



The City Manager's Monthly Report is intended to provide a brief summary of City activities, with links to additional information where possible. Due to the variety and complexity of City functions, however, the report is not all-encompassing. Please always feel free to [contact the City of Bloomington](#) for more information or with questions or concerns.

View past and upcoming events on the City's [calendar](#).

CONSIDERED IN JANUARY

City Council Regular Agenda Items

- Consideration of Ordinance Approving a Lease and Intergovernmental Agreement with Bloomington Normal Airport Authority concerning aircraft rescue and firefighting services. (ORDINANCE 2017 – 04) **[Motion carried.]**
- Consideration of approving proposed FY18 CDBG Partner projects/activities and overall funding plan for inclusion in the City's FY18 CDBG Action Plan. **[Motion carried.]**
- Presentation of Bloomington Fire Department Five-Year Capital Improvement Plan. **[No Motion was taken.]**
- Presentation and discussion of Bloomington Public Library Five-Year Capital Improvement Plan. **[No Motion was taken.]**
- Administrative Review by City Council of the Zoning Board of Appeals denial of a petition for variances for an Accessory Structure requested for the property located at 1422 Butchers Lane. **[Decision of the Zoning Board of Appeals be reversed and an ordinance approving the petition for variances from Chapter 44 Section 4.4C Bulk Requirements for an Accessory Structure requested for the property located at 1422 Butchers Lane be passed, and that the Mayor and City Clerk be authorized to execute the necessary documents. (Ayes: Aldermen Lower, Sage, Mwilambwe, Schmidt, Black, Painter, Hauman. Nays: Aldermen Buragas and Fruin) Motion carried.]**
- Consideration of Approving a Lease from Mid-Central Community Action for the Jefferson Street Community House located at 828 W. Jefferson Street to be used by the Bloomington Police as an office and community house. **[Motion carried.]**

City Council Special Session Items

[No motion was taken. Presentation and discussion only.]

- Presentation and discussion of the FY 2017 Status and Year End Projection.
- Presentation of the Police & Fire Pension Annual Financials.
- Presentation of the U.S. Cellular Coliseum and VenuWorks Mid-Year Performance and Financial Report.
- Presentation and discussion on creating a Traffic Advisory Committee.
- Presentation and discussion on allocating resources to advertise, attract and employ a Traffic Engineer for the Public Works Department.

[City Council Record of Motions and Votes](#)

JANUARY NEWSMAKERS

- [Revised Traffic Pattern for Downtown Shuttles & Taxis](#)
- [Bloomington 101: Citizens' Academy Applications](#)

SPOTLIGHT

- [Beginning January 1, 2017 - New Bulk and Brush Pick Up Schedule](#)

EXPANDED MONTHLY REPORTS

Finance

[View Monthly Financial Report](#)

CITY CLERK

[View City Clerk Monthly Activity Report](#)

[View Monthly FOIA Report](#)

COMMUNITY DEVELOPMENT

Building Safety

- The 453 construction permits issued in January represents a large increase compared with the 374 in January 2016. It includes six new single family dwellings. The warmer weather likely contributed to these numbers, although we will watch closely if a trend is developing.
- About 359 building inspections were performed in January. This measure has a strong seasonal component. It also lags permit issuances overall. The January levels represent a decrease from December, which is consistent with the decline in newly issued permits in recent prior months.
- No new projects were valued in excess of \$1,000,000.

Code Enforcement

Exactly 360 code enforcement inspections were conducted in January 2017, which represents a 60% increase over January 2016. Full staffing levels and more proactive enforcement are part of the reasons for this improvement.

Planning, Zoning and Historic Preservation

Two Planning Commission cases and three Zoning Board of Appeals cases were processed. Historic Preservation Commission was cancelled for lack of any agenda items. Work on the zoning ordinance update continued, with assessment of the existing ordinance and its relation to the comprehensive plan.

[View Expanded Monthly Fire Statistics](#)**Operations**

- The New Year started off busier than a year ago.
 - The Bloomington Fire Department ran 955 calls for service compared to 889 calls for service at the beginning of 2016.
 - I am pleased to announce we did not have any major structure fires in the month of January. We did have a couple small fires in structures that caused approximately \$2,000 in damage.
 - We also had two vehicle fires that resulted in \$4,300 in damage. There were also a few small outside fires that resulted in minimal damage.
 - Total fire loss for the month was \$7,485. Total fire calls for the month was 174.
- The number of EMS calls for the month were just a little lower compared to December 2016, however, they did increase almost 100 runs compared to January 2016. We ran 781 EMS calls this month and a year ago we ran 689. EMS incidents accounted for 81.87% of calls for service for this month.
- The Hazmat truck responded to three incidents this month, none of these were a full deployment of the hazmat team. The first incident involved a large gas spill that leaked into Sugar Creek, and the other two were accidents that involved semi's that spilled or had the potential to spill a hazardous material.
- The department provided mutual aid 17 times this month and received mutual aid 5 times.
- Our EMS personnel provided 297 hrs. of training time to EMS students, and we provided 113 hours of ride time for BACC students.

Public Education*Training provided to community*

- Met EMS Supervisor, Jesse Munk, and District 87 nurses to go over new supplies issued to the schools.
 - Will meet again in February for a more in-depth training

Fire, Lockdown, and Shelter in Place drills

- No drills in the month of January

Social Media

- FB page is now at 5300 likes.
 - Created videos to respond to questions from Kids
 - Over 95,000 people reached on the morning of the I55 accident
 - Working with IT for updated equipment to work on more safety PSA videos that will be posted via our social media sites

Training

- Worked on training videos for Hazmat with Captain Day
- Working on video for kids for more questions we have received
- Attended EMS monthly Training
- Attended the apparatus placement training for January and took videos for future training.

Community Events

- Car Seat installation day on Tuesday

- Donated over 1,000 stuffed animals received by the fire department over the past year to a Church that will take the toys to an orphanage in Kenya in July. Pictures will be posted of the stuffed animals with the children.

Other Duties

- Took a week to cleaned out a closet full of old public education materials to see if it could be used in current programs
- Working with McLean County Museum of History in regards to historical photos of the Bloomington Fire department in preparation for our 150 year anniversary

Training

- For the month of January 2017 the fire department held 85 training classes which totaled 3560.93 class hours.
- The class topics have been grouped into seven categories: Administrative, ARFF, Driver/Operator, EMS, Fire/Rescue, Hazmat, & Safety ([January 2017 Training Report](#)).

HUMAN RESOURCES

- [Apply for current job postings](#)
- [View Safety Report](#)

Position	Department	Status
Compensation and Benefits Manager	HR	CJO Made
Employment Coordinator	HR	Post Closes 2/17/17
Junior Accountant	Finance	Interviews
Operations Manager	PW	Resume Review / Interviews
Superintendent of Mechanical Maintenance	Water	Post Closes 2/24/17
Contract Administrator		No RQ Yet

PARKS, RECREATION & CULTURAL ARTS 

Bloomington Center for the Performing Arts 

[View the BCPA calendar for past & future event info](#)

- Presented programs were: the Beatles tribute band, American English; comedian Louie Anderson; and the musical group Mucca Pazza. A Student Spotlight show, The Snow Queen, was also presented.
- Total Attendance for all events and classes 5,457
- Facilities Usage: Auditorium Public Events 6; Auditorium Non-public Events 0; Ballroom and other space Public Events 11; Ballroom and other space Non-public Events 12.
- Community Interactions: Radio interviews 7.

Golf Courses 

- 415 Rounds Played (Note: a typical January sees an average of 70 rounds played)

- A record 162 golfers came out to participate in the 44th Annual Snowbird Open.
- The golf simulator at Prairie Vista has been expanded to a fully operational unit on par with other indoor golf centers across the state. Early business indicates this to be a successful addition to the indoor practice center at the course.
- Prairie Vista golf course and pro shop remains open seven days per week.
- Clubhouse staff continues to see strong golf outing bookings for the year.

Miller Park Zoo

- Revenue from admissions was up 5.2% for the current fiscal year. Last year, the revenue from admissions broke the all-time record for the Zoo in a fiscal year. This represents the fifth consecutive year the all-time attendance revenue record was broken. Attendance was up 8.7% for the current fiscal year compared to last year's attendance. All-time Attendance record was broken last fiscal year. Revenue from Education Program Fees and Rentals was up 14.6% for the current fiscal year.
- Revenue from Concessions, Carousel, and Animal Food Sales was up 23.5% for the current fiscal year compared to last year's numbers. The Zootique sales were up 3% for the current fiscal year, and overall Zoo revenue was up 8.6%.
- Acquisition: 1 Male and 1 Female Pygmy Slow Loris, 1 Plecostomus
- Disposition: 1 Male North American Porcupine, 1 Male Seba's Short Tailed Fruit Bats, 1 Tomato Frog, 1 Male Sumatran Tiger, 3 Female Mudpuppies, 1 Male Greater Flamingo, 1 Eastern Box Turtle
- Other:
 - Broke the all-time revenue record, from January of 2006, by 40%.
 - Hosted a Community Educators meeting, with representatives from Children's Discovery Museum, Mclean County History Museum, Sugar Grove and others.
- ATTENDANCE
 - January 2016: 1712 (Up 21%)
 - January 2017: 2076

Recreation

- In January, we started the Boys & Girls Afterschool Basketball program at 6 schools. This allows 4th & 5th grade children the opportunity to learn the sport in a relaxed environment with their peers.
- The Spartan GTX class is a new fitness offering which started in Jan. It is a unique class that allows participants to improve their fitness level.
- In Jan. we hosted many other events including Mom, Me & a Masterpiece, Shh Top Secret, Let's Hit the Road and Winter Carnival.

Pepsi Ice Center

- We had successful "National Skating Month" themed public skate where over 230 skaters attended. We also hosted groups that had almost 400 participants.
- The Theatre on Ice program has grown this Winter/Spring session to 17 team members, and is divided into two teams. Teams will perform exhibitions and compete at a basic skills competition.
- We have developed a new Off-Ice Dynamics class to promote body awareness and flexibility for figure skaters. The first session of this class was well-received and met full capacity at the Lincoln Leisure Center dance room.

SOAR 

- The SOAR basketball teams participated in the District Basketball Tournament with the Unicorns and the Avengers advancing to state.
- SOAR is working with ISU and HCC and will be providing 50 students volunteer experience with various programs.

Parks Maintenance*Horticulture* ([View pictures here](#))

- Prescribed burning preparation at The Grove Prairie
- Holiday decoration removal 60 man hours
- Tree relocation from City Hall Plaza North to Ireland Grove Road medians
- Invasive plant removal at Anglers Lake Nature Preserve
- Expansion and rock outcroppings installed at Miller Park Zoo Butterfly Garden

Forestry

- 53 total trees removed, 47 ash due to Emerald Ash Borer (EAB)
- 41 stumps removed, backfilled and seeded
- Responded to 4 individual storm damage events. Response is 24/7
- Continuation of winter circuit trimming, section B4 SW Bloomington
- Knuckle Loader 756 out of service. Entering 3rd month without this unit. Removing trees over 16" in diameter requiring extra equipment and personnel. Reduced overall department efficiency.
- 63 preventative maintenance trims performed.

Utility

- The main floor of Miller Park Pavilion is closed for maintenance the first two weeks of January. The Utility staff sanded the entire first floor and put on 3 coats of gym floor wax. This project is done annually.
- Other Utility projects in January are:
 - Monthly HVAC inspection and repairs at Parks and Facilities
 - Monthly HVAC inspections and repairs at the Coliseum and the BCPA
 - Completed monthly Park inspections at all City Parks
 - Partnered with Illini Fire Equipment to inspect and re charge all fire extinguishers in Parks owned buildings and vehicles this includes the Zoo and Golf Courses
 - Removed all Christmas lights from Main Street, Miller Park Pavilion and the Mayor's tree
 - On January 16 the Utility staff started working on Maintenance projects at Miller Park Zoo in preparation for a June 2017 AZA inspection. Dedicated project maintenance will continue at the Zoo for the next six months until the inspection is complete

POLICE [View Police Daily Activity Reports](#)**Crime Investigations Division (CID)**

CID assigned 126 new cases. The case load carried by CID had the following dispositions: 30 cases were cleared by adult arrest, ten cases were cleared with a juvenile arrest and 51 were administratively closed, exceptionally cleared or were unfounded.

Cyber Crimes Unit

The Cyber Crimes Unit, which investigates crimes involving but not limited to child pornography, network intrusion and online scams, continued to operate in cooperation with the US Secret Service (USSS) and the Federal Bureau of Investigations (FBI). The unit has nine open/active cases.

United States Marshal Task Force

The Task Force opened 11 felony cases and closed 8 of them. They made four hands-on felony arrests and sent leads to other agencies who in turn arrested both fugitives. TF is working on a case involving aggravated battery with firearm and an armed robbery case.

VICE Unit

Six cases were opened and six cases were closed. The Vice Unit arrested 9 defendants and served three search warrants. They purchased 11.7 grams of crack cocaine, 4.8 grams of powder cocaine, and .04 grams of heroin. They seized 26.5 grams of crack cocaine, 9.9 grams of powder cocaine, 29.9 grams of cannabis and \$3389.

Street Crimes Unit

Street Crimes made 11 warrant arrests, 16 probable cause arrests, and issued three ordinance violations. SCU conducted 5 distracted driving details and 4 drug interdiction details in January.

Criminal Intelligence & Analysis Unit (CIAU)

CIAU staff produced crime data and trend information for the Administration in support of the BPD Neighborhood House. Staff also provided four hours of training on Intelligence and Data Driven Policing to three newly hired officers. CIAU staff also began research and data gathering for multiple year end reports required at local, state and federal levels. CIAU staff also provided tactical investigative support on a series of local armed robberies as well as prepared information for court to facilitate prosecution of an armed gang member.

First Shift 7 a.m. – 3 p.m.

Day shift patrol spent considerable time in training and attended verbal judo, PPCT, body worn cameras, sex offender and ILEAS. There were 11 STEP details assigned to school zone enforcement including distracted drivers and speeding. Notable calls for service include a stolen vehicle from a parking lot which was not found. Also a possible subject shot call came at the end of a shift. On another occasion, eight people were fighting in the street with a report of one with a bat and another with a knife.

Second Shift 3 p.m. – 11 p.m.

Notable calls for service include a pizza delivery driver being robbed by five males. Only pizza was stolen, no money. On January 8, a subject reported he was kidnapped, beaten, tased and had his property taken.

Third Shift 11 p.m. – 7 a.m.

During January, 3rd shift officers recorded 8 DUI arrests as of January 26. On January 5, Officer Lanphear responded to a medical call. He determined the subject was not breathing and utilized the AED he was carrying and saved the patient's life. Officer Lanphear is receiving the Lifesaving Award for this call for service. Another call involved a robbery at a gas station by a

subject carrying a handgun. The new downtown traffic flow plan was implemented on January 12. Crowds have been safely and quickly able to exit the downtown area under the new plan. On January 15, an AT&T store was burglarized by two subjects who smashed out the windows.

Administration

- SRO Hirsch counseled four students on behavior, grades and Illinois law. He met with seven students who were about to fight and came to his office to cool down. He also assisted counselors/social workers/ principals with calming aggressive emotionally disturbed students. He removed five students from class for poor behavior and lack of cooperation with school administration. He transported five students home after they were suspended for poor behavior and fighting. He investigated three incidents of theft and recovered two items.
- SRO Wagehoft investigated one domestic battery and spoke to several classes about constitutional amendments. He also investigated two thefts.
- Public Affairs Officer Mayer submitted several news releases, attended Recovery Court, attended STAC meeting, attended Community House meeting at Mt. Pisqah, gave a tour and presentation, attended GOV Delivery and City Website training, gave a presentation on bullying to Cedar Ridge Elementary School, attended Body Worn Camera training, Law update training, and gave a jail tour to new officers. She attended Evans Jr. High career day.

PUBLIC WORKS

[View Expanded Public Works Department Reports](#)

- Approximately 24,500 residences are serviced weekly and an average of 27.54 pounds of household garbage were picked up each week at these locations during January 2017.
- 646 Miles were swept during January 2017
- The Public Works Front Office Staff processed 1,163 telephone calls during the month of January 2017

WATER

[View Expanded Water Department Reports](#)

[View Water Quality Report](#)

- Daily pumpage for January, 2017 was 8.9 million gallons per day, the same as the January, 2016 average. January, 2017 was 6 degrees f warmer than average (30 F avg for January 2017 versus 24 F long term average) and slightly drier (1.77" water equivalent for January 2017 versus 1.96" long term average).
- Nitrate levels in the both the Lake Bloomington Reservoir and the Evergreen Lake Reservoir continued to increase during January, but are still below regulatory limits (Lake Bloomington around 6 mg/l and Evergreen Lake around 2 mg/l).

- Water levels in both Lake Bloomington Reservoir and the Evergreen Lake Reservoir remained close to spillway elevations, with water flowing over both spillways during January.
- We switched pumping from Evergreen Lake to Lake Bloomington in November, 2016 because of upcoming Evergreen Lake pump station work and the water quality within the reservoir. We are monitoring nitrate levels in Lake Bloomington, and will switch back to Evergreen Lake if conditions warrant a change.
- Continued to replace and repaired water service lines and curb stops. Several of these were very old lead (the metal) service lines. Removal of lead from the system helps the City maintain safe water quality and is in accordance with lead water standards.
- During the month of January the Department located/cleared 1,014 JULIES and issued 43 JULIES.
- During the month of January staff repaired 7 water mains throughout the City.
- During the month of January staff replaced 4 fire hydrants throughout the City.
- Installed 52 Radio Frequency (RF) meters during January. The Department has converted approximately 97% of the total meter inventory.
- Staff installed 28 new residential water meters during the month of January.
- Staff installed 5 compound meters and replaced 2 meter measuring elements during the month of January.
- The Billing and Cashier representatives handled 4,377 incoming phone calls and placed 1,752 outbound phone calls in January of 2017.
- Supervisory control system upgrades are underway. This effort is part of an ongoing project to upgrade hardware components while at the same time providing backup components at other locations within the system.

Information Services

- Began migration of SharePoint intranet portal from version 2007/2013 to version 2016.
- Released RFP for enterprise video conferencing solution and held pre-proposal meeting.
- Installed data cabling and WiFi access point in Cultural District Training Room.
- Installed two WiFi access points in Police Department to support records physical inventory project.
- Worked with Legal staff and vendor American Tower to provide preliminary space requirement approval for internal cellular booster technology for USCC
- Began refresh of smart phones for Police Department
- Updated City S2 access control system software

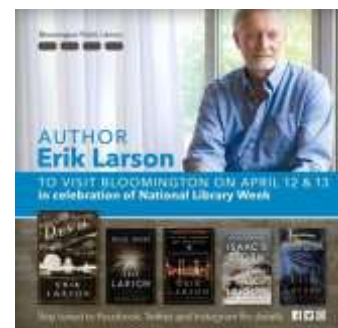
LIBRARY    

[Bloomington Public Library Website](#)

[December, January, February Program Guide](#)

Highlights:

- We announced our Bloomington Reads [program line up](#), featuring a visit from author Erik Larson.



- Our Minecraft Mania program for kids attracted 110 participants.
- We published our [fifth podcast](#). This month's topic was Universal Design For Learning.

Stats:

- 113,831 items were checked out
- 356 new cardholders were added
- 8,991 holds were filled
- 2,287 items added to the collection
- 4,222 people used the public computers,
- 26,635 people used our online catalog and website
- 4,547 people used our online databases
- 3,103 people used our Wi-Fi for a total data usage of 2.16 TB
- 133 groups reserved our meeting rooms
- 43 programs offered for all ages
- 799 people attended programs
- \$18,530.25 has been raised by Book Shoppe sales since the beginning of the fiscal year

US CELLULAR COLISEUM 

Events Calendar

- January ended on a high note at the Coliseum with thousands of family and friends of the IHSA Competitive Dancers filling the arena on January 27 and 28. The facility hosted 6 Bloomington Thunder USHL Hockey games and the popular International Ice Racing Championships on January 21.
- The ice surface in the Arena also was the site of 63 blocks of time usage for practice, youth and adult hockey. The coming months have comparable usage scheduled.
- We hosted the McLean County Chamber of Commerce Business After Hours with the Bloomington Edge on January 18 and the Indoor Farmers Market was open on Saturday, January 21.

Upcoming events include:

- I.H.S.A. Cheerleading Competition will be held in the arena on February 3 & 4 all day.
- 2 USHL Bloomington Thunder Hockey games
- IHSA Dual Team Wrestling State Finals on February 25
- The Bloomington Edge Arena Football Team kicks off their season with an exhibition game on February 26.
- Lee Brice and Justin Moore will bring their "American Made Tour" to the arena on February 11, 2017.

Lee Brice and Justin Moore, two of country music's most dynamic performers, will ring in 2017 with their co-headlined "American Made" tour. "When we put this tour together we thought about the fans first," says Lee who kicked off 2016 with his own headlining "Life Off My Years" tour after being the only country artist in 2015 to perform in all 50 states. "I love playing live but what's even more fun is interacting with the amazing people in the audience. That's what it's all about. I can't wait to get out there to play the songs everyone already knows but we're also planning to give these audiences a sneak peek into a few songs off the new record!"

- **Indoor Farmer's Market** returns on February 18.

We continue to work on the following major items:

- Naming Rights partner, and signage fulfillment within the arena
- Development of promoter relationships in conjunction with VenuWorks Vice President of Event Programming and Content, Johnny Gimenez
- VenuWorks newly instituted TRAINED CROWD MANAGER