and Long Term Plans. In the future, he planned to recommend focus groups as a means to engage citizens. These focus groups would address short and long term challenges.

He extended his appreciation to Mr. Ervin and the City's department heads for the presentation of the recommended budget. He reminded the Council that the Budget Work Session would be held on Saturday, March 31, 2012. There were major fiscal policy matters to address. There would be limited presentations from the operating departments.

Mayor Stockton expressed his appreciation for this evening's presentation. He noted staff efforts on the budget. There was always more to do than dollars were available. The Council had heard the presentation. The Budget Work Session would be time for Council discussion.

Alderman Fazzini noted that the state currently owed the City \$2.2 million. Mr. Ervin stated that this figure was recorded as a receivable. Alderman Fazzini added that the savings resulted from bond debt refinancing allowed the City to take various actions. He cited the UFB, various cost savings and fee increases.

Alderman Sage had a variety of questions and/or comments. He looked forward to the Work Session's conversation and addressing Council's questions and/or comments. Mr. Hales noted that staff would do their best.

Mayor Stockton requested that the PowerPoint presentation be posted on the City's web site. Mr. Hales added that the draft budget document would also be placed on the City's web site.

Alderman Purcell had read the draft Budget, Volume 1. He learned about the City's various departments and the challenges/concerns they face. The challenge facing the Council was funding.

Alderman Mwilambwe noted a theme – staffing levels. This issue needed to be addressed. He cited a creative response, (graduate school interns). These individuals would not impact City payroll nor pension costs. Mr. Hales cited the goal of five (5) management school graduate student interns. They would be assigned to the City's

operating departments. He also planned to continue the undergraduate student intern program with Illinois State (ISU) and Illinois Wesleyan Universities. Interviews have been conducted with ISU's Stevenson Center.

Mayor Stockton thanked City staff for their work on the budget. The Council would begin its work on same on March 31, 2012.

CITY MANAGER'S DISCUSSION: None.

MAYOR'S DISCUSSION: None.

CITY ALDERMEN'S DISCUSSION: None.

Motion by Alderman Purcell, seconded by Alderman Fazzini, that the meeting be adjourned. Time: 9:15 p.m.

Motion carried.

**Tracey Covert
City Clerk**

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