



**SPECIAL MEETING SESSION AGENDA
OF THE CITY COUNCIL
CITY HALL COUNCIL CHAMBERS
109 E. OLIVE STREET, BLOOMINGTON, IL 61701
MONDAY AUGUST 22, 2016, 5:00 P.M.**

Agenda Item 8 Attachment Additions.

Presentation and discussion on the J.M. Scott Trust and Future Direction. (Council discussion 45 minutes.)

DECLARATION OF TRUST

The CITY OF BLOOMINGTON, a municipal corporation, TRUSTEE, in accordance with the provisions of an Order entered or to be entered by the Circuit Court of the Eleventh Judicial Circuit, McLean County, Illinois, in a certain cause entitled Burr v. Brooks, et al., in Chancery, No. 12415, hereby declares that it will hold all property transferred to it under the terms of said order, which property shall be described in a Schedule to be attached hereto, and all other property subsequently given to the trustee, in trust under the terms and conditions hereinafter set forth.

ARTICLE I

NAME

This trust is named and shall be known as "The John M. Scott Health Care Trust."

ARTICLE II

PURPOSE

The purpose of this trust is to provide health care for the use and benefit of all sick or otherwise disabled persons, no matter from what cause such sickness or disability may arise, and who may not be able to pay for needed care and attention; and to conduct health-related informational and educational programs and activities to assist such persons in preventing illness and promoting good health. All activities of the trust shall be conducted without discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, unfavorable discharge from the military service, and any other factor subsequently determined by law to require protection from discrimination. It is intended that the income of

EXHIBIT A

this trust not be subject to federal, state or municipal taxation; and the trust shall not engage in any activities, conduct or pursuit which would preclude exclusion or exemption from such taxation.

ARTICLE III

PROGRAM

Section 1. The purpose of the trust will be accomplished through the John M. Scott Health Care Program.

Section 2. The John M. Scott Health Care Program will:

a. Provide access to the existing health care system for persons who may not be able to pay for needed care and attention by (1) performing limited, non-emergency, physical assessments for such persons who believe themselves to be ill or in need of treatment; (2) making referrals to appropriate doctors, dentists, clinics, hospitals, and similar professional personnel or facilities; (3) providing or arranging for transportation to and from such health care personnel and facilities; (4) acting as an advocate on behalf of such persons with respect to appointments, communications and administration within the health care system; and (5) making payments upon behalf of such persons to those persons and facilities who have provided authorized services within the health care system.

b. Provide care in existing, local hospitals (St. Joseph, Mennonite and Brokaw) for such persons who may not be able to pay for needed care and attention (1) by making direct payment for qualified, identified patients, and (2) by grants-in-aid. Such payments and grants-in-aid will be made and applied in accordance with published guidelines to be promulgated by the trustee for the purpose of establishing criteria and procedures determined to be necessary or desirable to identify qualified patients and to control expenditure of such grants-in-aid.

c. Acquire diagnostic or laboratory equipment not otherwise readily available in the local health care system for use in local hospitals, clinics, and other health care facilities; or for use in the John M. Scott Health Care Center.

ARTICLE IV

JOHN M. SCOTT HEALTH CARE CENTER

Section 1. The program described in Article III will be administered at a facility to be known as the John M. Scott Health Care Center.

Section 2. The John M. Scott Health Care Center will be located initially in the building commonly known as the Bloomington City Hall Annex at 314-320 S. Main Street, which is immediately adjacent to the property designated by John M. Scott as the site for the hospital described in Eleventh of his Will, upon which site his home was located and where an historical marker has been erected in his memory.

Section 3. The Trustee shall not invade corpus by expending in the aggregate any more than 5% of that part of the net estate awarded to it pursuant to said Court order without prior approval of the Circuit Court. Contributions received as provided in Article VIII and additions to principal under Article VII, Section 2.a. shall not be subject to or considered in calculating this 5% aggregate limitation of invasion of corpus.

ARTICLE V

ADMINISTRATION

Section 1. The John M. Scott Health Care Program will be administered in accordance with the general plan expressed by John M. Scott in the Eleventh Article of his Will. It will be "forever under the direction and control" of the trustee with the privilege, however, unto the Elders of the Second Presbyterian Church to visit the Center and advise as to its management and especially to see that persons seeking or receiving health care are kindly cared for and humanely treated.

Section 2. Under the continuing jurisdiction of the Circuit Court, the trustee's

City Council will retain and exercise responsibility for policy direction, program priorities, budgeting, and appropriations.

Section 3. A Commission consisting of an odd number of persons not in excess of 11 shall be appointed to be known as the John M. Scott Health Care Commission, which will advise the trustee as to: (a) development of the Center; (b) planning of the Program; and (c) such other matters as directed by the trustee from time to time. The Commission shall be made up of representatives from the community designated or selected as follows: (a) the elected Township Supervisor of General Assistance of the City of Bloomington Township; (b) one member of the McLean County Medical Society, selected by said society; (c) one member of the McLean County Dental Society, selected by said society; (d) one member of the governing board of Brokaw Hospital, selected by said board; (e) one member of the governing board of Mennonite Hospital, selected by said board; (f) one member of the community advisory board of St. Joseph's Hospital of Bloomington, selected by said board; (g) one elder of Second Presbyterian Church of Bloomington, selected by the ruling elders of said church; (h) one member of the board of the McLean County Health Department, selected by said board; and (i) additional representatives of such other bodies or agencies, not to exceed 3 in number, as may be designated by the Trustee from time to time.

Section 4. The Program will be administered by a full time staff qualified in the following areas: nursing and physical assessment, health education, medically related (physical and mental) social work, accounting and clerical personnel, and such other areas as designated by the trustee from time to time.

ARTICLE VI

INVESTMENTS

Section 1. All trust funds remaining after improving and equipping the John M. Scott Health Care Center shall be held in trust as an endowment fund for the Center and shall be invested in safe and well secured interest bearing securities

which qualify as trust investments. Trust funds will not be invested in any other way unless the trustee applies for and secures prior approval from the Circuit Court.

Section 2. All trust funds shall be held separate and apart from all other funds belonging to or administered by the City of Bloomington.

Section 3. No person making payments of income or principal to the trustee shall be required to see to the application thereof.

ARTICLE VII

EXPENDITURES OF INCOME

Section 1. The annual income from the trust estate shall be used to fund the John M. Scott Health Care Program and to pay all expenses for the administration and operation of the John M. Scott Health Care Center.

Section 2. If annual income from the trust estate exceeds annual expenses for the trust estate then the trustee in its discretion may deal with the excess in any one or more of the following ways:

a. Any part or all of such annual excess may be added to the principal endowment fund of the trust estate, from which it may, if necessary, be withdrawn to pay annual expenses of the trust estate for or during any year in which expenses exceed income.

b. Any part or all of such annual excess may be used to acquire diagnostic or laboratory equipment, not otherwise readily available, for use in local hospitals, clinics and other health care facilities; or for use in the John M. Scott Health Care Center.

c. Any part or all of such annual excess may be divided and distributed among St. Joseph Hospital, Mennonite Hospital and Brokaw Hospital as a grant-in-aid to be used in accordance with the guidelines referred to in Article III, Section 2, paragraph b above; provided, however, that each such recipient has maintained its own exemption from income taxation under

Section 501 (c) (3) of the Internal Revenue Code.

Section 3. The trustee's decision with respect to the use or application of excess, annual income shall be final.

Section 4. The trustee, in its municipal corporate capacity, shall be entitled to reimbursement for expenses upon behalf of the trust and to payment for equipment, facilities and services furnished for the benefit of the trust.

ARTICLE VIII

RECEIPT OF CONTRIBUTIONS

The Trustee is authorized to receive contributions of money and property from any source to be held and administered under the terms of this declaration. No such money or property shall be received or accepted, however, if it is conditioned or limited so as to require use for other than the purpose expressed in Article II, unless the trustee first elects to apply for and receives prior approval from the Circuit Court.

ARTICLE IX

POWERS AND DUTIES

Section 1. In addition to any discretion, duty and power hereinbefore granted the trustee shall have the following powers:

- a. To retain any property or investment originally delivered to the trustee;
- b. To invest and reinvest the trust estate;
- c. To sell trust property for cash or on credit; and to exchange trust property for other property or for credit incident to the purchase of other property;
- d. To hold investments in the name of the trustee or a nominee,

with or without disclosure of the trust, the trustee being responsible at all times for the acts of such nominee as to any such investment;

e. To allocate receipts as between income and principal in accordance with the Illinois Principal and Income Act as amended from time to time;

f. To take any action deemed necessary, appropriate or expedient as to trust property, invested funds or any business matter of the trust;

g. To employ attorneys, auditors, accountants, depositories, proxies and agents with or without discretionary powers; and

h. To take all other actions necessary in the discretion of the trustee to accomplish the purpose of the trust provided that such action is authorized, expressly or impliedly, by the terms of this order or by law.

Section 2. In the exercise of any power or duty, the trustee shall not perform any act or engage in any activity, conduct or pursuit which causes trust income to be subjected to federal, state or municipal taxation.

Section 3. Annually, the trustee shall prepare and file each and every return or report required by the laws of the United States of America and the State of Illinois.

Section 4. Annually, the trustee shall prepare and file a report, as to its cash receipts and disbursements, investments, and assets with the Circuit Court.

ARTICLE X

AMENDMENT

This declaration shall not be amended unless the trustee first applies for and receive approval of the proposed amendment from the Circuit Court.

ARTICLE XI
TERMINATION AND DISSOLUTION

The trust established by this declaration is intended to be perpetual; but in the event of termination and dissolution the assets of the trust shall be distributed pursuant to order of the Circuit Court to one or more entities which are at that time exempt from income taxation under Section 115(1) or Section 501(c)(3) of the Internal Revenue Code.

ARTICLE XII
ACCEPTANCE

The City Council, for and on behalf of the City of Bloomington, hereby accepts this trust, to be held upon the terms and conditions hereinbefore set forth, and authorizes execution of this Declaration of Trust by its Mayor and Clerk.

_____, 1981.

THE CITY OF BLOOMINGTON

By _____
Its Mayor

Attest:

Its Clerk

SCHEDULE OF PROPERTY TRANSFERRED TO THE JOHN
M. SCOTT HEALTH CARE TRUST

Pursuant to the terms of a final Judgment entered by the Circuit Court of McLean County, Illinois on November 20, 1981, in Chancery No. 12415, entitled Luman Burr, Plaintiff vs. James R. Brooks, et al., Defendants, the following described property, to wit:

<u>Date of Receipt</u>	<u>Description</u>	<u>Pursuant to Order Of Distribution Dated</u>
24 Dec. 81	\$5,369,100.00	11 December 1981
24 Dec. 81	32,340.00	18 December 1981
26 Jan. 82	<u>711.10</u>	26 January 1982
Total	\$5,402,151.10	

was distributed to and received by the City of Bloomington, Trustee of the John M. Scott Health Care Trust, and is reported on this Schedule to be attached to Declaration of Trust dated November 9, 1981 and filed herein November 25, 1981.

THE CITY OF BLOOMINGTON

By _____
Its Mayor

ATTEST:

City Clerk

EXTRACTS FROM PROVISIONS OF THE WILL OF
JUDGE JOHN M. SCOTT
PROVIDING FOR HOSPITAL AND BEARING
ON THE HEALTH CENTER TO THE EXTENT APPLICABLE

By Eleventh of his Last Will and Testament, John M. Scott
provided as follows:

"Upon the death of the last surviving annuitant herein named it is my will and I hereby direct . . . that said City of Bloomington, with said trust funds or such portion as shall be deemed necessary for that purpose, through its officers or such discreet persons as it may appoint, erect and construct . . . a building suitable for a hospital and to be used for hospital purposes and to be forever under the direction and control of the said City of Bloomington, with the privilege, however, unto the Elders of the Second Presbyterian Church of said city to visit said hospital and advise as to its management and especially to see that patients that may be admitted to said hospital are kindly cared for and humanely treated. This privilege shall be forever accorded to the Elders of said church and the hope is expressed that they will faithfully observe it. No more of the said trust estate shall be used for the erection and furnishing suitable hospital buildings than the amount of said trust estate will justify in the judgment of reasonable persons who may be appointed by said city to have the charge of the erection and furnishing of said hospital buildings. The said hospital when erected and furnished shall be called the "Scott City Hospital" and I trust it will not be deemed irreverent if I now in this solemn way invoke God's divinest blessing to rest upon and be ever with said institution if it shall be erected and completed, and upon all who may have charge of it or minister in any way in it. Whatever trust funds or property may remain after the erection and furnishing said hospital buildings shall be held in trust by said City of Bloomington as an endowment fund for said hospital and shall be invested in safe and well secured interest bearing securities, provided no funds belonging to said trust estate shall be loaned on other than real estate securities. Said hospital when so erected as aforesaid by the said City of Bloomington shall be for the use and benefit of all sick or otherwise disabled persons, male or female, old or young, without regard to nationality or religious beliefs no matter from what cause such sickness or disability may arise (except the managing officers of such hospital shall in no case, unless in their discretion, be required to admit persons having any contagious disease) and who may not be able to pay for needed care and attention in such hospital and in such numbers only as the capacity of such hospital will reasonably accommodate. It is particularly desired that all persons who may be injured by accident and who may have no friends at hand to care for them or who may have no money or other means to pay for care and medical or surgical services may be admitted into such

hospital for treatment for such length of time as shall be reasonable under all the circumstances provided that any person who may wish to be admitted to such hospital for treatment or for human care, and who may be able to pay for the same, may be admitted and be charged only a reasonable sum for such care and treatment.

In Twentieth of his Will he then provided, in part, as follows:

"As my estate or the residue of it is eventually to be set apart for a great charity I wish to impress upon it the sacred character of a trust. . . ."

DUNN, BRADY, GOEBEL, ULBRICH,
MOREL, KOMBRINK & HUNDMAN
600 Peoples Bank Building
P.O. Box 3488
Bloomington, Illinois 61701
Phone: (309) 828-6241

FOR COUNCIL: DECEMBER 28, 1981

To: Honorable Mayor and City Council

From: William L. Vail, City Manager

Subject: Recommendation to Receive Report on John M. Scott Health Care Program and Refer to Work Session.

As you are aware a committee consisting of Herman Dirks, Ben Boyd, and Maxine Schultz, has been diligently working on a proposal for establishing a John M. Scott Health Care Program for the Community. After considerable amount of work a final report has been developed which I believe will establish the framework for the Health Care Program. There were certain stipulations contained within the trust which served as guidelines for this proposal. It will also be necessary for us to appoint a committee to help oversee the policy and direction of this Health Care Program. It is my recommendation that the report on the John M. Scott Health Care Program be received and referred to a work session which has tentatively been scheduled for January 4, 1982.

Certainly there are individuals and agencies that may have a significant interest in this program that would also be interested in attending the work session.

Respectfully,

William L. Vail
City Manager

Motion:

That the report be received and referred to a work session.

Made by: _____ Seconded by: _____

	Aye	Nay	Other		Aye	Nay	Other
Alderman White				Alderman Bittner			
Alderman Simms				Alderman Smart			
Alderman Kroutil				Alderman Pierce			
Alderman Atwood				Mayor Buchanan			

COMMENTS:

RECOMMENDATIONS CONCERNING THE
ESTABLISHMENT AND OPERATION
OF THE
JOHN M. SCOTT
HEALTH CARE PROGRAM

Prepared for:
The City Council of the
City of Bloomington

Prepared by:
McLean County Regional
Planning Commission
McLean County Health Department
Bloomington City Township
Supervisors Office

Date:
October 30, 1981

INTRODUCTION

The John M. Scott Health Care Program has been designed to meet the provisions of the Order of the Circuit Court awarding 55% of Scott Trust assets to the City of Bloomington for the purpose of implementing, cy pres, the terms of the trust created under the Eleventh Article of the Last Will and Testament of John M. Scott, deceased, and the terms of the Declaration of Trust executed by the City of Bloomington pursuant to said Order.

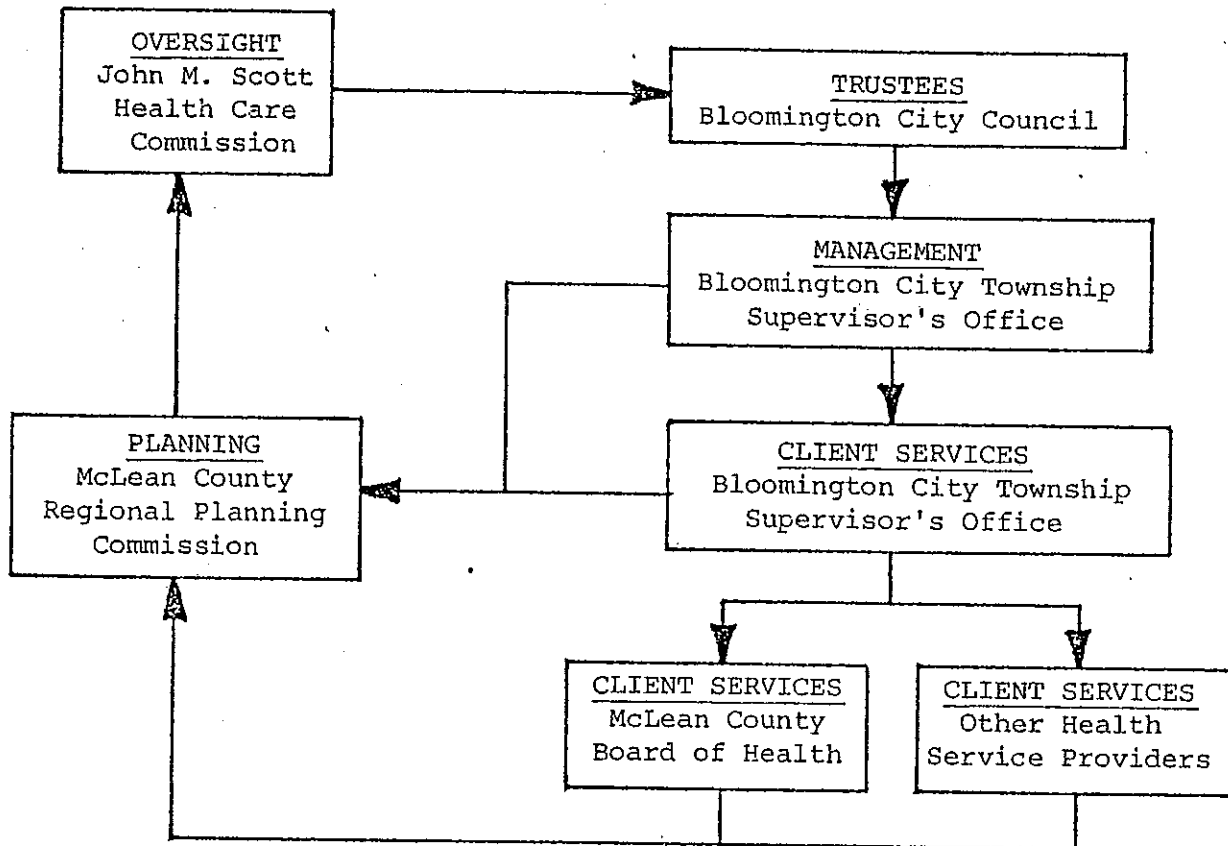
The primary goal of the program is to provide health care to all sick or otherwise disabled persons who may not be able to pay for the care needed and to conduct health related informational and educational programs to assist in preventing illness and promoting good health.

The purpose of this document is to set forth a recommended basic framework for the establishment of the program including the responsibilities of various local agencies concerning program management and client services. In addition to the above major program components, information is also provided concerning the proposed location of the John M. Scott Health Center and a preliminary budget for the establishment and operation of the program. The information contained in this document is, by necessity, preliminary in nature and much work needs to be accomplished before the program will become operational. It is estimated that the necessary details could be worked out within ninety (90) days after the agencies involved have been given a notice to proceed.

The program, as outlined, has great potential to provide a comprehensive program that will prevent the development of illness and promote the continuation of satisfactory health status for eligible citizens at no cost to the individual or the tax paying citizens of the City of Bloomington.

PROGRAM RESPONSIBILITIES:

The following diagram depicts the relationship between the major groups that will provide for the trust fund management and services to the clients of the program under the continuing jurisdiction of the McLean County Circuit Court.



These responsibilities are described in greater detail below, however, the listing is not intended to describe the service to be performed. Service descriptions will be presented in subsequent sections of this report.

TRUSTEES - The City Council of the City of Bloomington, acting as trustees for the estate would be responsible for:

1. Program content and administration policy;
2. Budget approval and appropriations;
3. Trust fund investment; and the
4. Provision and maintenance of the physical facilities.

MANAGEMENT - The Bloomington City Township Supervisor's Office would be responsible for:

1. Budget preparation;
2. Income and expenditure records;
3. Client referral and follow-up records;
4. Program fund disbursements; and
5. Financial reports and audit of accounts.

These responsibilities would be performed under an agreement with the City Council which would include standards of performance and method of reimbursement from program funds.

CLIENT SERVICES

1. The Bloomington City Township Supervisor's Office would be responsible for:
 - a. Client identification, and casefinding including publicizing the availability of health care services through the program;
 - b. Client intake including the processing of client's applications and the determination of eligibility for payment of services;
 - c. Client referral including:
 - (1) a preliminary assessment of need;
 - (2) appointment confirmation;
 - (3) transportation arrangements; and
 - (4) follow-up.
2. At such time as authorized by the trustee, it is recommended that the McLean County Board of Health should be responsible for conducting multiphasic screening and health education programs as defined in the client services section for this report.
3. Other Health Service Providers such as physicians, dentist and hospitals will be responsible for the care and treatment of clients in

accordance with purchase of services agreements with the Bloomington City Township Supervisor's Office.

PLANNING - The McLean County Regional Planning Commission shall be responsible for evaluating the program and making recommendations for program modifications to the John M. Scott Health Care Commission. These recommendations may be made at any time on an emergency basis; however, a comprehensive report must be submitted to the Health Care Commission annually at least three (3) months prior to the beginning of the next fiscal year.

OVERSIGHT - The John M. Scott Health Care Commission shall be established by resolution of the Bloomington City Council. The membership of the Commission shall include:

1. A representative of the McLean County Medical Society appointed by the Society;
2. A representative of the McLean County Dental Society appointed by the Society;
3. A representative of Brokaw Hospital appointed by the Board of Directors;
4. A representative of Mennonite Hospital appointed by the Board of Directors;
5. A representative of St. Joseph's Hospital appointed by the Board of Directors;
6. A representative of the Second Presbyterian Church appointed by the Board of Elders; and
7. Three (3) citizens of the City of Bloomington appointed by the Mayor with the consent of the City Council.
8. The elected Township Supervisor of General Assistance of the City of Bloomington Township; and
9. One member of the board of the McLean County Health Department, selected by said board.

Dental - Dentistry - Meoc

The members of the Commission shall serve at will until replaced by the appointing authority. The Commission shall be responsible for advising the Trustees on such matters as development of the Center, planning of the Program and such other matters as directed by the Trustees from time to time.

The above evaluations shall take into consideration reports prepared by the McLean County Regional Planning Commission with the assistance of the Board of Health and the Bloomington City Township Supervisor's Office. These evaluations shall be the basis of recommendations prepared by the Commission for presentation to the Bloomington City Council in advance of the budget approval and appropriation of funds.

The Commission may also recommend minor administrative and program modifications to agencies providing services at any appropriate time during the fiscal year.

PROGRAM MANAGEMENT

The Bloomington City Township Supervisor's Office will be responsible for program management under the direction of the Trustees. The specific components of the management program are outlined in this section of the John M. Scott Health Care Program.

ANNUAL BUDGET

After consultation with the trustees, the Health Care Commission and parties providing health care services, the person responsible will prepare an annual line item and program component budget for the operation of the John M. Scott Health Care Program. The proposed budget will be submitted to the Health Care Commission for review, comment, and recommendation to the trustees. After due consideration, the trustees may approve the budget or request that amendments be made prior to approval.

INCOME AND EXPENDITURE RECORDS

The person responsible will prepare, or cause to be prepared, records of all receipts and disbursements for the program's operation. These records will be maintained in a manner that all disbursements can be specifically identified with the approved budget and readily audited using accepted audit practices.

The cost control documents for audit purposes will include the following verifications:

1. that the costs incurred were necessary for the proper operation of the program;
2. that the costs were properly budgeted;
3. that the costs were properly authorized; and
4. that the services provided or items purchased were properly requested and received.

FINANCIAL REPORTS AND AUDIT

The Supervisor's Office will prepare monthly financial reports to be submitted to the Health Care Commission and the Trustees. These reports shall contain monthly and year-to-date expenditures as well as a comparison of current expenditures of the previous fiscal year. A comparison of actual expenditures and the approved budget will also be included.

The Supervisor's Office will be responsible for causing an audit of the financial affairs of the program to be made in accordance with sound auditing practices.

PAYMENT FOR SERVICE

A. Alternative Payment Plans:

1. Establishment of Grant-in-Aid agreements with health care providers. The agreements would provide for specific service to all John M. Scott Health Care Center referrals under the contracted Grant-in-Aid amounts.
2. Individual payments to health care providers for services rendered. John M. Scott Health Care Center reimbursement rates could be developed in line with other assistance provider rates (Medicare, Medicaid, IDPA, etc.).
3. Grants-in-Aid may be used to acquire diagnostic or laboratory equipment not otherwise readily available for use in local hospitals, clinics, and other facilities.

B. Assessment of Payment Methods:

Individual payments for services provided may be necessary in the initial years of operation. Once experience factors are established, data comparing the benefits of the individual payment method versus the Grant-in-Aid payment method, and other methods, could be evaluated for use.

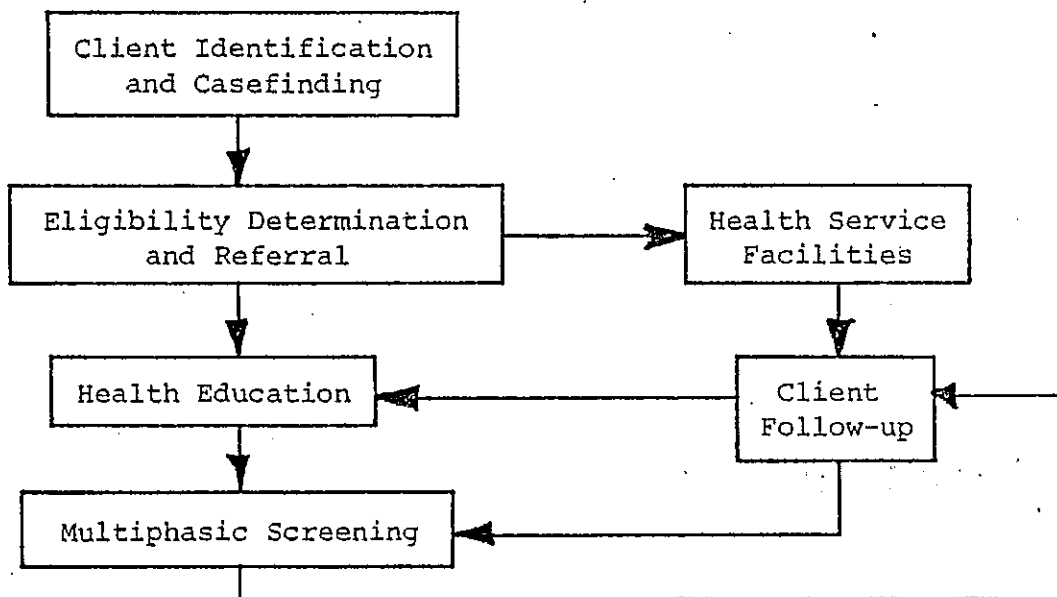
CLIENT SERVICES

The general goals of the overall program are to:

1. Identify and locate those individuals eligible for services and encourage them to participate in a multiphasic health screening program for the purpose of early detection of medical and/or dental disorders; and,
2. Provide the further care and treatment of those individuals in need and defined as eligible using existing community-based facilities and personnel wherever practical.

The proposed system includes the City of Bloomington Township Supervisor's Office as the entry point into the system in order to determine eligibility, refer clients to health care facilities or the multiphasic screening program, assess fees and approve payment from the Trust. The Health Department would be responsible for performing the multiphasic screening services; referral to care providers and medical follow-up of clients.

In order to execute the protocol outlined in the most cost efficient manner, a basic station to station ambulatory clinic methodology should be employed. Briefly, this involves the patient appearing at various stations to receive the designated services to be offered. Below is a flow chart of the services offered.



BLOOMINGTON TOWNSHIP SUPERVISOR'S OFFICE (JOHN M. SCOTT HEALTH CARE CENTER)

Client Identification and Case Finding

The John M. Scott Health Care Center is responsible for identification and casefinding efforts. These efforts are designed to bring about public awareness of available health care services and to direct those in need

of said services to the John M. Scott Health Care Center. Several methods could be used to accomplish this effort:

1. screening Township General Assistance applicants;
2. interfacing with existing community information and referral systems;
3. notifying other agencies of the program services available to the public; and
4. use of brochures and public information media.

Program Eligibility Determination:

The purpose of the John M. Scott Health Care Center is to provide for health care and health education to those who have no other source for payment. Eligibility standards need to be designed so a duplication of eligibility with other programs is avoided. The Health Care Center has the responsibility to assist the applicant in exploring other means of payment before allowing eligibility under the John M. Scott Health Care programs.

The City of Bloomington Township Supervisor's Office has an established process for screening, intake, and eligibility determination in the General Assistance Program. The John M. Scott Health Care Program eligibility determination procedures would be interphased with this existing process.

Some resources for payment of health care services that require additional procedures are:

1. Illinois Department of Public Aid - Medical coverage (including Medicaid, Medical Aid grant, Medical Aid no grant and Aid to Medically Indigent;
2. Social Security Administration - Medicare;
3. Hill-Burton match and others as determined from time to time.

Client Referrals:

Client intake procedures are also intended to determine what type of health services are necessary. These procedures would result in:

1. referral for screening measures at the Board of Health; or
2. referral to other health care facilities for consultation and/or treatment;
3. coordination of referral procedures with health care system; and
4. referral follow-up management procedures through the care and treatment system.

Transportation

The transportation of clients from the John M. Scott Health Care Center to treatment and/or screening locations and between screening and treatment facilities will be arranged by the Health Care Center. The cost of the transportation to eligible clients will be paid by the program. The Health Care Center will utilize existing transportation systems to provide this service.

McLEAN COUNTY HEALTH DEPARTMENT

Comprehensive Multiphasic Health Screening:

Objective - Develop a comprehensive multiphasic health screening service for the purposes of:

1. emphasizing the importance and benefit of good preventive health care; and,
2. early detection of disease and disorder.

The rationale for this objective is based, in part, on L. Breslow's observation reported in Multiphasic Health Testing Services*, that, "(a) series of preventive services including primary and secondary measures tailored to each age-sex group has been developed and is available for incorporation into personal health services. The measures include prophylaxis, screening for early detection of disease, patient education and

*Multiphasic Health Testing Services, Morris F. Collen, ed., John Wiley & Sons, New York, 1978.

counseling toward specific behavior change. The specific measures have been shown by conclusive evaluation or strong scientific evidence to have value in health maintenance and disease prevention. The preventive services packages should be incorporated into a set of comprehensive personal health services aimed primarily at health maintenance."

The primary activity needed to accomplish this objective is the multi-phasic health screening component. The age-specific activities based on experience gained in the Kaiser-Permanete system are suggested. See Figure I.

These could, of course, be modified based on changing conditions and/or recommendations of the McLean County Medical and Dental Societies.

As noted elsewhere, many of these procedures are available in the County for diagnostic purposes, presenting more a problem of organizing than the development of new resources. In order to initiate a comprehensive screening service it would be first necessary to inventory resources that are currently available and secure the necessary agreements for their use as an organized whole.

Health Education

The health education component would differ from public information in that attempts would be initiated to modify health behaviors that are injurious to personal well-being. This could be accomplished in both individual and group settings. Health education activities would be instituted to modify behaviors toward preventive illness and/or improved health and personal well-being. This would be accomplished via telephone, brochure(s), classroom, group and/or personal counseling for all aspects of health related problems with emphasis on prevention. Health information would be interfaced with other informational programs within the health care system.

Educational program types would include:

1. Infant nutrition and behavioral development of the child;
2. Pregnancy hygiene, nutrition, preparation of labor, infant care, family planning;
3. Dental care;
4. Nutrition education;
5. Importance of medications for hypertension, diabetes, etc.;
6. Caring for disabled relatives in the home; and
7. Other items as so determined from time to time.

Client Follow-up

Medical follow-up of patients entering the health care system through the John M. Scott Health Care Center is essential to prudent patient care management. Follow-up of patients can be categorized into three groupings:

1. Direct Referral Patients: Patients referred directly from the John M. Scott Health Care Center intake component into the treatment sector must be followed in order to determine disposition of the medical problems that occur. John M. Scott Health Care staff would inform the Health Department follow-up component of patients served through direct referral. Health Department personnel would contact the patient in order to determine care status. Patients would be referred to the multiphasic screening component in order to monitor health status and make subsequent treatment referrals when appropriate.
2. Multiphasic Screening Referrals: Patients with abnormalities detected through the multiphasic screening component would be referred to the treatment sector for care. Screening information would be transmitted directly to the medical provider for case reference. The provider would,

in turn, transmit written confirmation of treatment action taken to the follow-up component of the Health Department. When appropriate, the Health Department would then schedule the patient for follow-up screening at a later date to monitor health status.

3. Internal Multiphasic Screening Referrals: Patients having all test results normal, or those patients requiring a re-test in order to confirm the results of the first procedure, would be referred and followed up for future re-testing and/or continue physical screening as the protocol dictates.

A detailed patient tracking system is mandatory to the overall effectiveness of not only the follow-up effort, but the entire program as well. Patient identification and tracking will allow for a high degree of coordination and program effectiveness between the administration and service components of the program.

Community Health Care Facilities

The multiphasic health screening activity is but one facet of the Scott Health Care Program. Multiphasic screening is simply intended to screen and detect previously unknown abnormalities among a given patient population. The second phase of the total system involves referral, treatment and follow-up. The treatment segment within the system would involve private physicians, dentists and hospitals. An annual allocation of funds from the trust would be used to defray the cost of treatment for those eligible under the systems' intake criteria. Establishing payment limitations, reimbursement rates, procedures eligible for payment and similar standards would be the province of the City Council of Bloomington or its designated agent.

Age Group

17-35

36-64

65+

History
 Height and weight
 Blood pressure
 EKG
 Hearing and vision
 Chest x-ray
 Laboratory examinations
 Serum Cholesterol
 Serum triglycerides
 Serum glucose
 Serum uric acid
 Serum SGOT
 Hemoglobin/hematocrit
 Blood count, complete (exclude differential smear)
 RPR
 Urinalysis
 Gonococcal culture (females)
 Pap smear (females)
 Physical examination, general
 Breast examination (females)
 Rectal examination
 Pelvic examination (females)

History
 Height and weight
 Blood pressure
 EKG
 Vision
 Tonometry
 Spirometry
 Mammography (females)
 Chest x-ray
 Laboratory examinations
 Serum cholesterol
 Serum triglycerides
 Serum Glucose
 Serum uric acid
 Serum SGOT
 Serum BUN
 Serum creatinine
 Serum calcium
 Hemaglobin/hematocrit
 Blood count, complete (exclude differential smear)
 RPR
 Urinalysis
 Gonococcal culture (females)
 Pap smear (females)
 Stool guaiac
 Tuberculin
 Physical examination, general
 Breast examination (females)
 Rectal examination
 Pelvic examination (females)
 Sigmoidoscopy

History
 Height and weight
 Blood pressure
 EKG
 Vision
 Tonometry
 Hearing
 Spirometry
 Mammography (females)
 Chest x-ray
 Podiatric examination
 Dental examination
 Laboratory examinations
 Serum cholesterol
 Serum triglycerides
 Serum glucose
 Serum uric acid
 Serum SGOT
 Serum BUN
 Serum creatinine
 Serum calcium
 Serum triiodothyronine (T3)
 Serum thyroxine (T4)
 Hemoglobin/hematocrit
 Blood count, complete (exclude differential smear)
 Urinalysis
 RPR
 Tuberculin
 Pap smear (females)
 Stool guaiac
 Physical examination, general
 Breast examination (females)
 Recal examination
 Pelvic examination (females)
 Sigmoidoscopy

PROGRAM PLANNING

In order to ensure that the Program remains responsive to the needs of its clients, the McLean County Regional Planning Commission will conduct an annual evaluation of the program. This evaluation will be designed to:

1. identify unmet needs;
2. identify duplication of services;
3. evaluate the effectiveness of client services; and
4. make recommendations to the John M. Scott Health Care Commission and the Trustees concerning needed Program modifications.

The Program evaluation should take into consideration the comments of persons and agencies providing services as well as other health status and socio-economic data available. This evaluation will be submitted to the John M. Scott Health Care Commission for their review and comment prior to its submission to the Trustees. The submission to the Trustees shall be accomplished prior to the formulation and approval of the program budget for the next fiscal year. The evaluation shall be accomplished with the full participation of the Bloomington Township Supervisor's Office and the Health Department.

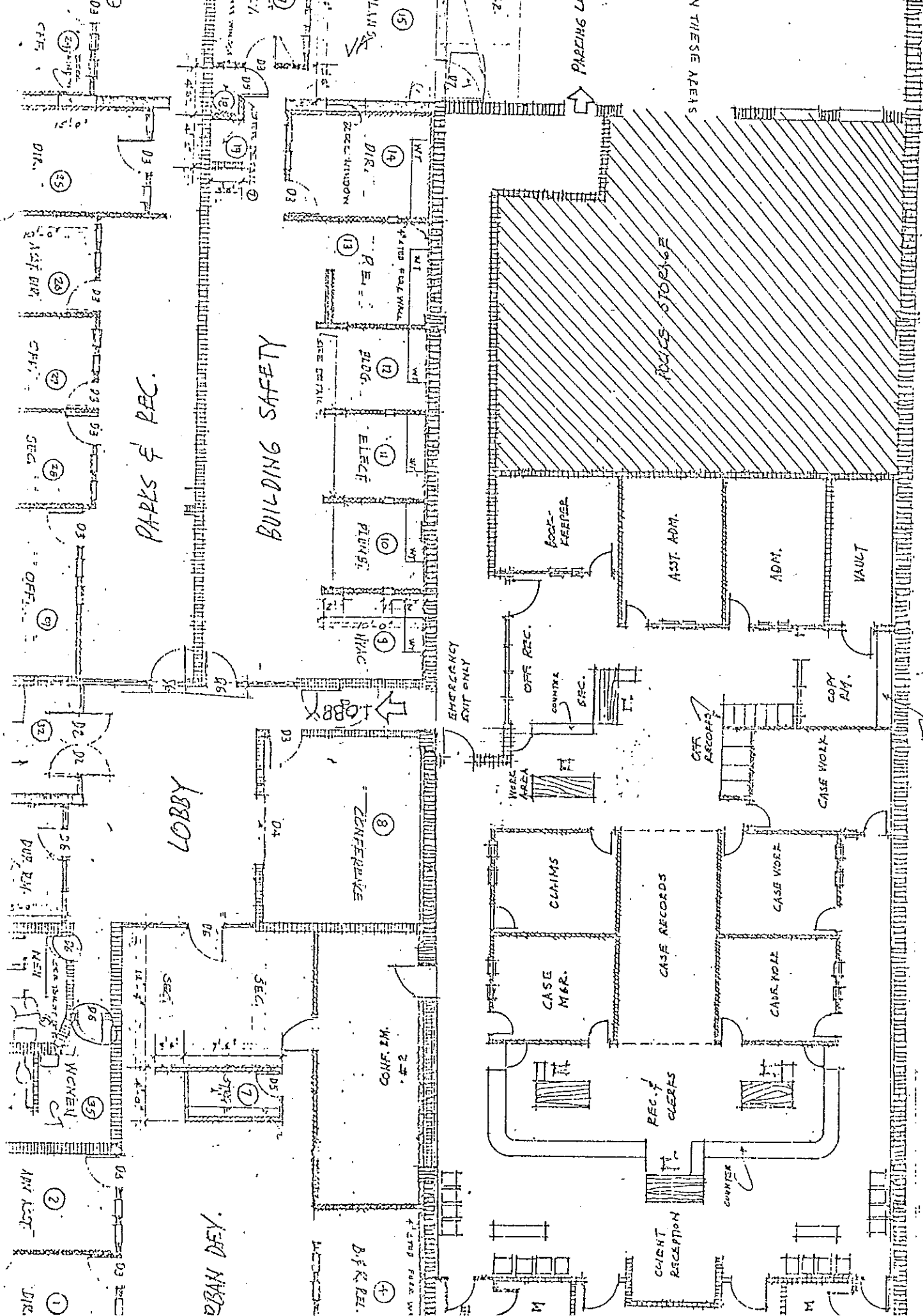
PROGRAM LOCATION AND FACILITIES

The John M. Scott Health Care Center is recommended to be located in a portion of the structure known as the "City Hall Annex." This structure will be suitably remodeled and equipped to provide adequate space for program management and those client services that will be offered by the Bloomington Township Supervisor's Office. This location has been chosen because:

1. it is located adjacent to the property designated by John M. Scott as the site for the hospital described in his will;

2. it is centrally located and readily accessible to the potential client population; and
3. it is adjacent to other City property which will facilitate ease of maintenance and operation.

It is estimated that the Supervisor's office could occupy up to 4,000 square feet of the facility, a portion of which will provide space for management personnel and the conduct of client services. Alternative floor plans of the renovated "City Hall Annex" are included following this page and labeled Exhibit 1 and Exhibit 2. A major portion of the multiphasic screening program and health education program will be located in the building occupied by the McLean County Health Department. This location has been chosen because existing Health Department personnel, equipment, and office space will be utilized. Client needs related to health care and treatment by community health care facilities will be provided at the site of existing hospitals, clinics, physicians, and dentists as needed.



PARKS & REC.

BUILDING SAFETY

LOBBY

DIR. (1)
ADM. ASST. (2)
WOMEN (3)
NEW (4)
DIR. (5)

SEC. (6)
SEC. (7)
SEC. (8)
SEC. (9)
SEC. (10)
SEC. (11)
SEC. (12)

OFF. (13)
SEC. (14)
CHIEF (15)
ASST. DIR. (16)
DIR. (17)

DIR. (18)
DIR. (19)
DIR. (20)
DIR. (21)
DIR. (22)
DIR. (23)
DIR. (24)
DIR. (25)

DEAN DEY.

DIR. & REL. (4)

CONF. RM. (5)

CONFERENCE (8)

LOBBY

EMERGENCY EXIT ONLY

PLUMB. (10)

ELECT. (11)

BLDG. (12)

REC. WINDOW (13)

DIR. (14)

CASE MBR. (15)

CLAIMS (16)

CASE RECORDS (17)

CASE VICE (18)

CASE VICE (19)

COPY RM. (20)

CASE WORK (21)

CASE VICE (22)

CASE VICE (23)

REC. CLERKS (24)

CLERK RECEPTION (25)

BOOK-KEEPER (26)

ASSY. ADM. (27)

ADM. (28)

VAULT (29)

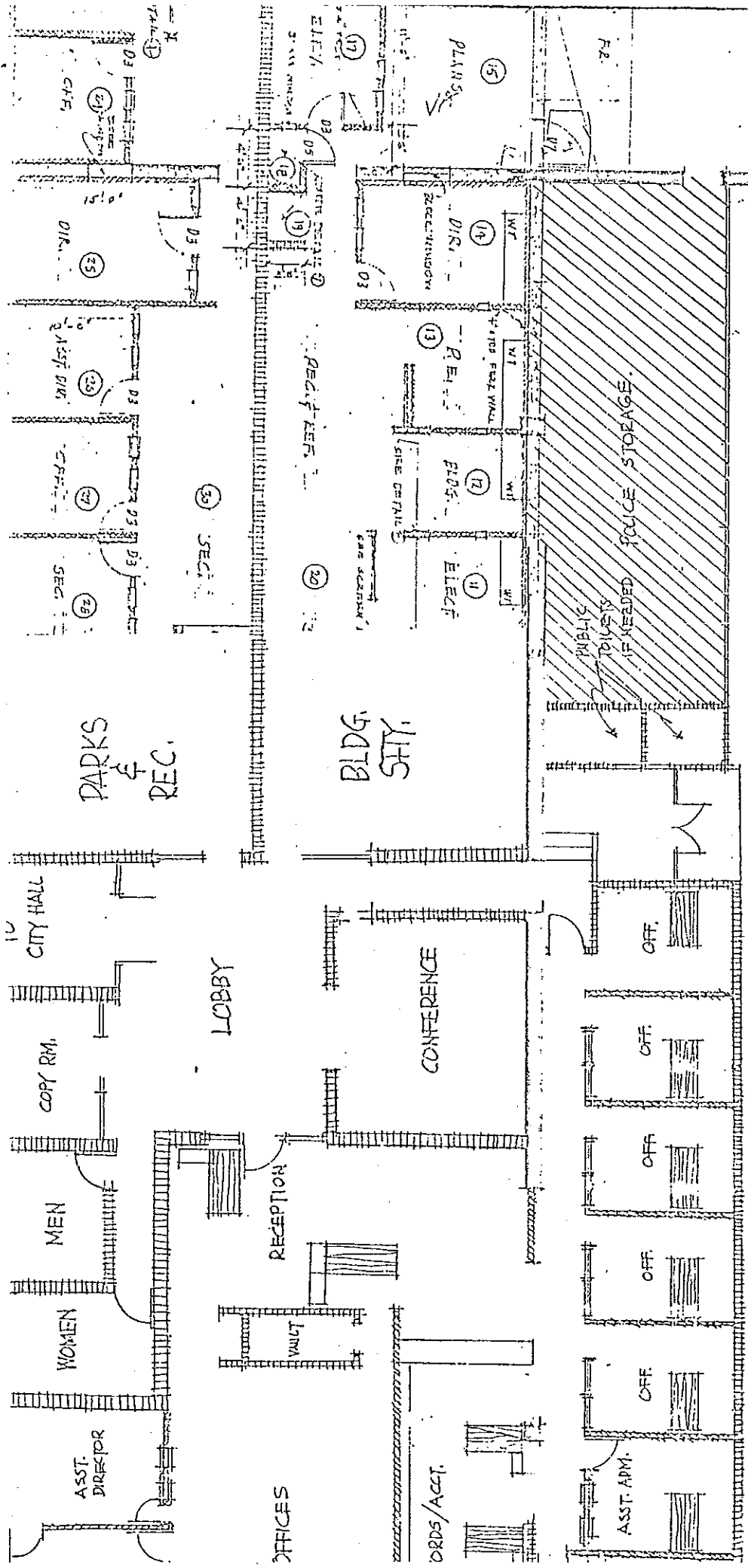
PARKING LO

IN THESE AREAS

FILES STORAGE

TEL. & ELECT.

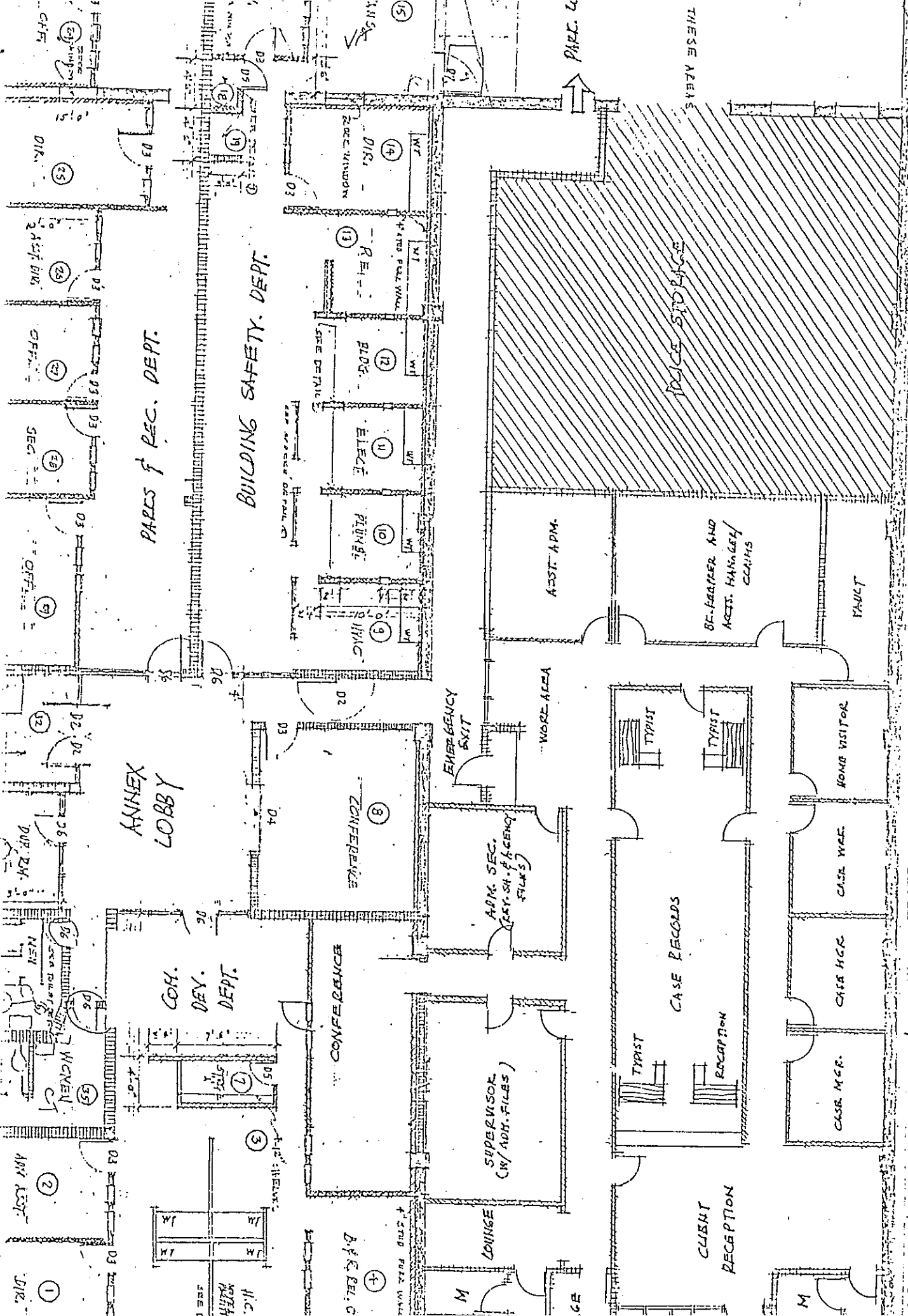
PROSE HEALTH CARE & TMSHIP.



IN THESE AREAS

DIAGONAL PARKING

SEP HEALTH CARE CENTER / TOWNSHIP / URBAN DEV. OFFICES 1/8 = 12/7/87 (L)



USED HEALTH CARE & TOWNSHIP CENTER SCALE 1/8" = 1' 12/21/81 P. as per M.S.

PROGRAM BUDGETNon-Recurring Start-up Costs

John M. Scott Health Care Center

Facilities

1. Building renovation costs		\$100,000
Initial furniture and equipment		
1. Office	\$ 5,500	
2. Reception/waiting area	\$ 1,500	
3. Health records equipment	\$ 5,000	
		<u>\$ 12,000</u>
		\$112,000

McLean County Health Department

Facilities and Equipment

1. Leasehold Renovations	\$ 4,000	
2. Equipment Purchase	\$ 8,000	
		<u>\$ 12,000</u>
		\$124,000

Operating Budget (Year One)

John M. Scott Health Care Center

Program Management

Personnel requirements

1. Clerk typist (2)	\$ 18,000	
2. Claims manager	\$ 15,000	
3. Cost for administration	\$ 10,000	
4. Benefits	\$ 8,500	
		<u>\$ 51,500</u>

B. Operating expense

1. Printing and stationery	\$ 1,000	
2. Office supplies and expenses	\$ 500	
3. Postage	\$ 1,000	
4. Telephone	\$ 1,000	
5. Rent and utilities	\$ 4,500	
6. Training, meetings, conferences, dues	\$ 500	
7. Equipment repair/rental	\$ 1,000	
8. Auditing expense	\$ 800	
9. Legal expense	\$ 1,500	
10. Planning expense	\$ 2,500	
11. Contingencies	\$ 1,000	
12. Data Processing	\$ 1,200	
13. Professional expense	\$ 1,000	
		<u>\$ 17,500</u>

\$ 69,000

Client Services

A. Identification and Casefinding

1. Publications, printing	\$ 1,000	
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(18)

2. Brochures	\$ 1,200	
3. Media Services	\$ 800	
4. Intake forms and supplies	\$ 1,500	
5. Case manager	\$ 10,000	
6. Personnel benefits	<u>\$ 1,500</u>	\$ 16,000
B. Referrals		
1. Referral coordinator	\$ 3,000	
2. Benefits	\$ 500	
3. Telephone	\$ 800	
4. Printing and stationery	\$ 900	
5. Referral supplies and expenses	\$ 300	
6. Postage	\$ 800	
7. Training, meetings and conferences	<u>\$ 500</u>	\$ 6,800
C. Transportation (client)		<u>\$ 6,000</u>
		\$ 28,800

McLean County Health Department

Multiphasic Screening and Health Education

A. Personnel requirements		
1. Physician @ \$50/hr x 374 hrs	\$ 18,700	
2. Receptionist @ \$4/hr x 10 hrs/wk x 52	\$ 2,080	
3. Medical Assistant @ \$4/hr x 20 hrs/ wk (records mgt.) x 52	\$ 4,160	
4. Vision & Hearing Tech. @ \$4.50/hr x 10 hrs/wk x 52	\$ 2,340	
5. 3 RNs @ \$7/hr x 10 hrs/wk x 52	\$ 10,920	
6. 1 laboratory tech. @ \$7/hr x 10 hrs/ wk x 52	\$ 3,640	
7. Health educator @ \$7/hr x 10 hrs/ wk x 52	\$ 3,640	
8. 1 dentist @ \$25/hr x 5 hrs x 24	\$ 3,000	
9. Director \$35,007. x 10%	\$ 3,500	
10. Executive Assistant \$22,900. x 10%	\$ 2,290	
11. Director of Nurses \$29,450. x 10%	\$ 2,945	
12. Supervisor of Nurses \$18,502 x 10%	\$ 1,850	
13. Outpatient Therapist @ \$9/hr x 120 hrs	\$ 1,080	
14. Fringe Benefits	<u>\$ 6,726</u>	\$ 66,871

B. Operating Expenses		
1. Reference Material	\$	500
2. Patient Education Material	\$	1,620
3. Office Supplies	\$	810
4. Medical & Nursing Supplies	\$	1,620
5. Dental Supplies	\$	300
6. Outside Printing	\$	600
7. Postage	\$	810
8. Advertising	\$	1,000
9. Space 3,000 sq. ft @ \$5/yr x 40%	\$	6,000
10. Instruction and Schooling	\$	1,000
11. Travel	\$	1,500
12. Malpractice/Liability Insurance	\$	3,000
13. Laundry and Cleaing	\$	250
14. Computer Rental	\$	3,000
15. Telephone	\$	2,000
16. Laboratory Charges \$40. x 1,620	\$	64,800
17. Contingency/ misc.	\$	<u>1,677</u>
		\$ 90,487
		<u>\$157,358</u>

Health Care and Treatment Services		\$244,842
1. Counseling and consultation		
2. Health Service Fees		
3. Grant-In-Aid Fees		
4. Prosthetic Materials and devices		

Operating Budget Summary

John M. Scott Health Care Center

Program Management	\$ 69,000	
Client Services	<u>\$ 28,800</u>	\$ 97,800
McLean County Health Department		
Multiphasic Screening and Education		<u>\$157,358</u>
		\$ 255,158
Health Care and Treatment Services		<u>\$ 244,842</u>
		\$500,000

This Contract will be deemed effective as of the last date signed.

Motion by Alderman Purcell, seconded by Alderman Schmidt that the Contract with Bromenn Healthcare for right of way and temporary easements in the amount of \$11,204 be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.

The Mayor directed the clerk to call the roll which resulted in the following:

Ayes: Aldermen Stearns, Schmidt, McDade, Anderson, Hanson, Sage, Fruin and Purcell.

Nays: None.

Motion carried.

The following was presented:

SUBJECT: Intergovernmental Agreement between the City of Bloomington and the Town of the City of Bloomington for Operation of the John M. Scott Health Care Programs and Services

RECOMMENDATION: That the Intergovernmental Agreement be approved and the Mayor and City Clerk be authorized to execute the necessary documents.

BACKGROUND: In 2002 and 2003, the City and the Town of the City of Bloomington Township entered into Intergovernmental Agreements that allowed for the day to day operations of the John M. Scott Health Care, (JMSHC), programs and services to be housed in the same building, thus allowing for clients to access both services at the same location.

In April 2009, Ruth Ann (Sikora) Fraker retired as the John M. Scott Director and Township Supervisor. At that time, staff worked with the incoming Township Supervisor Joe Gibson to review the current Intergovernmental Agreement to ensure that it meets the needs and vision of the City, the John M. Scott Trust and the Town of the City of Bloomington.

The Agreement reflects several conversations with Mr. Gibson, John Pratt, Township Attorney, Tom Herr, John M Scott Trust's attorney, and City staff.

At their regular meeting on August 12, 2009, the JMSHC Commission board members reviewed this agreement. They are recommending it to Council in their capacity as Trustees of the John M. Scott Estate. This item will appear on the Town of the City of Bloomington Township's September 26, 2009 meeting agenda.

The Agreement adds the following:

- Vans donated to or otherwise acquired by the John M. Scott Trust will continue to be titled under the name J.M. Scott and the City of Bloomington. Such vans will continue to be fueled at the gas pumps of the City of Bloomington and the expense for such fuel will be charged to the Township, to be reimbursed by the Scott Trust.
- The City will provide computer services; the Township will reimburse the City for such services.
- The City will provide mowing and snow removal to the Township lot; the Township will reimburse the City for such services.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not applicable.

FINANCIAL IMPACT: None. For Fiscal Year 2009 – 2010, dollars have been budgeted within the John M. Scott and Town of the City of Bloomington budgets.

Respectfully submitted for Council consideration.

Prepared by:

Reviewed as to legal sufficiency:

Barbara J. Adkins
Deputy City Manager

J. Todd Greenburg
Corporation Counsel

Recommendation by:

David A. Hales
City Manager

**INTERGOVERNMENTAL AGREEMENT FOR OPERATION OF JOHN M. SCOTT
HEALTH CARE PROGRAMS AND SERVICES**

AGREEMENT MADE THIS 29th day of September, 2009, between the City of Bloomington, a municipal corporation of McLean County, Illinois as Trustee of the John M. Scott Health Care Trust (“City); and the Town of the City of Bloomington, a duly created political Township under the statues of the State of Illinois (“Township”)

WITNESSETH:

RECITALS

1. PURPOSE OF THE JOHN M. SCOTT TRUST.

Under the Estate of John M. Scott, deceased.....:

A provision was made for the benefit of local residents for health care that included certain provisions for the establishment of the health care facility and conferred upon the City of Bloomington certain obligations in the establishment of such program. The guidelines, limitations and provision of such obligations were finally established incase No. 81 CH 135. In accordance with the Declaration of Trust, the City accepted its responsibilities as trustee of the John M. Scott. Health Care Trust and, in furtherance of its role as trustee, operates the John M. Scott Health Resource Center programs and services.

2. AUTHORITY OF TOWNSHIP SUPERVISOR; SIMILARIRT OF FUNCTIONS.

The Township, particularly the Township Supervisor, is by Sec. 70-50 of the township code, (60 ILCS 1/70-60) charged with the duty to administer the general assistance program in the Township as provided in Articles VI, XI, and XII of the Illinois Public Aid Code. Both City, under the Declaration of Trust and the Township under the Township Code perform similar functions and provide assistance to many of the same people.

3. FINDINGS OF TRUSTEE.

It is the determination of the City that the programs and services provided for in the Trust can best be delivered by utilizing the personnel in the office of the Supervisor of the Township, which political body is coextensive geographically with the City.

4. PRIOR AGREEMENT FOR BUILDING.

The Township and the City have been previously entered into an intergovernmental agreement whereby the City will construct, at the Township's expense, a building on land owned by the City, and the City will convey the underlying real estate to the Township for use, as Township offices, and said building will also serve as the offices for the John M. Scott Health Care Programs and Services.

5. EFFICIENT USE OF OFFICE SPACE

The operation of the John M. Scott Trust Programs and Services in the same building as the Township offices will enable both agencies to make their services more conveniently available to their clients and to provide services more efficiently and at a lower cost through sharing of personnel, joint purchases and other techniques.

6. AUTHORITY FOR AGREEMENT.

- (a) Parties to this Agreement derive their authority to enter into intergovernmental agreements from Article 7, Section 10 of the Constitution of the State of Illinois, which authorizes units of local government to contract and otherwise associate among themselves any manner not prohibited by law. Both the City and the Township are units of local government within the meaning of Article 7, Section 10 and the terms of this Agreement are not prohibited or restricted by law.

- (b) Article VII of the Declaration of Trust empowers the City as Trustee to furnish services for the benefit of the trust and to be reimbursed for the cost thereof.
- (c) Article X, Sec. 1 paragraphs (g) and (h) of the Declaration of Trust, empower the City as Trustee:
 - g. To employ attorneys, auditors, accountants, depositories, proxies, and agents with or without the discretionary powers; and
 - h. To take all other actions necessary in the discretion of the trustee to accomplish the purpose of the trust provided that such action is authorized, expressly or implicitly, by the terms of the order or by the law.
- (d) Section 85-10(d) of the Township Code [60 ILCS 1/85-10(d)] authorizes the Township to “make all contracts necessary in the exercise of the Township’s powers.”

AGREEMENT

1. TRUSTEE APPROVAL

Health care program and services of the John M. Scott Trust subject to this Agreement will be as determined by the Trustee upon recommendation of the John M. Scott Health Care Commission, which serves as the advisory body to the operation of this program. Such programs and services shall be submitted to the Township Supervisor for implementation.

2. TRUST EXPENSES

It is the intent of this agreement that all costs and charges incurred by the Township in respect to the operations of the Trust programs and services shall be borne by the Trust account of the said John M. Scott Estate Trust.

3. TOWNSHIP TO DELIVER SERVICES

The City Council, acting as Trustee for the Estate and as the Board of Trustees of the City of Bloomington Township, hereby authorizes the Supervisor of the Township to operate and direct the programs and services, implement the guidelines, rules and regulations as may be adopted by the City, authorize the disbursement of funds or contractual services as provided herein.

4. ESTIMATE OF COSTS; BUDGET.

For the purpose of establishing an estimate of the personnel and other costs required, the Township Supervisor will prepare a budget for each Township fiscal year utilizing best estimates available as to the amount of time required by personnel and the actual costs of services, equipment, and other overhead expense of the office of general assistance to provide the services to be delivered on behalf of the Trustee. Such budget shall be approved by the governing body

for each governmental unit, which is to say the members of the Bloomington City Council in their capacity as City Council and as the Board of Trustees. It is contemplated that this budget shall be revised from time to time based upon the experience in actual operation of the program and delivery of services. Persons newly hired to perform services both for the City and Township shall be Township employees.

5. HEALTH CARE COMMISSION.

The John M. Scott Health Care Commission is hereby designated by the City to oversee and service in an advisory capacity to the Supervisor in the operation of the John M. Scott Health Care Trust programs and services which are the subject of this Agreement. The Commission, subject to approval of the City, shall establish guidelines for the disbursement of funds for the purpose of the Trust.

6. TRANSFER OF FUNDS.

The City to transfer funds in the amount consistent with the budget to an account to be used by the Township Supervisor, which shall be a separate account under the name of John M. Scott Trust Account. The Township Supervisor may draw orders upon this account, and the use of the account, shall be as near as possible to the method used in the disbursement of funds for general assistance. Use of funds from this account shall be in accordance with Trust guidelines. The status of said account or accounts that may be established shall be reported by Supervisor to the Township Board of Trustees once each month, together with other Township funds. Both the City and Township agree to follow such procedures as may be required by their respective auditors to assure proper controls on the funds advanced hereby.

7. MISCELLANEOUS EXPENSES

(a) Vans donated to or otherwise acquired by the John M. Scott Trust will continue to be title under the name of J. M. Scott and the City of Bloomington. Such vans will continue to be fueled at the gas pumps of the City of Bloomington and the expense for such fuel will be charged to the Township, to be reimbursed by the Scott Trust.

(b) The City will provide computer services, including, but not limited to, such services as desktop hardware support, desktop productivity application support, workgroup and personal printer support, network file storage space with enterprise backup, networking hardware support, e-mail services and internet connectivity with virus scanning; the Township will reimburse the City of Bloomington for such services.

(c) The City will provide mowing to the Township lot and snow removal services for the Township parking lot; the Township will reimburse the City of Bloomington for such mowing and snow removal services.

8. SUPERVISOR STATURTOR DUTIES NOT AFFECTED.

Nothing herein contained shall conflict with or be contrary to or limit the authority or obligations of the Supervisor of the Township and conduct of the Supervisor's duties and control of the general assistance fund of the Township.

9. TERMS

This agreement shall be for an indefinite duration, but either party may terminate it by giving sixty (60) days written notice to the other party. Said termination shall not automatically terminate the position of any persons hired under this Agreement. Prior to termination of the Agreement, the City and Township shall meet and confer as to said employee's status after the end of the Agreement.

Executed this day of August 25, 2009.

City of Bloomington, a municipal corporation

By: Stephen F. Stockton
Mayor

ATTEST:

Tracey Covert
City Clerk

Town of the City of Bloomington, a governmental
Township of the State of Illinois

By: Joe Gibson
Supervisor

ATTEST:

Tracey Covert
Township Clerk

Motion by Alderman Purcell, seconded by Alderman Schmidt that the Intergovernmental Agreement be approved and the Mayor and City Clerk be authorized to execute the necessary documents.

The Mayor directed the clerk to call the roll which resulted in the following:

JOHN M. SCOTT HEALTH CARE COMMISSION

BY-LAWS

ARTICLE I--NAME

The name of this organization shall be the John M. Scott Health Care Commission.

ARTICLE II--PURPOSE

Section 1—Objectives. It shall be the objective of the Commission to advise the Trustees of the John M. Scott Health Care Trust. The purpose of the Trust is to provide health care for the use and benefit of all sick and otherwise disabled persons who reside in McLean County, Illinois, no matter from what cause such sickness or disability may arise, and who cannot pay for the needed care and attention; and to conduct health-related informational and educational programs and activities to assist such persons in preventing illness and promoting good health. All activities of the Trust shall be conducted without discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, unfavorable discharge from the military service, or any other factor subsequently determined by law to require protection from discrimination. Working with those organizations that appoint Commission members, we endeavor to have a Commission with the diversity necessary to appropriately represent the various segments of our total population. The Commission shall advise the Trustees in three main categories:

1. development of programs at the John M. Scott Health Resources Center;
2. planning of a comprehensive health care program for the economically disadvantaged residents of McLean County, Illinois;
3. and such other matters as directed by the Trustees from time to time.

Section 1—Methods of Accomplishing the Objectives. The Commission shall proceed on the principle that there is a serious need to improve the health care of the economically disadvantaged residents of McLean County, Illinois. The Commission, acting as the advisor to the Trustees of the John M. Scott Health Care Trust, shall actively participate in selecting and recommending to the Trustees those goals and objectives (programs and activities) that are consistent with the intent of the Trust. In the spirit of a working partnership, the Commission shall specifically work to:

1. Inform itself of the status of the health care of the economically disadvantaged residents of McLean County.
2. Develop and implement health care programs and activities, which are consistent with the intent of the Trust. Financial assistance shall only be available to American citizens and registered legal aliens who reside in McLean County.
3. Assess, describe and address needs that cannot be corrected by other private and public health resources, to accomplish the purpose of the Trust.

4. Promote a broad understanding of the vital importance of assuring adequate health care opportunities for economically disadvantaged residents of the community.

ARTICLE III---DUTIES AND RELATIONSHIPS

Section 1---Source of Membership. The Commission shall be made up of representatives from the community designated or selected as follows:

- a. the elected Township Supervisor of General Assistance of the City of Bloomington Township;
- b. one member of the McLean County Medical Society (selected by said society);
- c. one member of the McLean County Dental Society (selected by said society);
- d. one member to represent the Governing Board of BroMenn Healthcare (selected by said Board);
- e. one member to represent the Community Advisory Board of OSF St. Joseph Medical Center (selected by said Board);
- f. one member to represent the Second Presbyterian Church of Bloomington (selected by the ruling elders of said church);
- g. one member to represent the Board of the McLean County Health Department (selected by said Board);

provided, however, that if no Board member from either BroMenn Healthcare, OSF St. Joseph's Medical Center or McLean County Health Department can serve on the Commission, an upper level management employee with overall responsibility for executing the policies and programs of those organizations, or a physician may serve as those organization's representative on the Commission as long as the organization seeking to substitute an employee for a Board member submits a written statement stipulating that no Board member is available to serve on the Commission; and additional representatives of such other bodies or agencies, not to exceed four (4) in number, as may be designated from time to time by the Trustees. As of the publication of the by-laws, the current four appointments made by the Trustees are:

- h. 9th District Nurses Association of Illinois (proposed by said Association);
- i. Bloomington Regional Optometric Society (proposed by said Society);
- j. Mid-Central Community Action, Inc. (proposed by said Board of Directors);
- k. United Way of McLean County (proposed by said Board of Directors).

The four representatives designated in the by-laws to be appointed by the Trustees shall, during their terms of office, serve at the pleasure of the Trustees. The Trustees alone reserve the sole right to make such future appointments without assistance or representation from any organization.

The Commission can appoint up to three (3) ad hoc members, as it deems necessary for specific projects or purposes. The ad hoc members will not have voting rights.

Section 2—Appointments. The Commission shall consist of eleven (11) members as designated in Article III; Section 1. With the exception of the elected Township Supervisor of General Assistance of the City of Bloomington Township, whose elected office is considered to be a permanent position on the Commission, the remaining ten (10) Commission members, who are appointed, shall serve for three (3) years in predetermined rotating staggered terms designated term period one, two, and three. The term periods shall expire as follows:

ONE—first Monday on June, 1987

TWO—first Monday in June 1988

THREE—first Monday in June, 1989

and in respective successive anniversary years thereafter. In conjunction with the staggered term of periods, there is need to establish permanent cohesiveness and continuity within the Commission, from its inception, by both the individual representatives and their organizations. Therefore, each of the representatives is assigned to one of the three groups as follows:

Group A (three members assigned by the Trustees), represented by the 9th District Nurses Association of Illinois, Bloomington Regional Optometric Society, and Mid Central Community Action, Inc.;

Group B represented by BroMenn Healthcare, McLean County Health Department, and OSF St. Joseph Medical Center;

Group C (the public sector) represented by the Township Supervisor of General Assistance of the City of Bloomington Township, Second Presbyterian Church of Bloomington, and United Way of McLean County; and

Group D (the medical/dental sector) represented by the McLean County Medical Society and the McLean County Dental Society.

TERM PERIOD ONE and TWO will contain one representative each from groups A, B, C, and D. TERM PERIOD THREE will contain one representative each from group A, B, and C. The initial assignment of the Commission members to a term period including the elected official described above was made by drawing lots at the first meeting following the initial adoption of by-laws by the Commission. The period for which each of the present members serves has developed from the initial adoption of by-laws. Any person appointed to fill a vacancy prior to the expiration of the term from which the predecessor was appointed shall serve for the remainder of such term. A Commissioner may serve more than one term, but no more than three consecutive terms, as a representative of any one of the stated bodies. Those members appointed to fill a vacancy may serve out the term of that Commissioner and then serve for three additional consecutive terms. Any Commissioner who has served three consecutive terms may serve as a Commissioner again one year after the expiration of the most recent term served by that Commissioner. A Commissioner who has served three consecutive terms may not be appointed to fill a vacancy unless that vacancy occurs at least one year after the expiration of the most recent term served by that Commissioner.

Section 3—Voting. Each member shall have one vote.

Section 4—Proxy Vote. Each organization identified in Article III; Section 1, may appoint a replacement from their organization to sit in place of the designated Commissioner's absence. The appointed replacement person shall exercise the right to vote in decisions facing the Commission until such time as the designated Commissioner returns.

Section 5—Removal. Each of the appointed Commission members may be removed by his/her respective organization for cause, either on its initiative or upon request of the Trustees. The organization involved shall immediately appoint a new representative. The Commission member who is an elected official may be removed for cause by the Trustees.

Section 6—Resignation. Any member of the Commission may resign by giving written notice to the Trustees and the Chairperson. Such resignation shall take effect at the time specified in the written notice.

Section 7—Relationship.

Trustees—The relationship of the Commission to the Trustees will be that of a trusted advisor as delineated in the Declaration of Trust in Article II. The Trustees will retain and exercise final responsibility for the policy direction, program priorities, budgeting and appropriations. To this end, as advisors, the Commission shall actively search for methods to improve the health care for the poor; participate in both selecting and maintaining meaningful health care programs and activities; initiate recommendations to the Trustees to either continue, alter, add, delete current/new health care programs and activities which are consistent with the Trust.

Staff Administrator—This person shall act as the primary administrative resource and advisor to the Commission. The Staff Administrator shall be a City employee. As such he/she shall be directly responsible for maintaining all administrative records and files, all financial documents and fiscal management in and for the name of the Trust, the Trustees, and the Commission. The Staff Administrator shall be a non-voting member on the Commission, and considered being a representative of the Trustees when so directed.

ARTICLE IV---OFFICERS

Section 1—Officers Enumerated. The officers of the Commission shall be Chairperson, Vice-Chairperson, and such other officers as may, in the judgment of the organization, be necessary, from within its own organization, together with the Staff Administrator. The officers of the Commission are to act as individuals and not as a member of a group they represent.

Section 2—Election of the Officers. Nomination of officers shall be made from the floor at the first meeting of May of each year. Candidates for each office receiving a

simple majority of the membership present (a quorum being necessary) at the specified meeting shall be declared elected and shall serve for one year, or until their successors are elected. No Chairperson or Vice-Chairperson shall serve more than three consecutive terms in the same office. Vacancies in offices shall be filled immediately by the election procedure specified above.

Section 3—Duties of Officers.

Chairperson—to preside at all meetings of the membership, appoint committees with approval of the membership.

Vice-Chairperson—to perform the duties of the Chairperson in the event of his/her absence, resignation or inability to perform his/her duties.

Staff Administrator—to see that minutes of all membership meetings are kept and have custody of the records and minutes of the Commission; to give advice and proper notice of all meetings of the membership and committees upon request by the Chairperson of the Commission or Chairperson of the committees.

ARTICLE V--COMMITTEES

Committees. The Chairperson may appoint committees to perform certain specific functions on a temporary basis. These temporary committees will be disbanded when their specific functions have been served.

ARTICLE VI--MEETINGS

Section 1—Regular Meetings. Regular meetings will be held during the second week of every month. The Staff Administrator and Chairperson shall prepare the agenda. The Commission members shall submit agenda items to the Chairperson one week prior to the scheduled monthly meeting. The Staff Administrator shall provide all members with a written agenda, or notice of cancellation, for these meetings not less than four (4) days in advance of the meetings.

Section 2—Special Meetings. Special meetings may be called by the Chairperson. The Staff Administrator shall notify all members in the manner directed by the Chairperson in advance of such special meetings. The notice shall specify the purpose of such meeting and no other business may be considered except by unanimous consent of the Commission members present.

Section 3—Quorum. A quorum shall constitute a total of six (6) voting members currently appointed, or one member over half the members. A quorum will be necessary to transact official business; however, informal discussion can take place when a quorum is not present. A simple majority vote of the voting members present shall be required to pass motions before the membership.

Section 4—Attendance at Meetings. Any Commissioner who misses three (3) regularly scheduled meetings during a term year without an excuse which is accepted by a simple majority of the membership present (a quorum being necessary) at which the question is raised, shall be given written notice by the Chairperson of such absences, and with said notice shall be requested to notify the Chairperson as to their intentions with respect to continued membership in the Commission. By a majority vote of the members present at a meeting at which the question is raised, the Commission may recommend appropriate action concerning the status of such member to both the Trustees and the Commissioner's organization, if any.

Section 5—Committee Meetings. Committees shall meet as determined by the Chairperson.

Section 6—Public Meetings. All meetings of the Commission and its committees, at which official action is taken, shall be open to the public at large in accordance with the official public meetings act.

Section 7--Citizen Participation. In keeping with the spirit and intent of the Trust, the Commission, during regularly scheduled meetings, may desire to receive input from concerned citizens, groups and/or agencies regarding unmet health care needs within McLean County. This will be accomplished in the following manner:

1. **Scheduled Participation.** Any person, group and/or agency having business, i.e., concerns for unmet health care needs, may speak when prior arrangements to do so have been made with the Chairperson. A specific time to speak will be reserved on the agenda. Committee advisors, i.e., pharmacists, physicians, nurses, etc. will be allowed to speak at committee meetings where topics related to their profession(s) are discussed.
2. **Unscheduled Participation.** Any person, group and/or agency having business, i.e., concerns for unmet health care needs, not having made prior arrangements with the Chairperson to speak before the Commission may be allowed to speak upon passage of a motion to suspend the Rules temporarily to allow citizens to address the Commission.

ARTICLE VII--PARLIAMENATRY AUTHORITY

Robert's Rules. The latest published "Robert's Rules of Order Revised" shall govern in so far as is applicable and consistent with these by-laws.

ARTICLE VIII--FINANCING

Section 1—Funds from the Trust. The Commission may request monies from the Trust or Staff Administrator from the City of Bloomington administration to enable it to adequately carry out its responsibilities, provided such requests are submitted in writing to the Trustees, and are in harmony with provisions of the Trust itself.

Section 2—Gifts and Donations. Any gift and/or donation received by the Commission from either the public or private groups and/or individuals to help them carry out the provisions of the Trust, shall be turned over to the Trustees to be used in accordance with the Trust itself.

ARTICLE IX---AMENDMENTS

Section 1---Amending the By-laws. These by-laws may be amended by eight (8) of the eleven (11) of the entire voting membership of the Commission provided the amendment shall have been submitted to the membership in writing at least two (2) weeks in advance of the meeting at which it is to be considered. The vote may be by a mailed written ballot.

Amended July 8, 1992

Amended January 9, 1995

Amended September 27, 2004